

BOARDS AND COMMISSIONS
CITY OF ST. CLAIR SHORES

Name	Appointed by	Term	Members	Meetings	Purpose
Activities Committee cc 11/21/94	Mayor & Council	3 years	15	3rd Thursday/Month	To promote and provide the finest activities and events possible for the residents, young and old, of the beautiful City of St. Clair Shores.
Animal Ordinance Committee ORDINANCE 35.052	Mayor	No term	3 & 2 Alternates (includes Council Liaison)	As needed Petition driven	Regulates animal population and prohibits public nuisance.
Beautification Commission ORDINANCE 12.111	Mayor & Council	3 years	11 & 1 Alternate \$\$	2nd Wednesday/Month No meeting December	Recommends beautification improvements within City.
Board of Canvassers PUBLIC ACT 65, 1963	Mayor & Council with political party recommendation	4 years	4	As needed	Audits & certifies local elections.
Board of Fence Appeals ORDINANCE 22.201	Mayor & Council	3 years	3	As needed, after ZBA meeting	Appeal Board for determinations of the Fence Arbitration Board.
Board of Review CHARTER 10.056, STATE STATUTE	Mayor & Council	3 years	9 \$\$	Hearings in March, July & Dec.	Hears tax assessment appeals.
Building Authority cc 2/2/1970 STATE STATUTE	Mayor & Council	3 years	7	As needed	Serves as financial mechanism for capital projects recommended by Mayor and Council.
Building Property Maint. Board BOCA/INT'L CODE & STATE STATUTE	Mayor & Council	5 years	5 & 1 Alternate	2nd Tuesday/Month	Hears appeals to decisions by the building official.
Charter Study Committee CHARTER 10.503	Mayor & Council	1 year	5	Every 7 years (2016)	Recommends charter review every 7 years.
City Council CHARTER	Vote of People	4 years	7 \$\$	1st & 3rd Monday/Month	Legislative governing body; adopts ordinances and resolutions.
Communications Commission	Mayor	3 years	9 & 1 Alternate \$\$	2nd Wednesday/Month 3rd Wednesday in Nov.r No meetings June-Aug.	Advisory team for community issues, Cable and web page.
Compensation Commission STATE STATUTE & ORDINANCE 12.110	Mayor	7 years	7	Meets as Needed	Determines salary for local elected officials.
Computer Committee cc 3/18/1985	Mayor & Council	No term	6	Meets as needed	Regulates departmental needs.
Cool City Committee	Mayor & Council	3 years	11 & 2 Alternates	2nd Wednesday/Month	To work and connect with civic and City organizations, committees and commissions to move the City in a spirited direction, making businesses, neighborhoods and events a greater success and promoting the City positively.
Corridor Improvement Authority Public Act 280	Mayor	4 years	9	1st Wednesday/Month	Corrects and prevents deterioration of business districts. Promotes economic growth with Tax Incremental Finance.

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Council Sub-Committee	Mayor	No term	3 & 1 alternate	4th Tuesday/Month No mtg. July/Dec	To review, select and recommend applicants to City's Boards, Commissions and Committees.
Cultural Committee	Mayor & Council	3 years	9 & 1 Alternate	2nd Wednesday/Month	To promote cultural activities and enrichment for our residents.
Development Area Citizens Council cc 9/22/1986 (Must live in TIFA District)	Mayor & Council	3 years	9	As needed	Inform residents in TIFA District about upcoming development.
Dog Park Committee	Mayor & Council	3 years	9 including Staff and Council Liaisons	1st Thursday/Month March – Nov.	To provide a self sustaining park for pet owners.
Economic Development Corporation STATE STATUTE	Mayor	6 years	9 \$\$	As needed	Increases industrial and commercial development.
Election Commission CHARTER 10.114 & STATE STATUTES	Mayor & Council	1 year	5	As needed	Oversees all local elections per election law.
Employees Civil Service SEC. 12.302, CHARTER 10.410	Mayor, Council & Employees	3 years	5 \$\$	As needed	Enforces personnel & disciplinary matters.
Ethics Committee	Mayor and Council	Na	6	As needed	To create an Ethics Ordinance
Fence Arbitration Committee ORDINANCE 22.202	Mayor	3 years	3	3rd Wednesday/Month	Listen to requests for waivers to the Fence Ordinance.
General Employees' Pension Board CHARTER SEC 10.443	Mayor, Council & Employees	3 years	5	3rd Tues/Month (4th in June) No July or Dec.	Administers general municipal employees' Pension Retirement System.
General Retirees Health Care Trust Board	Mayor & Council	No term	5	3rd Tuesday/Quarterly (July meeting 4th Tues)	For the accumulation and investment of monies for the purpose of funding health care for General retirees.
Golf Course Committee cc 6/6/1974	Mayor & Council	3 years	7	3rd Tuesday/Month	Recommends fees & policies covering use of Golf Course.
Historical Commission ORDINANCE 12.112	Mayor & Council	3 years	9 \$\$	1st Tuesday/Month	Collection and preservation of historic memorabilia and operation of Selinsky-Green Farmhouse Museum.
Housing Board of Appeals	Mayor	3 years	6	As needed	Hears appeals to decisions by the building official.
Housing Commission ORDINANCE 18.050	Manager	5 years	5	2nd Thursday/Month	Acquires, maintains and improves housing facilities.
Library Board ORDINANCE 12.103	Mayor	5 years	5 \$\$	3rd Thursday/Month	Establishes policy for Library operations.
Mechanical Equipment Arb cc 12/19/1994	Mayor & Council	3 years	3	As needed	Hears appeals to decisions by the building official.
Minimum Standards Committee ORDINANCE 18.202	Charter/Manager	3 years	6	As needed	Regulation of rental properties.

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Older Persons Advisory Committee, cc 12/21/1987	Mayor & Council	3 years	13 \$\$	3rd Thursday/Month (Except July, Aug & Dec)	Reviews needs of the senior citizen population.
Parking Committee cc 9/15/1980, Ord. 21.201	Mayor & Council	No term	2 – City Engineer, Planning Director	As needed/petition driven	Hears petitions for waivers to off-street parking (hardship variances).
Parks & Recreation Comm. CHARTER & ORDINANCE 12.104	Mayor & Council	3 years	11 \$\$	2nd Thursday/Month	Reviews recreational needs of City, projects and facilities.
Planning Commission PUBLIC ACT 285, ORDINANCE 12.107	Mayor	3 years	9 & 2 alternates \$\$	2nd & 4th Tuesday/Month (Dec. 2nd & 3rd Tuesday)	Recommends/reviews physical development of the City.
Police/Fire Civil Service PUBLIC ACT 78	Mayor & Council & Employees	6 years	3 \$\$	As needed	Enforces personnel and disciplinary matters under Public Act 78.
Police/Fire Pension & Health Care Trust Board PUBLIC ACT 345	Mayor & Council & Employees	4 years	5	Last Thursday/Month	Administers Police and Fire Pension System under State Act 345.
SEMSD (South East Macomb Sanitary District) SEMSD BYLAWS	Mayor & Council	No term	1 & 1 Alternate	As needed	Owens, uses and operates sewers and sewage disposal facilities.
SMDA (South Macomb Disposal Authority) SMDA BYLAWS	Mayor & Council	No term	1 & 1 Alternate	As needed	Management of solid waste.
Sign Arbitration Committee cc 2/11/1991 ORDINANCE 19.151	Mayor & Council (Mgr. Clerk & Council Apptee.)	3 years	3 & 1 Alternate Council Liaison	4th Thursday/Month (1st in Dec) Petition driven	Administers City Sign Ordinance.
St. Clair Shores Memorial Day Parade Committee cc 11/15/2010	Mayor & Council	3 years	15 Regular - 6 Advisory 2 Council Liaisons 1 Staff Liaison	1st & 3rd Thurs Monthly Jan-May 1st Thurs July-Nov.	Created for the continuation of hosting the annual Memorial Day Parade.
T.I.F.A. / Brownfield Redevelopment Authority STATE STATUTE & ORDINANCE	Mayor	4 years	13	3rd Thursday/Quarterly	Carries out activities under Tax Increment Finance Authority Act.
Water Resources Development & Advisory Board ORDINANCE 12.108 & 15.622	Mayor	3 years	7 & 1 Alternate \$\$	1st Tuesday/Month 2nd Tues July, Sept & Nov	Investigates and reviews proposed water projects and structures involving waterways and bottomlands of Lake St. Clair.
Waterfront Environmental Committee cc 2/2/1996	Mayor & Council	3 years	7	3rd Tuesday/Month	Monitors, coordinates and promotes clean, safe usage of Lake St. Clair.
Zoning Board of Appeals PUBLIC ACT 207 ORDINANCE 15.621	Mayor & Council	3 years	7 & 2 Alternates \$\$	1st Thursday/Month	Reviews appeals from property owners.