

**MINUTES
ST. CLAIR SHORES CITY COUNCIL MEETING
May 16, 2016**

Regular Meeting of the City Council, held in the Council Chambers, located at 27600 Jefferson Circle Dr., St. Clair Shores, Michigan.

Present: Mayor Kip C. Walby, Council Members Peter Accica, John Caron, Ronald Frederick, Peter Rubino, Candice Rusie and Chris Vitale

Also Present: City Manager Michael Smith, City Clerk Mary Kotowski, City Planner Liz Koto, Directors Mary Jane D'Herde, Doug Haag, Chris Rayes and City Attorney Robert Ihrle

1. CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Mayor Walby called the meeting to order at 7:00 p.m. Ms. Kotowski, City Clerk, called the roll and a quorum was present. The Pledge of Allegiance was said by all.

2. PROCLAMATIONS & PRESENTATIONS

a. 21st Annual Nautical Coast Cleanup May 22, 2016

Mark Balon, Waterfront Environmental Committee Chairman, and members Mark Hodorek, Erin Stahl and Dave Rubello attended the meeting this evening. Mr. Rubello spoke about the 21st Annual Nautical Coast Cleanup on May 22, 2016. He marks this as the kickoff of the St. Clair Shores Summer Season. This year they will be working at Veterans Memorial Park, Champine Park, Blossom Heath Park and Chapoton at 9 Mile Road. Volunteers are always needed. This cleanup is done to promote and preserve Lake St. Clair. There will be a get together when they are done around noon at the Jefferson Yacht Club.

Mr. Balon said they will be doing storm drain stenciling with help from all three of the St. Clair Shores school districts and several of our Council Members.

Mayor Walby thanked the committee for their dedication to the City and all their hard work.

b. St. Clair Shores Memorial Day Parade

Cheryl Furdos, Memorial Day Parade Committee Chair, and members Kathe Travis and Dave Rubello were present to receive a proclamation.

**PROCLAMATION IN HONOR OF THE
64th ST. CLAIR SHORES MEMORIAL DAY PARADE
MAY 29, 2016**

WHEREAS, the **St. Clair Shores Memorial Day Parade** is our City's time-honored tradition commemorating the sacrifices made by our men and women serving in the United States of America Armed Services and their families; and

WHEREAS, this year's Parade theme "**Honor Their Service**" is still reflected today as our service men and women continue to inspire and strengthen our Nation, going above and beyond the call of duty as part of the greatest military the world has ever known; and

WHEREAS, these courageous and selfless warriors have stepped forward to protect the Nation they love, fight for America's highest ideals, and show millions that a future of liberty is possible; and

WHEREAS, we Americans are grateful to all those who have put on our Nation's uniform and to their families, and acknowledge their great sacrifice as we remember our fallen heroes at the **64th St. Clair Shores Memorial Day Parade**; the 2016 Grand Marshal will be Bryan Mazey, President of the Lac Ste. Clair Kiwanis, creator of the Kiwanis Military Family Relief Fund, manager of the Adopt A US Navy Sea Cadet Program; and

WHEREAS, it is timely and proper to thank all of these volunteers for their efforts which allow this Memorial Day tradition to continue with over 50 military groups and 25 musical entries all in tribute to our Veterans, their families and our fallen soldiers;

Item 2 (Cont'd):

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the City of St. Clair Shores, on behalf of all our residents, do hereby declare **Sunday, May 29, 2016** as the **64th St. Clair Shores Memorial Day Parade Day** in St. Clair Shores.

Presented this 16th day of May 2016.

c. St. Clair Shores Horseshoe Club

Mayor Walby presented a proclamation to the Horseshoe Club and John Thomachefski, Horseshoe Club President, and members Dean Schmitz and Bob Pylar were there to receive it.

**Proclamation
to
SAINT CLAIR SHORES HORSESHOE CLUB
Celebrating 25 Years**

WHEREAS, in 1991 the St. Clair Shores Recreation Department was awarded a small grant to fund the construction of 12 horseshoe courts with clay lined pits, concrete pitching platforms and walkways, in Kyte Monroe Park, and the **Saint Clair Shores Horseshoe Club** was formed; and

WHEREAS, the first pit clay (aka blue clay) came from Lake St. Clair at the end of Eleven Mile Road where dredging of parkland was being done, and the original layout of the courts was made to comply with official horseshoe regulations, and it has been rumored these courts are the best in the State of Michigan; and

WHEREAS, the **Saint Clair Shores Horseshoe Club** membership has fluctuated over the years, but since 2001 there has been a steady membership growth with three nights of league play and two weekends of sanctioned tournaments; and

WHEREAS, the **Club members** have over the years built a Club shed, the Club Pavilion, a PA system, donation of equipment and supplies, electrical wiring for the shed and pavilion, improved night court lighting, all done with club funds raised through the growth in club membership; and

WHEREAS, the club donates to the St. Clair Shores Recreation Department and to the Horseshoe Pitchers Hall of Fame every year, and a yearly tournament (The Woody Cup) is played with other NHPA/MHPA clubs to determine the organized league state champion with funds raised during the tournament donated to the St. Jude Fund;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the City of St. Clair Shores on behalf of its residents express our sincere appreciation to the **Saint Clair Shores Horseshoe Club** for their generous services and contributions for the continued maintenance and improvements to the horseshoe pits at Kyte Monroe Park located at 32701 Harper, St. Clair Shores, Michigan, and wish your organization many more years of pitching in the City.

Presented this 16th day of May 2016.

d. 9-Mack Merchants Association Junefest June 4, 2016

Mark O'Brien, Chairman Roy O'Brien Ford, spoke about their 22nd Junefest. They close off Greater Mack from 9 Mile to Cavalier Drive. This has a Made in Michigan Food Court and 50 crafters from around the area. He invited everyone to come down. He thanked everyone who participates.

e. St. Clair Shores Women's Civic League Essay Contest

Sarah DeDonatis, Women's Civic League Scholarship Committee Chair, spoke about their fundraisers with proceeds going to the essay competition winners. Three awards were presented to graduating high school seniors. First Prize was \$1,500, second prize was \$500 and third prize was \$200. Congratulations to these three essay award winners.

Mayor Walby thanked the Women's Civic League for all they do.

Item 2 (Cont'd):

f. Jefferson Yacht Club Annual Blessing of the Fleet June 4, 2016

Kathy Nucci, Fleet Captain, was present to receive the following proclamation:

**PROCLAMATION IN HONOR OF THE
58th ANNUAL
BLESSING OF THE FLEET DAY**

*WHEREAS, the Mayor and the Council of the City of St. Clair Shores wish to recognize the positive publicity generated by the **Annual Blessing of the Fleet**, and wish to acknowledge the role of the **Jefferson Yacht Club** in their sponsorship of this important annual event; and*

*WHEREAS, the members of the **Jefferson Yacht Club**, as well as the many other pleasure boaters who utilize and enjoy the extensive boating facilities available in the City, have helped to make the City of St. Clair Shores the Flagship of Lake St. Clair; and*

WHEREAS, pleasure boating is one of the City's greatest recreational and economic assets;

*NOW, THEREFORE, BE IT RESOLVED, that the Mayor and the Council of the City of St. Clair Shores do hereby proclaim June 4, 2016 as the **58th Annual Blessing of the Fleet Day** in the City of St. Clair Shores, and thank the many boaters who attend the event for their continuing patronage of St. Clair Shores recreational facilities and businesses.*

Presented this 16th day of May, 2016.

g. Parkinson's Walk

Olivia Jordan, Miss St. Clair Shores, spoke regarding the upcoming Michigan Parkinson Foundation Walkathon to be held in St. Clair Shores at Lakeview High School on June 4th. You can still register to walk or donate by calling the Michigan Parkinson Foundation. This is to raise funds and awareness for Parkinson's research.

h. St. Clair Shores Supports Flint Families

Sarah Roberts, State Representative, spoke about how our community has been supporting Flint families during this crisis. They organized drop off sites for water at many locations around the City as well as made some deliveries to Flint. She thanked many people for donating and helping. There were over 19,000 bottles of water collected and delivered to churches in Flint.

Ron Erney, St. Clair Shores Optimist Club member, thanked everyone again for being so generous. They have raised a total of \$6,039. Debbie DePape, Club President, said they will spend the money on having two semi-trucks deliver regular water and sterilized water for baby formula in June when the warm weather sets in.

3. AUDIENCE PARTICIPATION ON AGENDA ITEMS (2 MINUTE TIME LIMIT) - None

4. REQUEST FOR A TRANSFER OF EXISTING CLASS C LIQUOR LICENSE TO WATERMARK BAR AND GRILLE, INC., 24420 JEFFERSON, ST. CLAIR SHORES MI 48080, MACOMB COUNTY, MICHIGAN

Robert Vickery, Attorney, thanked Ms. Kotowski for expediting this visit to Council so they can open by the end of May. They are requesting to transfer this liquor license from the previous owner, Tin Fish, to The Watermark Bar and Grill.

This location will be a family restaurant. They will serve burgers, pizza, steak, seafood and great appetizers. There will be a children's menu. They will provide music at times through the summer.

City Ordinance requires the City Clerk to place on a Council Agenda the request for approval of an on premise Class C license within 60 days of filing the documents in her office. Their application was filed in the Clerk's office on May 9, 2016.

The petitioners are attempting to be open for business for the upcoming Memorial Day holiday and have asked to be at this meeting.

Item 4 (Cont'd):

City Departments are reviewing the application and site as part of this application process and their Certificate of Occupancy requirements. Any outstanding items will be addressed in the C of O process.

Under the newer Michigan Liquor Control Commission Rules, a transfer of a Class C on premise license does not need local legislative approval for the state to approve this transfer. They applied to the MLCC on March 11, 2016.

They have completed the City's application, provided necessary documents and included the \$2500 application fee under the City's Class C Ordinance which provides City Council background information to form a recommendation for this resolution approval request.

Mr. Smith noted that approval for this transfer is conditioned on meeting all ordinance requirements and obtaining a Certificate of Occupancy.

Moved by Council Member Rubino, seconded by Council Member Vitale that the recommendation of the City Manager be approved for a transfer of existing Class C Liquor License to Watermark Bar and Grille, Inc., 24420 Jefferson, St. Clair Shores MI 48080, Macomb County, Michigan as required by City Ordinance 19.650, conditioned on meeting all ordinance requirements to obtain a Certificate of Occupancy.

Ayes: All - 7

5. PPC160008 REQUEST FOR SITE PLAN APPROVAL FOR EXTERIOR RENOVATIONS AND OUTDOOR SEATING AT 30625 JEFFERSON, EOS CAFÉ AND COFFEE HOUSE, REPRESENTED BY MICHAEL ANTOUN

Tony Zarife and Michael Antoun were present to request site plan approval for an outdoor seating area at the existing Eos Café and Coffee House. The existing building is 3,400 square feet, and the existing café is 2,000 square feet. The proposed patio area is 625.5 square feet. The site plan proposes to enclose a concrete patio with brick-wrapped posts, a brick or stone knee wall, a railing above the knee wall, and lights atop the posts. The proposed patio is located within the right-of-way of Jefferson. The petitioner anticipates fitting tables and outdoor patio furniture in the patio space.

The City Manager and Planning Commission recommend the site plan approval for an outdoor seating area at 30625 Jefferson, Eos Café, represented by Michael Antoun, inclusive of the following conditions: variances from the Zoning Board of Appeals for the following items; allow outdoor seating within a B-1 district, an 8 space parking variance, and a 23 front setback variance for the outdoor seating area; the proposed brick-wrapped bollards will be properly spaced to maximize safety of the patrons; a hold harmless agreement shall be executed for the use of the public right of way; a two foot greenspace will be required should the petitioner need to set the patio area back from the sidewalk; the dumpster shall be screened once it is moved to its new location; the brick wrapped bollards shall be between 36 and 42 inches in height; the hours of the outdoor seating area shall not exceed 6 am to 9 pm; and soft music is allowed in the outdoor seating area.

Moved by Council Member Rusie, seconded by Council Member Caron to approve the request for PPC160008 site plan approval for an outdoor seating area at 30625 Jefferson, Eos Café, represented by Michael Antoun, inclusive of the following conditions: variances from the Zoning Board of Appeals for the following items; allow outdoor seating within a B-1 district, an 8 space parking variance, and a 23 front setback variance for the outdoor seating area; the proposed brick-wrapped bollards will be properly spaced to maximize safety of the patrons; a hold harmless agreement shall be executed for the use of the public right of way; a two foot greenspace will be required should the petitioner need to set the patio area back from the sidewalk; the dumpster shall be screened once it is moved to its new location; the brick wrapped bollards shall be between 36 and 42 inches in height; the hours of the outdoor seating area shall not exceed 6 am to 9 pm; and soft music is allowed in the outdoor seating area, as recommended by the City Manager.

Ayes: All - 7

6. PPC160009 REQUEST FOR SITE PLAN APPROVAL FOR EXTERIOR RENOVATIONS TO 24512 HARPER AVENUE, SUBWAY, REPRESENTED BY JUSTIN BUCCELLATO

Justin Buccellato presented the request for renovation to 24512 Harper. He explained they removed the old parking lot and replaced it, and they did an exterior renovation rather than just paint it. The concept comes from Subway

Item 6 (Cont'd):

Corporate. The awnings are corporate and the light fixtures that are wall mounted are corporate. Adding a crown to the top of the building will give it more presence and increase the appearance of the building.

Mr. Vitale asked about the additional faux windows that are proposed. Ms. Koto explained that they were part of the original plan review with aluminum framing; however they have since revised that plan. They will use etching to breakup the facade instead.

The applicant is requesting Site Plan Approval for exterior renovations to the existing Subway restaurant located at 24512 Harper Avenue. The site plan proposes a new façade to the west and south elevations of the building. The elevation facing Harper is proposing a new EIFS (external insulated finishing system) also known as Dryvit system to the majority of the façade. A stone veneer is proposed along the bottom of the existing windows and up the sides of the windows to the 4 foot mark. A decorative cornice made of EIFS is proposed along the top. A pre-finished metal coping is proposed along the top of the cornice. A metal awning is proposed over the window. The south elevation of the site plan indicates the addition of EIFS along the entire south façade with a stone veneer along the bottom four feet of the wall. The same cornice and coping are proposed along the south wall.

The City Manager and Planning Commission recommend the site plan approval for exterior renovations to 24512 Harper Avenue, represented by Justin Buccellato, inclusive of the following conditions: variances from the Zoning Board of Appeals for the following items; a 30 inch brick knee wall around the perimeter of the parking lot abutting Harper and Fresard, and the use of finish materials other than brick, stone, or glass; the dumpster enclosure shall be replaced; mechanical equipment, whether placed at grade or on the roof shall be screened from view; the height of the proposed renovations does not exceed 20 feet; and all signs will be reviewed during the sign permitting process.

Moved by Council Member Vitale, seconded by Council Member Frederick to approve the request for PPC160009 site plan approval for exterior renovations to 24512 Harper Avenue, inclusive of the following conditions: variances from the Zoning Board of Appeals for the following items; a 30 inch brick knee wall around the perimeter of the parking lot abutting Harper and Fresard, and the use of finish materials other than brick, stone, or glass; the dumpster enclosure shall be replaced; mechanical equipment, whether placed at grade or on the roof shall be screened from view; the height of the proposed renovations does not exceed 20 feet; and all signs will be reviewed during the sign permitting process, as recommended by the City Manager.

Ayes: All - 7

7. PPC160010 REQUEST FOR SITE PLAN APPROVAL FOR AN ADDITION TO 25801 JEFFERSON, DETROIT'S FINEST CONEY ISLAND, REPRESENTED BY ERIK HEIDERER, POLYARCH

Erik Heiderer, Polyarch, spoke about the addition being requested. They bought the building next door and will tear it down to add year-round seating in the addition. Also, there will be a new parking lot and more room for the freezer and office.

The applicant is requesting Site Plan Approval for a front and rear addition and expansion of the parking lot to the existing Detroit's Finest Coney Island. The existing building is 2,884 square feet. The proposed front addition is 715 square feet and the rear addition is proposed to be 562 square feet. The site plan proposes to utilize the same exterior materials as the current restaurant including brick and stone with an EIFS parapet on both additions. The site plan proposes large windows on the east and north elevations. The site plan also proposes to demolish the building currently located immediately north of 25801 Jefferson, and expand the parking lot. Finally, the drive approach on Statler is proposed to be shifted east slightly to accommodate a row of parking along the rear of the parking lot, and the drive approach on Jefferson is proposed to be reduced.

The City Manager and Planning Commission recommend the site plan approval at 25801 Jefferson for a front and rear addition and expansion to the existing parking lot at Detroit's Finest Coney Island represented by Erik Heiderer, Polyarch, with the conditions set forth by the Planning Commission listed in the motion below.

Mr. Rubino stated he was disappointed the previously proposed patio is no longer in the plan.

Moved by Council Member Rubino, seconded by Council Member Caron to approve the request for PPC160010 site plan approval at 25801 Jefferson for a front and rear addition and expansion to the existing parking lot at Detroit's Finest Coney Island represented by Erik Heiderer, Polyarch, with the following

Item 7 (Cont'd):

conditions: a six foot concrete brick embossed wall will be required to be extended northward from the existing wall on the west property line to the new north property line, approximately 45 feet; parking lot plans, including paving, drainage, and concrete curbs, are required to be submitted as part of the building permit process; should the petitioner propose to light the parking lot, staff recommends the use of the Nautically themed light post, and all lighting shall be shielded from adjacent residents; a landscape plan will be required to be submitted with the building permit application; landscaping or grass shall be installed in the north east corner of the property where the drive approach is being removed, landscaping will also be required at the front of the building, annuals and perennials are required to be installed along with underground irrigation; the dumpster and an enclosure shall be placed on the north side of the property; any new mechanical equipment, whether placed at grade or on the roof of the structure is required to be screen on all visible sides; and a 23 space parking variance is required from the Zoning Board of Appeals, as recommended by the City Manager.

Ayes: All - 7

8. BIDS/CONTRACTS/PURCHASE ORDERS

a) Request to award the Purchase of Professional Auditing Services (bids opened 2/17/2016)

Mr. Haag explained that the last time Professional Auditing Services was bid was in 2012. On January 6, 2016 the City issued a Request for Proposals to obtain quotes for annual audit services. The bid was advertised and placed on the MITN website. An audit review team was formed to review proposals and conduct interviews. The team included Mayor Kip Walby, City Manager Michael E. Smith, Assistant City Manager William Gambill, Finance Director Douglas M. Haag and Controller Laura Stowell.

Proposals were received on February 17, 2016 from the following firms:

BID OPENING FEB 17, 2016	Plante Moran	Rehman	Abraham & Gaffney PC	Gabridge & Co.	UHY LLP	Andrews Hooper Pavlik PLC	Yeo & Yeo
Year 1 (FY16)	83,000	70,000	80,000	77,600	65,000	69,950	64,000
Year 2 (FY17)	85,000	71,000	84,800	77,600	65,000	72,245	66,000
Year 3 (FY18)	87,000	72,000	87,700	77,600	65,000	74,315	68,000
Subtotal	255,000	213,000	252,500	232,800	195,000	216,510	198,000
Year 4 (FY19)*	89,000	73,000	88,700	77,600	65,000	76,385	70,000
Year 5 (FY20)*	91,000	74,000	91,800	77,600	65,000	78,455	72,000
Subtotal	180,000	147,000	180,500	155,200	130,000	154,840	142,000
Grand Total	435,000	360,000	433,000	388,000	325,000	371,350	340,000
Other Fees	No	(1)	No	No	No	No	(2)
* Optional							

(1) Maximum of 2 single audits. Excludes GASB 74 & 75 compliance.

(2) Excludes GASB 74 & 75 compliance.

The audit review team selected the following firms for interviews on March 8 & 10: Plante Moran, Rehman, UHY LLP and Yeo & Yeo.

The outcome of the interviews was that two finalists were selected for a follow-up interview the week of May 2:

- Yeo & Yeo
- Plante Moran

After much deliberation and evaluation based on a number of criteria including the firms municipal audit experience, audit team qualifications, quantity & quality of available resources, methodology, additional services, similar municipal audit clients, proposal format & content, peer reviews, interviews, references and pricing, it was the unanimous decision of the audit review team to recommend the firm of Yeo & Yeo.

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Firm highlights include:

- Closely held family owned business
- Full-service firm providing accounting, auditing, consulting and tax services since 1923
- Headquarters in Saginaw, MI
- Nine Michigan offices in Alma, Ann Arbor, Auburn Hills, Flint, Kalamazoo, Lansing, Midland, Saginaw & Southgate
- Team of 30 principals and 200 professionals providing solutions for individuals, businesses, school districts, local governments and not-for-profits
- Received highest possible marks on most recent external peer review
- Received recognition as Best & Brightest Place to Work Award in West Michigan (2005-2014) and Greater Detroit (2012 and 2014) areas
- Audit team serves over 130 government clients
- Performed over 100 single audits of federal expenditures during 2014 totaling \$45 million
- Similar municipal audit clients
 - Midland (Population 42,075)
 - Saginaw (Population 51,230)
 - Flint (Population 102,000)

For additional information on the firm please refer to their website at <http://www.yeoandyeo.com/>. Just as an FYI, the City's annual audit fees for the past four years with Plante Moran were as follows:

Fiscal Year	Audit Fee
2015	\$81,000
2014	\$79,000
2013	\$79,000
2012	\$79,000

Budget

Funds are available in the proposed FY 2016-17 budget.

Ms. Rusie asked why they are requesting a five-year contract instead of a three-year contract which may be extended by two years.

Mr. Haag said with a new audit firm there is a substantial amount of work being done the first year so there is a huge settling in period. They can do a three-year contract with an option to extend two years if that is how Council would like to proceed. There is a 90-day out clause.

Mayor Walby said that based on the interview process, this is not something we should be moving every few years. He supports the five-year contract. It is important to create a relationship. We have been with Plante & Moran for over 30 years.

Mr. Caron supports the five year plan for stability reasons. Changing auditors is a major task.

Mr. Vitale noted there would be quite a bit of additional savings if we go the additional two years. He agreed with five years for the additional savings.

Mayor Walby pointed out that the lowest bidder was not chosen because of their experience level.

Mr. Frederick was also in agreement with five years.

Ms. Rusie explained that she would be more comfortable with three years plus two years. It would just be her preference; she has nothing against the company.

Item 8 (Cont'd):

Moved by Council Member Rubino, seconded by Council Member Frederick that the recommendation of the City Manager be approved to award the contract for audit services to the firm Yeo & Yeo for three years with an option to renew for two more years locking in the rate for 5 years beginning with fiscal year ending June 30, 2016 and at an annual fee not-to-exceed the following:

Fiscal Year	Audit Fee	GASB 74/75 Compliance	Total Fee
2016	\$64,000	\$0	\$64,000
2017	\$66,000	\$2,000	\$68,000
2018	\$68,000	\$2,500	\$70,500
2019	\$70,000	\$0	\$70,000
2020	\$72,000	\$0	\$72,000

The bid award is subject to City Attorney approval of final agreement/engagement letter.

Ayes: All – 7

b) Request to award the bid for interior painting at the North End Fire Station

9. THIRD QUARTER FY 2016 COUNCIL REPORTS – BUDGET YEAR-TO-DATE RESULTS, BUDGET AMENDMENTS, CASH/INVESTMENTS AND COMMITTEES

Budget and Cash/Investment reports as of March 31, 2016 were submitted to Council for review.

After adoption of the original budget, revenues and expenditures are reviewed during the fiscal year. The budget is amended when actual revenues or expenditures are projected to not meet budgeted expectations. The reports serve as a management tool to monitor actual revenues and expenditures in relation to the adopted budget. In the end, the budget information presented to the auditors and reported in the Comprehensive Annual Financial Report will reflect the final amended budget as approved by City Council. Other reports include the quarterly Cash/Investment report as well as the various committee balances.

Revised pages for the Adopted Budget binder will be updated and distributed after approval.

Moved by Council Member Caron, seconded by Council Member Rubino to receive and file related reports and to approve budget amendments 16-14 through 16-21 as follows, as recommended by the City Manager:

Fund/Dept.	Account	Description	Increase	Decrease
BUDGET AMENDMENT 16-14				
101	General Fund			
703	980.000	ARENA - Locker Room	50,000	
Fbal	390.000	Fund Balance - General Fund		50,000
To record transfer of locker room improvements from FY 2017 to FY 2016 budget per budget hearing April 25, 2016.				
REV	575.000	REVENUE - Constitutional Sales Tax		220,507
Fbal	390.000	Fund Balance - General Fund		220,507
To record revised amount for Constitutional Sales Tax - decrease from \$4,778,948 to \$4,558,441.				
REV	410.300	REVENUE - State Of Michigan Personal Property Tax Reimbursement.		157,398
Fbal	390.000	Fund Balance - General Fund		157,398
To record reallocation of personal property tax reimbursement for 2014 & 2015 to other funds.				
The total received for all funds was \$307,585.				

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Fund/ Dept.	Account	Description	Increase	Decrease
BUDGET AMENDMENT 16-14				
REV	695.000	REVENUE - Miscellaneous	30,663	
215	706.000	CLERK - Temporary Wages	10,000	
215	711.000	CLERK - Overtime	1,920	
215	750.000	CLERK - Operating Supplies	1,000	
215	810.000	CLERK - Services	13,950	
215	900.000	CLERK - Printing	368	
215	940.000	CLERK - Rentals	2,525	
253	740.100	GEN GOVT - Postage	900	
To record revenue and expenditures to be reimbursed by Lake Shore Schools for May election.				
REV	582.600	REVENUE - MMRMA RAP Grant	10,000	
703	980.729	ARENA - Capital Outlay - Bleacher Renovations	34,954	
Fbal	390.000	Fund Balance - General Fund		24,954
To record total project cost for bleacher renovations. Approved by Council at a regular meeting on May 2, 2016.				
Note: The main reason for the transfer is that although we showed a revenue item to use Carnival funds, it was not reflected in the expense line item.				
705	980.000	PARKS - Capital Outlay	30,000	
Fbal	390.000	Fund Balance - General Fund - Foreclosed Property Proceeds		30,000
To record materials cost for Veterans Memorial Park restroom improvements.				
Approved by Council at a regular meeting on May 2, 2016.				
253	960.000	GEN GOVT - Transfers - Sanitation Trust		6,895,325
Fbal	390.000	Fund Balance - General Fund	6,895,325	
To record transfer to new Sanitation Fund as coming from Sanitation Trust Fund instead. Note: this does not affect unrestricted fund balance (aka 'Rainy Day Fund') as these are shown in the CAFR as restricted funds.				
253	960.000	GEN GOVT - Transfers - PA 345 Fund	414,302	
253	960.000	GEN GOVT - Transfers - Library	61,394	
Fbal	390.000	Fund Balance - General Fund		475,696
To record remaining transfers to new funds per FY 2015 audit results. Note: the PA 345 Fund amount does not affect the unrestricted fund balance either because these are shown in the CAFR as restricted funds.				
255	740.000	COMMUNICATIONS - Office Supplies	1,100	
	750.000	COMMUNICATIONS - Operating Supplies	747	
	980.003	COMMUNICATIONS - Cap Outlay Video Equip	745	
	810.000	COMMUNICATIONS - Services		500
	900.000	COMMUNICATIONS - Printing		247
	930.000	COMMUNICATIONS - Repairs & Maintenance		1,100
	980.000	COMMUNICATIONS- Capital Outlay		745
To reclassify budgeted items based on year-to-date actual for year end purposes.				
REV	600.100	Aqua Freeze Festival Revenues	8,279	
701	950.880	Aqua Freeze Festival Expenses	14,055	
Fbal	390.000	Fund Balance - General Fund - Committees		5,776
To record final revenues and expenses for Aqua Freeze Festival.				
REV	682.200	REVENUES - Gain/Loss on Sale of Assets	150,937	
Fbal	390.000	Fund Balance - General Fund - Foreclosed Property Proceeds	150,937	
To record the gain realized on the sale of foreclosed homes for the period 7/1/15 - 4/30/16.				

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Fund/ Dept.	Account	Description	Increase	Decrease
BUDGET AMENDMENT 16-15				
120	Local Street Fund			
REV	531.000	REVENUE - CDBG	235,400	
451	980.258	Road Replacement - CDBG	235,400	
To record increase in street replacement projects covered by CDBG funds.				
BUDGET AMENDMENT 16-16				
204	Municipal Street Fund			
REV	410.300	REVENUE - State Of Michigan Personal Property Tax Reimb.	17,713	
Fbal	390.000	Fund Balance - Municipal Street Fund	17,713	
To record reallocation of personal property tax reimbursement for 2014 & 2015.				
BUDGET AMENDMENT 16-17				
211	Police & Fire Pension PA 345 Fund			
REV	410.300	REVENUE - State Of Michigan Personal Property Tax Reimb.	80,470	
Fbal	390.000	Fund Balance - Police & Fire Pension PA 345 Fund	80,470	
To record reallocation of personal property tax reimbursement for 2014 & 2015				
REV	693.100	REVENUE - Contributions from General Fund	414,302	
Fbal	390.000	Fund Balance - Police & Fire Pension PA 345 Fund	414,302	
To record remaining transfers to new funds per FY 2015 audit results.				
BUDGET AMENDMENT 16-18				
226	Sanitation Fund			
REV	410.300	REVENUE - State Of Michigan Personal Property Tax Reimb.	42,558	
Fbal	390.000	Fund Balance - Sanitation Fund	42,558	
To record reallocation of personal property tax reimbursement for 2014 & 2015.				
REV	693.100	REVENUE - Contributions from General Fund		6,895,325
Fbal	390.000	Fund Balance - Sanitation Fund		6,895,325
To correct budgeted transfer of Sanitation Trust Fund to new Sanitation Fund.				
REV	693.710	REVENUE - Contributions from Sanitation Trust Fund	7,064,529	
Fbal	390.000	Fund Balance - Sanitation Fund	7,064,529	
To record transfer from Sanitation Trust Fund to new fund per FY 2015 audit results.				
BUDGET AMENDMENT 16-19				
580	Recreation Revenue Fund			
452	930.004	Emergency Repairs		12,838
	980.000	Capital Outlay	12,838	
To record emergency purchase of DPW hydraulic breaker. Previously approved by Council on March 7, 2016.				

Item 9 (Cont'd):

BUDGET AMENDMENT 16-20				
135	Golf Course Capital Project Fund			
855	960.000		Contribution to Other Funds	2,000
Fbal	390.000		Fund Balance - Golf Course Capital Project Fund	2,000
To reduce the budgeted transfer to the Recreation Revenue Fund/Golf Course so that fund balance is positive.				
BUDGET AMENDMENT 16-21				
710	Sanitation Trust Fund			
520	960.000		Contribution to Other Funds	7,064,529
Fbal	390.000		Fund Balance - Sanitation Trust Fund	7,064,529
To record transfer to new fund per FY 2015 audit results.				

Summary: The total net impact of these changes on General Fund fund balance is an increase of \$6,081,931

Ayes: All - 7

10. CONSENT AGENDA – All items listed on the consent agenda are considered to be routine and will be enacted by one motion and approved by a vote of City Council. There will be no separate discussion of the items unless the Mayor and or a Council Member so requests, in which event the item will be removed from the general order of business and considered under the last item of the Consent Agenda.

Moved by Council Member Caron, seconded by Council Member Frederick to approve the Consent Agenda items a - e, as follows:

a. Bills

May 5, 2016 \$1,981,217.58

Resolved to approve the release of checks in the amount of \$1,981,217.58 for services rendered, of the report that is 24 pages in length, and of the grand total amount of \$1,981,217.58, \$0 went to other taxing authorities.

b. Fees

Resolved that the following Fees be approved as presented:

Ihrie O'Brien	\$10,253.13
Kirk, Huth, Lange & Badalamenti	\$ 2,794.05

c. Progress Payments

Resolved that the following Progress Payments be approved as presented:

Fontana Construction, Inc.	\$179,666.62
Mark Anthony Contracting, Inc.	\$ 74,338.64
Performance Pipeline, Inc.	\$ 38,385.98
Michigan Joint Sealing	\$ 39,198.16

d. Approval of Minutes – None

e. Receive & File Boards, Commissions & Committee Minutes

Resolved that the following minutes be received and filed:

<u>Minutes</u>	<u>Meeting Date</u>
Animal Care & Welfare Committee	January 11, 2016
Animal Care & Welfare Committee	February 8, 2016
Animal Care & Welfare Committee	March 14, 2016

Item 10 (Cont'd):

<u>Minutes</u>	<u>Meeting Date</u>
Communications Commission	April 13, 2016
Cool City Committee	April 12, 2016
Election Commission	April 14, 2016
Fence Arbitration	March 16, 2016
General Employees' Pension Board	March 15, 2016
Historical Commission	April 5, 2016
Older Persons Advisory Committee	April 21, 2016
Planning Commission	April 12, 2016
Police & Fire Civil Service Commission	March 15, 2016
Sign Arbitration	March 24, 2016
Waterfront Environmental Committee	February 17, 2015
Waterfront Environmental Committee	April 21, 2015
Waterfront Environmental Committee	November 17, 2015

Ayes: All – 7

11. UPDATES AND FOLLOW-UPS FROM COUNCIL MEETING

- **Additional Dumpsters at Shores Inn** – Mr. Rayes said that the companies there changed dumpster companies. They will remove what is there.
- **Veterans Memorial Park Additional Restroom Update** – Mr. Accica explained what they have been doing. It is coming along and they are getting a lot of help from the trade unions. Mayor Walby said that, regarding the water by the path, we are going to grade off and do some jetting. This may not be perfectly ready by the first concert which is in June.
- **Linda's Place** – Mr. Rayes said they have removed the dumpster that was full, and we gave them 30 days to take down the fence.
- **Senior Center** - Mr. Smith said they have signed off on the design. The shovels should be in the ground in 2016.
- **Kyte Monroe** – Mayor Walby said opening day is Sunday, and there may be a parking issue. This should all be done by mid-June
- **Minor League Hockey** – Mayor Walby said there is a press conference scheduled to kickoff the logo, jersey and name at Civic Arena this Wednesday at 4:00 p.m. We hope to move forward on the expansion of those locker rooms soon.
- **Lakecrest Pot Hole** – Mr. Rayes said that he believes this was taken care of by DPW.
- **Edmonton/Greater Mack Grass** – Mr. Rayes said the DPW took care of the grass on the island.
- **Farmers Market** – Mr. Smith announced that the first Farmers Market of the year is this Sunday.
- **Special Needs Program** – Mayor Walby extended a thank you from the Parks & Recreation Department for the Special Needs Program donations. They received \$1,000 from the SCOTS board, and Fred Maloof donated \$5,000. This is an expensive program because of the need for one-on-one participation.

12. COMMENTS BY INDIVIDUAL COUNCILPERSONS

Council Member Accica spoke about how the people in St. Clair Shores are great about pitching in and donating their time. He thanked everyone for that.

Council Member Rusie spoke about some of the fundraising events going on in the City this weekend as well as some of the past events.

Item 12 (Cont'd):

She announced the Selinsky-Green Farmhouse Museum will be closed for painting for three weeks starting May 18th. It will re-open on June 15th.

She would like an update on the procurement issue she asked about. The resident is expecting a response.

Mayor Walby announced that Ms. Rusie was awarded the "Champion Award" by the Optimist Club.

Council Member Rubino said he was contacted by a resident on Joan Street. She had contacted him about three years ago regarding her issue and nothing has been done. He would like administration to go out and look at her property.

Mr. Smith said he went out there with Mr. Rayes last week, and they will provide Council with an update when it is available.

Mr. Rubino thanked Mr. Smith and Mayor Walby for facilitating a meeting with Rizzo. They have the same expectations as we do, and they will work through resolving these issues.

He spoke about many events going on in the City this weekend.

Council Member Caron mentioned several events going on this weekend. Relay for Life is June 3rd and has moved to Veterans Memorial Park.

He had many questions and concerns regarding the Southeast Macomb Sanitary District and the way they set their rates. He thinks going with the GLWA is a big risk, and he would like to see more financials on this transaction.

Mayor Walby said it is a bigger risk staying with Wayne County because it is run inefficiently. He will provide more information on this.

Council Member Frederick announced the St. Clair Shores Softball/Baseball Association ceremony at Kyte Monroe on Sunday. He spoke about many of the events going on around the City. He also announced the Library events.

He thanked Village Market and Roy O'Brien for their generous donations for Flint families.

Council Member Vitale spoke about events going on around the City.

He would like an update on overnight parking from the Police Chief. Residents park everything in their driveways, and cars are all over the streets.

Mr. Smith received an email from Chief Woodcox regarding street parking permits. Permits start the beginning of each year, so starting 2017 permits will have limits on what is acceptable. It is at the discretion of the Police Chief.

Mr. Vitale asked Mr. Ihrie about the LED ordinance. Mr. Ihrie said he met with Mr. Rayes and Mr. Scuito last week to go over ordinances of other municipalities. They will put together a proposal by the end of May.

Mr. Vitale asked Chris Rayes about the status of the Rental Ordinance change that went into effect. Have we sent notices to the renters? How many letters have gone out?

13. CITY MANAGER'S REPORT

Mr. Smith stated that this was a good meeting. There were presentations, a new business opening and current businesses renovating.

He is a new grandfather again. His granddaughter was born today at 5:30 a.m.

14. AUDIENCE PARTICIPATION (5 MINUTE TIME LIMIT)

A Grosse Pointe Farms resident, spoke regarding the SCS ambulance company and a billing issue he is having.

Mayor Walby said we will help him. He gave his information to Mr. Haag.

Item 14 (Cont'd):

Jamie Victory, St. Clair Shores resident, spoke regarding the Hotcakes and Hot Rods at the VFW on Sunday.

Joe Tomaszewski, St. Clair Shores resident, spoke about the overnight parking on the streets and asked if expiration dates of stickers can be made more obvious. He also spoke about educating residents on dog licensing.

15. MAYOR'S COMMENTS

The Nautical Ride is back for 2016 and is sponsored by Roy O'Brien Ford. There are ten events this year, and they will be held every other Wednesday starting June 1st. There will be one Saturday added for a special event.

Taco Bell has donated \$16,000 for a clock to be placed in a bed at Little Mack and Harper.

The Tony Tiseo Golf Outing, which is sponsored by St. Issac Jogues Men's Club, is June 18th at the St. Clair Shores Golf Club. The proceeds will help with the future Skate Park.

16. REQUEST TO MEET IN CLOSED SESSION AS PERMITTED BY STATE STATUTE MCLA 15.268 SECTION 8 (e) M. BOHN V ST. CLAIR SHORES

Moved by Council Member Rubino, seconded by Council Member Frederick to enter Closed Session as permitted by State Statute MCLA 15.268 Section 8 (e) M. Bohn v St. Clair Shores at 9:32 p.m.

A roll call vote was taken.

Ayes: All – 7

Moved by Council Member Frederick, seconded by Council Member Accica to return to Open Session at 9:57 p.m.

Ayes: All – 7

Moved by Council Member Caron, seconded by Council Member Frederick to direct the City Attorney to proceed as discussed in Closed Session regarding M. Bohn v St. Clair Shores.

Ayes: All – 7

17. ADJOURNMENT

Moved by Council Member Rubino, supported by Council Member Frederick to adjourn at 9:58 p.m.

Ayes: All – 7

KIP C. WALBY, MAYOR

MARY A. KOTOWSKI, CITY CLERK

(THE PRECEDING MINUTES ARE A SYNOPSIS OF A CITY COUNCIL MEETING AND DO NOT REPRESENT A VERBATIM RECORD).