

City of St. Clair Shores

27600 Jefferson Circle Drive St. Clair Shores, MI 48081-2093
Phone: (586) 447-3340 Fax: (586) 445-4098 www.stclairshores.com



Building Department Policy and Procedures regarding:

BANK FORECLOSURES AND VACATED PROPERTIES

1. The Public Act 677 of 2006, effective January 10, 2007, authorizes cities to prevent blight and for rehabilitation of blighted areas. Under Section 2(b)(iv), it states if, “The property has had the utilities, plumbing, heating, or sewerage disconnected, destroyed, removed or rendered ineffective for a period of 1 year or more so that the property is unfit for its intended use.”
2. The Building Department is maintaining a list of foreclosed properties and abandoned/vacant properties.
3. Ordinance/Building Department will monitor these properties for weeds, public nuisances and blight conditions to keep them in harmony with the surrounding areas.
4. The city will clean up the property in accordance with city ordinance requirements and charge the property owner for the clean-up cost plus an administrative fee.
5. All properties determined to be foreclosed, abandoned or vacant will be posted with a VACANT BUILDING NOTICE sticker and verified on the list of vacant homes.
6. New owners of properties that have been unoccupied for more than one (1) year with the water, electric or gas shut off will be required to contact the city Building Department.
7. When the new owner comes to the Building Department, they will be informed of the following:
 - a. A building inspection (\$150 Fee) will be required for the safety of the owner, per the Housing Laws of Michigan, prior to taking occupancy of the building.
 - b. A letter will be given to the new owner of any repairs needed.
8. The new owners will be informed of Building Permit requirements in the city and setback requirements.
9. The new owners must bring the property into compliance with current codes and ordinances.

CITY OF ST. CLAIR SHORES
27600 JEFFERSON CIRCLE DRIVE
ST. CLAIR SHORES, MI 48081
586-447-3340 586-445-4098 (fax)
www.stclairshores.com

VACANT/FORECLOSED PROPERTY REGISTRATION APPLICATION
In accordance with State of Michigan Housing Laws Public Act 677 of 2006 Section 2(b)(iv)

Property Address _____

Date property was vacated _____

Owner's Name _____

Owner's Address _____

City/State/Zip _____

Phone No. _____ Cell Phone _____

Owner's Driver's License No. _____

Owner's Email Address: _____

I hereby certify that the information provided herein is true, accurate and complete.

Owner's Signature _____ Date: _____

REQUIRED WITH APPLICATION: COPY OF DRIVERS LICENSE

FEE OF \$150.00

** Please note: the property cannot be occupied or construction/rehabilitation started until inspected by the Community Development Department.