

City of St. Clair Shores

27600 Jefferson Circle Drive St. Clair Shores, MI 48081-2093

Phone: (586) 445-5200 Fax: (586) 447-3325 www.scsmi.net

Mayor

Kip C. Walby

Mayor Pro-Tem

Candice B. Rusie

City Manager

Michael E. Smith



Council Members:

John D. Caron

Ronald J. Frederick

Peter A. Rubino

Anthony G. Tiseo

Chris M. Vitale

August 22, 2016

Michigan Department of Transportation

Financial Operations Division

PO Box 30050

Lansing, MI 48909

RE: Public Act 51, Section 18j, MCL 247.668j
Annual Certification of Employee-Related Conditions

Dear Sir or Madam:

Enclosed please accept the above enclosed certification submitted on behalf of the City of St. Clair Shores.

Please feel free to contact me at any time if you have any questions, or, require additional information.

Sincerely,

A handwritten signature in black ink that reads "Douglas M. Haag". The signature is written in a cursive, flowing style.

Douglas M. Haag

Finance Director/Treasurer

City of St. Clair Shores

586-447-3325

haagd@scsmi.net

Annual Certification - MDOT Form 2068

PUBLIC ACT 51, SECTION 18j, MCL 247.668j
Annual Certification of Employee-related
Conditions

CERTIFICATION YEAR 2016

CITY OR VILLAGE NAME CITY OF ST. CLAIR SHORES

Beginning September 30, 2015, and annually each September 30 thereafter, certification must be made for compliance to Section 18j(1) of Public Act 51 of 1951, MCL 248.668j(1). A local road agency must certify that it has (a) developed an employee compensation plan for its employees as described OR (b) the local road agency must certify that medical benefits are offered to its employees or elected public officials in compliance with the publicly funded health insurance contribution act, 2011 PA 152, MCL 15.561 to 15.569, or, that it does not offer medical benefits to its employees or elected public officials.

Compliance with(1)(a)
I certify compliance with MCL 247.668j(1)(a).
Our compensation plan for employees meets the minimum criteria of MCL 247.668j (a)(i - iv).

Compliance with (1)(b)
I certify compliance with MCL 247.668J(1)(b), and as such, offer one of the following:

I certify that medical benefits are offered to employees or elected public officials in compliance with the publically funded health insurance contribution act, 2011 PA 152; or

I certify that the local road agency has exempted itself from the publically funded health insurance contribution act, 2011 PA 152; or

I certify that medical benefits are not offered to employees or elected public officials.

Non-compliance with (1)(a) or (1)(b)
I certify that we are not in compliance with MCL 247.668j(1).
I understand that failure to comply with certification of (a) or (b) of MCL 247.668j(1) may result in the withholding of all or part of the distributions made to this local road agency from the Michigan Transportation Fund.

This form must be signed by the Street Administrator and the Treasurer or Financial Director.

SIGNATURE <i>Douglas M. Haag</i>		SIGNATURE <i>BBCW</i>	
PRINTED NAME DOUGLAS M. HAAG		PRINTED NAME BRYAN BABCOCK	
TITLE FINANCE DIRECTOR	DATE 8/19/16	TITLE STREET ADMINISTRATOR	DATE 8/19/16

Due Each September 30

Return the completed form to:

Michigan Department of Transportation, Financial Operations Division, P.O. Box 30050, Lansing, MI 48909, **OR**

Email to: MDOT-Outreach@michigan.gov, **OR**

Fax to: (517) 373-6266

FY 2017 Act 51 Budget

	MAJOR STREETS		LOCAL STREETS		TOTALS FOR		Increase (Decrease) from FY 2016
	FY 2016 Amended	FY 2017 Adopted	FY 2016 Amended	FY 2017 Adopted	ILLUSTRATION ONLY		
					Amended FY'16	Adopted FY'17	
BEGINNING BALANCE 7/1	2,006,020	1,076,354	1,002,550	590,819	3,008,570	1,667,173	
REVENUES:	110-100		120-100				
MVH Revenue (Incl BA 16-04 for \$500,135)	2,553,018	3,112,083	1,495,118	1,353,922	4,048,136	4,466,005	417,869
Interest Earned	3,500	3,500	3,000	3,000	6,500	6,500	
Transfer from Major Street Fund			1,276,509	1,557,792	1,276,509	1,557,792	281,283
Contrib. - Municipal Street Fund			629,092	679,202	629,092	679,202	50,110
Contrib. - General Fund DPW Supervision							
Contrib. - Sanitation Trust Fund							
Contrib. - General Fund Other							
Contrib. - Utility Fund							
Block Grant			575,400	345,000	575,400	345,000	(230,400)
Other			30,960	30,500	30,960	30,500	(460)
Right of Way Fees			160,000	155,000	160,000	155,000	(5,000)
Energy Optim Rebate/Grants (Incl BA 16-04: \$20,500)	20,000		100,500	20,500	120,500	20,500	(100,000)
New Bonds / Loans/State Grants							
VOTED STREET MILLAGE							
TOTAL REVENUES	2,576,518	3,115,583	4,270,579	4,144,916	6,847,097	7,260,499	413,402
EXPENDITURES:	110-455		120-455				
VOTED STREET MILLAGE CONST			1,423,000		1,423,000		(1,423,000)
VOTED STREET MILLAGE MAINT.							
Administration	156,065	117,803	198,735	328,797	354,800	446,601	91,801
Maintenance	634,458	328,288	1,702,238	1,322,498	2,336,696	1,650,786	(685,910)
Traffic/Signs	245,650	283,591	30,583	31,490	276,233	315,081	38,848
Snow Removal	133,458	134,636	38,665	39,528	172,123	174,164	2,041
Construction / Capital	830,000	544,500	1,227,918	2,209,800	2,057,918	2,754,300	696,382
Transfer to Local Street Fund	1,276,509	1,557,792			1,276,509	1,557,792	281,283
Debt Service	230,044	245,795	61,171	42,820	291,215	288,615	(2,600)
Non Act51 Expenditures							
TOTAL EXPENDITURES	3,506,184	3,212,405	4,682,310	3,974,933	8,188,494	7,187,338	(1,001,156)
ENDING BALANCE 6/30	1,076,354	979,532	590,819	760,802	1,667,173	1,740,334	73,161

Employees by Job Classification & Wage Rate

DEPARTMENT BUDGET SUMMARY							
451 - STREETS							
STAFFING	FY 2016			FY 2017			
	NUMBER	WAGES	FRINGES	NUMBER	WAGES	FRINGES	TOTAL
LABOR III	2.75	126,106	142,069	2.75	122,501	154,573	277,074
TREE TRIMMER III	1	44,675	49,999	1	48,280	58,992	107,272
TREE TRIMMER II	DC 1	44,675	48,111	1	40,748	25,128	65,876
TREE TRIMMER I	1	37,974	22,299	1	44,675	53,711	98,386
TOTAL	5.75	253,430	262,478	5.75	256,204	292,404	548,608
OVERTIME	Rate x Hrs/Wks= 32.22 3,750 =				120,826	95,838	216,664
TEMPORARY:							
Laborer	\$9.64	5,600	=		53,978	5,398	59,376
Skilled Laborer	\$11.78	2,940	=		34,636	3,464	38,100
Total Temporary					88,614	8,862	97,476
TOTAL FY 2017 PERSONNEL COST					465,644	397,104	862,748
ACCOUNT DESCRIPTIONS	FY 2014 Actual	FY 2015 Actual	FY 2016 Budget			FY 2017 Adopted Budget	Increase (Decrease) from FY 2016
			Adopted 07/01/15	Amended 05/16/16	Actual 03/31/16		
701-WAGES/SALARIES	201,442	211,791	253,430	253,430	190,114	256,204	2,774
706-TEMPORARY		27,718	86,877	86,877	17,076	88,614	1,737
711-OVERTIME	98,429	63,496	124,576	124,576	51,393	120,826	(3,750)
720-FRINGES	245,171	266,088	360,635	360,635	200,888	397,104	36,469
Total personnel	545,042	569,093	825,518	825,518	459,471	862,748	37,230
740-OFFICE SUPPLIES	260	212					
750-OPER SUPP	6,585	6,832	10,400	10,400	3,080	10,400	
Total supplies	6,845	7,044	10,400	10,400	3,080	10,400	
810-SERVICES	387,064	427,811	449,800	484,800	334,629	512,531	27,731
850-PHONE/COMM	5,893						
860-TRAVEL							
900-ADS/PRINTING	556						
910-INSURANCE							
920-UTILITIES	1,080,930	992,027	67,000	67,000	14,651	67,000	
930-REP & MAINT	1,209,092	1,101,986	784,500	1,115,668	706,071	714,500	(401,168)
940-RENTALS	356,326	426,466	426,466	426,466	319,849	397,883	(28,583)
950-MISC	1,557	61,171			61,171		
960-TRANSFERS	704,888	227,594	291,215	291,215	180,813	288,615	(2,600)
Total charges	3,746,306	3,237,055	2,018,981	2,385,149	1,617,184	1,980,529	(404,620)
980-CAPITAL OUTLAY	1,781,793	1,991,922	2,348,000	3,690,918	2,136,916	2,761,800	(929,118)
	6,079,986	5,805,113	5,202,899	6,911,985	4,216,651	5,615,477	(1,296,508)

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Act 51 Annual Certification of Employee Related Conditions

2016

STATE TRUNK LINE HIGHWAY SYSTEM (EXCERPT)
Act 51 of 1951

247.668j Annual certification that certain employee-related conditions met; failure to make certification; withholding distributions to local road agency; website; "transportation employee" defined.

Sec. 18j.

(1) Beginning September 30, 2014, each local road agency shall annually certify to the department that it satisfies 1 of the following conditions with respect to transportation employees:

(a) The local road agency has developed and publicized a transportation employee compensation plan that the local road agency intends to implement with any new, modified, or extended contract or employment agreements for transportation employees not covered under contract or employment agreement. The transportation employee compensation plan that each local road agency plans to achieve shall be posted on a publicly accessible internet site and shall be submitted to the department. At a minimum, the transportation employee compensation plan shall include all of the following:

(i) New transportation employee hires who are eligible for retirement plans are placed on retirement plans that cap annual employer contributions at 10% of base salary for transportation employees who are eligible for social security benefits. For transportation employees who are not eligible for social security benefits, the annual employer contribution is capped at 16.2% of base salary.

(ii) For defined benefit pension plans, a maximum multiplier of 1.5% for all transportation employees who are eligible for social security benefits, except, if postemployment health care is not provided, the maximum multiplier shall be 2.25%. For all transportation employees who are not eligible for social security benefits, a maximum multiplier of 2.25%, except, if postemployment health care is not provided, the maximum multiplier shall be 3.0%. This subparagraph does not apply to years of service accrued prior to September 30, 2013, or to contracts entered into prior to September 30, 2013.

(iii) For defined benefit pension plans, final average compensation for all transportation employees is calculated using a minimum of 3 years of compensation and shall not include more than a total of 240 hours of paid leave. Overtime hours shall not be used in computing the final average compensation for a transportation employee. This subparagraph does not apply to years of service accrued prior to September 30, 2013, or to contracts entered into prior to September 30, 2013.

(iv) Health care premium costs for new transportation employee hires shall include a minimum transportation employee share of 20%; or, an employer's share of the local health care plan costs shall be cost competitive with the new state preferred provider organization health plan, on a per-transportation-employee basis.

(b) The local road agency complies with 1 of the following:

(i) A local road agency that offers medical benefits to its transportation employees or elected public officials shall certify to the department by September 30, 2014 that it is in compliance with the publicly funded health insurance contribution act, 2011 PA 152, MCL 15.561 to 15.569. For purposes of this subparagraph, dental and vision coverages are not

considered medical benefits. The department shall develop a certification process and method for local road agencies to follow.

(ii) A local road agency that does not offer medical benefits to its transportation employees or elected public officials shall certify to the department by September 30, 2014 that it does not offer medical benefits to its transportation employees or elected public officials. For purposes of this subparagraph, dental and vision coverages are not considered medical benefits. The department shall develop a certification process and method for local road agencies to follow.

(2) If a local road agency does not make the certification required under subsection (1), the department may withhold all or part of the distributions to the local road agency from the Michigan transportation fund under this act. A withholding under this subsection shall continue for the period of noncompliance with subsection (1) by the local road agency.

(3) A local road agency shall maintain a searchable website accessible by the public at no cost that includes, but is not limited to, all of the following:

(a) Current fiscal year budget.

(b) The number of active transportation employees of the local road agency by job classification and wage rate.

(c) A financial performance dashboard that contains information on revenues, expenditures, and unfunded liabilities. The county road agency may link to financial information provided by the Michigan transportation asset management council.

(d) The names and contact information for the governing body of the local road agency.

(e) A copy of the certification required by subsection (1).

(4) The department shall maintain a searchable website accessible by the public at no cost. A website maintained by the department under this subsection shall include, but is not limited to, the following:

(a) Current fiscal year budget.

(b) The number of active transportation employees of the department by job classification and wage rate.

(c) A financial performance dashboard that contains information on revenues, expenditures, and unfunded liabilities. The department may link to financial information provided by the Michigan transportation asset management council.

(d) The names and contact information for the governing body of the department.

(5) A local road agency may develop and operate its own website to provide the information required under subsection (3), or the local road agency may reference this state's central transparency website as the source for the information required under subsection (3). If a local road agency does not have a website, the local road agency may post the information required under subsection (3) on the website for the county, city, or village within which the local road agency is located or on the website of a statewide road association of which the local road agency is a member.

(6) As used in this section, "transportation employee" means an employee paid in whole or in part through revenues distributed under sections 12 to 13 or an employee who is engaged primarily in work funded through revenues distributed under sections 12 to 13.

History: Add. 2012, Act 506, Imd. Eff. Dec. 28, 2012

Compiler's Notes: Former MCL 247.668j, which pertained to pledge for annual debt service requirements and to successive borrowings, was repealed by Act 234 of 1987, Imd. Eff. Dec. 28, 1987.

Popular Name: McNitt Act

Popular Name: Michigan Transportation Fund Act

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Financial Performance Dashboards

Michigan Department of Transportation

<http://tamc.mcgi.state.mi.us/MITRP/Data/PaserDashboard.aspx>

City of St. Clair Shores

<https://www.accessmygov.com/MunicipalDashboard/FinancialData?uid=261>