

**MINUTES  
ST. CLAIR SHORES CITY COUNCIL MEETING  
January 4, 2016**

Regular Meeting of the City Council, held in the Council Chambers, located at 27600 Jefferson Circle Dr., St. Clair Shores, Michigan.

Present: Mayor Kip C. Walby, Council Members Peter Accica, John Caron, Ronald Frederick, Peter Rubino, Candice Rusie, and Chris Vitale

Also Present: City Manager Michael Smith, City Clerk Mary Kotowski, Directors Bryan Babcock, Doug Haag, Chris Rayes, and City Attorney Robert Ihrie

**1. CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE**

Mayor Walby called the meeting to order at 7:00 p.m. Ms. Kotowski, City Clerk, called roll with a quorum present. The Pledge of Allegiance was recited by those in attendance.

**2. PROCLAMATIONS & PRESENTATIONS - None**

**3. AUDIENCE PARTICIPATION ON AGENDA ITEMS (2 MINUTE TIME LIMIT)**

Jim Goodfellow, St. Clair Shores Resident, spoke on Agenda Items 5, 4a & 4b. He said Council is entitled to a 2% raise because they haven't had a raise since 2005. He said hopefully the pump just needs to be repaired and if it does need to be replaced \$83,900 is not too bad. He said Mr. Babcock did a good job on the fuel bid. He hopes Council will approve each of the items that he brought up.

**4. BIDS/CONTRACTS/PURCHASE ORDERS**

**a. Request to Award Alger Storm Water Pump Station Pump Repair (bids opened 12/21/15)**

The City of St. Clair Shores Sewer Department operates and maintains a storm water lift station called the Alger Pump Station. The Alger Pump Station is located at 23201 Alger Street. The station collects storm water from the area of Greater Mack to Jefferson Avenue and 8 Mile to 9 Mile Roads and discharges the water to the Milk River.

Mr. Babcock explained that located within the station is three pumps and motors that are designed to cycle and run independently or if the demand is large enough two of the three motors can run at one time. The three pumps are sized at 75 HP, 100 HP, and 150 HP.

Mr. Babcock said the 100 HP pump was previously inoperable. Therefore in 2013 the Sewer Department had the pump disconnected and removed for inspection. We found that the shaft, propeller, bowl and vane assembly needed replacement due to normal wear. The motor was in good condition and only needed regular maintenance before reinstalling and putting it back into operation. The cost to remove, inspect and repair the 100 HP pump was \$42,110.

Mr. Babcock said the 75 HP pump was next repaired early in 2015. The work on the 75 HP pump included motor repair and cleaning; bearing, line shaft & sleeve, and gasket replacement; and sandblast and paint bowl, riser, and motor. The bowl assembly and propeller were able to be rebuilt instead of replacement. The cost to remove, inspect and repair the 75 HP pump was \$43,215.00. The work was completed by Kennedy Industries, Inc.

Mr. Babcock said the 150 HP pump is the next pump in need of repair. He pointed out in the picture the lower column section has worn to the point that holes are now present. This allows water to be recycled in to the pump station instead of out the discharge pipe to the Milk River. This damage has reduced the pumps capacity and would eventually cause the pump to be inoperable.

Mr. Babcock stated that the project was advertised in both the Macomb Daily Newspaper as well as the Michigan Inter-Governmental Trade Network (MITN) website. The notice was sent through the MITN website to 200 companies and 3 bids were submitted. The bid tabulation, request for proposals, proposals submitted, and Recommendation for Award from AEW are enclosed for your review. A mandatory pre-bid meeting was held with all interested contractors on Tuesday, December 15<sup>th</sup>. At the meeting an issue was raised that requiring only factory OEM parts may exclude some contractors from getting competitive prices if they are not currently a product rep. Therefore we opened the specifications to allow for consideration of alternate non-factory OEM components as outlined in Addendum No. 1.

**Agenda Item 4 (cont'd)**

Mr. Babcock said at the meeting it was also discussed that the City would consider the option to rebuild the bowl and propeller assembly if at the time of pump removal and inspection it is determined to be in good enough condition to be rebuilt. This was previously done on the 75 HP pump and has been working good. The 100 HP pump bowl and propeller assembly were worn beyond the allowable condition to rebuild and therefore required replacement. The Sewer Department requested that a cost to replace the bowl and propeller assembly be included in the proposal so that the City could plan accordingly for the higher cost of repair if needed.

Mr. Babcock said three (3) proposals were submitted to the City from Dubric Industries, Kennedy Industries, and Kerr Pump and Supply. The Kennedy Industries proposal included a separate additional cost from York Repair, Inc. to repair the motor at their facility. The York Repair, Inc. proposal base price to repair the motor was \$3,380. The proposal also included an additional cost of \$3,000 to replace the bearings if needed. Both the 75 HP and 100 HP motors required the bearings to be replaced. Therefore the total motor repair cost is \$6,380 and has to be added to the Kennedy pump repair cost of \$53,860 for a total cost of \$60,240.

The pricing provided is as follows:

	Pump & Motor Repair w/ Bowl & Propeller <u>Repair Only</u>	Pump & Motor Repair w/ Bowl & Propeller <u>Replacement</u>
Dubric Industries	\$88,054	\$141,136
Kennedy Industries	\$60,240	\$83,990
Kerr Pump & Supply	No Cost Provided	\$99,750

Mr. Babcock said the Sewer Department and AEW recommend the City proceed with the low bidder, Kennedy Industries, Inc., 52900 Grand River, New Hudson, MI 48165, to make the necessary repairs in the amount of \$83,990.00. If after the pump is removed and inspected we find that the bowl and propeller can be repaired instead of replaced we will only authorize the repair cost of \$60,240.00. We also ask that a \$10,000.00 contingency be added to the purchase order in the event that we find any additional parts needed to be repaired. Funds for the repair have been budgeted in the Storm Sewer Department Repairs and Maintenance budget as follows:

	Budget	Actual
Alger Pump Station Repair	590-452-980.000 \$100,000	\$83,990

Mayor Walby asked Mr. Babcock if he is familiar with Kennedy Industries. Mr. Babcock said Kennedy Industries did a fantastic job on the repairs of the last pump.

Mayor Walby said the money will come out of the Utility Fund. Mr. Smith said yes.

Mr. Babcock stated that we have this project budgeted.

Ms. Rusie asked about the changes from the December 15 bid specifications.

Mr. Babcock reiterated that a mandatory pre-bid meeting was held with all interested contractors on Tuesday, December 15<sup>th</sup>. At the meeting an issue was raised that requiring only factory OEM parts may exclude some contractors from getting competitive prices if they are not currently a product rep. Therefore we opened the specifications to allow for consideration of alternate non-factory OEM components as outlined in Addendum No. 1. It just happens that the lowest bidder is tied into the factory OEM parts.

Ms. Rusie asked why we first required OEM parts. Mr. Babcock said we've had some difficulties with non OEM parts.

Mr. Rusie said that requirement could've eliminated some potential bidders.

Mr. Caron asked where the motor repair costs came from that had to be added in. Mr. Babcock said it was in their packet.

Mr. Caron asked that we take into consideration the modifications of how the pumps work together during storms.

Mr. Babcock clarified that that will be done at the same time this pump is pulled.

**Agenda Item 4 (cont'd)**

Mr. Caron asked how old the pumps are. Mr. Babcock said they are somewhere between the 1930 to 1950 range.

Mr. Frederick asked what kind of warranty we will get with this pump. Mr. Babcock said he believes it is a 2 year warranty.

Mr. Frederick asked if we have ever replaced the bearings on these before. Mr. Babcock said he found some records that some bearings were replaced in the 1980's.

Mr. Vitale said he agrees with the other Council Members' comments about keeping the bid specs open so we don't narrow it down to only OEM parts. He hopes the message is out there. He said we are putting a stainless liner in. He asked what material is in there now.

Mr. Babcock said he doesn't know. He said just the sleeve that the propeller is in will be stainless. It was done on the last pump when it was repaired.

Mr. Vitale asked if these pumps have hours because maybe for future warranties we should use an hour meter. He thinks the pumps may not be put on a heavy load and we may not have a heavy storm for the first year that it is under warranty.

Mr. Rubino asked when the work will be done. Mr. Babcock said he would assume pretty soon.

Mr. Rubino added that hopefully we see all bids with all options available.

Mr. Smith stated that the other advantage to Kennedy Industries, Inc. is their timeline was 12 to 14 weeks.

Mr. Frederick mentioned that the Milk River will be drained down for some repairs. Mr. Babcock said he is aware of that and the earliest they will do that is next winter.

**Moved by Council Member Vitale, supported by Council Member Frederick to approve to award the removal, inspection, repair, and reinstallation of the Alger Pump Station 150 HP pump to Kennedy Industries, Inc., 52900 Grand River, New Hudson, MI 48165, in the amount of \$83,990.00 and include a \$10,000 contingency be added to the purchase order in the event that additional work is found to be necessary during the inspection.**

Ayes: All – 7

**b. Request to Award 2-Year Gasoline and Diesel MITN Purchasing Cooperative Bid**

The City of St. Clair Shores DPW has 2 gas pumps located at the Motor Pool Building at 19800 Pleasant St. The pumps have a 12,000 gallon capacity unleaded gasoline underground storage tank (UST) and a 6,000 gallon capacity diesel fuel UST. During fiscal year 2014/2015 the DPW purchased 96,000 gallons of unleaded gasoline and 50,000 gallons of diesel fuel. The City of St. Clair Shores Golf Course has a 1,000 gallon capacity unleaded gasoline above ground storage tank and a 1,000 gallon capacity diesel fuel above ground storage tank.

Mr. Babcock stated that the City of Sterling Heights is the lead agency for a Michigan Intergovernmental Trade Network (MITN) cooperative bid for the purchase of gasoline and diesel fuel that includes 19 member communities in the Macomb, Oakland and Wayne County region. The current bid pricing expires on January 31, 2016. He said there's a significant savings by us purchasing it this way.

The bid is structured so that MITN members pay for fuel based on the per gallon wholesale rack average as published daily by the Oil Price Information Service (OPIS), plus a delivery fee (bid factor) per gallon. Gasoline and diesel fuel are purchased and delivered by truck transport for quantities of fuel greater than 5,000 gallons and by tank wagon for quantities less than 5,000 gallons. Through this cooperative bid approximately 2.9 million gallons of unleaded gasoline and 1.23 million gallons of diesel fuel will be purchased annually. Enclosed in this packet is the bid documentation provide by the City of Sterling Heights.

Mr. Babcock said on October 13, 2015, five bids were received for the cooperative purchase of truck transport and tank wagon deliveries of gasoline and diesel fuel for a two-year period. Upon receipt and review of all the bids, our recommendation is to award the bid to the low bidder, RKA Petroleum, Inc. for both truck transport and tank wagon deliveries of unleaded and diesel fuels. We have used RKA Petroleum, Inc. for a number of years and have been satisfied.

**Agenda Item 4 (cont'd)**

Funding for this purchase has been budgeted in Motor Pool account no. 661-602-750 in the amount of \$550,000.00 and in the Golf Course account no. 580-855-750 in the amount of \$20,000.

Mr. Babcock said it is also our recommendation that the balance of the existing blanket purchase orders, as of January 31, 2016, for these two accounts be transferred to a new blanket purchase order with RKA Petroleum, Inc. per the terms of the new contract.

**Moved by Council Member Caron, supported by Council Member Rubino to approve to award a 2-year contract and blanket purchase order for the purchase of gasoline and diesel from February 1, 2016 through January 31, 2018 from RKA Petroleum Company in the annual amount of \$570,000.00; (transferring the balance of the existing purchase orders as of January 31, 2106 to RKA Petroleum).**

Ayes: All – 7

**c. Request to Purchase DPW Skid Steer Loader**

Mr. Babcock said the Skid Steer Loader is used daily by the Forestry, Streets, Sewer and Water Departments for material handling in the DPW yard and buildings. The skid steer is also used by the Forestry Department to handle trees and brush during tree removal work and in the spring and fall seasons to auger holes for tree plantings. The skid steer is also used to load trailers with materials for repairs and is used to load the trucks with materials. The skid steer is also the only size bucket loader that is capable of loading the hot patch trailer without spilling excess material over the sides.

Mr. Babcock said the new skid steer will replace No. 50 which is a 1998 Gehl Skid Steer Loader with 1,800 hours. The manufacturer's design life of a skid steer loader is only 2,000 hours. The maintenance cost over the life of this vehicle equals \$6,300. Skid Steer No.50 has extensive wear and is quickly losing the horsepower needed to operate the machine efficiently. Recently the gear box has stopped working that powers the hydraulics on the front of the machine. This is a \$2,000 repair. The existing auger is a 24-inch diameter size. The new trees that we are planting have roots balls that are often 24-inches or wider. We are proposing to replace the 24-inch auger with a 36-inch diameter auger to give the tree root balls more room to grow healthier. The existing skid steer does not have the horsepower to drive a 36-inch auger. The new skid steer will also have a pin height (reach) that is 6-12 inches higher than the old skid steer. This will make it safer to load the newer dump trucks in the DPW fleet.

Mr. Babcock said the existing skid steer will be sold at auction or traded-in to the dealership. He said \$50,000 has been budgeted for this purchase in the fiscal year 2015/2016 Sewer Department Budget Account No. 590-870-980.001. The total cost of the machine is as follows:

\$37,942	Base Proposal
+\$1,920	Air Conditioning
+\$1,464	Two-Speed Transmission
<u>+\$4,475</u>	36" Auger
\$45,801	Total

Mr. Babcock said the pricing provided is based on the State of Michigan MiDeal Cooperative Purchasing Agreement.

Mr. Smith said it will come out of the Utility Fund.

Mr. Rubino asked if we know how much we could sell the old one for. Mr. Babcock replied that he did not look it up, but he would imagine that it may be \$5,000. He added that the new one has a side entrance, which is safer.

Mr. Vitale asked about the old equipment needing a \$2,000 gear box and if it would be worth keeping it around the yard as back up.

Mr. Babcock said we could look into trading it in or auctioning it. We could sell it as is. He doesn't think we would have the need to keep it.

Mr. Caron asked if it is JCB 135 or JCB 125. Mr. Babcock clarified that it is JCB 135. He said we had to make some changes. He said it looks like he included the December 1<sup>st</sup> proposal and the December 15<sup>th</sup> proposal is the correct one. He will send the December 15<sup>th</sup> proposal tomorrow.

**Agenda Item 4 (cont'd)**

**Moved by Council Member Caron, supported by Council Member Frederick to approve the purchase of a 2015 JCB 155 Skid Steer Loader from Continental (AIS) Equipment, Inc., 3600 North Grand River Avenue, Lansing, MI 48906, in the amount of \$45,801.00, as recommended by the City Manager.**

Ayes: All – 7

**d. Request to Purchase DPW Sewer and Water Dump Trucks**

In May 2013 the City of St. Clair Shores joined a purchasing cooperative with the City of Auburn Hills, City of Farmington Hills, City of Madison Heights, City of Midland, City of Rochester Hills, City of Troy, and the City of Warren. The City of Rochester Hills acted as the lead agency. The cooperative jointly issued a Request for Proposal for the purchase of Single/Tandem Axle Dump Trucks, parts, and related services. The proposal was developed with the intent of procuring Single/Tandem Axle Dump Trucks for Snow and Ice Removal Services, and Sewer and Water Excavation Work meeting all of the entities specifications, and to create a contract that would offer a comprehensive list of chassis, truck equipment, parts and related services for Single/Tandem Axle Dump Trucks. The intent of the RFP was to create a comprehensive cooperative contract for entities of the MITN purchasing cooperative group to utilize, and aggregate volumes of the agencies (the initial purchase was for twenty-five (25) trucks) to generate best value offers from Single/Tandem Axle Chassis Vendors and Truck Equipment Vendors. Request for Proposals were solicited using the MITN system and five (5) responses were received.

The proposal process consisted of three stages; proposal review, interviews, and site visits. Proposals were evaluated by the City of Rochester Hills (lead agency) fleet personnel and purchasing staff, as well as representatives from participating communities. From the proposal review process the evaluation committee shortlisted and subsequently requested interviews and site visits from the shortlisted proposers. Scoring for each phase was conducted.

Wolverine Freightliner-Eastside and Truck and Trailer Specialties were selected and unanimously supported by the entities as providing the best value, a quality product, ability to delivery timely, exceptional services, ongoing training program, and offering most comprehensive options to meet all of the entities needs. The selection was supported by several positive references received from other communities utilizing these companies for the purchase of their equipment. The City of Rochester Hills (lead agency) awarded the joint bid at their October 28, 2013 City Council Meeting.

Mr. Babcock said the intent is to purchase three (3) tandem axle dump trucks with 14-ft heated dump boxes. One (1) of the trucks will be outfitted with a front plow only as it will most likely not be available to use for normal plowing as it will be used for water main break repairs. The other two (2) trucks will be outfitted with front plows and underbelly scrapers and will be available to use when the DPW is plowing. None of the three (3) trucks will be capable of salting. By partnering with multiple entities the City received the most competitive pricing available in the market. As part of this contract, the City was able to secure pricing that includes discounted chassis, equipment, parts pricing for multiple years, and a complete selection of chassis, and engine offerings for the vehicle to ensure this cooperative contract would be beneficial, and provide a solution to meet agencies needs across the MITN cooperative group.

Truck and Trailer Specialties represents the Monroe line of snow and ice removal equipment and 75% of their business is related to the building of large snow and ice removal truck equipment for municipal agencies within the State of Michigan.

The three (3) new trucks will replace a 1995 Chevrolet Dump Truck (No. 148) with 48,494 miles, a 1999 Chevrolet Dump Truck (No. 214) with 60,676 miles, and a 1999 GMC Dump Truck (No. 423) with 29,950 miles. All three (3) trucks will be disposed of through public surplus auction.

The list of repairs on all three (3) trucks is very extensive as the suspension systems on these trucks are worn beyond their useful life. These are the working trucks in the DPW fleet that carry the majority of the weight of excavated materials and backfill materials. Both trucks are used in tandem in both Sewer and Water to run materials out to excavations and to return with excavated materials to dump in our bins. Trucking companies then take the excavated materials from the bins at our yard to disposal sites. It has become too frequent that the suspension and framing (walking beam) of these trucks breaks and takes the truck out of service for 2-3 weeks per repair. This has been happening during the winter season and the Sewer Department often has to stop doing their excavation work to allow the Water Department to borrow their trucks for water main breaks that we cannot stop repairing.

**Agenda Item 4 (cont'd)**

In addition to the suspension problems the trucks are also worn beyond repair. The dump bodies have holes from wear and rust that causes materials to be dropped while driving. The interior and exteriors of the trucks are also worn and badly rusted. The hydraulic and fuel tanks are also rotted and require replacement. The new trucks dump bodies and tanks will be made of stainless steel that will prevent them from rusting. The new dump bodies will also be heated by piping the exhaust through the dump box. This will prevent materials from freezing to the box in the winter season which accelerates the rotting of the metal.

Mr. Babcock said funds for this purchase are currently in the FY 15/16 Sewer and Water utility fund working capital budget.

Water Department			
Account No. 590-860-980.001	Budget	Actual	Difference
Tandem Axle Dump Truck	\$200,000	\$157,845	\$42,155
Sewer Department			
Account No. 590-870-980.001	Budget	Actual	Difference
Tandem Axle Dump Truck with Scraper	\$200,000	\$171,304	\$28,696
Sewer Department			
Account No. 590-870-980.001	Budget	Actual	Difference
Tandem Axle Dump Truck with Scraper	\$190,000	\$171,304	\$18,696
Total	\$590,000	\$500,453	\$89,547

Mr. Babcock said he is requesting approval of the purchase of three (3) single axle chassis from Wolverine Freightliner-Eastside, 107 South Groesbeck Hwy, Mount Clemens, MI 48043 in the amount of \$303,267 and the build-up of said chassis from Truck and Trailer Specialties, 6726 Hanna Lake, Dutton, MI 49316 in the amount of \$197,186. Total purchase amount is \$500,453.

Mayor Walby said it will all be out of the Utility Fund. Mr. Babcock replied yes.

Mr. Rubino asked if putting the underbelly plow on it limits its scope of work. Mr. Babcock said we wanted to make sure that we spend money on what will work for us and we have some trucks with the underbelly plow and we found that we are able to adjust the plow in a way so that it does not stick out.

Ms. Rusie asked if he has an idea of what the old trucks would bring in. Mr. Babcock said he thinks about \$15,000 to \$20,000 each.

Mr. Smith said it depends on what you are hauling, such as a landscaper who would haul wood chips and dirt rather than wet heavy material.

Mr. Caron asked why these vehicles can't be used for salting. Mr. Babcock said we don't need all of our trucks for salting and it could cost \$25,000 for the additional equipment for salting.

Mr. Caron asked what was budgeted and the actual cost. He said he appreciates Mr. Babcock's thoroughness and not over building these vehicles to max out the budget.

Mr. Smith added that Mr. Babcock and his guys have done a lot of homework and have done a good job.

Mr. Frederick asked about the one truck that we are not putting the scraper on. Mr. Babcock explained that Wolverine Freightliner provides the chassis and Truck and Trailer Specialties for the addition. It would be around \$25,000 for the equipment.

Mr. Frederick stated that he did a nice job on this.

**Moved by Council Member Caron, supported by Council Member Frederick to approve the purchase three (3) tandem axle dump trucks in the amount of \$500,453; with the chassis purchase awarded to Wolverine Freightliner-Eastside, 107 South Groesbeck Hwy, Mount Clemens, MI 48043 in the amount of \$303,267 and the build-up of said chassis from Truck and Trailer Specialties, 6726 Hanna Lake, Dutton, MI 49316 in the amount of \$197,186 as both offering the best value to the City.**

Ayes: All – 7

**Agenda Item 4 (cont'd)****e. Request to Purchase DPW Swap Loader Chipper Truck**

In May 2013 the City of St. Clair Shores joined a purchasing cooperative with the City of Auburn Hills, City of Farmington Hills, City of Madison Heights, City of Midland, City of Rochester Hills, City of Troy, and the City of Warren. The City of Rochester Hills acted as the lead agency. The cooperative jointly issued a Request for Proposal for the purchase of Single/Tandem Axle Dump Trucks, parts, and related services. The proposal was developed with the intent of procuring Single/Tandem Axle Dump Trucks for Snow and Ice Removal Services, and Sewer and Water Excavation Work meeting all of the entities specifications, and to create a contract that would offer a comprehensive list of chassis, truck equipment, parts and related services for Single/Tandem Axle Dump Trucks. The intent of the RFP was to create a comprehensive cooperative contract for entities of the MITN purchasing cooperative group to utilize, and aggregate volumes of the agencies (the initial purchase was for twenty-five (25) trucks) to generate best value offers from Single/Tandem Axle Chassis Vendors and Truck Equipment Vendors. Request for Proposals were solicited using the MITN system and five (5) responses were received.

The proposal process consisted of three stages; proposal review, interviews, and site visits. Proposals were evaluated by the City of Rochester Hills (lead agency) fleet personnel and purchasing staff, as well as representatives from participating communities. From the proposal review process the evaluation committee shortlisted and subsequently requested interviews and site visits from the shortlisted proposers. Scoring for each phase was conducted.

Wolverine Freightliner-Eastside and Truck and Trailer Specialties were selected and unanimously supported by the entities as providing the best value, a quality product, ability to delivery timely, exceptional services, ongoing training program, and offering most comprehensive options to meet all of the entities needs. The selection was supported by several positive references received from other communities utilizing these companies for the purchase of their equipment. The City of Rochester Hills (lead agency) awarded the joint bid at their October 28, 2013 City Council Meeting.

By partnering with multiple entities the City received the most competitive pricing available in the market. As part of this contract, the City was able to secure pricing that includes discounted chassis, equipment, parts pricing for multiple years, and a complete selection of chassis, and engine offerings for the vehicle to ensure this cooperative contract would be beneficial, and provide a solution to meet agencies needs across the MITN cooperative group.

Mr. Babcock explained that the intent is to purchase a single axle Swap Loader truck outfitted with a front plow and underbody scraper. This will allow the truck to be used to plow snow when needed. The truck will also be equipped with interchangeable flat bed, container body, tank system, and forestry chipper body attachments. This will allow the truck to be used for multiple applications including: collection and hauling of scrap metals to be recycled with container body attachment; delivery of equipment (such as the skid steer) and parts (hydrants, pumps, etc.) to job sites with the flat bed attachment; delivery of water for tree watering and anti-icing with the tank attachment; and to collect and haul wood chips from the chipper with the forestry attachment.

Mr. Babcock said the new swap loader truck will be capable of replacing two (2) trucks in the DPW fleet. The swap loader will replace a 1995 Chevrolet Dump Truck (No. 97) with 57,728 miles and a 2000 Chevrolet Dump Truck (No. 14) with mileage not known. Both trucks will be disposed of through public surplus auction.

Mr. Babcock said the suspension systems on these trucks are worn beyond their useful life. In addition to the suspension problems the trucks are also worn beyond repair. The dump bodies have holes from wear and rust that causes materials to be dropped while driving. Truck no. 97 is the current forestry chipping truck. The container has started to rust through and would require repairs or replacement soon. Truck no. 14 is used to haul material such as cold patch from the manufacturer. The interior and exteriors of the trucks are also worn and badly rusted.

Mr. Babcock said \$215,000 is currently in the FY 15/16 Sewer Department budget account no. 590-870-980.001 for the purchase of the chassis, build-up and attachments. \$16,000 is currently in the FY 15/16 DPW Admin budget account no. 101-450-980.001 for the purchase of the forestry chipper attachment.

Sewer Department Account No. 590-870-980.001	Budget	Actual	Difference
Dump/Plow/Swap Loader Truck	\$215,000	\$209,486	\$5,514
DPW Admin Department Account No. 101-450-980.001	Budget	Actual	Difference
Chipper Box	\$16,000	\$13,276	\$2,724
Total	\$231,000	\$222,762	\$8,238

**Agenda Item 4 (cont'd)**

Mr. Babcock is requesting approval of the purchase of a Swap Loader Truck in the amount of \$209,486 and Forestry Chipper Box attachment in the amount of \$13,276 for a total purchase price of \$222,762. The chassis purchase will be awarded to Wolverine Freightliner-Eastside, 107 South Groesbeck Hwy, Mount Clemens, MI 48043 in the amount of \$88,940 and the build-up of said chassis, Swap Loader, and attachments from Truck and Trailer Specialties, 6726 Hanna Lake, Dutton, MI 49316 in the amount of \$133,822.

Mayor Walby said most of it is out of Utility Fund, but not all of it. Mr. Babcock said \$209,486 is out of the Sewer Department and \$13,276 is out of the DPW Admin. Department. He said the tank can be used for anti-icing and for watering trees.

**Moved by Council Member Frederick, supported by Council Member Caron to approve the purchase a Swap Loader Truck in the amount of \$209,486 and Forestry Chipper Attachment in the amount of \$13,276. The chassis purchase will be awarded to Wolverine Freightliner-Eastside, 107 South Groesbeck Hwy, Mount Clemens, MI 48043 in the amount of \$88,940 and the build-up of said chassis, Swap Loader, and attachments from Truck and Trailer Specialties, 6726 Hanna Lake, Dutton, MI 49316 in the amount of \$133,822.**

Ayes: All – 7

**f. Request to Approve 10 Mile Sanitary Sewer Relief Sewer Project**

Mr. Babcock explained the 10 Mile Sanitary Sewer Relief Sewer Project serves approximately over 660 residential homes and a number of commercial properties. Over the past number of years some of these residential homes have reported basement flooding and/or sewer backups during times of extremely heavy rains. Records can be found for 13 flooding events over the past 23 years.

The explanation for the basement flooding can be found in the enclosed Ten Mile Road Sanitary Sewer System Analysis report by Anderson, Eckstein & Westrick, Inc. (AEW), dated September 23, 1996. This report was done because of flooding events in the early to mid 1990's.

Mr. Babcock said most recently the City has seen flooding again during 2011 and 2014. Since that time we have met to discuss potential solutions. After the 2014 flooding events the City and AEW had pursued funding to construct a solution from a Hazard Mitigation Assistance Grant Program from the Michigan Emergency Management Division and FEMA. In June 2015 we found out that the mandatory benefit cost analysis report completed did not qualify the City for this funding.

Mr. Babcock said we are requesting to move forward with a sanitary relief sewer project using funds from the Water & Sewer Utility Fund. As can be found on the enclosed Budgetary Estimate by AEW, dated August 28, 2014, the total estimated cost of the project is \$1,527,070.

Mr. Babcock said in the current fiscal year 2015/2016 budget there was a reduction in the Southeast Macomb Sewer District sewage disposal fee. This reduction resulted in a first quarter budget amendment of \$633,000. If this funding was used towards this project the City would need to supplement the funding from the Water and Sewer Utility Fund with an additional \$894,070, which is as follows: \$1,527,070 - \$633,000 = \$894,070

Mr. Caron asked about the survey, design and construction. Mr. Babcock said we would need some funds to get started. Once the design is complete we can submit it to the State for approval.

Mr. Caron said he asked for a timeline to make sure we have some checks into place. He wants to make sure if we commit to this project that we will have a timeline. He wants to make sure it doesn't drag on.

Ms. Rusie said we won't know the actual cost and estimates until the bids are in. She asked if we are still considering the AEW estimate from August 2014 to be an accurate estimate even though it is a year and a half old.

Mr. Babcock said yes it is. He asked and wanted to make sure it is still accurate and he talked to Mr. Rhodes about it.

Mr. Accica asked about the sewer line being 12" and if we are going to a 15" line. Mr. Smith said the two options would be to put in a bigger sewer line, or to put in a 12" sewer line and have two 12" sewer lines.

Mr. Accica said it looked like the engineer recommended a 15" line. Mr. Smith said that was one of the recommendations and the other was to put in two 12" sewer lines.

**Agenda Item 4 (cont'd)**

Mr. Rubino asked how confident we are on this bid. Mayor Walby explained that it's an engineering estimate that we are moving forward on.

Mr. Rubino asked approximately how much we have in the Utility Fund. Mr. Haag said it's approximately \$15,000,000.

Mr. Rubino said this doesn't hinder us going forward. Mr. Haag replied no.

Mayor Walby said SEMSD is making some changes to the rates that put it over the top in moving the project forward and SEMSD is assisting in moving forward.

Mr. Frederick asked if this will help relieve any other sewer lines that are close to this. Mr. Babcock replied no. It will only be for the 660 homes in this district.

Mr. Frederick asked if we drain everything into the 16" pipe on Jefferson would cause any problems. Mr. Babcock said that is what we will look into and will discuss if we find there are any problems. We are still televising our storm and sanitary sewers.

**Moved by Council Member Rubino, supported by Council Member Caron to approve the City proceed with the survey, design and construction of the 10 Mile Sanitary Sewer Relief Sewer project with an estimated cost of \$1,527,070 and amend the fiscal year 2015/2016 budget to fund this project as follows: Southeast Macomb Sewer District sewage disposal fee reduction of \$633,000 and Water and Sewer Utility Fund \$894,070.**

Ayes: All – 7

**5. RECOMMENDATION OF THE COMPENSATION COMMISSION FOR ELECTED OFFICIALS**

On December 14, 2015 the St. Clair Shores Compensation Commission took the following action which was filed in my office on December 17, 2015:

Motion by Ms. Hanson, seconded by Mr. Hodges to offer a 2% salary increase for the Elected City Officials, the Mayor and City Council, effective January 14, 2016, in compliance with City Ordinance Chapter 12.110, Section 3-10 (b) which states "The decisions of the commission shall be effective thirty (30) days following their filing with the City Clerk unless rejected by the council." (Current salaries Mayor - \$10,070.77 and Council - \$7,934.85).

Ayes: Ms. Hanson, Mr. Hodges, Mr. Ketelhut, Mr. Tabbi, and Mr. Stauffer

City Ordinance #12.110 Section 3-10 (b): The Commission shall determine the salaries of local, elected officials which shall be final unless 2/3's of the members of the City Council adopt a resolution rejecting them. The decisions of the commission shall be effective thirty (30) days following their filing with the city clerk (January 14, 2016) unless rejected by the Council.

In 2011 Mayor and Council salaries were decreased by 5%. Their last increase was 2.5% in 2005.

Mayor Walby said the Compensation Commission recommended a 2% increase.

Mr. Smith said we decreased it in 2009 by 5% and previous to that it was in 2005 that there was an increase of 2%.

Mr. Caron said looking at it our compensation is on the higher side of most communities. He appreciates the recommendation, but it is not the right time.

Ms. Rusie thanked the Compensation Commission for the time and support.

**Moved by Council Member Caron, supported by Council Member Rubino to reject the recommendation of the Compensation Commission for Elected Officials. Council has the option to take no action by January 14, 2016 and the salaries take effect or can move rejection of the Compensation Commission recommendation with a 2/3 vote.**

Ayes: All – 7

6. **CONSENT AGENDA** – All items listed on the consent agenda are considered to be routine and will be enacted by one motion and approved by a vote of City Council. There will be no separate discussion of the items unless the Mayor and or a Council Member so requests, in which event the item will be removed from the general order of business and considered under the last item of the Consent Agenda.

Moved by Council Member Rubino, supported by Council Member Caron to approve the Consent Agenda Items a – e, which include the following:

a. **Bills**

December 24, 2015

\$2,776,290.43

Resolved to approve the release of checks in the amount of \$2,776,290.43 for services rendered, of the report that is 19 pages in length, and of the grand total amount of \$2,776,290.43, \$296,767.08 went to other taxing authorities.

b. **Fees** - None

c. **Progress Payments** - None

d. **Approval of Minutes**

Resolved that the following minutes be approved as presented:

**Minutes**  
City Council

**Meeting Date**  
December 21, 2015

e. **Receive & File Boards, Commissions & Committee Minutes**

Resolved that the following minutes be received and filed:

**Minutes**  
Activities Committee  
Aqua Freeze Festival  
Beautification Commission  
Cultural Committee  
Cultural Committee  
Employee Civil Service Commission  
General Employees Retiree Health Care Board  
Golf Course Committee  
Golf Course Committee  
Historical Commission  
Historical Commission  
Historical Commission  
Library Board  
Parks and Recreation Commission  
Planning Commission  
Sign Arbitration

**Meeting Date**  
September 17, 2015  
November 23, 2015  
December 2, 2015  
April 8, 2015  
May 13, 2015  
January 14, 2015  
April 21, 2015  
March 17, 2015  
September 15, 2015  
February 3, 2015  
May 5, 2015  
July 7, 2015  
November 19, 2015  
January 8, 2015  
August 11, 2015  
December 3, 2015

Ayes: All – 7

7. **UPDATES AND FOLLOW-UPS FROM COUNCIL MEETING**

Robbery on Larchmont - Mr. Smith said a resident was attacked while cutting the lawn. Our lab techs did some DNA work and the suspect was picked up this last week before Christmas by another community and was arraigned today. They did great work in bringing this person to justice.

Mayor Walby said the Police Department has done a great job.

Mayor Walby commended Russ Miller for getting his S-1 license and Ken Blankenship, the Rehab Coordinator for getting his builders license and lead abatement.

Rodents on Detour –Mr. Smith said the contractor has not been out yet to survey the area, but they will go out in about a week.

**8. COMMENTS BY INDIVIDUAL COUNCILPERSONS**

**Council Member Caron** asked for an update on the engineering RFP including the timeline.

Mr. Smith said we are putting that together to be ready within the next 60 days. He said he is working with Mr. Babcock and Mr. Rayes on the specifications for the RFP.

**Council Member Frederick** said the new Assistant City Manager is doing a great job with communication.

Mr. Smith said he will be here at the next meeting to discuss Report A Concern.

Mr. Frederick made announcements for the Library.

Mr. Frederick wished everyone a Happy New Year and wished his granddaughter a Happy Birthday.

**Council Member Vitale** wished everyone a Happy New Year. He announced the upcoming annual Waterfront Environmental Committee Meeting on January 24th.

Mr. Vitale said good work was done by the Police Officers on the Larchmont case. He said Larchmont is walking distance from his house. The Police took DNA from what is essentially a wallet snatching. That is good work by our Police Department.

**Council Member Accica** wished everyone a Happy New Year. He thanked workers for salting for the ice storm.

**Council Member Rusie** announced the Memorial Day fundraiser that is on Sunday January 24<sup>th</sup> at G. Willies. G. Willies will give a percentage of the sales to the Parade Committee.

Ms. Rusie wished everyone a happy and prosperous 2016.

**Council Member Rubino** wished everyone a Happy New Year. He announced that the Aqua Freeze Festival will be on February 19<sup>th</sup> to February 21<sup>st</sup>. There will be a bowling fundraiser for the Aqua Freeze Festival on January 16<sup>th</sup> at Harbor Lanes.

Mayor Walby said CBSLocal.Com John Korigan did a study on populations and data from the Census Bureau and St. Clair Shores finished 8<sup>th</sup> as the safest cities in Macomb County. We should be proud of that. St. Clair Shores is a great community.

**9. CITY MANAGER'S REPORT**

Mr. Smith mentioned that the St. Isaacs chili cook off is on January 10<sup>th</sup>.

**10. AUDIENCE PARTICIPATION (5 MINUTE TIME LIMIT) - NONE**

**11. MAYOR'S COMMENTS**

Mayor Walby wished everyone a Happy New Year. 2015 was a good year and 2016 will be another good year. We have a number of goals. The Kroger at 13 Mile will be vacant here and we work hard to fill spots. The Police and Fire millage is coming up this year.

**12. ADJOURNMENT**

**Moved by Council Member Caron, supported by Council Member Frederick to adjourn at 8:21 p.m.**

Ayes: All – 7

---

KIP C. WALBY, MAYOR

---

MARY A. KOTOWSKI, CITY CLERK

(THE PRECEDING MINUTES ARE A SYNOPSIS OF A CITY COUNCIL MEETING AND DO NOT REPRESENT A VERBATIM RECORD).