

1. Call to Order, Roll Call and Pledge of Allegiance
2. Proclamations & Presentations
 - a. Proclamation to Petipren, Incorporated
 - b. Anthony Forlini check presentation
3. Audience Participation on agenda items (2 minute time limit) [Submit form to City Clerk prior to start of meeting]
4. Request for approval of an Application for an additional owner added Class C licensed business with Dance Permit, located at 22385 East Ten Mile Road, St. Clair Shores, MI 48080, Macomb County, Pat O'Brien's Tavern
5. Approve Renewal of Right of Way Telecommunications Permit with Macomb Intermediate School District (MISD) for a five (5) year period
6. Approval of Expansion of existing ExteNet (formerly Clearlink) in the Public Right-of-Way under the METRO Act Permit
7. Public Hearing for consideration of Adoption of a Brownfield Plan for the City of St. Clair Shores for the Cypress Group Property located at 28801 Jefferson St. Clair Shores, MI 48081 (formerly St. Gertrude property)
- ~~8. Request to consider approval of Minor League Hockey at Civic Arena~~
 - ~~a. Consideration of approval of an agreement between the City of St. Clair Shores and Elite Hockey~~
 - ~~b. Consideration of adoption of resolution recommending approval of a new Class C Liquor License~~
 - ~~c. Approval of Memorandum of Understanding~~
9. Rental Ordinance Changes from discussion in June 2014
 - a. Landlords to get resident agent if live outside tri-county area
 - b. Landlord required to purchase 64/96 gallon trash receptacle
10. Planning Commission PPC160004 Request for site plan approval for interior and exterior renovations at 24201 Harper, represented by Tom Davis, GPS Hospitality/Burger King
11. Bids/Contracts/Purchase Orders – Request to approve contract for 2016 Local Pavement Replacement Program
12. Consent Agenda *Items shall be considered without debate by motion and vote of Council, unless a member of Council specifically requests action taken separately on said item*
 - a. Bills
 - b. Fees - none
 - c. Progress Payments
 - d. Approval of Minutes
 - e. Receive & File Boards, Commissions & Committee Minutes
 - f. Recommendations from the Council Sub Committee on Boards, Commissions and Committees
 - g. Request to schedule Council Budget Hearing dates for April 25-26 starting at 6:00 pm
 - h. Request for resolution allowing the City to accelerate winter tax bills under \$100 to the summer installment
13. Updates and follow-ups from Council Meeting
14. Comments by Individual Councilpersons
15. City Manager's Report
16. Audience Participation (5 minute time limit) *"The Views and Opinions Expressed Under Audience Participation are those of the Individual Citizen Only and Do Not Necessarily Represent the Views and Opinions of the Mayor, City Council or Administration of the City of St. Clair Shores."*
17. Mayor's Comments

Individuals with disabilities or impairments who plan to attend this meeting need to contact the City Clerk's office at (586) 447-3303 or via Michigan Relay Center at (800) 649-3777 (771 from TTY) if auxiliary aides or services are needed. A request for service form is available at all City departments. Ten (10) business days advance notice is required.

Anyone requesting items to be placed on the agenda must submit the request in writing to the City Clerk (12) days prior to the meeting. Please note that only items requiring official Council action will be placed on the Council agenda. Other matters will be considered under the audience participation portion of the meeting. **Note:** *At the end of each Audience Participation time, the cameras are returned to the Council.*

Broadcasts of regular Council meetings are shown via Comcast Cable, Channel 5, WideOpenWest Cable, Channel 10, and AT&T, Channel 99 Sunday – Saturday at 8 a.m., Monday, Tuesday & Thursday at 7 p.m.

Proclamation
to
PETITPREN, INC.
26 Year Sponsor of the St. Clair Shores Music on the Lake

WHEREAS, the Mayor and Council of the City of St. Clair Shores deem it fitting and proper to publicly recognize those businesses who unselfishly dedicate their time and financial support to this community; and

WHEREAS, this year marks **Petitpren's** 26th year as the sponsor of the **Michelob Ultra "Music on the Lake" Summer Concert Series** held on Wednesday evenings, at Veterans Memorial Park, bringing the community together to enjoy the art of music, family and friends; and

WHEREAS, St. Clair Shores is very fortunate that **Petitpren** has chosen our community to host their concert series and continued to do so even through the past tough economic times faced in the State of Michigan; and

WHEREAS, **PETITPREN**, works with the St. Clair Shores Activities Committee and the Parks and Recreation Department providing this a free family friendly event for our residents which draws up to a thousand people to the park; and

WHEREAS, each year residents know the summer season has officially started with ten weeks of varied musical genre as a result of **Petitpren** securing musical groups of past year favorites along with some new musical talents starting on June 8, 2016 and the last concert of the summer on August 10, 2016;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and City Council of the City of St. Clair Shores, on behalf of all our residents, extend our sincere appreciation and say Thank You to **PETITPREN, INC.** for their generous 26 Year Sponsorship of the **Michelob Ultra "Music On The Lake"** Concert Series making St. Clair Shores a great place to live, work and play.

Presented this 4th day of April 2016.

MES

COUNCIL COMMUNICATION

Item #4

From: Michael E. Smith, City Manager

Subject: Request for approval of an Application for an additional owner added Class C licensed business with Dance Permit, located at 22385 East Ten Mile Road , St. Clair Shores, MI 48080, Macomb County, Pat O'Brien's Tavern

Prepared by: Mary A. Kotowski, MMC, CMMC, City Clerk *Mak*

City Manager's Recommendation:

I recommend the approval of the Application for an additional owner added Class C licensed business with Dance Permit, located at 22385 East Ten Mile Road, St. Clair Shores, MI 48080, Macomb County, Pat O'Brien's Tavern.

Justification:

City Ordinance requires the City Clerk to place on a Council Agenda, the request for approval of an on premise Class C license within 60 days of filing the documents in her office. Their application was filed in my office on February 16, 2016.

City Departments Review – The Departments have reviewed the location and the items outstanding are CDI items: 1. Replace west portion of the parking lot and 2. Restripe existing east portion of the parking lot. The Police Department would recommend approval based on their findings.

Under the newer Michigan LCC rules, they do not need local legislative approval for the state to approve this transfer. LCC granted this transfer of stock interest at their November 18, 2015.

They have completed the City's applications as required by ordinance, provided necessary documents and included the \$2500 application fee under the City's Class C Ordinance, which provides City Council background information to form a recommendation for this resolution approval request.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ that the recommendation of the City Manager be approved by the adoption of the following resolution:

BE IT RESOLVED that the application from Pat O'Brien's for the additional owner added Class C licensed business with Dance Permit, located at 22385 East Ten Mile Road, St. Clair Shores, MI 48080, Macomb County, and that it is the consensus of this body, that this application be approval in compliance with City Ordinance 19.650.

VOTE: AYES: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____



Office of the City Clerk

Memo

To: Michael E. Smith, City Manager
Mayor and City Council

From: Mary A. Kotowski, City Clerk 

Date: March 28, 2016

RE: Request for approval of an Application for an additional owner added Class C licensed business with Dance Permit, located at 22385 East Ten Mile Road , St. Clair Shores, MI 48080, Macomb County, Pat O'Brien's Tavern

The Michigan Liquor Control Commission, in an effort to be more business friendly, changed their requirements on where Local Legislative approval is required.

The LCC notes in their administrative rule R 436.1003 the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules and ordinances as determined by the state and local law enforcement officials who have jurisdiction over the licensee. Approval by the Michigan Liquor Control Commission does not waive this requirement.

City Ordinance requires a Transfer Applicant to complete all the requirements as a New Applicant and the POB INC. City department responses are as noted below:

Police Department	Recommends Approval
Fire Marshall	Recommends Approval
City Assessor /Tax Records	There are no outstanding tax bills or water bills due the City
CDI	1. Replace west portion of parking lot 2. Restripe existing east portion of parking lot.
City Clerk	Application, required documentation and fee have been paid

PLEASE NOTE - that to be in compliance with Federal and State privacy rules, there are no disclosure statements on the City Council application allowing for disclosure of items that are released to Police and the State Liquor License Commission.

City of St. Clair Shores

COMMUNITY DEVELOPMENT DEPARTMENT

27600 Jefferson Circle Drive St. Clair Shores, MI 48081-2093

Phone: (586) 447-3340 Fax: 586-445-4098 www.scsmi.net



To: Mary Kotowski, City Clerk

From: Julie Kandt, Community Development & Inspection Dept.

Date: 02/24/2016

Re: Inspection Results for Request for an additional owner of Class C licensed business with Dance Permit @ 22385 TEN MILE / PAT O'BRIEN'S TAVERN

A handwritten signature in black ink, appearing to be 'JK', is written over the 'From' line of the letter.

INSPECTORS	Violations	Approved
Electrical Inspector		2/23/16
Engineering (CRR)	2/23/16	2/24/16
Planning		2/24/16
Code Enforcement		2/24/16

Planning & Engineering

1. Replace west portion of parking lot.
2. Restripe existing east portion of parking lot.

CITY OF ST. CLAIR SHORES

FEB 24 2016

OFFICE OF CITY CLERK

If you have any questions regarding these violations, or to schedule follow-up inspections once these are corrected, please call Julie in the Community Development Department at 586-447-3339.

19.650 Liquor License Ordinance

City of St. Clair Shores

19.650 LIQUOR LICENSE ORDINANCE Ord. Effective: March 13, 2001

This article shall be known and may be cited as the "St. Clair Shores Liquor License Ordinance."

19.651 Purpose.

Sec. 1. This article is established to cause the greatest benefit to the City of St. Clair Shores in its use of the powers with regard to the issuance, transfer, renewal or revocation of liquor licenses within its jurisdiction. This article is established in order to provide an orderly and nondiscriminatory procedure for the review and approval by the City of St. Clair Shores of any and all requests for liquor licenses or any matter relating thereto, or relating to the sale or dispensation of alcoholic beverages within the City of St. Clair Shores. Each person, firm or corporation who desires such license approval, renewal or transfer of the same shall comply with the provisions of this article.

(ord. eff. March 13, 2001)

19.652 Applicability.

Sec. 2. This article shall apply only to applications for licenses to sell beer, wine or spirits for on-premises consumption, including, but not limited to, Class B licenses, Class C licenses, resort licenses, tavern licenses, club licenses and hotel licenses. This ordinance shall not, in any event, apply to applications for SDM and SDD licenses, special licenses granted by the Michigan Liquor Control Commission, or one-day permits as allowed by statute.

(ord. eff. March 13, 2001)

19.653 Definitions.

Sec. 3. The following definitions shall apply to this chapter:

- (1) *Person, firm or corporation.* These terms, as used in this article, include any person or legal entity of whatsoever kind or nature either charitable or profitable, that desires to have or is already possessed of any license issued by the State of Michigan for the sale and dispensation of alcoholic beverages pursuant to a liquor license of any variety within the City of St. Clair Shores.
- (2) *Alcoholic beverages.* This term shall mean any spirituous, vinous, malt or fermented liquor, liquids and compounds, whether or not medicated, proprietary, patented, and by whatever name called, containing one-half of one (1/2 of 1%) per cent or more of alcohol by volume which are fit for use for beverage purposes.

(ord. eff. March 13, 2001)

19.654 Applications for new license.

Sec. 4.

- (1) *City application required.* The applicant must first submit an application for a liquor license to the City of St. Clair Shores. The applicant shall submit a current and fully completed "City of St. Clair Shores Liquor License Application," as prepared and furnished by the city clerk, to:
City Clerk
City of St. Clair Shores
27600 Jefferson Circle Drive
St. Clair Shores, Michigan 48081
- (2) *Authorization for investigation.* The applicant shall, as part of the application process, authorize the City of St. Clair Shores to conduct a background investigation which will include, but not be limited to, the criminal, financial, personal and business history of the applicant.
- (3) *Required information and applicable fee.* The city application shall include at least the following information:
 - (1) Name and address of applicant. If a partnership or corporation, all persons with an ownership interest shall be listed.
 - (2) Type of license desired.
 - (3) Address and legal description of the property where the license is to be located.
 - (4) A preliminary site plan showing the relationship of the proposed structure to the surrounding property and uses, and photographs or drawings of each of the sides of the structure in which the license shall be operated.

- (5) A written statement as to the applicant's character, experience and financial ability to meet the obligations and business undertakings for which the license is to be issued.
 - (6) Any other information pertinent to the applicant and operation of the proposed facility as may be required by the city council by prior notice to the applicant.
 - (7) The application shall be accompanied by a deposit of a nonrefundable fee, in an amount determined by the city council, to cover the cost of investigation, review and inspection by the City of St. Clair Shores of said application. The application fee at the time of the adoption of this ordinance shall be TWENTY-FIVE HUNDRED (\$2,500.00) DOLLARS.
- (4) *Recommendations from city departments.* Following the receipt of the fully completed application, fees, and such other information as may be requested by the city, the city clerk shall forward the application to the police department, fire department, building department, and such other departments as required by the city manager, which departments shall make their recommendations prior to consideration by the city council. In making its review, the city may request from the applicant other pertinent information.
- (5) *Placement upon city council agenda.* Upon receipt by the city clerk's office of the recommendations of the police department, building department, fire department, and other departments as required, the clerk shall cause the application to be placed upon the agenda of the city council within sixty (60) days after the receipt of the same in the office of the clerk. All applications are subject to the final approval of the city council.
- (6) *Initial action by city council.* At the initial meeting before the city council to consider the application for a liquor license, the city council shall generally take one of the following steps:
- (1) Ask the applicant to proceed with the submitted plans so that a more detailed and complete proposal may be heard by the council at a later date; provided, however, that this action by the council shall not be interpreted to mean approval of the application or the general details of the proposal.
 - (2) Postpone action on the application for a period not to exceed sixty (60) days. The sixty-day limitation for postponement of action may be waived by the applicant if the postponement is for the purpose of supplying the city council with additional information requested of the applicant by the city council, when the applicant is unable to supply the requested information within that stated time period.
 - (3) Recommend to the liquor control commission of the State of Michigan approval of the applicant above all others for the issuance of a liquor license.
 - (4) Reject the application stating the reasons for this denial.
- (7) *Criteria for decision on application.* The city council, in making its decision, shall consider the following criteria on the application:
- (1) The applicant's management experience in the alcohol/liquor business.
 - (2) The applicant's general business management experience.
 - (3) The applicant's general business reputation.
 - (4) The applicant's moral character.
 - (5) The applicant's financial status and its ability to build and/or operate the proposed facility on which the proposed liquor license is to be located.
 - (6) Past criminal convictions of the applicant for crimes involving moral turpitude, violence or alcoholic liquors.
 - (7) The applicant's excessive use of alcoholic beverages.
 - (8) The effect that the issuance of a license would have upon the economic development of the surrounding area.
 - (9) The effects that the issuance of a license would have on the health, welfare and safety of the general public.
 - (10) The recommendations of the local law enforcement agency, building department and/or fire department with regards to the proposed facility.
 - (11) Whether the applicant has demonstrated the public need or convenience for the issuance of the liquor license for the business facility at the location proposed.
 - (12) The uniqueness of the proposed facility when contrasted against other existing or proposed facilities.
 - (13) The number of liquor licenses issued by the City of St. Clair Shores within the past twenty-four (24)

- months.
- (14) Whether the facility to which the proposed liquor license is to be issued complies, or will comply, with the applicable building, plumbing, electrical and fire prevention codes, and zoning statutes and ordinances applicable in the city.
 - (15) The effects that the business facility to which the proposed license is to be issued will have upon vehicular and pedestrian traffic in the area.
 - (16) The proximity of the proposed business facility to other similarly situated licensed liquor facilities.
 - (17) The effects that the business facility to which the proposed license is to be issued would have upon the surrounding neighborhood and/or business establishments.
 - (18) The permanence of the establishment in the community as evidenced by the proposed or actual commitments made by the applicant.
 - (19) Such other considerations as the council may deem proper, provided such considerations are reasonable under all of the circumstances.

(8) *Restrictions on licenses.* No license shall be issued to:

- (1) A person, co-partnership or corporation unless the premises of the proposed business shall seat a minimum of 150 persons. This provision shall apply to newly issued quota licenses only.
- (2) The City Council may issue a license to an applicant who owns an existing business that has fewer than the minimum seating requirement if all of the following conditions are met:
 - a. The City holds more than six (6) un-issued quota licenses,
 - b. The petitioner has invested at least \$40,000 in the real property within the 36 months preceding the application, or agrees to invest at least \$40,000 in the real property within the 24 month(s) after the granting of the license with approved improvement plans submitted with the application, unless the building/tenant space was constructed within the previous ten (10) years. **(amended 10/03/2011)**
 - c. The establishment meets the current parking requirements. City Council shall be the body to grant a parking variance which shall be submitted with the application.
 - d. The establishment has operated continuously for at least five (5) years within the City of St. Clair Shores.
 - e. The petitioner has at least five (5) years experience as an owner/operator of a restaurant.
 - f. At least 90% of usable restaurant/bar floor space is devoted to dining (as opposed to bar).
 - g. Any other factors that City Council considers important to protect the health, safety and welfare of the City and its residents.
- (3) A person whose liquor license has been revoked or not renewed for cause under this article, or a comparable city, or township ordinance, or state law whether in Michigan or otherwise.
- (4) A co-partnership or partnership, unless all the members of such co-partnership or partnership shall qualify to obtain a license.
- (5) A corporation, if any officer, manager, or director thereof, or stockholder owning in the aggregate more than ten (10) per cent of the stock of such corporation would not be eligible to receive a license hereunder for any reason.
- (6) A person who has been convicted of a crime punishable by death or imprisonment in excess of one year; a crime involving theft, dishonesty or false statement (including tax evasion) regardless of punishment; or a crime or administrative violation of a federal or state law concerning the manufacture, possession or sale of alcoholic beverages or controlled substances.
- (7) For premises where there exists a violation of the applicable building, electrical, mechanical, plumbing or fire codes, applicable zoning regulations, applicable public health regulations or any other applicable city ordinance.

- (9) *Request for consideration of conditional approval.* Once an applicant who has been asked to proceed by presenting a more detailed and complete proposal has sufficiently completed its plans, and obtained site plan, engineering, zoning, planning, and other necessary approvals by the city, the applicant may then request consideration by the council of a conditional approval. Upon the receipt of a written notice by an applicant that he requests consideration of a conditional approval; the city clerk shall cause the application to be placed on the agenda of the city council for said council's action within sixty (60) days of the receipt of the same by the office of the clerk. At that meeting, the applicant shall be prepared to discuss the following:

- (1) Cost estimates for the building, furnishings and fixtures as part of the proposal.
 - (2) Site plan information, including landscaping and other aesthetic features of the proposal.
 - (3) Estimate of the number of employees who would be required for the operation.
 - (4) Information on the individual or individuals expected to manage the operation, as well as information as to how the facility would actually be managed.
 - (5) Information about any entertainment or dancing that might be involved.
 - (6) Answers to any related questions about the proposed improvements and/or general operation of the facility.
- (10) *Action by council; contingencies of conditional approval.* Following this presentation by the applicant, the city council may conditionally approve, above all others, the application, postpone consideration for a reasonable period, or reject said approval. Conditional approval will be contingent upon the obtaining of building permits and any other necessary permits, licenses or approval from the city within six (6) months from the date of such conditional approval. The construction of new buildings and alterations of existing buildings shall commence within six (6) months after the date of the conditional approval, with a completion date of no more than one year after the issuance of the relevant building permit. Extensions for completion of construction or alteration may be granted by the city council for good cause.
- (11) *Changes in plans, drawings, etc.* After receipt of a conditional approval by the city council, no floor plan, building elevation, site plan, seating arrangement, kitchen lay-out, or other pertinent facts, drawings or documents submitted to the city council may be changed without the applicant first receiving approval from the engineering department, building department and city council.
- (12) *Recommendation for approval of liquor license.* Upon completion of the building and in accordance with the prior conditional approval for the council, the city council shall then thereupon recommend, above all others, the applicant for approval of the liquor license to the liquor control commission of the State of Michigan.
- (13) *Reservation of authority.* No applicant for a liquor license has a right to the issuance of such license to him, her or it, and the city council reserves the right to exercise reasonable discretion to determine who, if anyone, shall be entitled to the issuance of such license.
- (ord. eff. March 13, 2001; amend. eff. April 16, 2009, amend. eff. September 11, 2009 amend. effective October 3, 2011))

19.655 Transfer of existing licenses.

Sec. 5. The transfer of any existing liquor license covered hereunder shall be subject to each of the requirements, criteria and procedure, including fees, set forth in this article for the granting of a new quota liquor license. In addition, the transferee - applicant shall furnish a copy of any and all files which may be in the Michigan Liquor Control Commission's possession regarding that commission's investigation of the transferee as a present licensee, or as a previous licensee, or in which transferee has or has had a partial interest in. In addition, all local taxes must be paid in full prior to transfer approval.

(ord. eff. March 13, 2001; amend. eff. April 16, 2009)

19.656 Objections to renewal and requests for revocation.

Sec. 6.

- (1) *Generally.* The city council may object to a renewal of a liquor license or request the revocation of a liquor license with the Michigan Liquor Control Commission.
- (2) *Procedure.* Before filing an objection to the renewal or request for revocation of a license with the Michigan Liquor Control Commission, the city council shall serve the license holder, by first class mail, mailed not less than ten (10) days prior to the hearing, a notice of such hearing, which notice shall contain the following information:

- (1) Notice of the proposed action.

(ord. eff. March 13, 2001)

19.657 Standards.

Sec. 7.

- (a) The City Council may object to a renewal of a liquor license or request the revocation of a liquor license upon a finding that a violation of local health or safety ordinances has occurred, or that the business operation constitutes a nuisance.

(ord. eff. March 13, 2001)

19.658 Annual license review.

Sec. 8.

- (a) As a condition of the continuing validity of a license hereunder, a licensee shall pay an annual \$150.00 inspection fee to the City of St. Clair Shores for a review of the licensee's compliance with the purpose and criteria set forth in this Ordinance. Such review shall include, but not be limited to, the City's inspection of the licensed premises for zoning and other ordinance/code compliance, policy activity on the premises, and status with an action taken, if any, by the Michigan Liquor Control Commission as well as the verification of the current accuracy of the licensee's information on any application, data or document originally submitted or required for licensing approval pursuant to this Ordinance. The licensee shall be required to supply all information deemed reasonably necessary by the City in updating the licensee's information on file and in its application, and to permit the City reasonable access to its premises and personnel to complete its review.

(ord. eff. March 13, 2001)

Any ordinance or parts of any ordinance in conflict with any provisions of this ordinance are hereby repealed.

COUNCIL COMMUNICATION

CC-5

MES

From: Michael E. Smith, City Manager

Subject: Approve Renewal of Right of Way Telecommunications Permit with Macomb Intermediate School District (MISD) for five (5) years.

Prepared by: Michael E. Smith, City Manager

City Manager's Recommendation:

I recommend the approval of the Renewal of the Right of Way Telecommunications Permit with Macomb Intermediate School District (MISD) for five (5) years.

Summary Justification/Background:

This network connects the local public schools in the MISD, enhances critical governmental services provided by Macomb County, and enables the operation of private and public sector entities throughout Macomb County.

Enclosures:

Communications from MISD requesting Renewal of Permit
Application for Access and Ongoing Use of Right of Way
City Attorney Legal Request Response
Council minutes from October 2, 2000 approving initial ROW Permit Agreement

Budget: N/A

Council Action:

It was moved by Councilmember _____, and supported by Councilmember _____, to approve/deny the renewal of the Right of Way Telecommunications Permit with Macomb Intermediate School District (MISD) for a five (5) year period of time.

VOTE: **Ayes:** _____

Nays: _____

Abstain: _____

Absent: _____

Macomb Intermediate School District
44001 Garfield Road • Clinton Township, MI • 48038-1100 • 586/228-3300



November 18, 2015

Mr. Mike Smith, City Manager
City of St. Clair Shores
27600 Jefferson Circle Drive
St. Clair Shores, MI 48081

Re: Renewal of Telecommunications Right-of-Way Permit

Dear Mr. Smith:

I am the Manager of Computer and Network Operations for the Macomb Intermediate School District (MISD). Working in the Management Technology Department, I am responsible for the operation of an educational fiber optic network in and around Macomb County.

This network, connecting the local education agencies (public school districts) in Macomb, is implemented with fiber optic cable resources put in place by The Macomb Educational Telecommunications Consortium.

It is time to renew an existing telecommunication right-of-way permit for the use of public rights-of-way for the network that was installed and has been operating since 2000. Mr. Mark Cummins, Asst. Superintendent/CIO of the MISD has provided a cover letter with more information on this. At his direction I am working to obtain the renewal of the aforementioned telecommunications right-of-way permit.

The renewed permit which we request is attached, and is the standardized form adopted by the Michigan Public Service Commission after the passage of the Metro Act. We request that it be renewed for a period of ten (10) years as indicated in the permit to maximize governmental efficiencies and minimize costs, but if the City prefers five (5) years, that is acceptable.

Thank you very much for your consideration and assistance and please feel free to contact me if you have any questions.

Sincerely,

William Thompson, Manager
Macomb Intermediate School District
(586) 228-3388
bthompson@misd.net

Enclosure

John A. Bozymowski, *President* • Theresa J. Genest, *Vice President* • Edward V. Farley, *Treasurer*
Donald Hubler, *Secretary* • Brian White, *Trustee*
Michael R. DeVault, *Superintendent*



November 9, 2015

Kip. C. Walby, Mayor
City of St. Clair Shores
27600 Jefferson Circle Drive
St. Clair Shores, MI 48081

Re: Renewal of Telecommunications Right-of-Way Permit

Dear Mr. Walby:

The Macomb Educational Telecommunications Consortium ("Consortium"), comprised of Macomb Intermediate School District ("MISD"), the County of Macomb, and Comlink LLC ("Comlink"), wishes to renew an existing telecommunication right-of-way permit for the use of public rights-of-way for the educational telecommunications system that was installed and has been operating since 2000. The renewed permit which we wish the City to issue is the standardized permit under the Michigan METRO Act, MCL 484.3101 ("Metro Act"), and is attached. I am acting as the lead agent within the Consortium to obtain the permit renewal.

Background

In the year 2000, the City of St. Clair Shores ("City") issued a telecommunications permit to Macomb Intermediate School District, the County of Macomb, and Comlink's predecessor in interest, Fiber Link Inc., allowing the installation of a fiber optic cable in public rights-of-way in the City. The permit, by its terms, extended for ten years and was automatically renewable for an additional five years.

The Consortium's fiber optic facilities support the education of Macomb County's 150,000 students, enhance critical governmental services provided by the County of Macomb, and enable the successful operation of private and public sector entities throughout Macomb County. We appreciate the partnership that our Consortium has enjoyed with the City of St. Clair Shores and look forward to its continued duration via this permit renewal for the benefit of all parties.

Changes Subsequent to Original Permit

Significantly, since the permit was issued in 2000, the Michigan Legislature passed the Metro Act, Act 48 of 2002, MCL 484.3101 et seq. This new Act streamlined the granting of approval to use public rights-of-way, resulting in standardized application forms and permits, and provided local units of government with additional revenue if they agreed to comply with the Act. Our research indicates that the City of St. Clair Shores has certified to the State of Michigan that it complies with the Metro Act and thus the Consortium is submitting a Metro Act-compliant permit for processing.

I have asked Mr. William Thompson, one of my managers, to work to obtain the renewal permits in the various municipalities in Macomb County where our network is installed. I ask the City to work with him so renewal process can be completed to our mutual satisfaction.

Thank you very much for your consideration and assistance and please feel free to contact me if you have any questions.

Sincerely,

Mark Cummins, Asst. Superintendent/CIO
Macomb Intermediate School District
(586) 228-3401
mcummins@misd.net

Enclosure

METRO Act Permit Application Form
Revised April 6, 2012

CITY OF ST. CLAIR SHORES

**APPLICATION FOR
ACCESS TO AND ONGOING USE OF PUBLIC WAYS BY
TELECOMMUNICATIONS PROVIDERS
UNDER
METROPOLITAN EXTENSION TELECOMMUNICATIONS
RIGHTS-OF-WAY OVERSIGHT ACT
2002 PA 48
MCL SECTIONS 484.3101 TO 484.3120**

BY

**MACOMB EDUCATIONAL TELECOMMUNICATIONS CONSORTIUM
("APPLICANT")**

**METRO Act
Unilateral Form
Revised 12/06/02**

**RIGHT-OF-WAY
TELECOMMUNICATIONS PERMIT**

This permit is issued this _____ day of _____, 20____ by City of St. Clair Shores.

1 Definitions

- 1.1 Date of Issuance shall mean the date set forth above.
- 1.2 Municipality shall mean the City of St. Clair Shores, a Michigan municipal Corporation.
- 1.3 Manager shall mean Municipality's Mayor or his or her designee.
- 1.4 METRO Act shall mean the Metropolitan Extension Telecommunications Right-of-Way oversight Act, Act No. 48 of the Public Acts of 2002, as amended.
- 1.5 Permit shall mean this document.
- 1.6 Permittee shall mean the Macomb Educational Telecommunications System (composed of Macomb ISD, the County of Macomb, and Comlink) organized under the laws of the State of Michigan whose address is 44001 Garfield Road, Clinton Township, Michigan 48038. .
- 1.7 Public Right-of-Way shall mean the area on, below, or above a public roadway, highway, street, alley, easement, or waterway, to the extent Municipality has the ability to grant the rights set forth herein. Public Right-of-Way does not include a federal, state, or private right-of-way.
- 1.8 Telecommunications Facilities or Facilities shall mean the Permittee's equipment or personal property, such as copper and fiber cables, lines, wires, switches, conduits, pipes, and sheaths, which are used to or can generate, receive, transmit, carry, amplify or provide telecommunication services or signals. Telecommunication Facilities or Facilities do not include antennas, supporting structures for antennas, equipment shelters or houses, and any ancillary equipment and miscellaneous hardware used to provide federally licensed commercial mobile service as defined in Section 332(d) of Part I of Title III of the Communications Act of 1934, Chapter 652, 48 Stat. 1064, 47 U.S.C. 332 and further defined as commercial mobile radio service in 47 CFR 20.3, and service provided by any wireless, two-way communications device.
- 1.9 Term shall have the meaning set forth in Part 7.

2 Grant

- 2.1 Municipality hereby issues a permit under the METRO Act to Permittee for access to and ongoing use of the Public Right-of-Way identified on Exhibit A to construct, install and maintain Telecommunication Facilities on the terms set forth herein.
- 2.1.1 Exhibit A may be modified by Manager upon written request by Permittee.
- 2.1.2 Any decision of Manager on a request by Permittee for a modification may be appealed by Permittee to Municipality's legislative body.
- 2.2 Overlapping. Permittee shall not allow the wires or any other facilities of a third party to be overlapped to the Telecommunication Facilities without Municipality's prior written consent. Municipality's right to withhold written consent is subject to the authority of the Michigan Public Service Commission under Section 361 of the Michigan Telecommunications Act, MCL § 484.2361.
- 2.3 Nonexclusive. The rights granted by this Permit are nonexclusive. Municipality reserves the right to approve, at any time, additional permits for access to and ongoing usage of the Public Right-of-Way by telecommunications providers and to enter into agreements for use of the Public Right-of-Way with and grant franchises for use of the Public Right-of-Way to telecommunications providers, cable companies, utilities and other providers.

3 Contacts, Maps and Plans

- 3.1 Permittee Contacts. The names, addresses and the like for engineering and construction related information for Permittee and its Telecommunication Facilities are as follows:

- 3.1.1 The contact person (title and or name), address, phone number and, e-mail address at Permittee's local office (in or near Municipality) is:

Mark Cummins
Assistant Superintendent/CIO
Macomb Intermediate School District
44001 Garfield Road
Clinton Township, MI 48038
586-228-3401
mcummins@misd.net

- 3.1.2 If Permittee's engineering drawings, as-built plans and related records for the Telecommunication Facilities will not be located at the preceding local office, person (title and or name), address, phone number and, e-mail

address for them is:

Same as above.

- 3.1.3 The person (title and or name), address, phone number and, e-mail address of Permittee's engineering contact person(s) with responsibility for the design, plans and construction of the Telecommunication Facilities is:

Same as above.

- 3.1.4 The person (title and or name), address, phone number and, e-mail address at Permittee's home office/regional office with responsibility for engineering and construction related aspects of the Telecommunication Facilities is:

Same as above.

- 3.1.5 Permittee shall at all times provide Manager with the phone number at which a live representative of Permittee (not voice mail) can be reached 24 hours a day, seven (7) days a week, in the event of a public emergency.

- 3.1.6 Permittee shall immediately notify Municipality in writing as set forth in Part 12 of any inaccuracies or changes in the preceding information.

- 3.2 Route Maps. Within ninety (90) days after the substantial completion of new Facilities in a Municipality, a provider shall submit route maps showing the location of the Telecommunication Facilities to both the Michigan Public Service Commission and to the Municipality, as required under Section 6(7) of the METRO Act, MCLA 484.3106(7).

- 3.3 As-Built Records. Permittee, without expense to Municipality, shall, upon forty-eight (48) hours notice, give Municipality access to all "as-built" maps, records, plans and specifications showing the Telecommunication Facilities or portions thereof in the Public Right-of-Way. Upon request by Municipality, Permittee shall inform Municipality as soon as reasonably possible of any changes from previously supplied maps, records, or plans and shall mark up maps provided by Municipality so as to show the location of the Telecommunication Facilities.

4 Use of Public Right-of-Way

- 4.1 No Burden on Public Right-of-Way. Permittee, its contractors, subcontractors, and the Telecommunication Facilities shall not unduly burden or interfere with the present or future use of any of the Public Right-of-Way. Permittee's aerial cables and wires shall be suspended so as to not endanger or injure persons or property in or about the Public Right-of-Way. If Municipality reasonably determines that any portion of the Telecommunication Facilities constitutes an undue burden or

interference, due to changed circumstances, Permittee, at its sole expense, shall modify the Telecommunication Facilities or take such other actions as Municipality may determine is in the public interest to remove or alleviate the burden, and Permittee shall do so within a reasonable time period. Municipality will attempt to require all occupants of a pole or conduit whose facilities are a burden to remove or alleviate the burden concurrently.

- 4.2 No Priority. This Permit does not establish any priority of use of the Public Right-of-Way by Permittee over any present or future permittees or parties having agreements with Municipality or franchises for such use. In the event of any dispute as to the priority of use of the Public Right-of-Way, the first priority shall be to the public generally, the second priority to Municipality, the third priority to the State of Michigan and its political subdivisions in the performance of their various functions, and thereafter as between other permit, agreement or franchise holders, as determined by Municipality in the exercise of its powers, including the police power and other powers reserved to and conferred on it by the State of Michigan.
- 4.3 Restoration of Property. Permittee, its contractors and subcontractors shall immediately (subject to seasonal work restrictions) restore, at Permittee's sole expense, in a manner approved by Municipality, any portion of the Public Right-of-Way that is in any way disturbed, damaged, or injured by the construction, installation, operation, maintenance or removal of the Telecommunication Facilities to a reasonably equivalent (or, at Permittee's option, better) condition as that which existed prior to the disturbance. In the event that Permittee, its contractors or subcontractors fail to make such repair within a reasonable time, Municipality may make the repair and Permittee shall pay the costs Municipality incurred for such repair.
- 4.4 Marking. Permittee shall mark the Telecommunication Facilities as follows: Aerial portions of the Telecommunication Facilities shall be marked with a marker on Permittee's lines on alternate poles which shall state Permittee's name and provide a toll-free number to call for assistance. Direct buried underground portions of the Telecommunication Facilities shall have (1) a conducting wire placed in the ground at least several inches above Permittee's cable (if such cable is nonconductive); (2) at least several inches above that, a continuous colored tape with a statement to the effect that there is buried cable beneath; and (3) stakes or other appropriate above ground markers with Permittee's name and a toll-free number indicating that there is buried telephone cable below. Bored underground portions of the Telecommunication Facilities shall have a conducting wire at the same depth as the cable and shall not be required to provide the continuous colored tape. Portions of the Telecommunication Facilities located in conduit, including conduit of others used by Permittee, shall be marked at its entrance into and exit from each manhole and handhole with Permittee's name and a toll-free telephone number.
- 4.5 Tree Trimming. Permittee may trim trees upon and overhanging the Public Right-

of-Way so as to prevent the branches of such trees from coming into contact with the Telecommunication Facilities, consistent with any standards adopted by Municipality. Permittee shall dispose of all trimmed materials. Permittee shall minimize the trimming of trees to that essential to maintain the integrity of the Telecommunication Facilities. Except in emergencies, all trimming of trees in the Public Right-of-Way shall have the advance approval of Manager.

- 4.6 Installation and Maintenance. The construction and installation of the Telecommunication Facilities shall be performed pursuant to plans approved by Municipality. The open cut of any Public Right-of-Way shall be coordinated with the Manager or his designee. Permittee shall install and maintain the Telecommunication Facilities in a reasonably safe condition. If the existing poles in the Public Right-of-Way are overburdened or unavailable for Permittee's use, or the facilities of all users of the poles are required to go underground then Permittee shall, at its expense, place such portion of its Telecommunication Facilities underground, unless Municipality approves an alternate location. Permittee may perform maintenance on the Telecommunication Facilities without prior approval of Municipality, provided that Permittee shall obtain any and all permits required by Municipality in the event that any maintenance will disturb or block vehicular traffic or are otherwise required by Municipality.
- 4.7 Pavement Cut Coordination. Permittee shall coordinate its construction and all other work in the Public Right-of-Way with Municipality's program for street construction and rebuilding (collectively "Street Construction") and its program for street repaving and resurfacing (except seal coating and patching) (collectively, "Street Resurfacing").
- 4.7.1 The goals of such coordination shall be to encourage Permittee to conduct all work in the Public Right-of-Way in conjunction with or immediately prior to any Street Construction or Street Resurfacing planned by Municipality.
- 4.8 Compliance with Laws. Permittee shall comply with all laws, statutes, ordinances, rules and regulations regarding the construction, installation, and maintenance of its Telecommunication Facilities, whether federal, state or local, now in force or which hereafter may be promulgated. Before any installation is commenced, Permittee shall secure all necessary permits, licenses and approvals from Municipality or other governmental entity as may be required by law, including, without limitation, all utility line permits and highway permits. Permittee shall comply in all respects with applicable codes and industry standards, including but not limited to the National Electrical Safety Code (latest edition adopted by Michigan Public Service Commission) and the National Electric Code (latest edition). Permittee shall comply with all zoning and land use ordinances and historic preservation ordinances as may exist or may hereafter be amended.
- 4.9 Street Vacation. If Municipality vacates or consents to the vacation of Public Right-of-Way within its jurisdiction, and such vacation necessitates the removal

and relocation of Permittee's Facilities in the vacated Public Right-of-Way, Permittee shall, as a condition of this Permit, consent to the vacation and remove its Facilities at its sole cost and expense when ordered to do so by Municipality or a court of competent jurisdiction. Permittee shall relocate its Facilities to such alternate route as Municipality, applying reasonable engineering standards, shall specify.

- 4.10 Relocation. If Municipality requests Permittee to relocate, protect, support, disconnect, or remove its Facilities because of street or utility work, or other public projects, Permittee shall relocate, protect, support, disconnect, or remove its Facilities, at its sole cost and expense, including where necessary to such alternate route as Municipality, applying reasonable engineering standards, shall specify. The work shall be completed within a reasonable time period.
- 4.11 Public Emergency. Municipality shall have the right to sever, disrupt, dig-up or otherwise destroy Facilities of Permittee if such action is necessary because of a public emergency. If reasonable to do so under the circumstances, Municipality will attempt to provide notice to Permittee. Public emergency shall be any condition which poses an immediate threat to life, health, or property caused by any natural or man-made disaster, including, but not limited to, storms, floods, fire, accidents, explosions, water main breaks, hazardous material spills, etc. Permittee shall be responsible for repair at its sole cost and expense of any of its Facilities damaged pursuant to any such action taken by Municipality.
- 4.12 Miss Dig. If eligible to join, Permittee shall subscribe to and be a member of "MISS DIG," the association of utilities formed pursuant to Act 53 of the Public Acts of 1974, as amended, MCL § 460.701 et seq., and shall conduct its business in conformance with the statutory provisions and regulations promulgated thereunder.
- 4.13 Underground Relocation. If Permittee has its Facilities on poles of Consumers Energy, Detroit Edison or another electric or telecommunications provider and Consumers Energy, Detroit Edison or such other electric or telecommunications provider relocates its system underground, then Permittee shall relocate its Facilities underground in the same location at Permittee's sole cost and expense.
- 4.14 Identification. All personnel of Permittee and its contractors or subcontractors who have as part of their normal duties contact with the general public shall wear on their clothing a clearly visible identification card bearing Permittee's name, their name and photograph. Permittee shall account for all identification cards at all times. Every service vehicle of Permittee and its contractors or subcontractors shall be clearly identified as such to the public, such as by a magnetic sign with Permittee's name and telephone number.

5 Indemnification

- 5.1 Indemnity. To the extent permitted by law, Permittee shall defend, indemnify, protect, and hold harmless Municipality, its officers, agents, employees, elected and appointed officials, departments, boards, and commissions from any and all claims, losses, liabilities, causes of action, demands, judgments, decrees, proceedings, and expenses of any nature (collectively "claim" for this Part 5) (including, without limitation, attorneys' fees) arising out of or resulting from the acts or omissions of Permittee, its officers, agents, employees, contractors, successors, or assigns, but only to the extent such acts or omissions are related to the Permittee's use of or installation of facilities in the Public Right-of-Way and only to the extent of the fault or responsibility of Permittee, its officers, agents, employees, contractors, successors and assigns.
- 5.2 Notice. Cooperation. Municipality will notify Permittee promptly in writing of any such claim and the method and means proposed by Municipality for defending or satisfying such claim. Municipality will cooperate with Permittee in every reasonable way to facilitate the defense of any such claim. Municipality will consult with Permittee respecting the defense and satisfaction of such claim, including the selection and direction of legal counsel.
- 5.3 Settlement. Municipality will not settle any claim subject to indemnification under this Part 5 without the advance written consent of Permittee, which consent shall not be unreasonably withheld. Permittee shall have the right to defend or settle, at its own expense, any claim against Municipality for which Permittee is responsible hereunder.

6 Insurance

- 6.1 Coverage Required. Prior to beginning any construction in or installation of the Telecommunication Facilities in the Public Right-of-Way, Permittee shall obtain insurance as set forth below and file certificates evidencing same with Municipality. Such insurance shall be maintained in full force and effect until the end of the Term. In the alternative, Permittee may satisfy this requirement through a program of self-insurance, acceptable to Municipality, by providing reasonable evidence of its financial resources to Municipality. Municipality's acceptance of such self-insurance shall not be unreasonably withheld.
- 6.1.1 Commercial general liability insurance, including Completed Operations Liability, Independent Contractors Liability, Contractual Liability coverage, railroad protective coverage and coverage for property damage from perils of explosion, collapse or damage to underground utilities, commonly known as XCU coverage, in an amount not less than Five Million Dollars (\$5,000,000).
- 6.1.2 Liability insurance for sudden and accidental environmental contamination with minimum limits of Five Hundred Thousand Dollars (\$500,000).
- 6.1.3 Automobile liability insurance in an amount not less than One Million

Dollars (\$1,000,000).

- 6.1.4 Workers' compensation and employer's liability insurance with statutory limits, and any applicable Federal insurance of a similar nature.
- 6.1.5 The coverage amounts set forth above may be met by a combination of underlying (primary) and umbrella policies so long as in combination the limits equal or exceed those stated. If more than one insurance policy is purchased to provide the coverage amounts set forth above, then all policies providing coverage limits excess to the primary policy shall provide drop down coverage to the first dollar of coverage and other contractual obligations of the primary policy, should the primary policy carrier not be able to perform any of its contractual obligations or not be collectible for any of its coverages for any reason during the Term, or (when longer) for as long as coverage could have been available pursuant to the terms and conditions of the primary policy.
- 6.2 Additional Insured. Municipality shall be named as an additional insured on all policies (other than worker's compensation and employer's liability). All insurance policies shall provide that they shall not be canceled, modified or not renewed unless the insurance carrier provides thirty (30) days prior written notice to Municipality. Permittee shall annually provide Municipality with a certificate of insurance evidencing such coverage. All insurance policies (other than environmental contamination, workers' compensation and employer's liability insurance) shall be written on an occurrence basis and not on a claims made basis.
- 6.3 Qualified Insurers. All insurance shall be issued by insurance carriers licensed to do business by the State of Michigan or by surplus line carriers on the Michigan Insurance Commission approved list of companies qualified to do business in Michigan. All insurance and surplus line carriers shall be rated A+ or better by A.M. Best Company.
- 6.4 Deductibles. If the insurance policies required by this Part 6 are written with retainages or deductibles in excess of \$50,000, they shall be approved by Manager in advance in writing. Permittee shall indemnify and save harmless Municipality from and against the payment of any deductible and from the payment of any premium on any insurance policy required to be furnished hereunder.
- 6.5 Contractors. Permittee's contractors and subcontractors working in the Public Right-of-Way shall carry in full force and effect commercial general liability, environmental contamination liability, automobile liability and workers' compensation and employer liability insurance which complies with all terms of this Part 6. In the alternative, Permittee, at its expense, may provide such coverages for any or all its contractors or subcontractors (such as by adding them to Permittee's policies).
- 6.6 Insurance Primary. For negligence of the Permittee arising out of its operations,

Permittee's insurance coverage shall be primary insurance with respect to Municipality, its officers, agents, employees, elected and appointed officials, departments, boards, and commissions (collectively "them"). Any insurance or self-insurance maintained by any of them shall be in excess of Permittee's insurance and shall not contribute to it (where "insurance or self-insurance maintained by any of them" includes any contract or agreement providing any type of indemnification or defense obligation provided to, or for the benefit of them, from any source, and includes any self-insurance program or policy, or self-insured retention or deductible by, for or on behalf of them).

7 Term

7.1 Term. The term ("Term") of this Permit shall be until the earlier of:

7.1.1 Five (5) years from the Date of Issuance; or

7.1.2 When the Telecommunication Facilities has not been used to provide telecommunications services for a period of one hundred and eighty (180) days by Permittee or a successor or an assignee of Permittee; or

7.1.3 When Permittee, at its election and with or without cause, delivers written notice of termination to Municipality at least one-hundred and eighty (180) days prior to the date of such termination; or

7.1.4 Upon either Permittee or Municipality giving written notice to the other of the occurrence or existence of a default by the other party under Sections 4.8, 6, 8 or 9 of this Permit and such defaulting party failing to cure, or commence good faith efforts to cure, such default within sixty (60) days (or such shorter period of time provided elsewhere in this Permit) after delivery of such notice; or

7.1.5 Unless Manager grants a written extension, one year from the Date of Issuance if prior thereto Permittee has not started the construction and installation of the Telecommunication Facilities within the Public Right of-Way and two years from the Date of Issuance if by such time construction and installation of the Telecommunication Facilities is not complete.

8 Performance Bond or Letter of Credit

8.1 Municipal Requirement. Municipality may require Permittee to post a bond (or letter of credit) as provided in Section 15(3) of the METRO Act, as amended [MCL § 484.3115(3)].

9 Fees

- 9.1 Establishment; Reservation. The METRO Act shall control the establishment of right-of-way fees. The parties reserve their respective rights regarding the nature and amount of any fees which may be charged by Municipality in connection with the Public Right-of-Way.

10 Removal

- 10.1 Removal; Underground. As soon as practicable after the Term, Permittee or its successors and assigns shall remove any underground cable or other portions of the Telecommunication Facilities from the Public Right-of-Way which has been installed in such a manner that it can be removed without trenching or other opening of the Public Right-of-Way. Permittee shall not remove any underground cable or other portions of the Telecommunication Facilities which requires trenching or other opening of the Public Right-of-Way except with the prior written approval of Manager. All removals shall be at Permittee's sole cost and expense.

10.1.1 For purposes of this Part 10, "cable" means any wire, coaxial cable, fiber optic cable, feed wire or pull wire.

- 10.2 Removal; Above Ground. As soon as practicable after the Term, Permittee, or its successor or assigns at its sole cost and expense, shall, unless waived in writing by Manager, remove from the Public Right-of-Way all above ground elements of its Telecommunication Facilities, including but not limited to poles, pedestal mounted terminal boxes, and lines attached to or suspended from poles.

- 10.3 Schedule. The schedule and timing of removal shall be subject to approval by Manager. Unless extended by Manager, removal shall be completed not later than twelve (12) months following the Term. Portions of the Telecommunication Facilities in the Public Right-of-Way which are not removed within such time period shall be deemed abandoned and, at the option of Municipality exercised by written notice to Permittee as set forth in Part 12, title to the portions described in such notice shall vest in Municipality.

- 11 Assignment. Permittee may assign or transfer its rights under this Permit, or the persons or entities controlling Permittee may change, in whole or in part, voluntarily, involuntarily, or by operation of law, including by merger or consolidation, change in the ownership or control of Permittee's business, or by other means, subject to the following:

- 11.1 No such transfer or assignment or change in the control of Permittee shall be effective under this Permit, without Municipality's prior approval (not to be unreasonably withheld), during the time period from the Date of Issuance until the completion of the construction of the Telecommunication Facilities in those portions of the Public Right-of-Way identified on Exhibit A.

- 11.2 After the completion of such construction, Permittee must provide notice to Municipality of such transfer, assignment or change in control no later than thirty

(30) days after such occurrence; provided, however,

11.2.1 Any transferee or assignee of this Permit shall be qualified to perform under its terms and conditions and comply with applicable law; shall be subject to the obligations of this Permit, including responsibility for any defaults which occurred prior to the transfer or assignment; shall supply Municipality with the information required under Section 3.1; and shall comply with any updated insurance and performance bond requirements under Sections 6 and 8 respectively, which Municipality reasonably deems necessary, and

11.2.2 In the event of a change in control, it shall not be to an entity lacking the qualifications to assure Permittee's ability to perform under the terms and conditions of this Permit and comply with applicable law; and Permittee shall comply with any updated insurance and performance bond requirements under Sections 6 and 8 respectively, which Municipality reasonably deems necessary.

11.3 Permittee may grant a security interest in this Permit, its rights thereunder or the Telecommunication Facilities at any time without notifying Municipality.

12 Notices

12.1 Notices. All notices under this Permit shall be given as follows:

12.1.1 If to Municipality, to:

City Manager
City of St. Clair Shores
27600 Jefferson Circle Drive
St. Clair Shores, MI 48081-2093

12.1.2 If to Permittee, to:

Mark Cummins
Assistant Superintendent
Macomb Intermediate School District
44001 Garfield Road
Clinton Township, MI 48038
586-228-3300
mcummins@misd.net

12.2 Change of Address. Permittee and Municipality may change its address or personnel for the receipt of notices at any time by giving notice thereof to the other as set forth above.

13 Other items

- 13.1 No Cable, OVS. This Permit does not authorize Permittee to provide commercial cable type services to the public, such as "cable service" or the services of an "open video system operator" (as such terms are defined in the Federal Communications Act of 1934 and implementing regulations, currently 47 U.S.C. §§ 522 (6), 573 and 47 CFR § 76.1500).
- 13.2 Effectiveness. This Permit shall become effective when Permittee has provided any insurance certificates and bonds required in Parts 6 and 8, and signed the acknowledgement of receipt, below.
- 13.3 Authority. This Permit satisfies the requirement for a permit under Section 5 of the METRO Act [MCL 484.3105].
- 13.4 Interpretation and Severability. The provisions of this Permit shall be liberally construed to protect and preserve the peace, health, safety and welfare of the public, and should any provision or section of this Permit be held unconstitutional, invalid, overbroad or otherwise unenforceable, such determination/holding shall not be construed as affecting the validity of any of the remaining conditions of this Permit. If any provision in this Permit is found to be partially overbroad, unenforceable, or invalid, Permittee and Municipality may nevertheless enforce such provision to the extent permitted under applicable law.
- 13.5 Governing Law. This Permit shall be governed by the laws of the State of Michigan.

City of St. Clair Shores

By: _____

Its: _____

Date: _____

Acknowledgement of Receipt: Permittee acknowledges receipt of this Permit granted by Municipality.

Macomb Educational Telecommunications Consortium

Member: Comlink

Member: Macomb County

Member: Macomb ISD

By: _____

By: _____

By: _____

Its: _____

Its: _____

Its: _____

Date: _____

Date: _____

Date: _____



MACO-13

OP ID: SJ

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/23/15

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Vickel & Saph, Inc. P. O. Box 48907 Mt. Clemens, MI 48046-8907 Stephen R. Saph Jr.	Phone: 586-463-4573 Fax: 586-463-3135	CONTACT NAME: Stephen R. Saph Jr. PHONE (A/C, No, Ext): 586-463-4573 FAX (A/C, No): 586-463-3135 E-MAIL ADDRESS: stephenjr@nickelsaph.com													
	<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A: Illinois Union Insurance Co.</td> <td>27960</td> </tr> <tr> <td>INSURER B: Safety National Casualty Corp.</td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </tbody> </table>		INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Illinois Union Insurance Co.	27960	INSURER B: Safety National Casualty Corp.		INSURER C:		INSURER D:		INSURER E:		INSURER F:
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INSURED
 Macomb County
 John P. Anderson, Esq.
 120 N. Main St. 2nd Floor
 Mount Clemens, MI 48043

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

NSR LTR	TYPE OF INSURANCE	ADDITIONAL SUBR INSR DIVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	X	PEP G24551003 003	07/01/15	07/01/16	EACH OCCURRENCE \$ 5,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ Excluded MED EXP (Any one person) \$ Excluded PERSONAL & ADV INJURY \$ 5,000,000 GENERAL AGGREGATE \$ 5,000,000 PRODUCTS - COMPROP AGG \$ 5,000,000 GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC
A	<input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS		PEP G24551003 003	07/01/15	07/01/16	COMBINED SINGLE LIMIT (Ea accident) \$ 5,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ UMBRELLA LIAB EXCESS LIAB DED RETENTION \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A	SP 4052862	05/01/15	05/01/17	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
 Regarding Fiber Optic WAN Right-of-Way.

CERTIFICATE HOLDER CITYSTC City of St. Clair Shores 27600 Jefferson Circle Dr. St. Clair Shores, MI 48081	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Stephen R. Saph Jr.
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CERTIFICATE OF INSURANCE

9/22/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

THIS IS TO CERTIFY THAT:

**Great Lakes Connet, Inc.
1515 Turf Lane
East Lansing, MI 48823**



**FEDERATED RURAL ELECTRIC
INSURANCE EXCHANGE**

NAIC: 11118
P.O. Box 15147, Lenexa, KS 66285-5147
(913) 541-0150 fax (913) 541-9004
www.federatedrural.com

IS, AT THE ISSUE DATE OF THIS CERTIFICATE, INSURED BY THE COMPANY UNDER THE POLICY(IES) LISTED BELOW. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

TYPE OF INSURANCE	POLICY NUMBER	POLICY DATES	LIMITS (\$)	
GENERAL LIABILITY COMMERCIAL GENERAL LIABILITY OCCURRENCE-BASIS COMPREHENSIVE FORM PREMISES / OPERATIONS UND / EXPLOSION & COLLAPSE PRODUCTS / COMP OPS CONTRACTUAL BROAD-FORM PROPERTY DAMAGE NO GENERAL AGGREGATE	21 ARB 035-14	11/18/2014 to 11/18/2016	EACH OCCURRENCE	\$2,000,000
			DAMAGE TO RENTED PREMISES	\$2,000,000
			MED EXP (PER PERSON)	\$1,000
			PERSONAL & ADV INJURY	\$2,000,000
AUTOMOBILE ANY AUTO HIRED & NON-OWNED AUTO GARAGE LIABILITY (ANY AUTO)	21 ARB 035-14	11/18/2014 to 11/18/2016	COMBINED SINGLE LIMIT (EACH ACCIDENT)	\$2,000,000
			COMP DEDUCTIBLE	\$250
			COLLISION DEDUCTIBLE	\$500
WORKERS COMPENSATION AND EMPLOYERS LIABILITY	21 WC 035-15	11/18/2015 to 11/18/2016	WC LIMITS	STATUTORY
			E.L. EACH ACCIDENT	\$500,000
			E.L. DISEASE EACH EMPLOYEE	\$500,000
			E.L. DISEASE - POLICY LIMIT	\$500,000
ALL-RISK BLANKET PROPERTY	21 ARB 035-14	11/18/2014 to 11/18/2016	PROPERTY LIMIT	\$16,744,270
			PROPERTY DEDUCTIBLE	\$500

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EQUIPMENT / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS
See attached Miscellaneous Endorsement adding the City of St. Clair Shores, Michigan, its officers, agents, employees, elected and appointed officials, departments, boards, and commissions as additional insureds. Coverage is primary/non-contributory. Pollution Liability Insurance for sudden and accidental environmental contamination with a limit of \$1,000,000 is included under the All-Risk Blanket Liability Policy.

<p>CERTIFICATE HOLDER: CITY OF ST CLAIR SHORES 27600 JEFFERSON CIRCLE DR ST CLAIR SHORES, MI 48081</p>	<p>CANCELLATION: SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.</p>
	<p>AUTHORIZED REPRESENTATIVE: </p>



**FEDERATED RURAL ELECTRIC
INSURANCE EXCHANGE**

This endorsement changes the policy. Please read it carefully.

Miscellaneous Endorsement

Effective 11/18/2014 12:01 a.m. standard time, this endorsement forms a part of Policy No. 21 ARB 035-14 issued by Federated Rural Electric Insurance Exchange to Great Lakes Comnet, Inc.

In consideration of the premium charged, Federated and the Insured agree, subject to all provisions of the policy except as modified herein, as follows:

The City of St. Clair Shores, Michigan, its officers, agents, employees, elected and appointed officials, departments, boards, and commissions are added as additional insureds only with respect to liability caused, in whole or in part, by operations performed by, or on behalf of, the policyholder. Liability caused by the sole negligence, intentional act or omission of the additional insureds is not covered.

Coverage under this policy is primary/non-contributory as regards additional insureds the City of St. Clair Shores, Michigan, its officers, agents, employees, elected and appointed officials, departments, boards, and commissions.

Federated will provide 30 days notice to the additional insureds of policy cancellation or material coverage changes to the mailing address, email address or facsimile phone number shown on the latest certificate of insurance issued to the additional insureds.

years the Golf Course revenue has exceeded it's expenses annually by \$300,000 or more in revenue. He feels that it is important to keep quality.

Motion by Hison, supported by McFadyen to approve the request for site plan for the St. Clair Shores Country Club Golf Course/Carriage House at 22185 Masonic as recommended by the Planning Commission, PC Case #00-24, as follows: 1) subject to the Plan Review Items #1-24, 2) Each statement of intent, promise and/or pledge, made by you, the petitioner or agent, either orally or in writing, if permitted by Ordinance, shall be binding upon the petitioner and shall be a condition of said rezoning approval.

Ayes: Hison, McFadyen, Boyle, Nearon, Dumas
Nays: Walby
Absent: Soulliere

7. REQUEST FROM FIBERLINK FOR PROPOSED RIGHT-OF-WAY PERMIT AGREEMENT AS PRESENTER)

BY THE MISD AND COUNTY OF MACOMB

Nell Lehto, O'Reilly, Rancilio, Nitz, Andrews, Turnbull & Scott, P.C., Michael DeVault, Superintendent, Macomb Intermediate School District, Cynthia Zerkowski, Director, Macomb County Management Information Services, and Mark Cummins, Macomb Intermediate School District, were present. Mr. DeVault thanked Council for their consideration of this program. Mr. Lehto explained the system and how it will work. The MISD and Macomb County

City Council Meeting
October 2, 2000
Page 3 of 5

will be constructing a countywide fiber optic network linking our county's District Courts and its schools with the Intermediate School District and also Oakland County's Court Law Enforcement Management Information System (CLEMIS). This will allow Macomb County to tie in with all local courts; the Sheriff's Department will be hooked up with Oakland County for purposes of accessing the Court Law Enforcement Management Information System (CLEMIS). Under this project, about 60% of the communities in Macomb County have already entered into similar telecommunications agreements. They have negotiated with Fiber Link to insert into the sheath of fibers running along Jefferson Avenue, between certain splice points, 30 dark strands of fiber to connect the City buildings at a future time.

Ms. Zerkowski explained that this will pertain to all County services so that municipalities can all connect. This will allow for eventual video arraignments, as well as digital mug shots and fingerprints. The ISD is funding \$8.5 million, and the County \$1.25 million.

Mr. Lehto explained that the proposal is to install the "back bone" of wiring, so that future connection can be made. The State Law requires a permit for each installation in the City by the County and School Districts. This permit allows all to run on Fiber Link and obtain additional permits when needed. They have reserved these prices for the next 180 days.

Wiring using dark fibers would be installed on Jefferson, to connect City buildings, and activated fiber to each High School. Then, if the City participates in the future, they would purchase the equipment needed to connect and run. By doing this now, it will save the City 7 times the cost.

Mr. Wollenweber stated that South Lake Schools have already approved participation, and they estimate the cost to be \$12,000 per building for equipment. The Computer Committee will monitor these costs. Discussion followed regarding additional wiring on poles, and what areas would be affected by the installation.

Motion by Hison, supported by Nearon to approve the Telecommunications Permit with MISD, Macomb County and Fiber Link with the understanding that the Computer Committee will continue to monitor and recommend future participation and the City of St. Clair Shores will waive the initial contract fee, the IO-year

\$500 annual fee, and pay \$1,800 for 30 strands of fiber to service all City building requests.

Ayes: All - 6

Absent: Soulliere

8. AWARD BID FOR ONE 20-YARD REFUSE PACKER FOR DPW

Mr. Wollenweber explained that this item was previously tabled to look for other repair options. The City will get a lot of use out of the new truck, which has a broad range of uses. Don Hubler, DPW/Water Director noted that they are unable to get parts for the old truck because they don't manufacture that truck anymore.

Mayor Dumas asked Mr. Wollenweber if this purchase was prefunded in the Motor Pool budget and raised his concerns regarding depleting this account's balance. Mr. Wollenweber stated that the estimated rental rates for all vehicles are based on the lifetime of the vehicles and use. Tim Haney, Director of Finance/Treasurer, confirmed that there are sufficient funds in the budget to cover the truck as a cash purchase, and that the Motor Pool fund is sufficient.

Motion by Boyle, supported by Hison to approve the purchase of one (1) Freightliner Cab & Chassis with Leach 2'R 11 - 20 Yard Refuse Packer from Wolverine Freightliner in the amount of \$101,539.50.

Ayes: All - 6

Absent: Soulliere

9. CITY MANAGER'S REPORT

Mr. Wollenweber asked for approval of emergency repair to the Water Department's backhoe.

Motion by McFadyen, supported by Nearon to approve the emergency repair to the Water Department's backhoe in the amount of \$6,078.36 to AIS Construction Equipment Corporation.

Ayes: All - 6

Absent: Soulliere

10. BILLS, FEES, AND PROGRESS PAYMENTS

Mayor Dumas asked Mr. Haney where funds for other taxing authorities go? Mr. Haney responded that they go to schools, the State and County.

COUNCIL COMMUNICATION

Item # - 6

MES

From: Michael E. Smith, City Manager

Subject: Expansion of existing ExteNet (formerly Clearlink) in the Public Right-of-Way under the METRO Act Permit.

Prepared by: Christopher R. Rayes, Community Services Director, CDI

City Manager's Recommendation:

I recommend the approval of the expansion of existing ExteNet (formerly Clearlink) in the Public Right-of-Way under the METRO Act Permit.

Summary Justification/Background: (full justification/background is attached)

ExteNet has been approved several times for location in St. Clair Shores. This request is to add an additional zone to their network. The system is mounted on DTE wood utility poles. Approval is secured through DTE for joint use.

Permit Application
Drawings

Council Action:

It was moved by Councilperson _____, and supported by Councilperson _____, to approve/deny the request for approval of the expansion of existing ExteNet (formerly Clearlink) in the Public Right-of-Way under the METRO Act Permit, as recommended by the City Manager.

VOTE: Ayes: _____
Nays: _____
Abstain: _____
Absent: _____

METRO ACT PERMIT APPLICATION FORM (AMENDMENT)

CITY OF ST. CLAIR SHORES

APPLICATION FOR AMENDMENT OF EXISTING CLEARLIX NETWORK CORPORATION (NOW KNOWN AS EXTENET SYSTEMS, INC.) METRO ACT PERMIT FOR ACCESS TO AND ONGOING USE OF PUBLIC WAYS BY TELECOMMUNICATIONS PROVIDERS UNDER METROPOLITAN EXTENSION TELECOMMUNICATIONS RIGHTS-OF-WAY OVERSIGHT ACT 2002 PA 48 MCLA SECTIONS 484.3101 TO 484.3120

BY

ExteNet Systems, Inc. ("APPLICANT")

Unfamiliar with METRO Act?--Assistance: Municipalities unfamiliar with Michigan Metropolitan Extension Telecommunications Rights-of-Way Oversight Act ("METRO Act") permits for telecommunications providers should seek assistance, such as by contacting the Communications Division of the Michigan Public Service Commission at 517-241-6210 or via its web site at http://www.mich.gov/mpsc/0,1607,7-159-16372_22707---,00.html.

45 Days to Act—Fines for Failure to Act: The METRO Act states that "A municipality shall approve or deny access under this section within 45 days from the date a provider files an application for a permit for access to a public right-of-way." MCLA 484.3115(3). The Michigan Public Service Commission can impose fines of up to \$40,000 per day for violations of the METRO Act. It has imposed fines under the Michigan Telecommunications Act where it found providers or municipalities violated the statute.

Where to File: Applicants should file copies as follows:

Three (3) copies (one of which shall be marked and designated as the master copy) with:

City of St Clair Shores
City Manager
27600 Jefferson Circle Drive
St Clair Shores, MI 48081

16 MAR -3 AM 10:57

RECEIVED BY
CITY OF ST. CLAIR SHORES
CLERKS OFFICE

METRO ACT PERMIT APPLICATION FORM (AMENDMENT)

**APPLICATION FOR AN AMENDMENT OF EXISTING CLEARLINX
NETWORK CORPORATION (NOW KNOWN AS EXTENET SYSTEMS, INC.)
METRO ACT PERMIT FOR ACCESS TO AND ONGOING USE OF PUBLIC
WAYS BY**

TELECOMMUNICATIONS PROVIDERS

BY

**EXTENET SYSTEMS, INC. (F/K/A CLEARLINX NETWORK CORPORATION)
("APPLICANT")**

This Request for an Amendment to the existing ClearLinx Network Corporation (now known as ExteNet Systems, Inc.) Metro Act Permit, dated March 13, 2006 and issued pursuant to Sections 5 and 6 of the Metropolitan Extension Telecommunications Rights-of-Way Oversight Act, 2002 PA 48 (the "METRO Act") for access to and ongoing usage of the public right-of-way, including public roadways, highways, streets, alleys, easements, and waterways ("Public Ways") in the Municipality for a telecommunications system. The METRO Act states that "A municipality shall approve or deny access under this section within 45 days from the date a provider files an application for a permit for access to a public right-of-way." MCLA 484.3115(3).

Amendment summary: ExteNet Systems, Inc. (ExteNet) is seeking to amend the above Metro Act Permit to enable them to expand their existing Distributive Network System (DNS) within the City of St. Clare Shores' Right of Way as shown in the Route Map attached hereto as Exhibit A.

Enclosed is a one-time application fee of \$500.

1 GENERAL INFORMATION:

1.1 Date: March 1, 2016

1.2 Applicant's legal name: ExteNet Systems, Inc. (formerly known as ClearLinx Network Corporation)

Mailing Address: 3030 Warrenville Road
Suite 340
Lisle, IL 60532
Telephone Number: (630) 505-3800
Fax Number: (630) 505-1332
Corporate website: www.extenetsystems.com

Name and title of Applicant's local manager (and if different) contact person regarding this application:

Name: Keith Davidow, Regional Director of External Relations
Mailing Address: 938 Westchester, Birmingham, MI 4800 Telephone
Number: (248) 252-2000
Fax Number: (630) 505-1332
E-mail Address: kdavidow@extenetsystems.com

Contact Person regarding this application:

Name Keith Davidow, Regional Director of External Relations
Mailing Address: 938 Westchester, Birmingham, MI 48009
Telephone Number: (248) 252-2000
Fax Number: (630) 505-1332
E-mail Address: kdavidow@extenetsystems.com

1.3 Type of Entity: (Check one of the following)

- Corporation
 General Partnership
 Limited Partnership
 Limited Liability Company
 Individual
 Other, please describe: _____

1.4 Assumed name for doing business, if any: Not applicable

1.5 Description of Entity:

- 1.5.1 Jurisdiction of incorporation/formation: Delaware
1.5.2 Date of incorporation/formation: August 11, 2004
1.5.3 If a subsidiary, name of ultimate parent company: Not applicable
1.5.4 Chairperson, President/CEO, Secretary and Treasurer (and equivalent officials for non-corporate entities):

Marc Ganzi	Chairperson
Ross W. Manire	President/CEO
George Vinyard	Secretary
Daniel Timm	Treasurer

1.6 Attach copies of Applicant's most recent annual report (with state ID number) filed with the Michigan Department of Consumer and Industry Services and certificate of good standing with the State of Michigan. For entities in existence for less than one year and for non-corporate entities, provide equivalent information.

See Exhibit "B"

1.7 Is Applicant aware of any present or potential conflicts of interest between Applicant and Municipality? If yes, describe: No

1.8 In the past three (3) years, has Applicant had a permit to install telecommunications facilities in the public right of way revoked by any Michigan municipality?

Circle: Yes (No) X If "yes," please describe the circumstances.

1.9 In the past three (3) years, has an adverse finding been made or an adverse final action been taken by any Michigan court or administrative body against Applicant under any law or regulation related to the following:

1.9.1 A felony; or

1.9.2 A revocation or suspension of any authorization (including cable franchises) to provide telecommunications or video programming services?

Circle: Yes (No) X

If "yes," please attach a full description of the parties and matters involved, including an identification of the court or administrative body and any proceedings (by dates and file numbers, if applicable), and the disposition of such proceedings.

1.10 [If Applicant has been granted and currently holds a license to provide basic local exchange service, no financial information needs to be supplied.] If publicly held, provide Applicant's most recent financial statements. If financial statements of a parent company of Applicant (or other affiliate of Applicant) are provided in lieu of those of Applicant, please explain. Not applicable

1.10.1 If privately held, and if Municipality requests the information within 10 days of the date of this Application, the Applicant and the Municipality should make arrangements for the Municipality to review the financial statements.

If no financial statements are provided, please explain and provide particulars.

ExteNet Systems, Inc. is a privately held corporation and, as accordingly would request that this information not be included in this Application for Amendment. We will provide for telephone conferences between our major investors and City officials if so requested.

2 DESCRIPTION OF PROJECT:

2.1 Provide a copy of authorizations, if applicable, Applicant holds to provide telecommunications services in Municipality. If no authorizations are applicable, please explain.

Attached as Exhibit C is the current ExteNet Metro Act Permit for City of St. Clair Shores.

2.2 Describe in plain English how Municipality should describe to the public the telecommunications services to be provided by Applicant and the telecommunications facilities to be installed by Applicant in the Public Ways.

Telecommunications services to be provided:

The ExteNet open architecture Distributed Network System (DNS) supports wireless voice, data transmission, Wi-Fi, broadband, e911, cellular and PCS services. The ExteNet open architecture DNS system is an unobtrusive and aesthetically pleasing network architecture that supports all protocols for all Wireless Service Providers.

Telecommunications facilities to be installed under this Amendment:

Installed telecommunications facilities will include fiber optic cable and small remote nodes (radios for transmitting signals) and battery backup units with a small antenna on poles as shown in the Revised Route Map attached as Exhibit A to this Amendment Application. Where necessary, node equipment and battery backup units may be installed on the ground as permitted and/or required by the City.

2.3 Attach route maps showing the location (including whether overhead or underground) of Applicant's existing and proposed facilities in the public right-of-way. To the extent known, please identify the side of the street on which the facilities will be located. (If construction approval is sought at this time, provide engineering drawings, if available, showing location and depth, if applicable, of facilities to be installed in the public right-of-way).

See Exhibit "A": Route Map.

2.4 Please provide an anticipated or actual construction schedule.

Construction for both fiber and "node" locations will begin immediately after receipt of the Amended Metro Act permit and any other City, County or State permits that may be required. It is anticipated that construction will take twelve weeks. System testing and optimization will require approximately 20 days and the system will become operational thereafter.

2.5 Please list all organizations and entities which will have any ownership interest in the facilities proposed to be installed in the Public Ways.

ExteNet Systems, Inc.

2.6 Who will be responsible for maintaining the facilities Applicant places in the Public Ways and how are they to be promptly contacted? If Applicant's facilities are to be installed on or in existing facilities in the Public Ways of existing public utilities or incumbent telecommunications providers, describe the facilities to be used, and provide verification of their consent to such usage by Applicant.

ExteNet System, Inc. will be responsible for maintaining the facilities. The 24/7/365 National Operations Center can be contacted at (866) 892-5327.

The new facilities proposed for use in the deployment of the project consists of one (1) small cell network of a fiber optic network backbone of approximately 44,695 feet of aerial fiber optic cable attached to approximately 455 wooden utility poles and 10,861 feet of new underground fiber optic cable interconnecting eight equipment (NODE) locations to be used as small cell network location.

3

TELECOMMUNICATION PROVIDER
ADMINISTRATIVE MATTERS:

Please provide the following or attach an appropriate exhibit.

3.1 Address of Applicant's nearest local office:

ExteNet Systems, Inc.
3030 Warrenville Road, Ste. 340
Lisle, IL 60532

3.2 Location of all records and engineering drawings, if not at local office:

ExteNet Systems, Inc.
3030 Warrenville Road, Ste. 340
Lisle, IL 60532

3.3 Names, titles, addresses, e-mail addresses and telephone numbers of contact person(s) for Applicant's engineer or engineers and their responsibilities for the telecommunications system:

Functional Role: Primary Engineering and Implementation/
Fiber Network Engineering and Construction/
Microcell (DNS) Network Engineering and Construction
Company Name: ExteNet Systems, Inc.
Company Address: 3030 Warrenville Road, Ste. 340, Lisle, IL 60532
Primary Contact: Vivian Gomez-McKeon
Title: Director, Network Engineering and Implementation
Contact Phone: (630) 217-9384
Contact Fax: (630) 505-1332
Email address: vmckeon@extenetsystems.com

Functional Role: Primary Community Contact
Company Name: ExteNet Systems, Inc.
Company Address: 3030 Warrenville Road, Ste. 340, Lisle, IL 60532
Primary Contact: Keith Davidow
Title: Regional Director, External Relations
Contact Phone: (248) 252-2000
Contact Fax: (630) 505-1332
Email address: kdavidow@extenetsystems.com

Functional Role: Fiber Network Maintenance
Company Name: ExteNet Systems, Inc.
Company Address: 3030 Warrenville Road, Ste. 340, Lisle, IL 60532
Primary Contact: National Operations Center
Contact Phone: (866) 892-5327

Functional Role: Fiber Network Make Ready Construction
Company Name: ExteNet Systems, Inc.

Company Address: 3030 Warrenville Road, Ste. 340, Lisle. IL 60532
Primary Contact: Vivian Gomez-McKeon
Title: Director, Network Engineering and Implementation
Contact Phone: (630) 217-9384
Contact Fax: (630) 505-1332
Email address: vmckeon@extenetsystems.com

Functional Role: Microcell (DAS) Network Service and Maintenance
Company Name: ExteNet Systems, Inc.
Company Address: 3030 Warrenville Road, Ste. 340, Lisle. IL 60532
Primary Contact: National Operations Center
Contact Phone: (866) 892-5327

Functional Role: Antenna System Installation and Maintenance
Company Name: ExteNet Systems, Inc.
Company Address: 3030 Warrenville Road, Ste. 340, Lisle. IL 60532
Primary Contact: Vivian Gomez-McKeon
Title: Director, Network Engineering and Implementation
Contact Phone: (630) 217-9384
Contact Fax: (630) 505-1332
Email address: vmckeon@extenetsystems.com

3.4 Provide evidence of self-insurance or a certificate of insurance showing Applicant's insurance coverage, carrier and limits of liability for the following:

- 3.4.1 Worker's compensation;
- 3.4.2 Commercial general liability, including at least:
 - 3.4.2.1 Combined overall limits;
 - 3.4.2.2 Combined single limit for each occurrence of bodily injury;
 - 3.4.2.3 Personal injury;
 - 3.4.2.4 Property damage;
 - 3.4.2.5 Blanket contractual liability for written contracts, products, and completed operations;
 - 3.4.2.6 Independent contractor liability;
 - 3.4.2.7 For any non-aerial installations, coverage for property damage from perils of explosives, collapse, or damage to underground utilities (known as XCU coverage);
 - 3.4.2.8 Liability insurance for sudden and accidental environmental contamination with minimum limits of Five Hundred Thousand Dollars (\$500,000) and providing coverage for claims discovered within three (3) years after the term of the policy.
- 3.4.3 Automobile liability covering all owned, hired, and non-owned vehicles used by Applicant, its employee, or agents.

See Exhibit "D": Certificate of Liability Insurance

3.5 Names of all anticipated contractors and subcontractors involved in the construction, maintenance and operation of Applicant's facilities in the Public Ways.

ExteNet will provide to the City the names of all field contractors who will be primarily responsible for the engineering and construction of the fiber optic network and DAS node equipment. ExteNet Systems, Inc. will be primarily responsible for the maintenance of

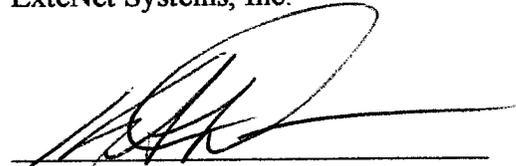
the system.

4 **CERTIFICATION:**

All the statements made in the application and attached exhibits are true and correct to the best of my knowledge and belief.

ExteNet Systems, Inc.

Date 3/1, 2016



By: Keith Davidow.
ExteNet Systems, Inc.



Service Layer Credits: Sources: Esri, HERE, DeLorme, USGS, Intermap, Increment P Corp., NRCAN, Esri Japan, METI, Esri China (Hong Kong), Esri (Thailand), TomTom, MapmyIndia, © OpenStreetMap contributors, and the GIS User Community

Fiber Types
 — Aerial Fiber New
 — Aerial Fiber - Existing
 •••• Underground Fiber New

0 6,500 13,000
 Feet
 1 : 71,790

EXHIBIT
 A

DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
FOREIGN CORPORATION INFORMATION UPDATE

RM



2015

Due May 15, 2015

Identification Number 652034	Corporation name EXTENET SYSTEMS, INC. CK 5153 \$107.31.15
Resident agent name and mailing address of the registered office CSC-LAWYERS INCORPORATING SERVICE (COMPANY) 601 ABBOTT ROAD EAST LANSING MI 48823	
<p>FILED</p> <p>AUG 19 2015</p> <p>CORPORATIONS DIVISION</p>	
The address of the registered office 601 ABBOTT ROAD EAST LANSING MI 48823	

Tran Info:2 20462230- 05/21/15
Chk#: 50276 Amt: \$5.00
ID: 652034

To certify there are no changes from your previous filing check this box and proceed to item 7.
If the resident agent and/or registered office has changed complete items 1-7.
If no change in resident agent or registered office but other information has changed complete items 4-7.

1. Mailing address of registered office in Michigan (may be a P.O. Box)	2. Resident Agent			
3. The address of the registered office in Michigan (a P.O. Box may not be designated as the address of the registered office)				
4. Describe the general nature and kind of business in which the corporation is engaged: Distributed Antenna Systems for Telecommunications Wireless Service Providers				
5.				
NAME	BUSINESS OR RESIDENCE ADDRESS			
President Ross Manire	3030 Warrenville Rd Ste 340 Lisle IL 60532			
Secretary George Vinyard	3030 Warrenville Rd Ste 340 Lisle IL 60532			
Treasurer Daniel Timm	3030 Warrenville Rd Ste 340 Lisle IL 60532			
Vice - President Eric Lekacz	3030 Warrenville Rd Ste 340 Lisle IL 60532			
Director John Bayless	3030 Warrenville Rd Ste 340 Lisle IL 60532			
Director David Hull Jr.	3030 Warrenville Rd Ste 340 Lisle IL 60532			
Director Justin Jaschke	3030 Warrenville Rd Ste 340 Lisle IL 60532			
6. Michigan Tax Apportionment Percentage: Submit an amended application to report a change in authorized shares. For increases in shares attributable due to an increase in apportionment percentage, you may complete the enclosed worksheet and remit any additional admission fees with this report in lieu of filing an amended application. Worksheet only included if total authorized shares is greater than previous attributable shares.				
Total authorized shares	111,342,887	Most recent	% for year ending	1 / 1
Previous attributable shares	40,582,308	Previous period	4.7857	% for year ending 2012
7. Signature of authorized officer or agent	Title	Date	Phone (Optional)	
	EVP , CFO	5/13/15	630.505.3800	

Filing fee \$25

Report due May 15, 2015.

If received after May 15, penalty fees will be assessed.

Please make your check or money order payable to the State of Michigan. Include payment with report in the same envelope.

Return to : Corporations Division
P.O. Box 30702
Lansing, MI 48909
(517) 241-6470

If more space is needed additional pages may be included. Do not staple any items to report. This report is required by Section 911, Act 284, Public Acts of 1972, as amended. Failure to file this report may result in the revocation of the corporation's Certificate of Authority. Late filing will result in penalty fees.

EXHIBIT B

METRO Act Permit
Bilateral Form
Revised 12/06/02

City of St Clair Shores
METRO ACT COMPLIANT MPSC
SAFE HARBOR BILATERAL
RIGHT-OF-WAY
TELECOMMUNICATIONS PERMIT

TERMS AND CONDITIONS

1 Definitions

- 1.1 Company shall mean ClearLinx Network Corporation [Corporation] organized under the laws of the State of Delaware whose address is 1901 Meyers Road, Suite 190, Oakbrook Terrace, IL 60181.
- 1.2 Effective Date shall mean the date set forth in Part 13.
- 1.3 Manager shall mean Municipality's Administrator or his or her designee.
- 1.4 METRO Act shall mean the Metropolitan Extension Telecommunications Rights-of-Way Oversight Act, Act No. 48 of the Public Acts of 2002, as amended.
- 1.5 Municipality shall mean the City of St Clair Shores, a Michigan municipal corporation.
- 1.6 Permit shall mean this document.
- 1.7 Public Right-of-Way shall mean the area on, below, or above a public roadway, highway, street, alley, easement, or waterway, to the extent Municipality has the ability to grant the rights set forth herein. Public right-of-way does not include a federal, state, or private right-of-way.
- 1.8 Telecommunication Facilities or Facilities shall mean the Company's equipment or personal property, such as copper and fiber cables, lines, wires, switches, conduits, pipes, and sheaths, which are used to or can generate, receive, transmit, carry, amplify, or provide telecommunication services or signals. Telecommunication Facilities or Facilities do not include antennas, supporting structures for antennas, equipment shelters or houses, and any ancillary equipment and miscellaneous hardware used to provide federally licensed commercial mobile service as defined in Section 332(d) of Part I of Title III of the Communications Act of 1934, Chapter 652, 48 Stat. 1064, 47 U.S.C. 332 and

EXHIBIT C

further defined as commercial mobile radio service in 47 CFR 20.3, and service provided by any wireless, 2-way communications device.

1.9 Term shall have the meaning set forth in Part 7.

2 Grant

2.1 Municipality hereby grants a permit under the METRO Act to Company for access to and ongoing use of the Public Right-of-Way to construct, install and maintain Telecommunication Facilities in those portions of the Public Right-of-Way identified on Exhibit A on the terms set forth herein

2.1.1 Exhibit A may be modified by written request by Company and approval by Manager.

2.1.2 Manager shall not unreasonably condition or deny any request for a modification of Exhibit A. Any decision of Manager on a request for a modification may be appealed by Company to Municipality's legislative body.

2.2 Overlapping. Company shall not allow the wires or any other facilities of a third party to be overlapped to the Telecommunication Facilities without Municipality's prior written consent. Municipality's right to withhold written consent is subject to the authority of the Michigan Public Service Commission under Section 361 of the Michigan Telecommunications Act, MCL § 484.2361.

2.3 Nonexclusive. The rights granted by this Permit are nonexclusive. Municipality reserves the right to approve, at any time, additional permits for access to and ongoing usage of the Public Right-of-Way by telecommunications providers and to enter into agreements for use of the Public Right-of-Way with and grant franchises for use of the Public Right-of-Way to telecommunications providers, cable companies, utilities and other providers.

3 Contacts, Maps and Plans

3.1 Company Contacts The names, addresses and the like for engineering and construction related information for Company and its Telecommunication Facilities are as follows:

3.1.1 The address, e-mail address, phone number and contact person (title or name) at Company's local office (in or near Municipality) is
David Schneider, Director of Community Affairs
42384 Kollmorgen Drive, Clinton Township, MI 48038
(734) 536-3081
dschneider@clearlinxnetwork.com

- 3.1.2 If Company's engineering drawings, as-built plans and related records for the Telecommunication Facilities will not be located at the preceding local office, the location address, phone number and contact person (title or department) for them is
Ross Manire, Chairman and Chief Executive Officer
ClearLinx Network Corporation
1901 Meyers Road, Suite 190, Oakbrook Terrace, IL 60181
(630) 932-2900
rmanire@clearlinxnetwork.com
- 3.1.3 The name, title, address, e-mail address and telephone numbers of Company's engineering contact person(s) with responsibility for the design, plans and construction of the Telecommunication Facilities is
Scott McGee, Director of Telecommunications
Gabes Construction Co.
4804 N 40th St., Sheboygan, WI 53083
(920) 459-2600 x311
smcgee@gabes.com
- 3.1.4 The address, phone number and contact person (title or department) at Company's home office/regional office with responsibility for engineering and construction related aspects of the Telecommunication Facilities is
Vince Aragona, Director, Network Implementation and Operations
ClearLinx Network Corporation
1901 Meyers Road, Suite 190, Oakbrook Terrace, IL 60181
(714) 271-2356
varagona@clearlinxnetwork.com
- 3.1.5 Company shall at all times provide Manager with the phone number at which a live representative of Company (not voice mail) can be reached 24 hours a day, seven (7) days a week, in the event of a public emergency.
- 3.1.6 The preceding information is accurate as of the Effective Date. Company shall notify Municipality in writing as set forth in Part 12 of any changes in the preceding information.
- 3.2 Route Maps. Within ninety (90) days after the substantial completion of construction of new Facilities in a Municipality, a provider shall submit route maps showing the location of the Telecommunication Facilities to both the Michigan Public Service Commission and to the Municipality, as required under Section 6(7) of the METRO Act, MCLA 484.3106(7).
- 3.3 As-Built Records. Company, without expense to Municipality, shall, upon forty-eight (48) hours notice, give Municipality access to all "as-built" maps, records.

plans and specifications showing the Telecommunication Facilities or portions thereof in the Public Right-of-Way. Upon request by Municipality, Company shall inform Municipality as soon as reasonably possible of any changes from previously supplied maps, records, or plans and shall mark up maps provided by Municipality so as to show the location of the Telecommunication Facilities.

4 Use of Public Right-of-Way

- 4.1 No Burden on Public Right-of-Way Company, its contractors, subcontractors, and the Telecommunication Facilities shall not unduly burden or interfere with the present or future use of any of the Public Right-of-Way. Company's aerial cables and wires shall be suspended so as to not endanger or injure persons or property in or about the Public Right-of-Way. If Municipality reasonably determines that any portion of the Telecommunication Facilities constitutes an undue burden or interference, due to changed circumstances, Company, at its sole expense, shall modify the Telecommunication Facilities or take such other actions as Municipality may determine is in the public interest to remove or alleviate the burden, and Company shall do so within a reasonable time period. Municipality shall attempt to require all occupants of a pole or conduit whose facilities are a burden to remove or alleviate the burden concurrently.
- 4.2 No Priority. This Permit does not establish any priority of use of the Public Right-of-Way by Company over any present or future permittees or parties having agreements with Municipality or franchises for such use. In the event of any dispute as to the priority of use of the Public Right-of-Way, the first priority shall be to the public generally, the second priority to Municipality, the third priority to the State of Michigan and its political subdivisions in the performance of their various functions, and thereafter as between other permit, agreement or franchise holders, as determined by Municipality in the exercise of its powers, including the police power and other powers reserved to and conferred on it by the State of Michigan.
- 4.3 Restoration of Property. Company, its contractors and subcontractors shall immediately (subject to seasonal work restrictions) restore, at Company's sole expense, in a manner approved by Municipality, any portion of the Public Right-of-Way that is in any way disturbed, damaged, or injured by the construction, installation, operation, maintenance or removal of the Telecommunication Facilities to a reasonably equivalent (or, at Company's option, better) condition as that which existed prior to the disturbance. In the event that Company, its contractors or subcontractors fail to make such repair within a reasonable time, Municipality may make the repair and Company shall pay the costs Municipality incurred for such repair.
- 4.4 Marking. Company shall mark the Telecommunication Facilities as follows: Aerial portions of the Telecommunication Facilities shall be marked with a

marker on Company's lines on alternate poles which shall state Company's name and provide a toll-free number to call for assistance. Direct buried underground portions of the Telecommunication Facilities shall have (1) a conducting wire placed in the ground at least several inches above Company's cable (if such cable is nonconductive); (2) at least several inches above that, a continuous colored tape with a statement to the effect that there is buried cable beneath; and (3) stakes or other appropriate above ground markers with Company's name and a toll-free number indicating that there is buried telephone cable below. Bored underground portions of the Telecommunication Facilities shall have a conducting wire at the same depth as the cable and shall not be required to provide the continuous colored tape. Portions of the Telecommunication Facilities located in conduit, including conduit of others used by Company, shall be marked at its entrance into and exit from each manhole and handhole with Company's name and a toll-free telephone number.

- 4.5 Tree Trimming. Company may trim trees upon and overhanging the Public Right-of-Way so as to prevent the branches of such trees from coming into contact with the Telecommunication Facilities, consistent with any standards adopted by Municipality. Company shall dispose of all trimmed materials. Company shall minimize the trimming of trees to that essential to maintain the integrity of the Telecommunication Facilities. Except in emergencies, all trimming of trees in the Public Right-of-Way shall have the advance approval of Manager.
- 4.6 Installation and Maintenance. The construction and installation of the Telecommunication Facilities shall be performed pursuant to plans approved by Municipality. The open cut of any Public Right-of-Way shall be coordinated with the Manager or his designee. Company shall install and maintain the Telecommunication Facilities in a reasonably safe condition. If the existing poles in the Public Right-of-Way are overburdened or unavailable for Company's use, or the facilities of all users of the poles are required to go underground then Company shall, at its expense, place such portion of its Telecommunication Facilities underground, unless Municipality approves an alternate location. Company may perform maintenance on the Telecommunication Facilities without prior approval of Municipality, provided that Company shall obtain any and all permits required by Municipality in the event that any maintenance will disturb or block vehicular traffic or are otherwise required by Municipality.
- 4.7 Pavement Cut Coordination. Company shall coordinate its construction and all other work in the Public Right-of-Way with Municipality's program for street construction and rebuilding (collectively "Street Construction") and its program for street repaving and resurfacing (except seal coating and patching) (collectively, "Street Resurfacing").

- 4.7.1 The goals of such coordination shall be to encourage Company to conduct all work in the Public Right-of-Way in conjunction with or immediately prior to any Street Construction or Street Resurfacing planned by Municipality.
- 4.8 Compliance with Laws. Company shall comply with all laws, statutes, ordinances, rules and regulations regarding the construction, installation, and maintenance of its Telecommunication Facilities, whether federal, state or local, now in force or which hereafter may be promulgated. Before any installation is commenced, Company shall secure all necessary permits, licenses and approvals from Municipality or other governmental entity as may be required by law, including, without limitation, all utility line permits and highway permits. Municipality shall not unreasonably delay or deny issuance of any such permits, licenses or approvals. Company shall comply in all respects with applicable codes and industry standards, including but not limited to the National Electrical Safety Code (latest edition adopted by Michigan Public Service Commission) and the National Electric Code (latest edition). Company shall comply with all zoning and land use ordinances and historic preservation ordinances as may exist or may hereafter be amended. This section does not constitute a waiver of Company's right to challenge laws, statutes, ordinances, rules or regulations now in force or established in the future.
- 4.9 Street Vacation. If Municipality vacates or consents to the vacation of Public Right-of-Way within its jurisdiction, and such vacation necessitates the removal and relocation of Company's Facilities in the vacated Public Right-of-Way, Company shall, as a condition of this Permit, consent to the vacation and remove its Facilities at its sole cost and expense when ordered to do so by Municipality or a court of competent jurisdiction. Company shall relocate its Facilities to such alternate route as Municipality and Company mutually agree, applying reasonable engineering standards.
- 4.10 Relocation. If Municipality requests Company to relocate, protect, support, disconnect, or remove its Facilities because of street or utility work, or other public projects, Company shall relocate, protect, support, disconnect, or remove its Facilities, at its sole cost and expense, including where necessary to such alternate route as Municipality and Company mutually agree, applying reasonable engineering standards. The work shall be completed within a reasonable time period.
- 4.11 Public Emergency. Municipality shall have the right to sever, disrupt, dig-up or otherwise destroy Facilities of Company if such action is necessary because of a public emergency. If reasonable to do so under the circumstances, Municipality shall attempt to provide notice to Company. Public emergency shall be any condition which poses an immediate threat to life, health, or property caused by any natural or man-made disaster, including, but not limited to, storms, floods,

fire, accidents, explosions, water main breaks, hazardous material spills, etc. Company shall be responsible for repair at its sole cost and expense of any of its Facilities damaged pursuant to any such action taken by Municipality.

- 4.12 Miss Dig. If eligible to join, Company shall subscribe to and be a member of "MISS DIG," the association of utilities formed pursuant to Act 53 of the Public Acts of 1974, as amended, MCL § 460.701 et seq., and shall conduct its business in conformance with the statutory provisions and regulations promulgated thereunder.
- 4.13 Underground Relocation. If Company has its Facilities on poles of Consumers Energy, Detroit Edison or another electric or telecommunications provider and Consumers Energy, Detroit Edison or such other electric or telecommunications provider relocates its system underground, then Company shall relocate its Facilities underground in the same location at Company's sole cost and expense.
- 4.14 Identification. All personnel of Company and its contractors or subcontractors who have as part of their normal duties contact with the general public shall wear on their clothing a clearly visible identification card bearing Company's name, their name and photograph. Company shall account for all identification cards at all times. Every service vehicle of Company and its contractors or subcontractors shall be clearly identified as such to the public, such as by a magnetic sign with Company's name and telephone number.

5 Indemnification

- 5.1 Indemnity. Company shall defend, indemnify, protect, and hold harmless Municipality, its officers, agents, employees, elected and appointed officials, departments, boards, and commissions from any and all claims, losses, liabilities, causes of action, demands, judgments, decrees, proceedings, and expenses of any nature (collectively "claim" for this Part 5) (including, without limitation, attorneys' fees) arising out of or resulting from the acts or omissions of Company, its officers, agents, employees, contractors, successors, or assigns, but only to the extent such acts or omissions are related to the Company's use of or installation of facilities in the Public Right-of-Way and only to the extent of the fault or responsibility of Company, its officers, agents, employees, contractors, successors and assigns.
- 5.2 Notice, Cooperation. Municipality shall notify Company promptly in writing of any such claim and the method and means proposed by Municipality for defending or satisfying such claim. Municipality shall cooperate with Company in every reasonable way to facilitate the defense of any such claim. Municipality shall consult with Company respecting the defense and satisfaction of such claim, including the selection and direction of legal counsel.

- 5.3 Settlement. Municipality shall not settle any claim subject to indemnification under this Part 5 without the advance written consent of Company, which consent shall not be unreasonably withheld. Company shall have the right to defend or settle, at its own expense, any claim against Municipality for which Company is responsible hereunder.

6 Insurance

- 6.1 Coverage Required. Prior to beginning any construction in or installation of the Telecommunication Facilities in the Public Right-of-Way, Company shall obtain insurance as set forth below and file certificates evidencing same with Municipality. Such insurance shall be maintained in full force and effect until the end of the Term. In the alternative, Company may satisfy this requirement through a program of self-insurance, acceptable to Municipality, by providing reasonable evidence of its financial resources to Municipality. Municipality's acceptance of such self-insurance shall not be unreasonably withheld.
- 6.1.1 Commercial general liability insurance, including Completed Operations Liability, Independent Contractors Liability, Contractual Liability coverage, railroad protective coverage and coverage for property damage from perils of explosion, collapse or damage to underground utilities, commonly known as XCU coverage, in an amount not less than Five Million Dollars (\$5,000,000).
- 6.1.2 Liability insurance for sudden and accidental environmental contamination with minimum limits of Five Hundred Thousand Dollars (\$500,000) and providing coverage for claims discovered within three (3) years after the term of the policy.
- 6.1.3 Automobile liability insurance in an amount not less than One Million Dollars (\$1,000,000).
- 6.1.4 Workers' compensation and employer's liability insurance with statutory limits, and any applicable Federal insurance of a similar nature.
- 6.1.5 The coverage amounts set forth above may be met by a combination of underlying (primary) and umbrella policies so long as in combination the limits equal or exceed those stated. If more than one insurance policy is purchased to provide the coverage amounts set forth above, then all policies providing coverage limits excess to the primary policy shall provide drop down coverage to the first dollar of coverage and other contractual obligations of the primary policy, should the primary policy carrier not be able to perform any of its contractual obligations or not be collectible for any of its coverages for any reason during the Term, or

(when longer) for as long as coverage could have been available pursuant to the terms and conditions of the primary policy.

- 6.2 Additional Insured. Municipality shall be named as an additional insured on all policies (other than worker's compensation and employer's liability). All insurance policies shall provide that they shall not be canceled, modified or not renewed unless the insurance carrier provides thirty (30) days prior written notice to Municipality. Company shall annually provide Municipality with a certificate of insurance evidencing such coverage. All insurance policies (other than environmental contamination, workers' compensation and employer's liability insurance) shall be written on an occurrence basis and not on a claims made basis.
- 6.3 Qualified Insurers. All insurance shall be issued by insurance carriers licensed to do business by the State of Michigan or by surplus line carriers on the Michigan Insurance Commission approved list of companies qualified to do business in Michigan. All insurance and surplus line carriers shall be rated A+ or better by A.M. Best Company.
- 6.4 Deductibles. If the insurance policies required by this Part 6 are written with retainages or deductibles in excess of \$50,000, they shall be approved by Manager in advance in writing. Company shall indemnify and save harmless Municipality from and against the payment of any deductible and from the payment of any premium on any insurance policy required to be furnished hereunder.
- 6.5 Contractors. Company's contractors and subcontractors working in the Public Right-of-Way shall carry in full force and effect commercial general liability, environmental contamination liability, automobile liability and workers' compensation and employer liability insurance which complies with all terms of this Part 6. In the alternative, Company, at its expense, may provide such coverages for any or all its contractors or subcontractors (such as by adding them to Company's policies).
- 6.6 Insurance Primary. Company's insurance coverage shall be primary insurance with respect to Municipality, its officers, agents, employees, elected and appointed officials, departments, boards, and commissions (collectively "them"). Any insurance or self-insurance maintained by any of them shall be in excess of Company's insurance and shall not contribute to it (where "insurance or self-insurance maintained by any of them" includes any contract or agreement providing any type of indemnification or defense obligation provided to, or for the benefit of them, from any source, and includes any self-insurance program or policy, or self-insured retention or deductible by, for or on behalf of them).

7 Term

- 7.1 Term The term ("Term") of this Permit shall be until the earlier of:

- 7.1.1 Fifteen years (15) from the Effective Date; provided, however, that following such initial term there shall be three subsequent renewal terms of five (5) years. Each renewal term shall be automatic unless Municipality notifies Company in writing, at least twelve (12) months prior to the end of any term then in effect, that due to changed circumstances a need exists to negotiate the subsequent renewal with Company. Municipality shall not unreasonably deny a renewal term; or
- 7.1.2 When the Telecommunication Facilities have not been used to provide telecommunications services for a period of one hundred and eighty (180) days by the Company or a successor of an assign of the Company; or
- 7.1.3 When Company, at its election and with or without cause, delivers written notice of termination to Municipality at least one-hundred and eighty (180) days prior to the date of such termination; or
- 7.1.4 Upon either Company or Municipality giving written notice to the other of the occurrence or existence of a default by the other party under Sections 4.8, 6, 8 or 9 of this Permit and such defaulting party failing to cure, or commence good faith efforts to cure, such default within sixty (60) days (or such shorter period of time provided elsewhere in this Permit) after delivery of such notice; or
- 7.1.5 Unless Manager grants a written extension, one year from the Effective Date if prior thereto Company has not started the construction and installation of the Telecommunication Facilities within the Public Right-of-Way and two years from the Effective Date if by such time construction and installation of the Telecommunication Facilities is not complete.

8 Performance Bond or Letter of Credit

- 8.1 Municipal Requirement. Municipality may require Company to post a bond (or letter of credit) as provided in Section 15(3) of the METRO Act, as amended [MCL § 484.3115(3)].

9 Fees

- 9.1 Establishment, Reservation. The METRO Act shall control the establishment of right-of-way fees. The parties reserve their respective rights regarding the nature and amount of any fees which may be charged by Municipality in connection with the Public Right-of-Way.

10 Removal

10.1 Removal; Underground. As soon as practicable after the Term, Company or its successors and assigns shall remove any underground cable or other portions of the Telecommunication Facilities from the Public Right-of-Way which has been installed in such a manner that it can be removed without trenching or other opening of the Public Right-of-Way. Company shall not remove any underground cable or other portions of the Telecommunication Facilities which requires trenching or other opening of the Public Right-of-Way except with the prior written approval of Manager. All removals shall be at Company's sole cost and expense.

10.1.1 For purposes of this Part 10, "cable" means any wire, coaxial cable, fiber optic cable, feed wire or pull wire.

10.2 Removal; Above Ground. As soon as practicable after the Term, Company, or its successor or assigns at its sole cost and expense, shall, unless waived in writing by Manager, remove from the Public Right-of-Way all above ground elements of its Telecommunication Facilities, including but not limited to poles, pedestal mounted terminal boxes, and lines attached to or suspended from poles.

10.3 Schedule. The schedule and timing of removal shall be subject to approval by Manager. Unless extended by Manager, removal shall be completed not later than twelve (12) months following the Term. Portions of the Telecommunication Facilities in the Public Right-of-Way which are not removed within such time period shall be deemed abandoned and, at the option of Municipality exercised by written notice to Company as set forth in Part 12, title to the portions described in such notice shall vest in Municipality.

11 Assignment. Company may assign or transfer its rights under this Permit, or the persons or entities controlling Company may change, in whole or in part, voluntarily, involuntarily, or by operation of law, including by merger or consolidation, change in the ownership or control of Company's business, or by other means, subject to the following:

11.1 No such transfer or assignment or change in the control of Company shall be effective under this Permit, without Municipality's prior approval (not to be unreasonably withheld), during the time period from the Effective Date until the completion of the construction of the Telecommunication Facilities in those portions of the Public Right-of-Way identified on Exhibit A.

11.2 After the completion of such construction, Company must provide notice to Municipality of such transfer, assignment or change in control no later than thirty (30) days after such occurrence, provided, however,

11.2.1 Any transferee or assignee of this Permit shall be qualified to perform under its terms and conditions and comply with applicable law, shall be subject to the obligations of this Permit, including responsibility for any

defaults which occurred prior to the transfer or assignment, shall supply Municipality with the information required under Section 3.1; and shall comply with any updated insurance and performance bond requirements under Sections 6 and 8 respectively, which Municipality reasonably deems necessary, and

11.2.2 In the event of a change in control, it shall not be to an entity lacking the qualifications to assure Company's ability to perform under the terms and conditions of this Permit and comply with applicable law; and Company shall comply with any updated insurance and performance bond requirements under Sections 6 and 8 respectively, which Municipality reasonably deems necessary

11.3 Company may grant a security interest in this Permit, its rights thereunder or the Telecommunication Facilities at any time without notifying Municipality.

12 Notices

12.1 Notices. All notices under this Permit shall be given as follows:

If to Municipality, to

City of St Clair Shores
27600 Jefferson Circle Drive
St Clair Shores, MI 48081
Attention: City Manager

If to Company, to:

Ross Manire,
Chairman and Chief Executive Officer
ClearLinx Network Corporation
1901 Meyers Road, Suite 190, Oakbrook Terrace, IL 60181
(630) 932-2900
rmanire@clearlinxnetwork.com

with a copy to:

David Schneider,
Director of Community Affairs
42384 Kollmorgen Drive, Clinton Township, MI 48038
(734) 536-3081.
dschneider@clearlinxnetwork.com

12.2 Change of Address. Company and Municipality may change its address or personnel for the receipt of notices at any time by giving notice thereof to the other as set forth above.

13 Other items

13.1 No Cable, OVS. This Permit does not authorize Company to provide commercial cable type services to the public, such as "cable service" or the services of an "open video system operator" (as such terms are defined in the Federal Communications Act of 1934 and implementing regulations, currently 47 U.S.C. §§ 522 (6), 573 and 47 CFR § 76.1500).

13.2 Duties. Company shall faithfully perform all duties required by this Permit.

13.3 Effective Date. This Permit shall become effective when issued by Municipality and Company has provided any insurance certificates and bonds required in Parts 6 and 8, and signed the acceptance of the Permit.

13.4 Authority. This Permit satisfies the requirement for a permit under Section 5 of the METRO Act [MCL 484.3105].

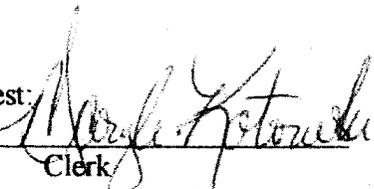
13.5 Amendment. Except as set forth in Section 2.1 this Permit may be amended by the written agreement of Municipality and Company.

13.6 Interpretation and Severability. The provisions of this Permit shall be liberally construed to protect and preserve the peace, health, safety and welfare of the public, and should any provision or section of this Permit be held unconstitutional, invalid, overbroad or otherwise unenforceable, such determination/holding shall not be construed as affecting the validity of any of the remaining conditions of this Permit. If any provision in this Permit is found to be partially overbroad, unenforceable, or invalid, Company and Municipality may nevertheless enforce such provision to the extent permitted under applicable law.

13.7 Governing Law. This Permit shall be governed by the laws of the State of Michigan.

Attest:

By:

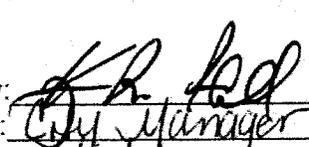

Clerk

City of St Clair Shores

By:

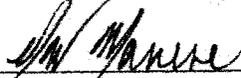
Its:

Date:


City Manager
3/16/06

"Company accepts the Permit granted by Municipality upon the terms and conditions contained therein."

ClearLinx Network Corporation



By: Ross Manire
Its: Chairman, Chief Executive Officer
Date: 3/12/06



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
01/27/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Waldman Bros. 6200 LBJ Freeway Suite 200 Dallas, TX 75240-6331 Todd Chanon	CONTACT NAME: Waldman Bros.		
	PHONE (A/C, No, Ext): 972-458-8700	FAX (A/C, No): 972-458-8755	
E-MAIL ADDRESS:			
INSURER(S) AFFORDING COVERAGE		NAIC #	
INSURED ExteNet Systems, Inc. ExteNet Systems (Virginia) LLC I5 Wireless, LLC ExteNet Systems California LLC ESI Advanced Wireless Networks 3030 Warrenville Rd., 3rd FL Lisle, IL 60532	INSURER A: National Fire Ins. Co.		20478
	INSURER B: American Casualty Co.		20427
	INSURER C: Continental Casualty		20443
	INSURER D: Catlin Insurance Company, Inc.		19518
	INSURER E: Columbia Casualty		31127
INSURER F:			

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Owner/Cont Prot. <input checked="" type="checkbox"/> Stop Gap Liab (WA) GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		4013130714	01/27/2016	01/27/2017	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Emp Ben. \$ 1,000,000
B	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS		4013130681	01/27/2016	01/27/2017	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000		4013130700	01/27/2016	01/27/2017	EACH OCCURRENCE \$ 20,000,000 AGGREGATE \$ 20,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A	4013130695	01/27/2016	01/27/2017	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
D	Pollution - Occur		CPV6917871116	11/12/2015	11/12/2016	Limit 10,000,000
E	Prof/Network Secur		425654027	01/27/2016	01/27/2017	Limit 10,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

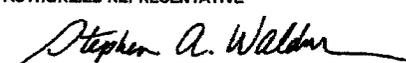
CERTIFICATE HOLDER CITY-42 City of St Clair Shores 27600 Jefferson Circle Dr St Clair Shores, MI 48081	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
-----------------------------------------------------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

EXHIBIT D

NOTEPAD

INSURED'S NAME ExteNet Systems, Inc.

EXTEN-3
OP ID: DH

PAGE 2
Date 01/27/2016

The General Liability, Auto Liability and Umbrella policies include a blanket automatic additional insured endorsement that provides additional insured status to the certificate holder only when there is a written contract between the named insured & the certificate holder that requires such status.

The General Liability, Auto Liability, Umbrella, Workers Compensation, Pollution and Professional Liability policies include an endorsement providing that 30 days notice of cancellation [or coverage change] will be furnished to the certificate holder.

The General Liability policy contains a special endorsement with "Primary and Noncontributory wording.

The General Liability, Auto Liability, Workers Compensation policy include a blanket automatic waiver of subrogation endorsement that provides this feature only when there is a written contract between the named insured and the certificate holder that requires it.

30 Day Notice of Cancellation.

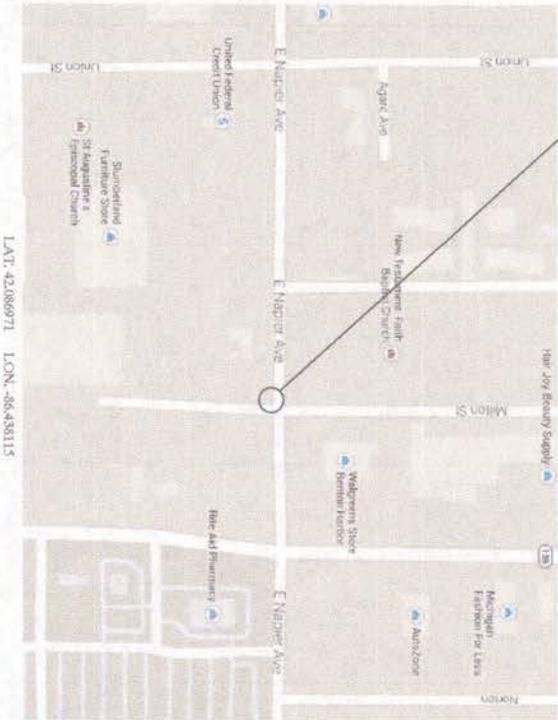
Umbrella Coverage is Follow Form

Professional Liability Policy includes Copyright Infringement.



FIBER OPTIC NODE INSTALLATION
 ONTO UTILITY POLE
 NODE 11800-SC-MI-CINEMA_MALL (BTHXT-05)
 CITY of BENTON HARBOR, MI
 APPROX. 812 E. NAPIER AVE.

SITE LOCATION MAP



LAT. 42.086971 LON. -86.438115

SITE LOCATION PHOTO



Project #:
EXTM114006

OWNER/DESIGNER:



Original Issue Date: 11/04/14

Latest Revision Date: 08/13/15

ENGINEER:



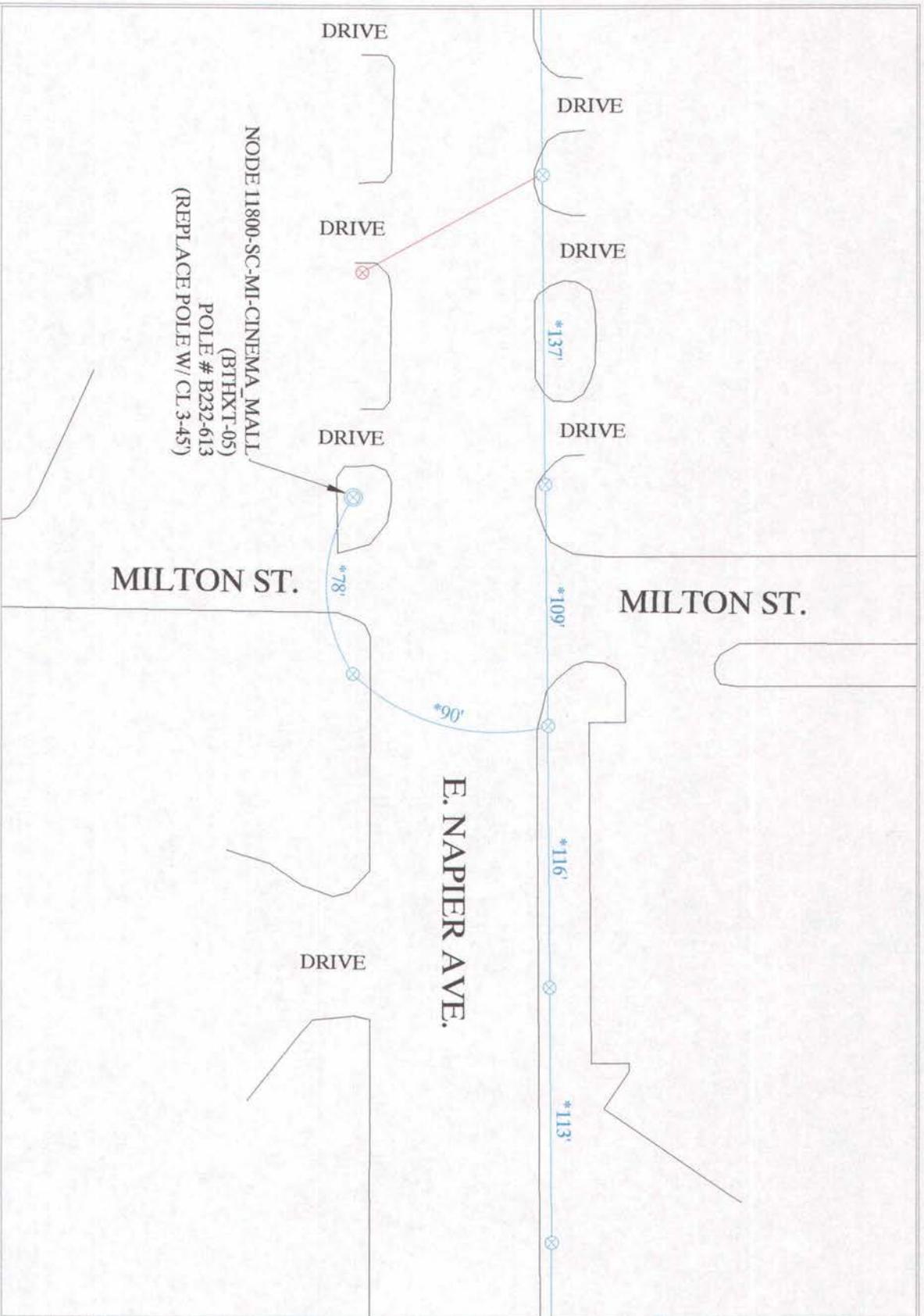
CONTRACTOR:



THE:
 NODE 11800
 FIBER OPTIC
 INSTALLATION ONTO
 UTILITY POLE
 BENTON HARBOR, MI

Rev.	Date	Description	By
1	01.15.15	NEW LOCATION	JG
2	05.06.15	REVISED EQUIPMENT	JG
3	08.13.15	REVISED DETAILS	JG
4			
5			
6			
7			
8			

Drawn by: GABES
 Checked by: GABES
 Scale: N.T.S.



Project #:
EXTM114006

OWNER: DERIVEDORRE:



Original Issue Date: 11.04.14
Latest Revision Date: 08.13.15

ENGINEER:
Chaber Construction
6007 Road 60th Street
Suite 200
Phone: (920) 450-2000
Fax: (920) 450-2088

CONTRACTOR:
Chaber Construction
6007 Road 60th Street
Suite 200
Phone: (920) 450-2000
Fax: (920) 450-2088

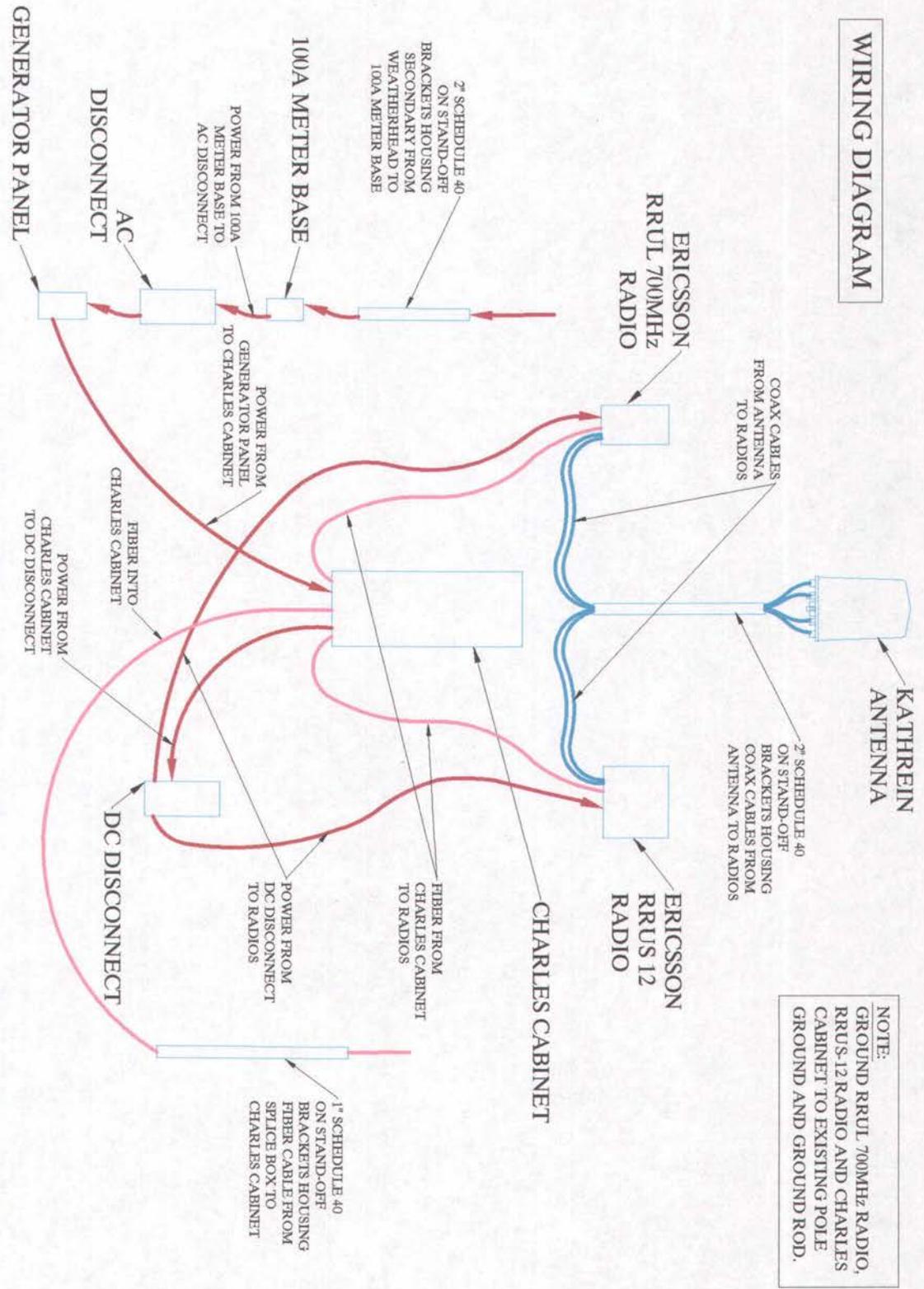
THE:
NODE 11800
FIBER OPTIC
INSTALLATION ONTO
UTILITY POLE
BENTON HARBOR, MI

Rev.	Date	Description	By
1	01.14.15	NEW LOCATION	JG
2	03.30.15	PLACED SLACK SPAN	JG
3	03.04.15	REVISED EQUIPMENT	JG
4	05.29.15	REVISE ORIENTATION	JG
5	08.13.15	REVISE DETAILS	JG
6			
7			
8			

Drawn By: **JO GABERS** | Checked By: **GABERS** | Approved By: **GABERS**

Scale: **1" = 40'**

WIRING DIAGRAM



NOTE:
GROUND RRUL 700MHz RADIO, RRUS-12 RADIO AND CHARLES CABINET TO EXISTING POLE GROUND AND GROUND ROD.



Project #
EXTM114006

OWNER/DEVELOPER:
extenet
300 Waverly Road
Suite 200, Tala, IL 60522

Original Issue Date: 11/04/14
Latest Revision Date: 08/13/15

ENGINEER:
Yabe's
2001 North 46th Street
Shelburne, VT 05488
Phone: (802) 459-2000
FAX: (802) 459-2008

CONTRACTOR:
Yabe's
2001 North 46th Street
Shelburne, VT 05488
Phone: (802) 459-2000
FAX: (802) 459-2008

Title:
NODE 11801
FIBER OPTIC
INSTALLATION ONTO
UTILITY POLE
BENTON HARBOR, MI

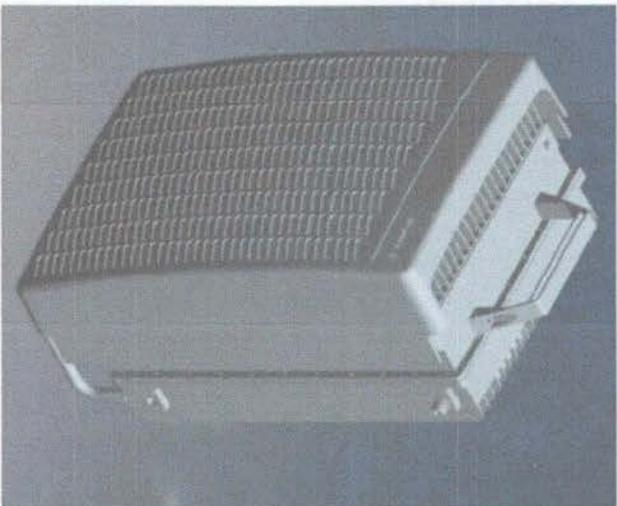
Rev.	Date	Description	By
1	01.28.15	REVISED EQUIPMENT JO	
2	01.06.15	REVISED EQUIPMENT JO	
3	08.13.15	REVISE DETAILS	JO
4			
5			
6			
7			
8			

Drawn By: GABERS
Checked By: GABERS
Approved By: GABERS
Scale: N.T.S.
Sheet: 4 of 10

RRUL 700 MHZ (BAND 13) REMOTE UNIT



- Silent operation, no fans
- 2 Tx @ 30 W each RF output power
- H x W x D: 17.1" x 10.0" x 7.6" w/o sunshield
- H x W x D: 17.4" x 11.3" x 8.7" w sunshield
- RRUL Weight: 38.6 lb



Project #:
EXTM114006

OWNER/DEVELOPER:

extenet SM
VOLTA NETWORK
3705 TIDES, NORTH WINDSOR
Sudbury, Ontario, Canada
S2A 3S9, Lake IL 06032

Original Issue Date: 11/04/14

Latest Revision Date: 00/00/00

ENGINEER:

Yabeis
CONSTRUCTION
3800 South 46th Street
Shelbyville, KY 40085
Phone: (502) 459-3000
Fax: (502) 459-3008

CONTRACTOR:

Yabeis
CONSTRUCTION
3800 South 46th Street
Shelbyville, KY 40085
Phone: (502) 459-3000
Fax: (502) 459-3008

Title:

NO. 11800
FIBER OPTIC
INSTALLATION ONTIO
UTILITY TOWER
BENTON HARBOR, MI

Rev.	Date	Description	By
1			
2			
3			
4			
5			
6			
7			
8			

Drawn by	Checked by	Approved by
JO	GABERS	GABERS
Scale	NTS	

RRUS 12

Description	Value
Maximum nominal output power	2x10 W, 2x20 W, 2x30 W, 2x40 W, 2x50 W, and 2x60 W (subject to license handling)
Number of carriers	WCDMA and LTE: One to four carriers. GSM: One to eight carriers. (subject to license handling) 1,710 to 1,785 MHz uplink 1,805 to 1,880 MHz downlink B3 for GSM, WCDMA, and LTE B4 for LTE [40MHz of Instantaneous BW] 880 to 915 MHz uplink 925 to 960 MHz downlink B8 for GSM and WCDMA
Dimensions with Solar Shield and Handle and Feet	
Height	518 mm 20.4 (in)
Width	470 mm 18.6 (in)
Depth	187 mm 7.4 (in)
Dimensions without Solar Shield and without Handle or Feet	
Height	418 mm 16.5 (in)
Width	458 mm 18.1 (in)
Depth	159 mm 6.3 (in)
Weight	
RRUS 12	26.3 kg 57.9 (lb)
Color	
Gray	

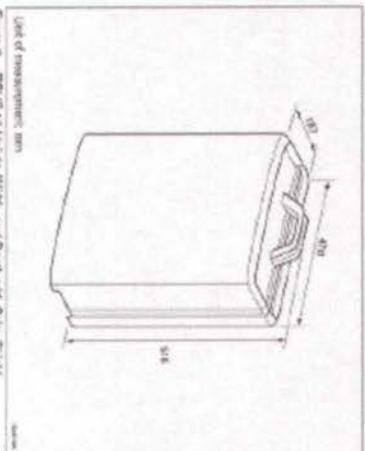


Figure 3 RRUS 12 Height, Width, and Depth with Solar Shield



Project #
EXTM114006

OWNER/PROJECT OWNER

extenet SM
YORK NETWORK
SYSTEMS
3000 Waverly Road
Baltimore, MD 21286

Original Date: 11/04/14
Latest Revision Date: 00/00/00

ENGINEER

Chabeir CONTRACTORS
6801 South Hill Street
Suite 100
Baltimore, MD 21208
Phone: (410) 459-2000
FAX: (410) 459-2088

Chabeir CONTRACTORS
6801 South Hill Street
Suite 100
Baltimore, MD 21208
Phone: (410) 459-2000
FAX: (410) 459-2088

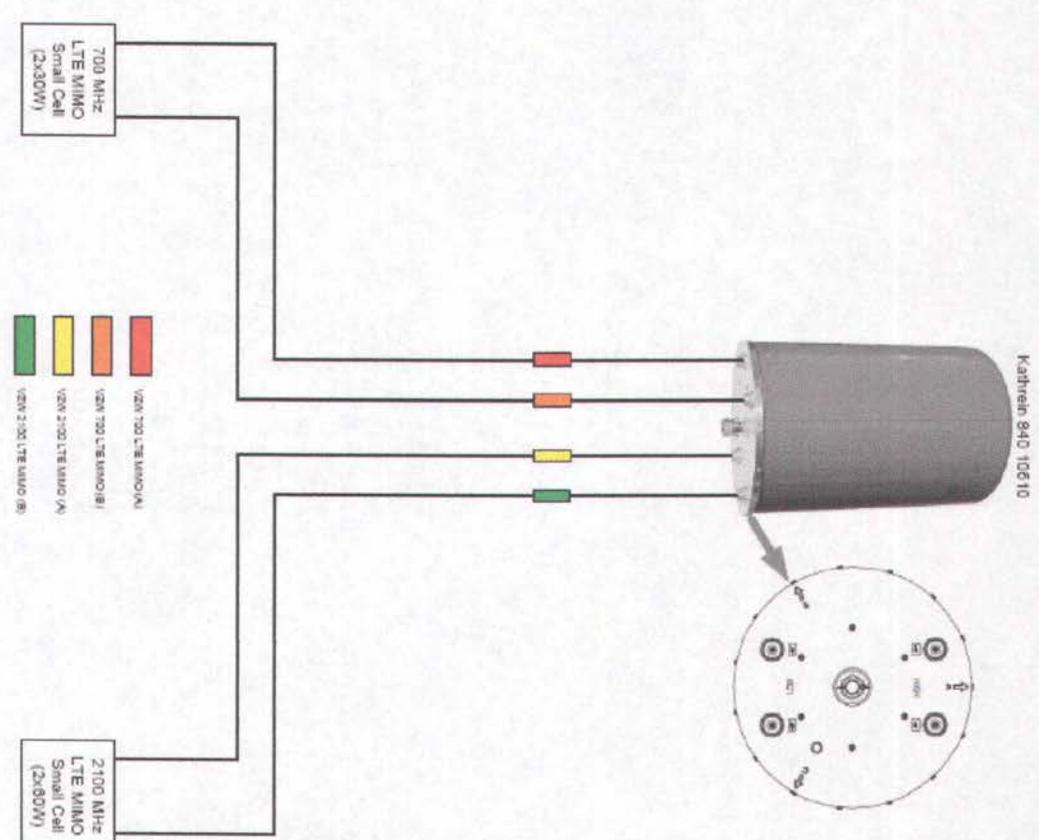
NOTE 11801
FIBER OPTIC
INSTALLATION ONTIO
UTILITY POLE
BENTON HARBOR, MI

Rev.	Date	Description	By
1			
2			
3			
4			
5			
6			
7			
8			

Drawn by: _____ Checked by: _____ Approved by: _____
 Scale: N.T.S.
 Sheet: 6 of 10

Configuration One:
 Quasi-Omnidirectional
 700 LTE MIMO
 2100 LTE MIMO

All cables LDFP-50A or equivalent



Project #:
EXTM114006

OWNER: BENTON HARBOR



Original Issue Date: 11/04/14
 Latest Revision Date: 02/10/15

ENGINEER:



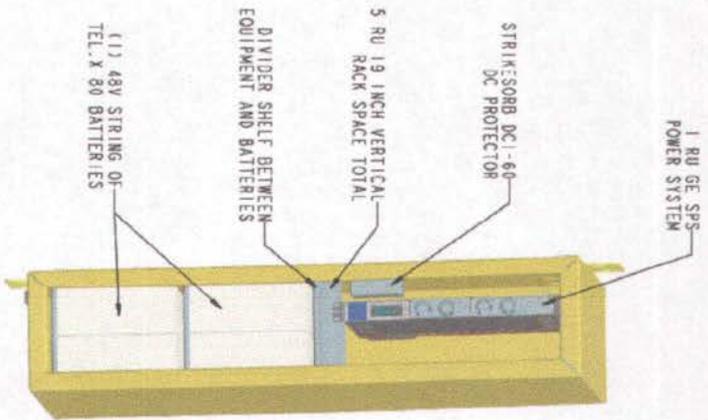
CONTRACTOR:



TABLE
 NODE 11800
 FIBER OPTIC
 INSTALLATION ONTO
 UTILITY POLE
 BENTON HARBOR, MI

Rev.	Date	Description	By
1	02/10/15	REPLACE SPEC SHEET 10	
2			
3			
4			
5			
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8			

Drawn by: JO GABBS
 Checked by: N.T.S.
 Approved by: GABBS

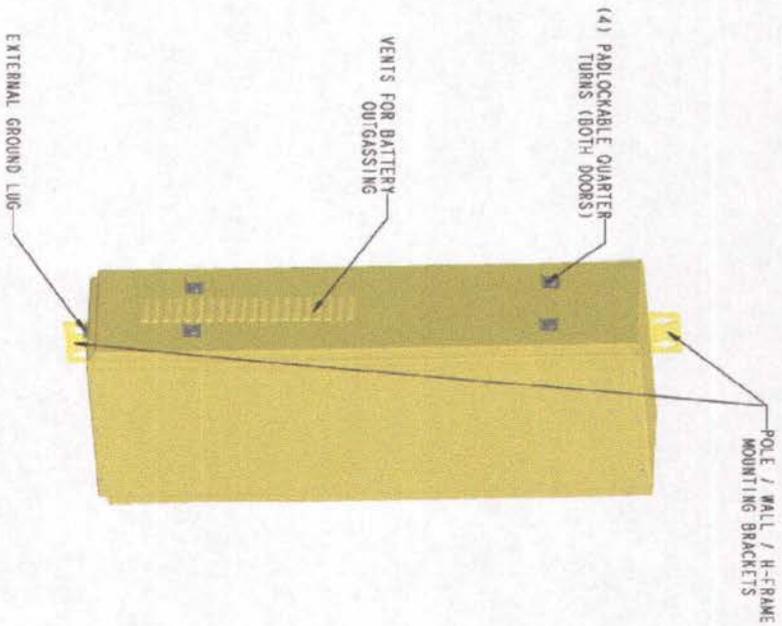


Charles Engineering & Construction, Inc.
 1000 South 40th Street
 Showaroga, VT 55085
 Phone: (802) 459-2400
 Fax: (802) 459-2408

THIS IS THE PROPERTY OF CHARLES ENGINEERING & CONSTRUCTION, INC. AND SHALL BE RETURNED TO THE COMPANY, UNLESS OTHERWISE SPECIFIED BY THE DRAWING.

DRAWING NO. **SMALL_CELL_POWER**
 SHEET **1** OF **4**
 SCALE: **.125**

DO NOT SCALE DRAWING
 COMPUTER GENERATED DRAWING



Charles Engineering & Construction, Inc.
 1000 South 40th Street
 Showaroga, VT 55085
 Phone: (802) 459-2400
 Fax: (802) 459-2408

THIS IS THE PROPERTY OF CHARLES ENGINEERING & CONSTRUCTION, INC. AND SHALL BE RETURNED TO THE COMPANY, UNLESS OTHERWISE SPECIFIED BY THE DRAWING.

DRAWING NO. **SMALL_CELL_POWER**
 SHEET **2** OF **4**
 SCALE: **.125**

DO NOT SCALE DRAWING
 COMPUTER GENERATED DRAWING



Project #:
EXTM114006

OWNER/DEVELOPER:

extenet INC.
 3009 Wrentham Road
 Suite 200, Lake IL 60623

Original Issue Date: 11/04/14
 Latest Revision Date: 02/02/00

ENGINEER:

Charles Engineering & Construction, Inc.
 1000 South 40th Street
 Showaroga, VT 55085
 Phone: (802) 459-2400
 Fax: (802) 459-2408

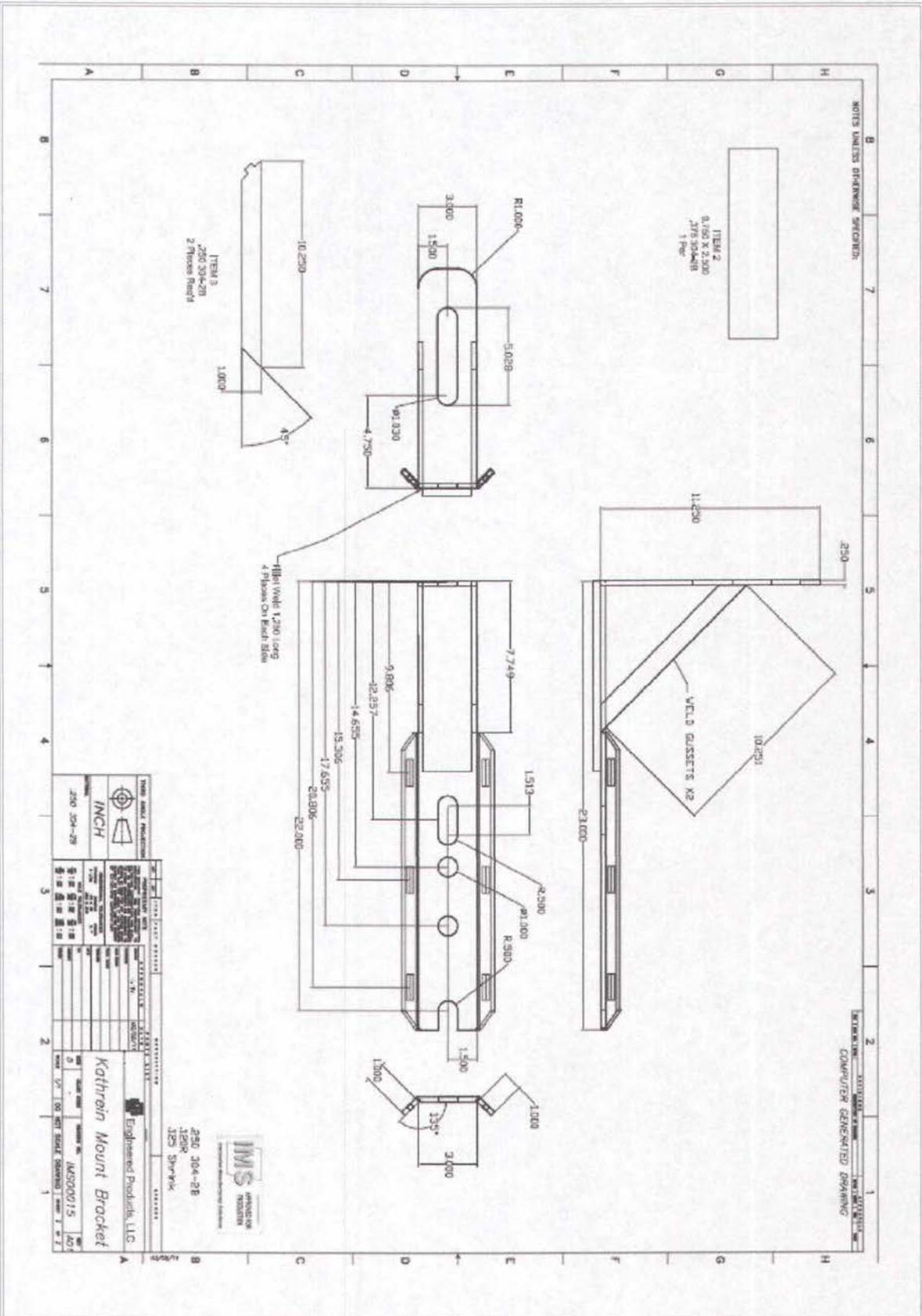
CONTRACTOR:

Charles Engineering & Construction, Inc.
 1000 South 40th Street
 Showaroga, VT 55085
 Phone: (802) 459-2400
 Fax: (802) 459-2408

Title: **NODE 11800**
FIBER OPTIC
INSTALLATION ONTO
UTILITY POLE
BENTON HARBOR, MI

Rev	Date	Description	By
1			
2			
3			
4			
5			
6			
7			
8			

Drawn by: _____
 Checked by: _____
 Approved by: _____
 Date: **8/13/15**
 Author: **GABERS**
 Title: **N.T.S.**
 Scale: **9** OF **10**



THIS SHEET PROVIDES:

INCH

200 304-28

Engineering Products, LLC

Kathrein Mount Bracket

250 304-28
1250 317-916

AMS00015



Project #:
EXTM114006

OWNER/ENGINEER:

extenet SM

YOUR NETWORK.
575 TELS
300 Wrentham Blvd
Bldg 250, LMA II, AK02

Original Issue Date: 11/04/14
Latest Revision Date: 08/04/15

ENGINEER:

Gabris

4601 South 40th Street
Shelburne, VT 05488
Phone: (905) 459-2000
Fax: (905) 459-2008

CONTRACTOR:

Gabris

4601 South 40th Street
Shelburne, VT 05488
Phone: (905) 459-2000
Fax: (905) 459-2008

NOTE 11800:
FIBER OPTIC
INSTALLATION ONTO
UTILITY POLE
BENTON HARBOR, MI

Rev.	Date	Description	By
1			
2			
3			
4			
5			
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8			

Drawn by: []
Checked by: []
Approved by: []

JO GABRES
N.T.S.

Sheet: **10 of 10**

COUNCIL COMMUNICATION

Item # - 7

MES

From: Michael E. Smith, City Manager
Subject: SCS Brownfield Redevelopment Authority/St. Gertrude Church Project
Prepared by: Christopher R. Rayes, Community Services Director, CDI

City Manager's Recommendation:

I recommend the approval of Cypress Partners (St. Gertrude Church) presentation to the Brownfield Board. It was recommended by the Board to give 100% of the new tax collection for a period of up to 9 years, capped at \$700,000, whichever comes first. A condition of this approval is upgrading the existing baseball diamonds as outlined in the exhibit and deeding of the property to St. Clair Shores.

Summary Justification/Background: (full justification/background is attached)

The SCS Brownfield Board has reviewed the proposals and support its approval. Though the city will be deferring full new tax collection, the development still increases revenue to the city, as under previous ownership (St. Gertrude) it was a tax exempt property. The Brownfield Plan captures revenue above the current taxed level.

- 1) Letter from Pat McGow, Brownfield Attorney
- 2) Project Application Form
- 3) Proposed resolution approving Brownfield Plan
- 4) Proposed Lakeshore Senior Living Redevelopment Brownfield Plan
- 5) Reimbursement agreement
- 6) Draft copy of the Brownfield Minutes
- 7) Notice of Public Hearing

Council Action:

It was moved by Councilperson _____, and supported by Councilperson _____, to approve/deny the request approval of Cypress Partners (St. Gertrude Church) presentation to the Brownfield Board, as recommended by the City Manager.

VOTE: Ayes: _____
 Nays: _____
 Abstain: _____
 Absent: _____

Founded in 1852
by Sidney Davy Miller

MILLER CANFIELD

PATRICK F. MCGOW
TEL (313) 496-7684
FAX (313) 496-8450
E-MAIL mcgow@millercanfield.com

Miller, Canfield, Paddock and Stone, P.L.C.
150 West Jefferson, Suite 2500
Detroit, Michigan 48226
TEL (313) 963-6420
FAX (313) 496-7500
www.millercanfield.com

MICHIGAN: Ann Arbor
Detroit • Grand Rapids
Kalamazoo • Lansing • Troy

FLORIDA: Tampa

ILLINOIS: Chicago

NEW YORK: New York

OHIO: Cincinnati

CANADA: Windsor

CHINA: Shanghai

MEXICO: Monterrey

POLAND: Gdynia
Warsaw • Wrocław

February 10, 2016

Chris Rayes
Community Development Director
City of St. Clair Shores
27600 Jefferson Circle Drive
St. Clair Shores, MI 48081-2093

Re: City of St. Clair Shores Brownfield Redevelopment Authority – St. Gertrude
Project

Dear Chris:

I am sending this letter to confirm that we will be opening a new separate file for the St. Gertrude project for the City of St. Clair Shores Brownfield Redevelopment Authority (the "BRA"). Under the Brownfield Redevelopment Authority Act, legal fees relating to the preparation and review of brownfield plans and work plans is an eligible activity that can be reimbursed from tax increment revenues of the BRA. Since it is necessary to keep track of each project separately to properly account for reimbursement, I think it is best to open a separate file and invoice each project separately to allow the BRA to be reimbursed from tax increment revenues once the revenues are generated.

As always, we appreciate the opportunity to work with the TIFA and BRA. It is our practice when beginning work on a new matter to send an engagement letter like this which sets forth the scope of our services and the nature of our compensation.

Scope of Services – What We Will Do

As counsel to the BRA, we would provide the legal services requested by the BRA officials and meet or consult with such officials and the Board, as requested. We would also assist with the preparation of or revisions to the BRA Brownfield Plan and Reimbursement Agreement as needed.

Fees

For our work related to the Brownfield Plan and related proceedings, and for specialized legal services such as real estate, environmental or litigation services, our compensation for the services described in this letter will be based on the number of hours worked by the persons performing the work at our preferred client rates. I will be the attorney with primary

MILLER, CANFIELD, PADDOCK AND STONE, P.L.C.

Chris Rayes

-2-

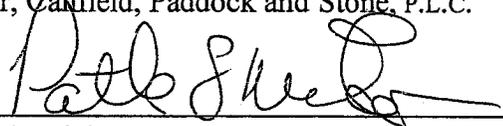
February 10, 2016

responsibility for this matter and my discounted hourly rate for BRA matters is currently \$280 per hour. Laura Bassett will be assisting me on this matter and her discounted hourly rate is currently \$250 per hour. Our firm's rates are subject to increases on an annual basis at the beginning of each year, although I have not increased my rate for the BRA since we began our engagement back in 2007. In addition, we expect to be reimbursed for all out-of-pocket expenses, including travel costs, document production, deliveries, long distance telephone charges, filing fees and other necessary office disbursements. We propose to bill the BRA for legal services on a monthly basis or less frequently as work is performed.

We welcome this opportunity to be of service to the BRA and look forward to continuing to work with you. If you have any questions regarding this letter, please give me a call.

Very truly yours,

Miller, Canfield, Paddock and Stone, P.L.C.

By: 

Patrick F. McGow

PFM

cc: Michael Smith, City Manager
Richard Widgren, BRA Chairman



**CITY OF
ST. CLAIR
SHORES**

For Office Use Only
 Approved by SCSBRA
 Approved by SCS City Council

**City of Saint Clair Shores
 Brownfield Redevelopment Authority (SCSBRA)
 Brownfield Incentives Program**

PROJECT APPLICATION FORM

APPLICANT INFORMATION	PROJECT CONTACT INFORMATION
Chief Executive: Mike Parks	Name: Mike Parks
Company's Name: Lakeshore Senior Living LLC	Company: Cypress Partners LLC
Address: 280 W. Maple Rd., Suite 230 Birmingham, MI	Address: 280 W. Maple Rd, Suite 230, Birmingham, MI 48009
Street:	Phone: (248) 540 - 9300
Phone Number: (248) 540-9300	Fax: (248) 988 - 8896
Zip Code/P.O. Box: 48009	Email: mparks@cypresspartners.biz
PROJECT LOCATION	CONSULTANT INFORMATION
Street Address: 28801 Jefferson Ave	Name of Contact: Jim Butler
Cross Streets: Gertrude Street	Name of Company: PEA, Inc.
Quadrant:	Address: 2430 Rochester Ct., Suite 100
Legal Description: See Attached	Zip Code/P.O. Box Troy, MI 48083
<p>Has the Michigan Department of Environmental Quality ever sued or issued a unilateral order to you or the property owner pursuant to Article 201 of the Natural Resources and Environmental Protection Act, 1994 PA 451, MCL 324.201.01 to 324.201.42 to compel response activity on or to the eligible property, or expended any state funds for response activity on or to the eligible property and demand reimbursement for those expenditures from you or the property owner?</p>	
<p><input checked="" type="radio"/> YES (Please Circle One) If you circled yes, this project is not eligible for incentives.</p>	
<p>Project Qualifications: Please provide a location map, site map, aerial photograph, and pictures of the subject property</p>	
<p>Phase I: If a Phase I has already been performed please attach a copy for review by the SCSBRA staff.</p>	
<p>Phase II: If a Phase II has already been performed please attach a copy of the Phase II for review by the SCSBRA staff.</p>	
<p>If a Phase II has been performed is the site a facility?</p>	
<p>If the Phase I recommends subsurface investigation due to historical use, will you need the assistance to conduct a Phase II?</p>	
<p>If the site is a facility, explain how conditions will be addressed and alleviated. Include estimated costs for addressing conditions.</p>	
<p>A 'Phase I' will be available in the next 14 days</p>	

PROJECT DESCRIPTION: PROVIDE INFORMATION ABOUT THE TYPE OF PROJECT

Manufacturing	Jobs Created/Retained		Square Footage		Lease/Sale Price	
Commercial/Retail	Jobs Created		Square Footage		Lease/Sale Price	
Office	Jobs Created		Square Footage		Lease/Sale Price	
Housing	Type of Units		Number of Units		Price of Unit	
Other:						

*Lease/Sale Price please provide per square foot numbers

CONSTRUCTION DESCRIPTION

Manufacturing	Cost per square foot		Construction Jobs		
Commercial/Retail	Cost per square foot		Construction Jobs		
Office	Cost per square foot		Construction Jobs		
Housing	Cost per square foot		Construction Jobs		
Other:	Cost per square foot		Construction Jobs		

Detailed Project Description:

See 'Attachment A' for 'Project Description' and 'Construction Description' with total number of construction jobs created and total number of permanent jobs created.

Project Timing: When will eligible activities or investment begin? When will the project be completed?

Timing: Start: 11/1/2015 Completed: 5/1/2017

Do you anticipate applying for the State's Single Business Tax Credit? NO

Why does the project need incentives? Are there excess costs or market conditions that make investment difficult?

See attached 'Attachment B'

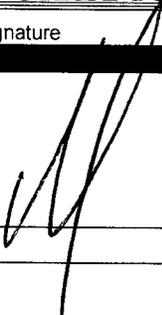
Public Benefit: Please describe the benefit the public will realize when the project is completed.

See attached 'Attachment B'

Project Costs: Include the estimated costs of eligible activities and investments in the tables below. Note that property acquisitions costs are not eligible for Brownfield assistance. *Double Click In any table to add the information.*

COST CATEGORY	ESTIMATED COSTS	PROJECT COMMENTS & NOTES
<i>Local and MDEQ TIFA Eligible Activities</i>		
Baseline Environmental Assessment		
Due Care Activities	See attached	'Attachment C'
Additional Response Activities		
<i>Total Local and MDEQ TIF Activities</i>		
<i>Local and MEGA TIF Eligible Activities as response activities. (Need MEGA/MDEQ) approval VIA Public Act 381 Work Plan)</i>		
Demolition		
Lead Abatement	See attached	'Attachment C'
Asbestos Abatement		
Site Preparation		
<i>Total Local and MEGA TIF Activities</i>		
<i>Total</i>		

APPLICATION FEE: \$2,500

Application Signature	Date
	August 13, 2015
Typed Name	Title
Mike Parks	Member

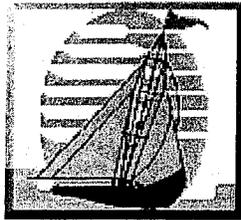
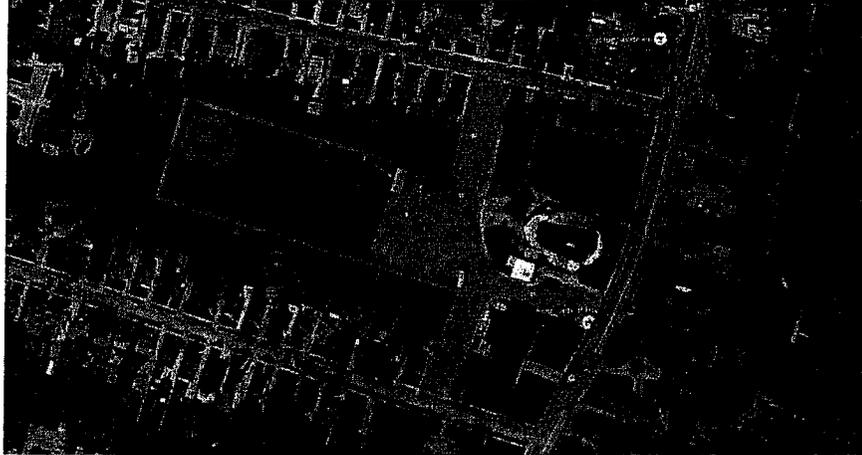
Please return the application to:

Christopher R. Rayes
Community Services Director
Phone: 586-447-3342
Fax: 586-445-4098
Email: chris@scsmi.net
27600 Jefferson
St. Clair Shores, MI 48081-2093

**Proposed Lakeshore Senior Living Redevelopment
Brownfield Plan**

for the

**St. Gertrude Church Property
28801 Jefferson Avenue
St. Clair Shores, Macomb County, Michigan 48081**



**CITY OF
ST. CLAIR
SHORES**

Brownfield Redevelopment Authority

Prepared for	Prepared By
<p>Cypress Partners</p> <p>Lakeshore Senior Living, LLC c/o Cypress Partners, LLC 280 West Maple Road, Suite 230 Birmingham, MI 48009 Attn: Mr. Mike Parks T (248) 540-9300 F (248) 988-8896 E mparks@cypresspartners.biz</p>	<p>ASSOCIATED ENVIRONMENTAL SERVICES LLC</p> <p>Mr. Nicholas G. Maloof, RPG President and General Counsel Associated Environmental Services, LLC 6001 North Adams Road, Suite 205 Bloomfield Hills, MI 48304 T (248) 203-9898 F (248) 647-0526 M (248) 250-2525 E ngm@associatedenvironmental.net W www.associatedenvironmental.net</p>

Plan Preparation Date: **October 6, 2014, 1st Revised January 28, 2016**

Approved by the Brownfield Redevelopment Authority on: _____

Approved by the St. Clair Shores City Council on: _____

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ATTACHMENTS

Attachment	A	Legal Description of Eligible Property
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Attachment	C	Estimated Tax Increment Revenues
Attachment	D	Assessor Certificate of Functionally Obsolete Status or Evidence of “facility” Status & Description of Site Conditions

Environmental Services

Land Development

Real Estate Consulting



6001 North Adams Road, Suite 205
Bloomfield Hills, Michigan 48304

January 27, 2016

City of St. Clair Shores Brownfield Redevelopment Authority
c/o City of St. Clair Shores
Municipal Office Center
27600 Jefferson Avenue
St. Clair Shores, MI 48081-2093
Attn: Mr. Christopher R. Rayes, Community Services Director

Associated Environmental Services, LLC Project No. 2015082101.01

RE: Proposed St. Gertrude Church Redevelopment Brownfield Plan for the St. Gertrude Church Property located at 28801 Jefferson Avenue in St. Clair Shores, Macomb County, Michigan

Dear Mr. Rayes:

Pursuant to our multiple meetings, conversations and emails, the enclosed Brownfield Plan is the final revised Brownfield Plan for the above referenced redevelopment. Both of the existing buildings have been vacant for some time and have been deemed blighted and functionally obsolete by the City of St. Clair Shores. Therefore, this Brownfield Plan ("Plan") is based on a "Functionally Obsolete" determination by the City of St. Clair Shores, which is ongoing. The site is also generally considered to be "Blighted." In addition, contamination exceeding the MDEQ Generic Residential Cleanup Criteria (GRCC) has been identified related to the release of petroleum hydrocarbons from an underground storage tank (UST), therefore qualifying the property as a "facility" as that term is defined in Part 201 of the Natural Resources and Environmental Protection Act (NREPA), P.A. 451 of 1994, as amended.

The Plan incorporates feedback from you as well as City Manager Mike Smith and City Assessor Teri Socia, along with comments from other officials during our discussions regarding the project. The Plan incorporates the following: (1) no BRA Management Fee collection; (2) no Interest will be payable; (3) a raw land value for the 2016 tax roll; (4) a 50% valuation addition for the improvements being added for the 2017 tax roll; (5) a final additional valuation addition of the remaining 50% of improvements for the 2018 tax roll; and (6) TIR capture will not exceed the agreed \$700,000.00 cap.

The intent of this Brownfield Plan is to present the proposed project, outline the substantial new investment in the City of St. Clair Shores and describe the eligible activities on behalf of the developer, Lakeshore Senior Living, LLC, which is under contract to purchase the property.

Should you have any questions or comments, please contact the undersigned at (248) 203-9898.

Sincerely,
ASSOCIATED ENVIRONMENTAL SERVICES, LLC

A handwritten signature in black ink, appearing to read "Nicholas G. Maloof".

Nicholas G. Maloof, RPG
Project Manager

NGM/jap

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Tel: 248-203-9898 / Fax: 248-647-0526
email: associatedenv@comcast.net
web: www.associatedenvironmental.net

PROJECT SUMMARY*

Project Name: Lakeshore Senior Living project being developed by Lakeshore Senior Living, LLC ("Developer")

Estimated Eligible Developer Reimbursable Costs: \$1,318,130.00

Maximum Total Reimbursement to Developer: \$700,000.00¹

Estimated Years to Complete Developer Payback: 7 years

Estimated Eligible Investment by Developer: \$12,000,000.00

Annual Tax Revenue Before Project:

	28801 Jefferson Avenue
Summer Tax 2015	\$0.00
Winter Tax 2015	\$0.00
TOTAL CURRENT TAX REVENUE	\$0.00

Estimated Total Annual Tax Revenue

After Project: \$372,443.00 in Year 3 (the 1st year of fully completed project)

Estimated Net Increase in Tax Revenue: \$372,443.00 in Year 3 and beyond (the 1st year of fully completed project)

Estimated Total Annual Captureable Tax Revenue After Project: \$144,563.00 in Year 3 (the 1st year of fully completed project)

Estimated Total TIR Capture for SCSBRA: \$700,000.00

Estimated Total SCSBRA Administrative Capture: N/A

Estimated Total Capture for SCSBRA LSRRF: N/A

* Note that due to spreadsheet calculation rounding operations, the totals of some estimated values may not match up exactly

¹ The Developer and SCSBRA have agreed to cap repayment or reimbursement of eligible activities to an amount not to exceed \$700,000.00 even though the eligible Developer reimbursable costs are estimated to be \$1,318,130.00.

Project Overview

The Property is comprised of the former St. Gertrude parish located at 28801 Jefferson Avenue in St. Clair Shores, Macomb County, Michigan. The church has been closed for daily use for several years following the consolidation between the parishes of St. Germaine and St. Gertrude to form Our Lady of Hope. The approximately 7 acre site will be cleared of all existing church buildings with the two existing baseball diamonds (approximately 2+ acres) located in the western most portion of the property remaining in-place. The baseball fields will be updated and donated to the City of St. Clair Shores for continuing use by the City for youth baseball leagues. The remaining approximately 7 acres of property will be developed into a state-of-the-art new independent senior living community.

The proposed Lakeshore Senior Living project being developed by Lakeshore Senior Living, LLC ("Developer"), includes the development of one three-story senior residential apartment building totaling 141,000 square feet in size with associated asphalt paved parking and greenbelt landscaped areas. The planned building exterior will be finished with brick, stone and siding. The roof will be a gable profile finished with asphalt shingles with some flat roof areas on the highest roof elevation. The building entrance will be a covered entryway with asphalt paved parking. The proposed development will be consist of 139 units comprised of 108 one-bedroom units and 31 two-bedroom units and will also include several common space areas for all residents to use including a salon, library, games room, theater, exercise room and café.

The eligible activities described in this Brownfield Plan are related to the specific activities necessary to complete the proposed development. The project is seeking reimbursement through tax Increment Financing (TIF) for specific Brownfield activities that pose a substantial impediment to the redevelopment of the Property and the development of the Project.

The project will involve asbestos abatement, demolition and disposal of the St. Gertrude structures and all existing improvements. Appropriate environmental measures will be implemented to prevent exposure of hazardous materials to human health, safety, and the environment. The new senior apartment building will be constructed after completion of all demolition and site preparation activities.

Full-time Jobs

According to Lakeshore Senior Living, LLC, their company operations will create an estimated forty (40) full-time permanent jobs directly resulting from the new development. The total estimated annual payroll for the 40 full-time jobs is \$1,240,480.00 or more annual once the facility is constructed and fully operational.

Construction Related Jobs

In addition to the full-time jobs created by the project, approximately one-hundred sixty-four (164) temporary construction jobs with an estimated payroll of up to approximately \$9,853,991.00 will be created over the estimated 1.2 year construction period, all directly resulting from the construction planned on the Property. Please see the Job Creation Tables in **Appendix B**.

Brownfield Incentives

This Plan has been prepared to provide for Tax Increment Financing, from Local Tax Capture only, for reimbursement of eligible activities necessary to redevelop the property. Developer reserves the right to apply for additional incentives including Macomb County Grants & Loans, Community Revitalization Program (CRP) grants & loans and other programs/sources that may lessen the total TIR captured and/or that will use TIR generated by the project to repay.

I. INTRODUCTION AND PURPOSE

The City of St. Clair Shores, Macomb County, Michigan has established a Brownfield Redevelopment Authority pursuant to the provisions of the Brownfield Redevelopment Financing Act, M.C.L. §125.2651 *et seq.* This Brownfield Plan ("Plan") applies to the proposed St. Gertrude Church Redevelopment Project within the boundaries of the City of St. Clair Shores, Macomb County, Michigan. The proposed Lakeshore Senior Living project is being developed by Lakeshore Senior Living, LLC ("Developer"), c/o Cypress Partners, LLC, 280 West Maple Road, Suite 230 in Birmingham, Michigan 48009; Attn: Mr. Mike Parks.

The St. Gertrude Church property is located at 28801 Jefferson Avenue in St. Clair Shores, Macomb County, Michigan 48081 and is generally located on the west side of Jefferson Avenue, south of Lanse Street and north of St. Gertrude Street in St. Clair Shores, Macomb County, Michigan ("Property"). The Property is comprised of one tax parcel legally described as follows (legal information obtained from City of St. Clair Shores Online Assessing Records):

PP# 14-14-154-042	ASSESSOR'S PLAT NO 27 LOTS 71 THRU 74 INCL EXC THAT PART TAKEN FOR HWY, ALSO LOTS 1 THRU 4 INCL, S 10 FT OF LOTS 160 THRU 165 INCL & LOTS 168 THRU 171 INCL OF L'ANSE CREUSE GARDENS SUBDIVISION ALSO LOTS 131 & 132 OF ST. GERTRUDE SUBDIVISION
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The current buildings, asphalt paved parking areas, baseball fields and greenbelts along Jefferson Avenue, Lanse Street and Gertrude Street cover the Property. Please see **Attachment A** for additional legal description information and a Land survey.

The purpose of this Plan, to be implemented by the City of St. Clair Shores Brownfield Redevelopment Authority ("Authority"), is to satisfy the requirements for a Brownfield Plan as specified in the Brownfield Redevelopment Financing Act, P.A. 381 of 1996, as amended, to authorize tax increment financing ("TIF") of eligible activities and the collection of tax increment revenue ("TIR"), and to authorize the application for Michigan Community Revitalization Program ("CRP") incentive and other available incentives for eligible properties, if available, at the option of Developer, including any grant and/or loan funds through Macomb County.

II. GENERAL DEFINITIONS AS USED IN THIS PLAN

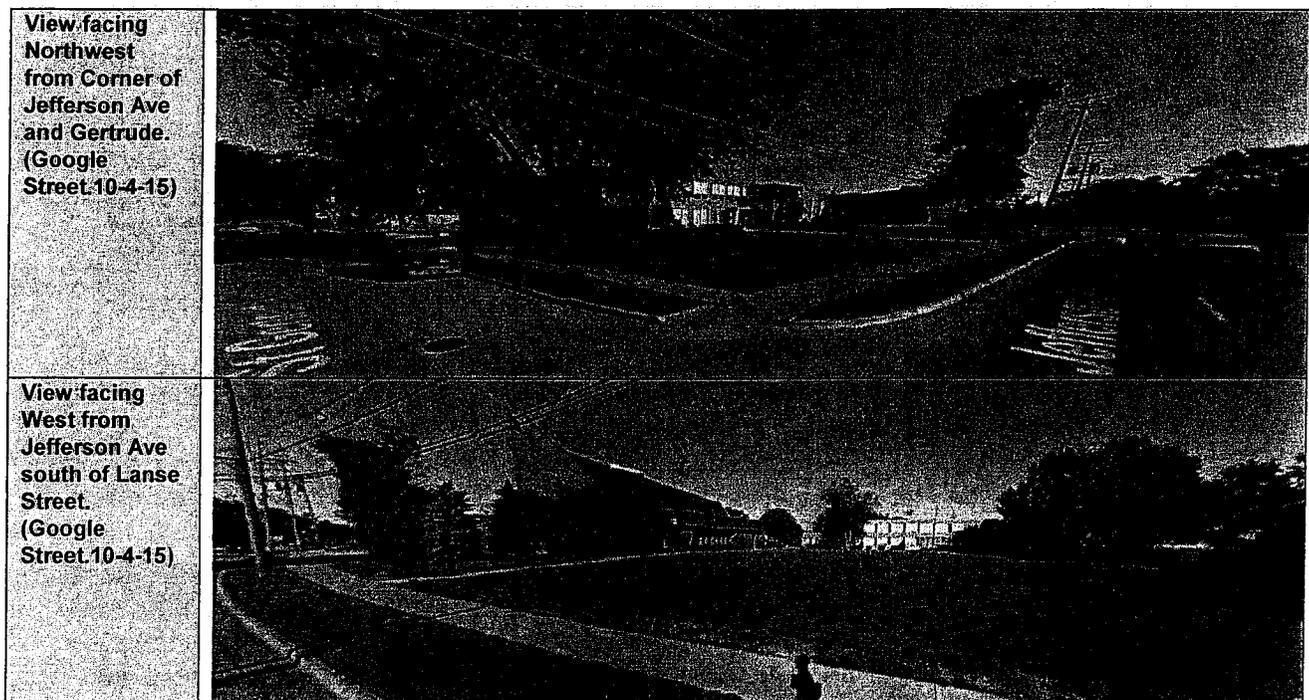
All terms used in this Brownfield Plan are defined as provided in the following statutes, as appropriate:

- ◆ *The Brownfield Redevelopment Financing Act*, 1996 Mich. Pub. Acts 381, M.C.L. § 125.2651 *et seq.*, as amended.
- ◆ *The Natural Resources and Environmental Protection Act*, 1994 Mich. Pub. Acts 451, M.C.L. § 324.20101 *et seq.*, as amended.

III. DESCRIPTION OF PROJECT

The St. Gertrude Church property is located at 28801 Jefferson Avenue in St. Clair Shores, Macomb County, Michigan 48081 and is generally located on the west side of Jefferson Avenue, south of Lanse Street and north of St. Gertrude Street in St. Clair Shores, Macomb County, Michigan.

The existing buildings have been vacant for some time and have been deemed blighted and functionally obsolete by the City of St. Clair Shores. The buildings are summarized as follows (all information obtained from the City of St. Clair Shores online Assessing records):



The current condition of the property is an impediment to its redevelopment. As the property is visually impacted (blighted) and not useable in its current condition (functionally obsolete) for its intended use, incentives are necessary to equalize the costs of re-developing the property versus developing a Greenfield site and “level the playing field” to attract developers and tenants to the property.

Therefore, this Plan is based on a “Functionally Obsolete” determination by the City of St. Clair Shores, which is ongoing. The Property is also generally considered to be “Blighted.” In addition, the Property qualifies as a “facility” under Part 201 of the Natural Resources and Environmental Protection Act (NREPA), P.A. 451 of 1994, as amended (Part 201), as to contamination exceeding the MDEQ Generic Residential Cleanup Criteria (GRCC) has been identified related to the release

of petroleum hydrocarbons from an underground storage tank (UST) located in the school parking lot.

The proposed Lakeshore Senior Living project being developed by Lakeshore Senior Living, LLC ("Developer"), includes the development of one three-story senior residential apartment building totaling 141,000 square feet in size with associated asphalt paved parking and greenbelt landscaped areas. The planned building exterior will be finished with brick, stone and siding. The roof will be a gable profile finished with asphalt shingles with some flat roof areas on the highest roof elevation. The building entrance will be a covered entryway with asphalt paved parking. The proposed development will consist of 139 units comprised of 108 one-bedroom units and 31 two-bedroom units and will also include several common space areas for all residents to use including a salon, library, games room, theater, exercise room and café.

The project will involve asbestos abatement, demolition and disposal of the St. Gertrude parish and school structures and all existing improvements. The new senior residential apartment building will be constructed after completion of all demolition and site preparation activities. Access to the building and parking areas will continue to be from Jefferson Avenue and both Gertrude and Lanse Streets.

A. Community Impact / Public Benefit

The public benefit of incenting the project is the removal of blighted and functionally obsolete structures that visually impact the Jefferson Avenue residential area as well as the remediation or encapsulation of petroleum contamination. It is anticipated that the proposed new Lakeshore Senior Living apartment development will be constructed by Cypress Partners, a related entity to Lakeshore Senior Living, LLC, with an estimate of new value invested of approximately \$12,000,000.00 to the re-developed property. This is an increase of approximately \$12,000,000.00 over and above the existing assessed value of \$0.00 (as taken from City of St. Clair Shores Online Assessment records).

IV. THE PROPERTY ADDRESSED IN THIS PLAN IS ELIGIBLE PROPERTY

The Brownfield Redevelopment Financing Act, Public Act 381 of 1996, as amended, is:

“AN ACT to authorize municipalities to create a brownfield redevelopment authority to facilitate the implementation of brownfield plans; to create brownfield redevelopment zones; to promote the revitalization, redevelopment, and reuse of certain property, including, but not limited to, tax reverted, blighted, or functionally obsolete property; to prescribe the powers and duties of brownfield redevelopment authorities; to permit the issuance of bonds and other evidences of indebtedness by an authority; to authorize the acquisition and disposal of certain property; to authorize certain funds; to prescribe certain powers and duties of certain state officers and agencies; and to authorize and permit the use of certain tax increment financing.”

The Brownfield Redevelopment Financing Act defines “eligible property” to include “property that was used or is currently used for commercial, industrial, or residential purposes that is in a qualified local governmental unit, that is owned or under the control of a land bank fast track authority, or that is located in an economic opportunity zone, and is a facility, functionally obsolete, or blighted...” M.C.L. §125.2652(m). Eligible property includes “personal property located on the property.” *Id.*

M.C.L. § 125.2652(e) "Blighted" means property that meets any of the following criteria as determined by the governing body:

- (i) Has been declared a public nuisance in accordance with a local housing, building, plumbing, fire, or other related code or ordinance.
- (ii) Is an attractive nuisance to children because of physical condition, use, or occupancy.
- (iii) Is a fire hazard or is otherwise dangerous to the safety of persons or property.
- (iv) Has had the utilities, plumbing, heating, or sewerage permanently disconnected, destroyed, removed, or rendered ineffective so that the property is unfit for its intended use.
- (v) Is tax reverted property owned by a qualified local governmental unit, by a county, or by this state. The sale, lease, or transfer of tax reverted property by a qualified local governmental unit, county, or this state after the property's inclusion in a brownfield plan shall not result in the loss to the property of the status as blighted property for purposes of this act.
- (vi) Is property owned or under the control of a land bank fast track authority under the land bank fast track act, whether or not located within a qualified local governmental unit. Property included within a brownfield plan prior to the date it meets the requirements of this subdivision to be eligible property shall be considered to become eligible property as of the date the property is determined to have been or becomes qualified as, or is combined with, other eligible property. The sale, lease, or transfer of the property by a land bank fast track authority after the property's inclusion in a brownfield plan shall not result in the loss to the property of the status as blighted property for purposes of this act.
- (vii) Has substantial subsurface demolition debris buried on site so that the property is unfit for its intended use.

M.C.L. § 125.2652(o) Except as otherwise provided in this subdivision, "eligible property" means property for which eligible activities are identified under a brownfield plan that was used or is currently used for commercial, industrial, public, or residential purposes, including personal property located on the property, to the extent included in the brownfield plan, and that is 1 or more of the following:

- (i) Is in a qualified local governmental unit and is a facility, functionally obsolete, or blighted and includes parcels that are adjacent or contiguous to that property if the development of the adjacent and contiguous parcels is estimated to increase the captured taxable value of that property.
- (ii) Is not in a qualified local governmental unit and is a facility, and includes parcels that are adjacent or contiguous to that property if the development of the adjacent and contiguous parcels is estimated to increase the captured taxable value of that property.
- (iii) Is tax reverted property owned or under the control of a land bank fast track authority.
- (iv) Is not in a qualified local governmental unit, is a qualified facility, and is a facility, functionally obsolete, or blighted, if the eligible activities on the property are limited to the eligible activities identified in subdivision (n)(vi).
- (v) Is not in a qualified local governmental unit and is a facility, functionally obsolete, or blighted, if the eligible activities on the property are limited to the eligible activities identified in subdivision (n)(vii).

M.C.L. § 125.2652(n) "Eligible activities" or "eligible activity" means 1 or more of the following:

- (i) Baseline environmental assessment activities.
- (ii) Due care activities.
- (iii) Additional response activities.
- (iv) For eligible activities on eligible property that was used or is currently used for commercial, industrial, or residential purposes that is in a qualified local governmental unit, that is owned or under the control of a land bank fast track authority, or that is located in an economic opportunity zone, and is a facility, functionally obsolete, or blighted, and except for purposes of former section 38d of the single business tax act, 1975 PA 228, the following additional activities:
 - (A) Infrastructure improvements that directly benefit eligible property.
 - (B) Demolition of structures that is not response activity under section 20101 of the natural resources and environmental protection act, 1994 PA 451, MCL 324.20101.
 - (C) Lead or asbestos abatement.
 - (D) Site preparation that is not response activity under section 20101 of the natural resources and environmental protection act, 1994 PA 451, MCL 324.20101.
 - (E) Assistance to a land bank fast track authority in clearing or quieting title to, or selling or otherwise conveying, property owned or under the control of a land bank fast track authority or the acquisition of property by the land bank fast track authority if the acquisition of the property is for economic development purposes.
 - (F) Assistance to a qualified local governmental unit or authority in clearing or quieting title to, or selling or otherwise conveying, property owned or under the

control of a qualified local governmental unit or authority or the acquisition of property by a qualified local governmental unit or authority if the acquisition of the property is for economic development purposes

- (v) Relocation of public buildings or operations for economic development purposes.
- (vi) For eligible activities on eligible property that is a qualified facility that is not located in a qualified local governmental unit and that is a facility, functionally obsolete, or blighted, the following additional activities:
 - (A) Infrastructure improvements that directly benefit eligible property.
 - (B) Demolition of structures that is not response activity under section 20101 of the natural resources and environmental protection act, 1994 PA 451, MCL 324.20101.
 - (C) Lead or asbestos abatement.
 - (D) Site preparation that is not response activity under section 20101 of the natural resources and environmental protection act, 1994 PA 451, MCL 324.20101.
- (vii) For eligible activities on eligible property that is not located in a qualified local governmental unit and that is a facility, functionally obsolete, or blighted, the following additional activities:
 - (A) Demolition of structures that is not response activity under section 20101 of the natural resources and environmental protection act, 1994 PA 451, MCL 324.20101.
 - (B) Lead or asbestos abatement.
- (viii) Reasonable costs of developing and preparing brownfield plans and work plans.
- (ix) For property that is not located in a qualified local governmental unit and that is a facility, functionally obsolete, or blighted, that is a former mill that has not been used for industrial purposes for the immediately preceding 2 years, that is located along a river that is a federal superfund site listed under the comprehensive environmental response, compensation, and liability act of 1980, 42 USC 9601 to 9675, and that is located in a city with a population of less than 10,000 persons, the following additional activities:
 - (A) Infrastructure improvements that directly benefit the property.
 - (B) Demolition of structures that is not response activity under section 20101 of the natural resources and environmental protection act, 1994 PA 451, MCL 324.20101.
 - (C) Lead or asbestos abatement.
 - (D) Site preparation that is not response activity under section 20101 of the natural resources and environmental protection act, 1994 PA 451, MCL 324.20101.
- (x) For eligible activities on eligible property that is located north of the 45th parallel, that is a facility, functionally obsolete, or blighted, and the owner or operator of which makes new capital investment of \$250,000,000.00 or more in this state, the following additional activities:
 - (A) Demolition of structures that is not response activity under section 20101 of the natural resources and environmental protection act, 1994 PA 451, MCL 324.20101.
 - (B) Lead or asbestos abatement.
- (xi) Reasonable costs of environmental insurance.

The Activities Identified In the Plan Are Eligible Activities. The eligible activities are identified in Section V(B) of this Plan.

The Property Was Used for Institutional (Religious) and Educational Purposes. For many years, since 1954, the St. Gertrude parish complex operated as a church and school operation on the Property. However, after St. Gertrude merged with St. Germaine Catholic Church, the buildings and property were only used occasionally and according to information obtained by AES, on March 13, 2014, Archbishop Allen Vigneron issued a decree relegating St. Gertrude Church to “profane but not sordid use,” a decree that took legal effect on June 30, 2014. According to the information provided, once a church is designated for profane use, it can no longer be used as a place of worship. The now empty buildings have been deemed blighted and functionally obsolete by the City of St. Clair Shores.

The Property has been deemed to be “Blighted and Functionally Obsolete” by the City of St. Clair Shores due to its condition and functional obsolescence. Specifically, the City of St. Clair Shores, “...has made a finding that the Building constitutes a public nuisance and blight by virtue of its condition and functional obsolescence, and that it should be demolished.” A certificate from the City Assessor regarding the functional obsolescence of the eligible property and a description of site conditions is to be provided by the City of St. Clair Shores and attached as **Attachment D**.

The Property has been deemed to qualify as a “facility” due to the presence of petroleum hydrocarbon contamination exceeding the MDEQ GRCC. A copy of the Phase II ESA Report is attached as **Attachment D**.

Based upon the foregoing, the eligible property identified by this Plan is therefore eligible under P.A. 381, as amended, for reimbursement of the planned activities.

V. BROWNFIELD PLAN REQUIREMENTS OF M.C.L. § 125.2663(1)

M.C.L. §125.2663(1) requires several items to be included in a Brownfield Plan. These items are addressed below.

A. Description of Costs to Be Paid for With Tax Increment Revenues

A description of the costs of the plan intended to be paid for with the tax increment revenues...” M.C.L. § 125.2663(1)(a).

Cost Summary. The following summary lists potential costs based on initial preliminary due diligence and site investigation results. This plan seeks approval of the following general categories of activities, which include: (a) Phase I ESA, Phase II ESA, BEA and Due Care Plan; (b) remediation and UST removal activities; (c) Hazardous Materials Survey (ACM, LBP, PCBs, etc.) activities; (d) Brownfield Plan Preparation; (e) Health and Safety Plan Preparation; (f) Asbestos abatement and Hazardous materials removal activities; (g) Demolition and disposal of the existing structures; (h) Site security; and (i) Demolition related utility removal and Rough grading activities. All reimbursements are proposed to be obtained from tax increment revenues derived from local taxes.

Tax increment revenues will be used to reimburse the Developer for the eligible activities described in (a) through (i), above, all eligible activities permitted under the Brownfield Redevelopment Financing Act. The activities would generally be implemented in a phased approach, in the following order:

- a. As much as \$30,398.00 may be spent conducting Baseline Environmental Assessment (BEA) activities conducting due diligence for the project (Phase I ESA, Phase II ESA, BEA and other environmental due diligence activities).
- b. As much as \$2,500.00 may be spent preparing a Section 7a Due Care Plan for the project;
- c. As much as \$15,000.00 may be spent preparing the Brownfield Plan for the project.
- d. As much as \$8,200.00 may be spent for Geotechnical Testing & Evaluation for the project;
- e. As much as \$30,000.00 may be spent for Pump & Treat of Contaminated Groundwater During Construction for the project;
- f. As much as \$70,000.00 may be spent for Soil Excavation/Transportation/Disposal for the project;
- g. As much as \$2,500.00 may be spent for Health & Safety Plan for the project;
- h. As much as \$64,000.00 may be spent for Subslab Depressurization System / Vapor Mitigation for the project;
- i. As much as \$1.00 may be spent for RetroCoatTM/Epoxy Coating Materials for the project;
- j. As much as \$3,800.00 may be spent for Due Care related Work Plans, Engineering, Specifications and Reports for the project;
- k. As much as \$25,000.00 may be spent for Hoist, Trench, and former UST Removal Related Activities for the project;
- l. As much as \$3,500.00 may be spent for Additional Response related Work Plans, Engineering, Specifications and Reports for the project;
- m. As much as \$11,600.00 may be spent to perform a Pre-demolition Hazardous Materials Assessment of the property.

- n. As much as \$252,000.00 may be spent on Pre-demolition Asbestos, Lead and Hazardous Materials Abatement for the project;
- o. As much as \$5,000.00 may be spent to prepare Demolition Bid Specifications and obtain and evaluate Demolition Bids for the project.
- p. As much as \$19,600.00 may be spent on demolition related site security that may include fencing, security guards or other necessary measures to help prevent site access during demolition activities;
- q. As much as \$46,000.00 may be spent on demolition related Project Management activities during demolition activities;
- r. As much as \$284,000.00 may be spent for the Building Demolition (including demolition and disposal of the building, utility disconnect and removal, etc.) related activities;
- s. As much as \$60,000.00 may be spent for new Utility Installation related activities.
- t. As much as \$100,000.00 may be spent to perform demolition related Rough Grading activities related to the building demolition.
- u. As much as \$10,000.00 may be spent for the Demolition of Infrastructure related activities;
- v. As much as \$40,100.00 may be spent for the registration, removal and closure of UST related activities;
- w. As much as \$1.00 may be spent for the removal and disposal of Geotechnically Non-viable Soils related activities;
- x. As much as \$63,000.00 may be spent for demolition related work plans, engineering, specifications and report related activities;
- y. A contingency of \$171,930.00 (\$38,235.00 for MDEQ and \$133,695.00 for MSF eligible activities) approximating 15% of estimated project costs is established to address unanticipated conditions that may be discovered during the implementation of site activities as required under P.A. 381 of 1996, as amended.
- z. Reasonable and actual administrative and operating expenses of the Authority are permitted to be reimbursed pursuant to Section 13(16) of the Brownfield Redevelopment Financing Act or otherwise. However, for purposes of this Plan, the SCSBRA has elected not to collect an administrative fee.

aa. Certain expenses incurred before approval of the Plan may be reimbursed, at the discretion of the Authority, including BEA and other due diligence related activities as well as demolition related activities including Asbestos Abatement and other related activities. Based on meetings and conversations with Mr. Chris Rayes of the City of St. Clair Shores Community Development Department, it is anticipated at this time that pre-plan approval expenses will be incurred. The City of St. Clair Shores Brownfield Redevelopment Authority (SCSBRA) has agreed that all eligible activities incurred prior to Plan approval shall be included in the Plan and for those eligible activities to be reimbursed by the Authority.

All activities are intended to be "eligible activities" under the Brownfield Redevelopment Financing Act. However, regardless of the total estimated cost of eligible activities subject to repayment or reimbursement from tax increment revenues, the developer and SCSBRA have agreed to cap repayment or reimbursement of eligible activities to an amount not to exceed \$700,000.00.

The estimated costs outlined in a-aa, above, may increase or decrease depending on the nature and extent of any unknown or unanticipated conditions on the Property. The line item costs of the Eligible Activities outlined above may be adjusted between the Eligible Activities after the date this Plan is approved without the need for any additional approval from City of St. Clair Shores City Council or the City of St. Clair Shores Brownfield Redevelopment Authority, to the extent those adjustments do not violate the terms of any MDEQ approved work plan, if any. If necessary, this Plan may also be amended to add or delete eligible activities and the estimated cost of each.

The actual cost of eligible activities in this Plan that will qualify for payment or reimbursement from tax increment revenues of the City of St. Clair Shores Brownfield Redevelopment Authority from the Property shall be governed by the terms of a Reimbursement Agreement between the Developer and the City of St. Clair Shores Brownfield Redevelopment Authority (the "Reimbursement Agreement"). No costs of eligible activities will be qualified for reimbursement except to the extent permitted in accordance with the terms and conditions of the Reimbursement Agreement. The Reimbursement Agreement and this Plan will dictate the total cost of eligible activities subject to payment, provided that the total cost of eligible activities subject to payment or reimbursement under the Reimbursement Agreement shall not exceed the estimated costs set forth above by more than 15% without requiring an amendment to this Plan. The amount to be reimbursed to the Developer under this Brownfield Plan shall not exceed the negotiated and agreed cap of \$700,000.00, despite the estimated eligible activities to be incurred by the Developer of \$1,318,130.00 (the developer estimates that it will incur up to \$254,899.00 for MDEQ eligible activities and \$1,024,996.00 for MSF eligible activities totaling \$1,318,130.00, including the 15% contingency required under the statute).

Capture of School Taxes. This plan does not provide for the capture of taxes levied for school operating purposes from the eligible property.

B. Brief Summary of the Eligible Activities

A brief summary of the eligible activities that are proposed for each eligible property..." M.C.L. § 125.2663(1)(a).

The eligible activities will include: (a) Phase I ESA, Phase II ESA, BEA and Due Care Plan; (b) remediation and UST removal activities; (c) Hazardous Materials Survey (ACM, LBP, PCBs, etc.) activities; (d) Brownfield Plan Preparation; (e) Health and Safety Plan Preparation; (f) Asbestos abatement and Hazardous materials removal activities; (g) Demolition and disposal of the existing structures; (h) Site security; and (i) Demolition related utility removal and Rough grading activities, all as detailed in the attached Tables presented in **Appendix C**. All reimbursements are proposed to be obtained from tax increment revenues derived from local taxes.

C. Estimate of Captured Taxable Value and Tax Increment Revenues

An estimate of the captured taxable value and tax increment revenues for each year of the plan from the eligible property. The plan may provide for the use of part or all of the captured taxable value, including deposits in the local site remediation revolving fund, but the portion intended to be used shall be clearly stated in the plan. The plan shall not provide either for an exclusion from captured taxable value of a portion of the captured taxable value or for an exclusion of the tax levy of 1 or more taxing jurisdictions unless the tax levy is excluded from tax increment revenues in section 2(ii), or unless the tax levy is excluded from capture under section 15. M.C.L. § 125.2663(1)(c).

See **Attachment C** for spreadsheets depicting estimated tax increment revenues for each year of the plan. Please note that these summaries are based on the construction of a 141,000 square foot of senior residential apartment building and the final project specifications will depend on final site plan approvals and final density determinations of the City of St. Clair Shores.

Because the final site plans and engineering drawings are not yet approved by the City of St. Clair Shores, this Plan will be interpreted to incorporate any changes to the final site plan, costs and expenses when they become more clearly defined without necessitating any other approval or amendment to this Plan. The initial taxable value of the eligible property shall be based on the 2015 taxable value.

D. Method of Financing and Description of Advances by the Municipality

The method by which the costs of the plan will be financed, including a description of any advances made or anticipated to be made for the costs of the plan from the municipality. M.C.L. § 125.2663(1)(d).

It is proposed that the Developer will be advancing the costs of all eligible activities approved under this Plan. It is anticipated that the City of St. Clair Shores Brownfield Authority ("SCSBRA" or "Authority") will authorize the Plan to capture incremental tax revenues ("TIR") from the project to reimburse the Developer for the costs estimated above. It should be noted that the City of St. Clair Shores Brownfield Authority has the right to collect a percentage of the tax increment revenues for Administrative Costs related to administering the Plan for this project, but has declined to do for this project.

The Authority will reimburse the Developer for the eligible costs solely from tax increment revenues from the eligible property pursuant to the terms of the Reimbursement Agreement. The

Authority will reimburse for the actual costs only as supported by invoices and receipts for any services, materials, products, etc. Although allowed under M.C.L. § 125.2663(13)(17) Brownfield plan; provisions, no interest will be payable to developer under this Plan.

The Authority's obligation to reimburse the Developer is subject to receipt of tax increment revenues. If there are insufficient tax increment revenues generated on the eligible property to reimburse for the cost of all of the eligible activities during the life of the Plan, the Authority shall not be obligated to reimburse the Developer beyond the amount of tax increment revenues which have been received. To the extent that TIR is not sufficient to pay all amounts due developer in any given year, the balance owing developer will be paid from TIR collected in subsequent years until the balance is paid in full with no time limit placed on the collection and payment of eligible activities, other than the statutory maximum. Should it be necessary, the Developer or Authority may apply to amend the Plan at a later date to include additional eligible activities or to extend the TIR collection period or to collect and deposit TIR into the Local Site Remediation Revolving Fund ("LSRRF") pursuant to Section 8 of the Brownfield Redevelopment Financing Act (M.C.L. § 125.2658a). The approval of any such Plan amendment is at the reasonable discretion of the Authority.

E. Maximum Amount of Note or Bonded Indebtedness

The maximum amount of note or bonded indebtedness to be incurred, if any. M.C.L. § 125.2663(1)(e).

No bonded indebtedness will be incurred by the City of St. Clair Shores or the City of St. Clair Shores Brownfield Authority ("SCSBRA") in connection with this project.

F. Duration of Brownfield Plan

The duration of the brownfield plan for eligible activities on eligible property which shall not exceed 35 years following the date of the resolution approving the plan amendment related to a particular eligible property. Each plan amendment shall also contain the duration of capture of tax increment revenues including the beginning date of the capture of tax increment revenues, which beginning date shall be identified in the brownfield plan and which beginning date shall not be later than 5 years following the date of the resolution approving the plan amendment related to a particular eligible property and which duration shall not exceed the lesser of the period authorized under subsections (4) and (5) or 30 years from the beginning date of the capture of tax increment revenues..." M.C.L. § 125.2663(1)(f).

The duration of the Plan as proposed is estimated to be seven (7) years for reimbursement to Developer. However, to the extent that TIR is not sufficient to pay all amounts due developer within the estimated 7 year period, the balance owing developer will be paid from TIR collected in subsequent years until the balance is paid in full with no time limit placed on the collection and payment of eligible activities, other than the statutory maximum.

G. Estimated Impact of Tax Increment Financing on Revenues of Taxing Jurisdictions

An estimate of the impact of tax increment financing on the revenues of all taxing jurisdictions in which the eligible property is located. M.C.L. § 125.2663(1)(g).

See **Attachment C** for an estimate of the impact on all relevant taxing jurisdictions.

H. Legal Description, Property Map and Personal Property

A legal description of the eligible property to which the plan applies, a map showing the location and dimensions of each eligible property, a statement of the characteristics that qualify the property as eligible property, and a statement of whether personal property is included as part of the eligible property. If the project is on property that is functionally obsolete, the taxpayer shall include, with the application, an affidavit signed by a level 3 or level 4 assessor, that states that it is the assessor's expert opinion that the property is functionally obsolete and the underlying basis for that opinion. M.C.L. § 125.2663(1)(h).

A legal description of the eligible property is included in **Attachment A**. Site maps are shown in **Attachment B**.

The characteristics that qualify the property as eligible property are set forth in Section IV of this Plan. The eligible property will include personal property to be located within the new facility.

I. Estimates of Residents and Displacement of Families

Estimates of the number of persons residing on each eligible property to which the plan applies and the number of families and individuals to be displaced. If occupied residences are designated for acquisition and clearance by the authority, the plan shall include a demographic survey of the persons to be displaced, a statistical description of the housing supply in the community, including the number of private and public units in existence or under construction, the condition of those in existence, the number of owner-occupied and renter-occupied units, the annual rate of turnover of the various types of housing and the range of rents and sale prices, an estimate of the total demand for housing in the community, and the estimated capacity of private and public housing available to displaced families and individuals. M.C.L. § 125.2663(1)(i).

There are no persons residing at the Property that would be redeveloped under the Plan and there will be no families or individuals displaced as result of development under the Plan. No occupied residences are involved in the development.

J. Plan for Relocation of Displaced Persons

A plan for establishing priority for the relocation of persons displaced by implementation of the plan. M.C.L. § 125.2663(1)(j).

No persons will be displaced as a result of implementation of the Plan.

K. Provisions for Relocation Costs

Provision for the costs of relocating persons displaced by implementation of the plan, and financial assistance and reimbursement of expenses, including litigation expenses and expenses incident to the transfer of title, in accordance with the standards and provisions of the federal uniform relocation assistance and real property acquisition policies act of 1970, Public Law 91-646, 84 Stat. 1894. M.C.L. § 125.2663(1)(k).

No persons will be displaced as result of this development, and therefore, no relocation costs will be incurred.

L. Strategy for Compliance with Michigan's Relocation Assistance Law

A strategy for compliance with 1972 PA 227, MCL 213.321 to 213.332. M.C.L. § 125.2663(1)(l).

No persons will be displaced as result of this development.

M. Description of Proposed Use of Local Site Remediation Revolving Fund

A description of proposed use of the local site remediation revolving fund. M.C.L. § 125.2663(1)(m).

No Funds from the local site remediation revolving fund will be used for the project.

Although allowed pursuant to Section 8 of the Brownfield Redevelopment Financing Act (M.C.L. § 125.2658a), the Authority has elected to forego capturing TIR for deposit into the Local Site Remediation Revolving Fund ("LSRRF") at this time.

N. Other Material that the Authority or Governing Body Considers Pertinent

Other material that the authority or governing body considers pertinent. M.C.L. § 125.2663(1)(n).

It is the intention of the Michigan Legislature to encourage redevelopment of Brownfields using the Michigan Community Revitalization Program ("CRP") incentive for eligible properties. The CRP can be approved as a Grant or a Loan to pay for eligible investment or part thereof made by a qualified taxpayer after approval of this Brownfield Redevelopment Plan by the City of St. Clair Shores and receipt of a pre-approval letter from the State of Michigan.

With the approval of this Brownfield Plan, it is the specific intention of the SCSBRA to authorize and support the application for a CRP grant or loan and/or other available incentives related to the Eligible Investments made by Developer as part of this project, including any loans or grants through Macomb County. Should any loan be approved for the project, SCSBRA agrees that it will include in the terms of the Reimbursement Agreement any such language necessary to repay any loans using the TIR generated through this Plan, subject to any such loan repayment amount not exceeding the negotiated \$700,000.00 cap.

At this time, other than the above, there are no other materials that the Authority or governing body considers pertinent.

Attachment A

Legal Description of the Eligible Property

Lakeshore Senior Living

City of Saint Clair Shores
Brownfield Redevelopment Authority
Brownfield Incentives Program
Project Application Form

Attachment A

Project Description

Lakeshore Senior Living will be demolishing the former St. Gertrude Parish on Jefferson Avenue. The church has been closed for daily use for several years following the consolidation between the parishes of St. Germaine and St. Gertrude to form Our Lady of Hope. The 7 +/- acre site will be cleared of all existing church buildings. The two baseball diamonds located in the western most portion of the property will stay and continue to be used by the city for youth baseball leagues (Approximately 2+ acres). The remaining property will be developed into a state-of-the-art new independent senior living community.

The newly constructed, three story building will be approximately 141,000 sq. ft. with 139 units. There will be 108 one-bedroom units and 31 two-bedroom units. The building will also include several common space areas for all residents to use including a salon, library, games room, theater, exercise room and café. The building will also have a common dining room which will serve three meals a day to residents.

Construction Job Creation

Equipment Operators	6	Roofers	6
Landscapers	8	Glazers	8
Asphalt Pavers	6	Painters	6
Concrete Workers	6	Flooring Installers	10
Masons	8	Plumbers	8
Carpenters	26	Heating & Cooling	6
Laborers	24	Electricians	12
Iron Workers	4	Pipe Fitters & Benders	8
Elevator Installers	6	Security	6

Total Construction Jobs:	164 Jobs
---------------------------------	-----------------

Permanent Job Creation

Front Office:	Dietary
• Lakeshore Senior Executive	• Supervisor
• Executive Assistant	• Assistant Cook
	• Assistant Cook
Administrative Personnel	• Aide
• Executive Director	• Aide
• Assistant Executive Director	• Aide
• Leasing/Marketing Manager	• Aide
• Concierge	• Aide
• Concierge	• Aide
• Activities Director	• Aide
	• Aide
Maintenance Personnel	Housekeeping
• Maintenance Supervisor	• Housekeeping Supervisor
• Maintenance Technician	• Housekeeper
Home Healthcare	
• Aide	• Aide
• Aide	

Total Permanent Jobs:	41 Jobs
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Lakeshore Senior Living

City of Saint Clair Shores
Brownfield Redevelopment Authority
Brownfield Incentives Program
Project Application Form

Attachment B

Why does the project need incentives? Are there excess costs or market conditions that make investment difficult?

The project is seeking incentives because of the costs associated with demolishing the former church buildings. This includes the need to abate and control harmful environmental issues with the current buildings i.e. lead paint, asbestos, etc.

An extensive amount of utility work will need to be performed on the property including the relocation of a major drain pipe that currently runs through the middle of the property. This line was not a factor for a multi-building campus but will need to be moved to construct a single building on the property.

Public Benefit: Please describe the benefit the public will realize when the project is completed.

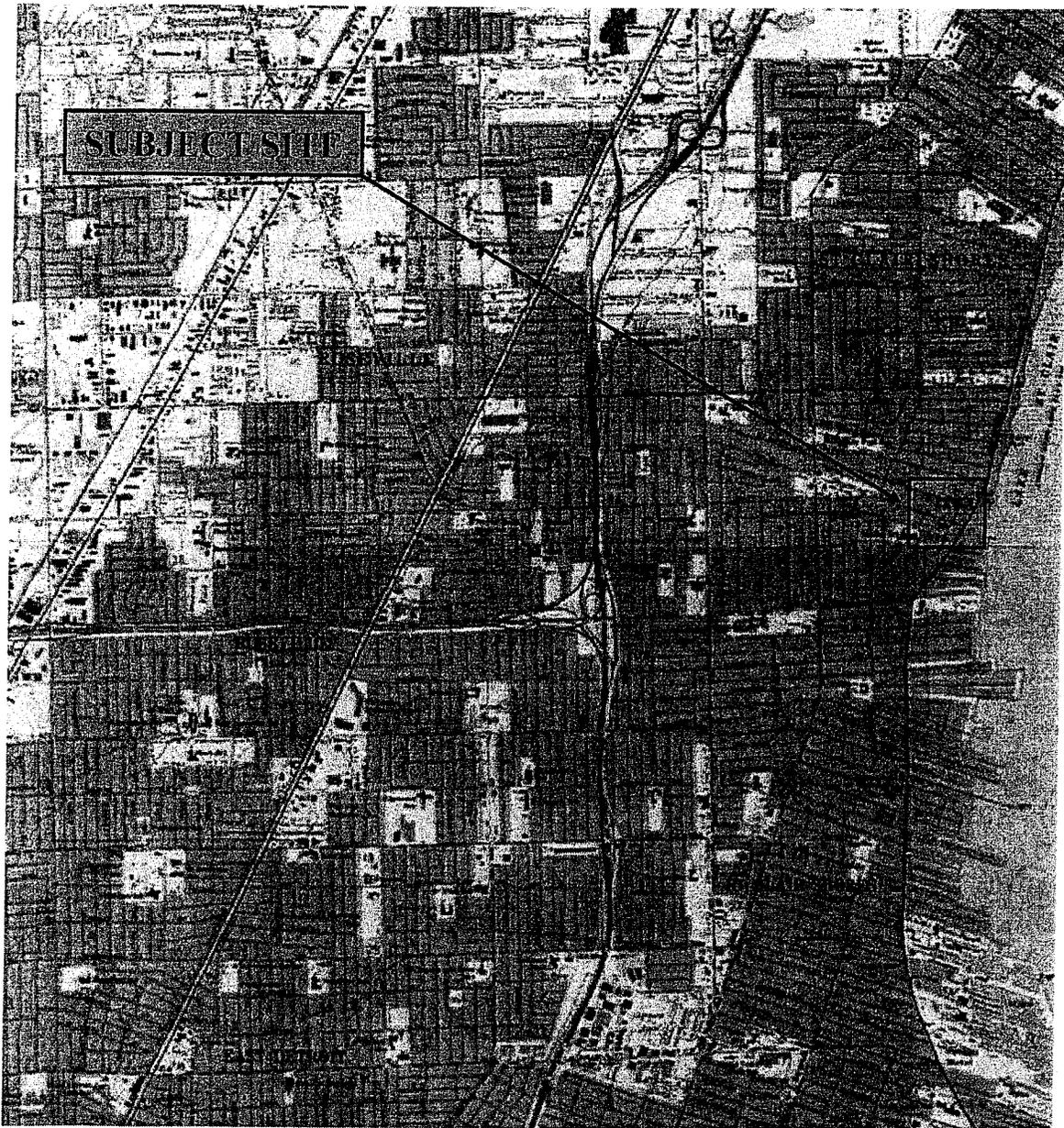
The public will benefit in many ways when the project is completed. The buildings are currently not being used and as a religious organization do not generate any tax revenue for the city.

The senior population in St. Clair Shores is increasing and finding a senior apartment within the city limits is extremely difficult, most are full with waiting lists. This has made staying within the community very hard and in turn many seniors have had to look and move into neighboring communities.

The preservation of the baseball fields is a tremendous win for the youth in the community. The fields will receive a facelift along with a newly paved parking lot for participants. These fields are an asset to the city and more importantly the surrounding neighbors on both Lanse Street and St. Gertrude Street.

Attachment B

Site Maps, Photographs and Site Plan/General Concept Plan



REFERENCE
 USGS 7.5 MIN TOPOGRAPHIC QUADRANGLE
 GROSSE POINTE/MT. CLEMENS WEST, MICHIGAN QUADRANGLES
 DATED: 1983, PHOTOREVISED FROM 1968
 SCALE: 1: 24,000



FIGURE 1: SITE LOCATION MAP

Former St. Gertrude Parish

28801 Jefferson Avenue
 St. Clair Shores, Macomb County, MI

PROJECT: 2015082101.01

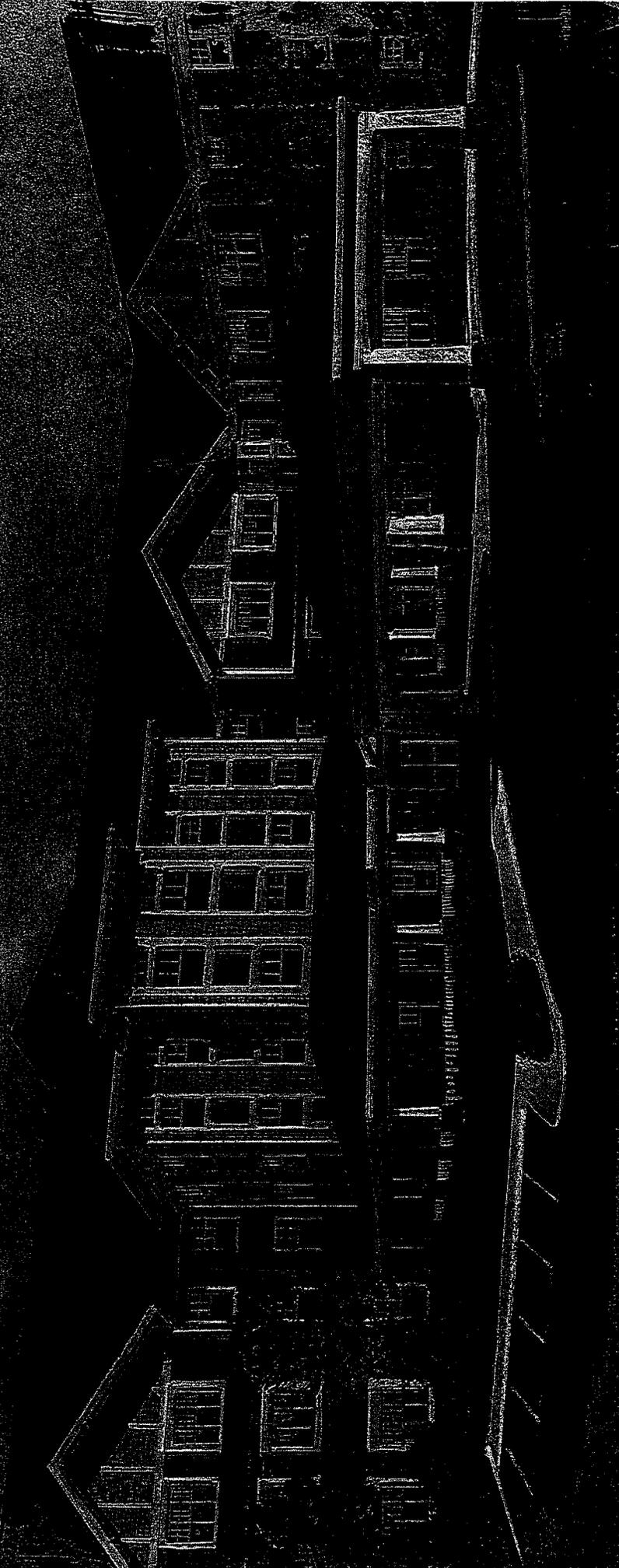
DATE: 10/4/15

PREPARED BY: NGM

**ASSOCIATED
 ENVIRONMENTAL
 SERVICES LLC**

Environmental Services •
 Land Development • Real
 Estate Consulting

6001 North Adams Road, Suite 205
 Bloomfield Hills, Michigan 48304
 Tel (248) 203-9898 Fax (248) 647-0526
 Email associatedenv@comcast.net
 Web: www.associatedenvironmental.net



Developer:
**CYPRESS PARTNERS
CUNNINGHAM - LIMP**

Project:
**LAKESHORE
Senior Living**

St. Clair Street, Michigan

**Progressive
Associates, Inc.**
Architects

838 W. Long Lake Rd. #250
Bloomfield Hills, MI 48302-2071

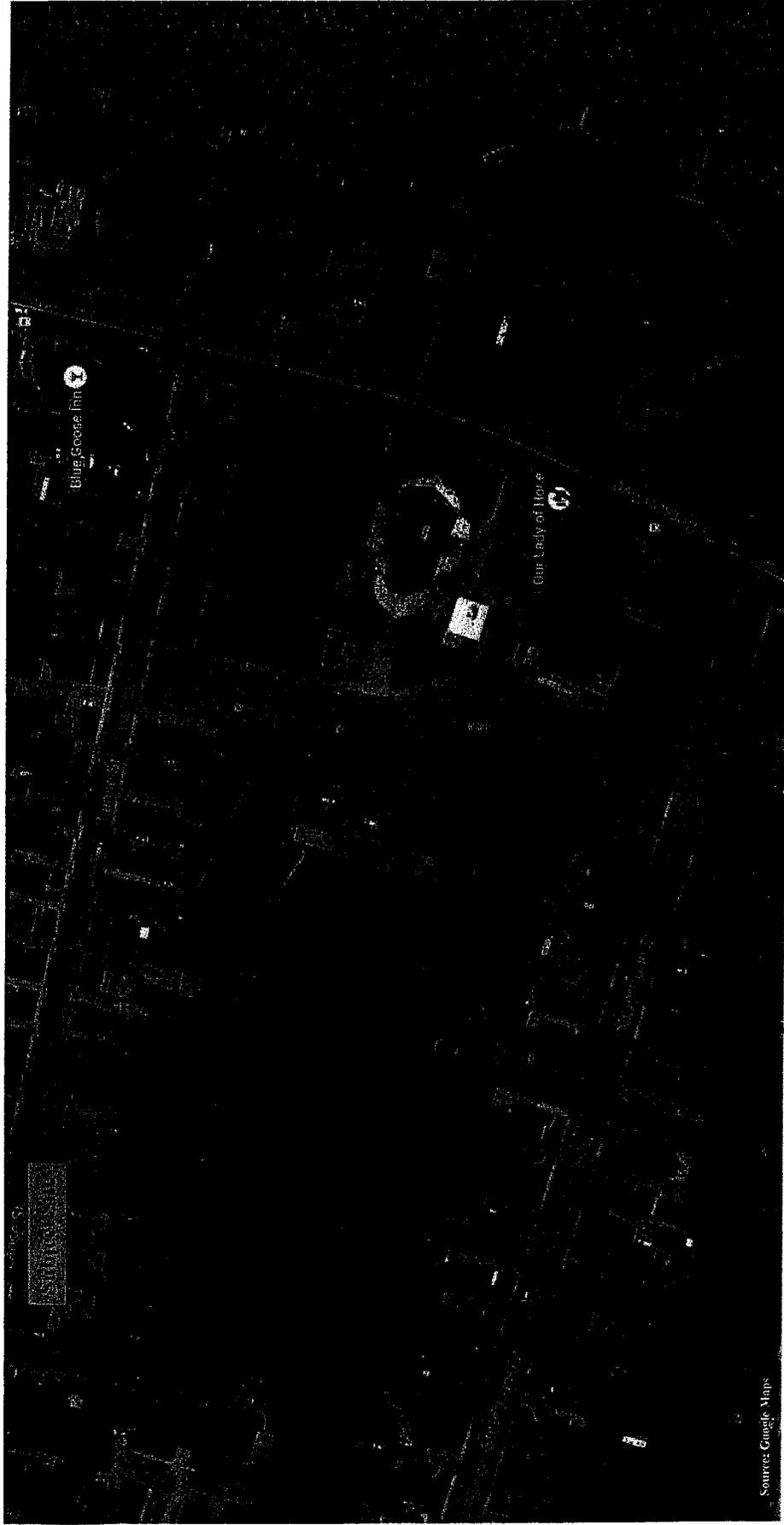


FIGURE 2: AERIAL SITE MAP

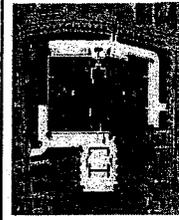
Former St. Gertrude Parish
 28801 Jefferson Avenue
 St. Clair Shores, Macomb County, MI

PROJECT: 2015082101.01
 DATE: 10/4/15
 PREPARED BY: NGM

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 Land Development • Real Estate Consulting

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 Tel: (248) 203-9898
 Fax: (248) 647-0526
 Email: associatedenv@comcast.net
www.associatedenvironmental.net

NOTES: Proposed Site Plan.



Attachment C

Estimated Tax Increment Revenues

(These estimates are based on the attached site plan estimating 141,000 square feet of new senior living apartments comprised of one three-story building with an estimated new investment of \$12,000,000.00. This also assumes that the final site plan will be approved by the City of St. Clair Shores with substantially the same characteristics as contemplated by Developer.

TABLE 1 - TOTAL PROPOSED MDEQ ELIGIBLE ACTIVITY COSTS
BROWNFIELD PLAN
PROPOSED ST. GERTRUDE REDEVELOPMENT
CITY OF ST. CLAIR SHORES, MACOMB COUNTY, MICHIGAN

Eligible Activity Description	Brownfield Property Cost		
	Total PIR Capture Only	Site and Utility Capital	TOTAL
ELIGIBLE ACTIVITY COSTS			
Baseline Environmental Assessment Activities			
Phase I Environmental Site Assessment	\$2,898	\$0	\$2,898
Phase II Environmental Site Assessment (Incl Geophysical)	\$15,000	\$0	\$15,000
Additional Environmental Due Diligence Activities	\$7,500	\$0	\$7,500
Baseline Environmental Assessment	\$5,000	\$0	\$5,000
Due Care (99%) Obligation/Compliance Activities			
Section 7aCA Due Care Plan			
Brownfield Plan	\$2,500	\$0	\$2,500
Sheet Piling for Earth and Roadway Stabilization	\$15,000	\$0	\$15,000
Geotechnical Testing & Evaluation	\$0	\$0	\$0
Pump & Treat of Contaminated Groundwater During Construction	\$8,200	\$0	\$8,200
Soil Excavation/Transportation/Disposal	\$30,000	\$0	\$30,000
Health & Safety Plan	\$70,000	\$0	\$70,000
Vapor Intrusion Assessment	\$2,500	\$0	\$2,500
Subslab Depressurization System / Vapor Mitigation	\$16,000	\$0	\$16,000
Epoxy Coating	\$48,000	\$0	\$48,000
Work Plans, Engineering, Specifications and Reports	\$1	\$0	\$1
Additional IR Response Activities	\$3,800	\$0	\$3,800
Hoist, Trench and Removal Related Activities			
Work Plans, Engineering, Specifications and Reports	\$25,000	\$0	\$25,000
	\$3,500	\$0	\$3,500
ENVIRONMENTAL COSTS SUBTOTAL	\$254,899	\$0	\$254,899
TOTAL ELIGIBLE ACTIVITY COSTS PLUS CONTINGENCY AND ADMINISTRATIVE COSTS			
Contingency			
Contingency (15% of Subtotal)	\$38,235	\$0	\$38,235
ELIGIBLE ACTIVITY COSTS SUBTOTAL	\$293,134	\$0	\$293,134
Agency Administrative Costs			
State Act 381 Work Plan Review			
State Act 381 Administrative and Oversight	\$0	\$0	\$0
GRAND TOTAL	\$293,134	\$0	\$293,134

**TABLE 2 - TOTAL LOCAL / MSF ELIGIBLE ACTIVITY COSTS
PROPOSED ST. GERTRUDE REDEVELOPMENT
CITY OF ST. CLAIR SHORES, MACOMB COUNTY, MICHIGAN**

Eligible Activity Description	Brownfield Property Cost
MSF ELIGIBLE ACTIVITY COSTS	
Site Prep and Demolition Activities	
Pre Demolition Hazardous Materials Environmental Assessment (HMEA)	\$11,600
Pre Demolition Asbestos, Lead and Hazardous Materials Abatement	\$252,000
Dem Bid Specs and Bid Evaluation	\$5,000
Demolition Related Site Security	\$19,600
Demolition Project Management and Supervision	\$46,000
Demolition of Building (Incl Demo & Disp, utility disconnect and removal)	\$284,000
Utility Installation	\$60,000
Site Prep (Rough Grading)	\$100,000
Parking Structure	\$0
Demolition of Infrastructure related activities	\$10,000
Underground Storage Tank (UST) Registration Fees	\$100
UST Removal and Closure	\$28,000
UST Removal Observation, Sampling and Report	\$12,000
Geotechnically Non-viable Soils Removal	\$1
Demolition Related Work Plans, Engineering, Specifications and Reports	\$63,000
<i>MSF ELIGIBLE ACTIVITY COSTS SUBTOTAL</i>	\$891,301
TOTAL ELIGIBLE ACTIVITY COSTS PLUS CONTINGENCY	
Contingency (15% of Subtotal)	\$133,695
GRAND TOTAL	\$1,024,996

**TABLE 3
BROWNFIELD REDEVELOPMENT
FINANCIAL INPUTS
PROPOSED ST. GERTRUDE REDEVELOPMENT**

ELIGIBLE ACTIVITY COST	Amount	Percentage
Local TIF Only Eligible	\$1,318,130	100.00%
MDEQ - State and Local	\$0	0.00%
TOTAL	\$1,318,130	100.00%

ELIGIBLE ACTIVITY INTEREST RATE* 5.00%

ANNUAL REAL AND PERSONAL PROPERTY VALUE ADDITIONS (Market Value) ¹			
YEAR 1 (2017)	Residential	Commercial	Total
Est property value increase	\$0	\$0	
Site Improvements	\$0	0	
Building	\$0	\$10,000,000	
Totals	\$0	\$10,000,000	\$10,000,000
Personal Property (equip, etc.)		\$0	
Totals			\$0
GRAND TOTAL			\$10,000,000

INITIAL TAXABLE VALUE	2015 Residential	2015 Taxable Value -Commercial	Total
Parcel # 14-34-154-042	\$0	\$0	\$0
Parcel #	\$0	\$0	\$0
Total	\$0	\$0	\$0

2014 SCS BROWNFIELD MILLAGE RATES (WITHOUT DEBT MILLAGES)

LOCAL TAXES	
CITY OPERATING	6.2987
CITY REFUSE/Sanitation	2.3618
POLICE & FIRE PENSION	5.9761
PUBLIC ACT 359	0.0374
POLICE & FIRE OPERATING	2.0000
VOTED STREET MILLAGE	0.9830
LIBRARY	0.9244
MACOMB COUNTY OPERATING	4.5685
MACOMB COUNTY ISD	2.9430
MACOMB COMMUNITY COLLEGE	1.4212
HCMA (Huron-Clinton Metropolitan Authority)	0.2146
SMART (Suburban Mobility Authority for Regional Transporta	1.0000
MCZA (Macomb County Zoological Authority)*	0.0000
COUNTY VETERANS OPERATING	0.0400
DETROIT INSTITUTE OF ARTS (DIA)	0.0000
LOCAL SUBTOTAL	28.7687
STATE TAXES	
SCHOOL OPERATING (non-homestead portion)	0.0000
SCHOOL DEBT RETIREMENT	0.0000
SCHOOL SET	0.0000
STATE SUBTOTAL	0.0000
TOTAL MILLAGE	28.7687

*No longer eligible to be captured

¹Based on input value per square foot and raw land value provided by City of St. Clair Shores Assessor, Ms, Teri Socia

**TABLE 4
BROWNFIELD REDEVELOPMENT
FINANCIAL SUMMARY
PROPOSED ST. GERTRUDE REDEVELOPMENT**

	AMOUNT	PERCENTAGE
ELIGIBLE ACTIVITY COST (DEVELOPER)		
LOCAL TIF ONLY	\$1,318,130	100.00%
STATE & LOCAL TIF	\$0	0.00%
TOTAL	<u>\$1,318,130</u>	
 OBLIGATION (Principal & Interest - 5%)		
TOTAL	<u>\$700,000</u>	
 LOCAL SITE REMEDIATION FUND CAPTURE (OVER 5 YRS)		
STATE	\$0	#DIV/0!
LOCAL	\$0	#DIV/0!
TOTAL	<u>\$0</u>	
 TOTAL BROWNFIELD TAX CAPTURE (DEVELOPER, BRA ADMIN & LSRRF)		
STATE	\$0	#DIV/0!
LOCAL	\$0	#DIV/0!
TOTAL	<u>\$0</u>	
 PAYBACK TIME		
TIF OBLIGATION		7 Years
LOCAL REMEDIATION FUND		0 Years
TOTAL		<u>7 Years</u>

1/28/2016

**ASSOCIATED
ENVIRONMENTAL
SERVICES LLC**

PROPOSED TIR CAPTURE

TABLE 5
BROWNFIELD REDEVELOPMENT
CASH FLOW STATEMENT
CITY OF ST. CLAIR SHORES, MACOMB COUNTY, MICHIGAN

	2015	2016	2017	2018	2019	2020	2021	2022	Total
PROPERTY VALUE ADDITIONS (Taxable Value)									
TAXABLE VALUE		\$880,500	\$2,500,000	\$2,500,000	\$5,075,250	\$5,177,263	\$5,229,035	\$5,229,035	\$17,198
REAL PROPERTY TAXABLE VALUE - COMMERCIAL	\$0	\$880,500	\$2,500,000	\$5,075,250	\$5,177,263	\$5,229,035	\$5,229,035	\$5,229,035	\$66,443
PERSONAL PROPERTY TAXABLE VALUE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$168,123
TOTAL EST. TAXABLE VALUE	\$0	\$880,500	\$2,500,000	\$5,075,250	\$5,177,263	\$5,229,035	\$5,229,035	\$5,229,035	\$185,566
TAX REVENUES									
LOCAL TAXES									
CITY OPERATING	\$0	\$5,609	\$15,747	\$31,651	\$31,987	\$32,287	\$32,610	\$32,936	\$177,198
CITY REFUSE/SANITATION	\$0	\$2,103	\$5,805	\$11,868	\$11,997	\$12,107	\$12,228	\$12,350	\$66,443
POLICE & FIRE PENSION	\$0	\$5,322	\$14,940	\$30,030	\$30,330	\$30,634	\$30,940	\$31,249	\$168,123
POLICE & FIRE OPERATING	\$0	\$1,775	\$5,804	\$11,608	\$11,750	\$11,892	\$12,034	\$12,176	\$62,000
POLICE & FIRE CAPITAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
VOTED STREET MILLAGE	\$0	\$875	\$2,468	\$4,940	\$4,989	\$5,038	\$5,088	\$5,140	\$27,684
LIBRARY	\$0	\$523	\$2,311	\$4,645	\$4,692	\$4,738	\$4,786	\$4,834	\$24,006
MACOMB COUNTY OPERATING	\$0	\$4,068	\$11,421	\$22,957	\$23,186	\$23,418	\$23,652	\$23,889	\$128,524
MACOMB COUNTY ISD	\$0	\$1,269	\$3,553	\$7,142	\$7,213	\$7,285	\$7,358	\$7,432	\$38,982
MACOMB COMMUNITY COLLEGE	\$0	\$191	\$537	\$1,078	\$1,089	\$1,100	\$1,111	\$1,122	\$5,637
RCMA (Iron-Clinton Metropolitan Authority)	\$0	\$36	\$100	\$200	\$200	\$200	\$200	\$200	\$800
RCMA (for Regional Transportation)	\$0	\$36	\$100	\$200	\$200	\$200	\$200	\$200	\$800
COUNTY VETERANS OPERATING	\$0	\$28,767	\$71,922	\$144,563	\$146,008	\$147,468	\$148,943	\$150,433	\$809,337
LOCAL TAXES SUBTOTAL	\$0	\$28,767	\$71,922	\$144,563	\$146,008	\$147,468	\$148,943	\$150,433	\$809,337
STATE TAXES									
SCHOOL OPERATING (non-homestead portion)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
SCHOOL SET	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
STATE TAXES SUBTOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EST. TAX REVENUE	\$0	\$28,767	\$71,922	\$144,563	\$146,008	\$147,468	\$148,943	\$150,433	\$809,337
2014 BRA Capturable									
Millage Rates									
6.2367									
2.3918									
5.0761									
0.0000									
0.9830									
0.9244									
4.5885									
1.4212									
0.2146									
0.0400									
28.7687									
2014 BRA Capturable									
Millage Rates									
6.2367									
2.3918									
5.0761									
0.0000									
0.9830									
0.9244									
4.5885									
1.4212									
0.2146									
0.0400									
28.7687									
NET TIR CAPTURED FOR DEVELOPER AND LSRRF									
SCHOOL OPERATING	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
SCHOOL SET	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
STATE BRA CAPTURED TAXES SUBTOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL BRA CAPTURED TAXES FOR REIMBURSEMENT TO DEVELOPER AND LSRRF	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
BRA CUMULATIVE TIR CAPTURE FOR REIMBURSEMENT TO DEVELOPER AND LSRRF	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
BROWNFIELD OBLIGATION RESIDUAL TO DEVELOPER (Negotiated TIR Reimbursement Am)	\$700,000	\$700,000	\$700,000	\$700,000	\$700,000	\$700,000	\$700,000	\$700,000	\$700,000
DEVELOPER INTEREST - Simple Interest	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
DEVELOPER INTEREST REIMBURSEMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
DEVELOPER INTEREST REIMBURSEMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Raw Land Market Value - Per Test Socia, City Assessor Tax Notice 12/1/16 (SEV of 889,590./5	\$1,781,000.00	\$1,781,000.00	\$1,781,000.00	\$1,781,000.00	\$1,781,000.00	\$1,781,000.00	\$1,781,000.00	\$1,781,000.00	\$1,781,000.00
LOCAL SITE REMEDIATION REVOLVING FUND (LSRRF) CAPTURE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL CAPTURE FOR LOCAL SITE REMEDIATION REVOLVING FUND (LSRRF)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0



CONSULTING
GROUP

Report on Phase II
Environmental Site Assessment

**Former St. Gertrude Property
28801 - 28851 Jefferson Avenue
St. Clair Shores, Michigan**

Prepared for:

Cypress Partners, LLC
280 W. Maple - Suite 230
Birmingham, Michigan 48009

G2 Project No. 150060
September 17, 2015

g2consultinggroup.com

Headquarters	1856 Woodslee St	Troy, MI 48083	P 248.680.0400	F 248.680.9745
Ann Arbor	1595 Eisenhower Pl	Ann Arbor, MI 48108	P 734.390.9330	F 734.390.9331
Chicagoland	1186 Heather Dr	Lake Zurich, IL 60047	P 847.353.8740	F 847.353.8742



CONSULTING
GROUP

September 17, 2015

Mr. Mike Parks
President
Cypress Partners, LLC
280 W. Maple - Suite 230
Birmingham, Michigan 48009

Re: Report on Phase II Environmental Site Assessment
Former St. Gertrude Parish Property - St. Clair Shores, Michigan
G2 Project No. 150060

Dear Mr. Parks:

We have completed the Phase II Environmental Site Assessment for the approximate 7.79-acre irregularly shaped property referred to as the former St. Gertrude Property addressed as 28801 - 28851 Jefferson Avenue within the City of St. Clair Shores, Macomb County, Michigan. Our Phase II Environmental Site Assessment (ESA) was performed to address recognized environmental conditions (RECs) identified within our previously prepared Phase I Environmental Site Assessment dated August 28, 2015. This Phase II ESA Report has been prepared for the exclusive use of Cypress Partners, LLC whom may rely on the findings of this report as a current assessment of present risk.

As always, we appreciate the opportunity to be of service to you and look forward to discussing the information presented. In the meantime, if you have any questions regarding the report or any other matter pertaining to the project, please call us.

Sincerely,

G2 Consulting Group, LLC

Thomas A. McDonald
Project Manager

Mark W. Smolinski, P.E.
Principal

TAM/MWS/sme

Enclosures



CONSULTING
GROUP

September 17, 2015

First Merit Bank
Ms. Neran Shaya
Two Towne Square-SOU 606
Southfield, MI 48076

Re: Report on Phase II Environmental Site Assessment
7.79-acre Property - St. Clair Shores, Michigan
G2 Project No. 150060

Dear Ms. Shaya,

It is G2 Consulting Group's understanding that the information contained in the referenced Phase II Environmental Site Assessment (ESA) will be used by the First Merit Bank to evaluate potential environmental risk associated with a proposed transaction associated with the referenced property.

G2 Consulting Group asserts that the First Merit Bank and its subsidiaries are permitted to rely on the Phase II ESA that was originally prepared for Cypress Partners. G2 Consulting Group makes no other representation to any third party, except that it has used the degree of care and skill ordinarily exercised by environmental consultants in the preparation of the Assessment and in the assembly of data and information related thereto. No other warranties are made to any third party, either expressed or implied.

G2 Consulting Group certifies that the firm is covered by errors and omissions liability insurance with a minimum coverage of \$2,000,000 per claim (or occurrence), and that evidence of this insurance is attached. G2 Consulting Group specifically waive(s) any dollar amount limitations on liability up to \$2,000,000. We certify that the referenced Phase II ESA represents G2 Consulting Groups professional opinion of the subject property as of the report's date of issuance. We appreciate the opportunity to provide you with this letter of reliance and look forward to working with you again in the future. Please feel free to contact us at (248) 680-0400 if you have any questions or comments.

Sincerely,

G2 Consulting Group, LLC

Thomas A. McDonald
Project Manager

Mark W. Smolinski, P.E.
Principal

g2consultinggroup.com

Headquarters	1866 Woodslee St	Troy, MI 48083	P 248.680.0400	F 248.680.9745
Ann Arbor	1595 Eisenhower Pl	Ann Arbor, MI 48108	P 734.390.9330	F 734.390.9331
Chicagoland	1186 Heather Dr	Lake Zurich, IL 60047	P 847.353.8740	F 847.353.8742

EXECUTIVE SUMMARY

G2 Consulting Group, LLC (G2) was retained by Cypress Partners, LLC to perform a Phase II ESA to address the recognized environmental conditions (RECs) identified within the previously prepared Phase I ESA dated August 28, 2015 within the former St. Gertrude Parish Property addressed as 28801 - 28851 Jefferson Avenue within the City of St. Clair Shores, Macomb County, Michigan.

The initial portion of the Phase II ESA was a Ground Penetrating Radar (GPR) survey of the areas of study. The purpose of this GPR Survey was to evaluate the subject property for the presence of underground storage tanks and other potential buried materials within selected areas of the subject property. The survey was performed using a 2 to 3-foot grid pattern on September 2, 2015. The GPR survey consisted of scanning the accessible areas of the subject property with a GSSI Sir 3000 GPR Unit with a 400 MHz antenna in a grid pattern. The GPR survey was conducted in the areas in proximity to the current boiler rooms of both the former High School building and the former Elementary School building. Based on the data received, anomalies indicative of a current underground storage tank (UST) system was observed within the asphalt paved parking lot, situated west of the boiler room of the former High School structure. This GPR survey confirmed the previously reviewed "Boiler Room Plan" for the high school, dated July 31, 1952 which identified one "20,000-gallon capacity oil storage tank" to be associated with the boiler room. It should also be noted, no anomalies indicative of storage tanks or similarly buried materials were observed in proximity to the boiler room of the former Elementary School.

Upon completion of the GPR survey, a total of nine environmental soil borings (GP1 through GP9) were properly advanced within the area of suspected underground storage tank (UST), located west of the boiler room of the former High School building. Representative soil samples were collected from the soil borings. The soil samples were identified as the soil boring location, with the exception of soil boring GP1, which had two soil samples collected and submitted (GP1 and GP1-B). No soil samples were submitted for analytical assignments from soil borings GP8 and GP9. The nine environmental soil borings extended to approximately 10 to 15-feet below the ground surface. The soil borings were placed in proximity to the anomalies reported by the previously performed GPR survey. Based on our observations made in the field during conduct of this Phase II ESA, visual indications of fill soils, soil staining, and olfactory indications of petroleum type odors were observed within the explored areas of the subject property. However, no elevated photoionization detector (PID) screening events were observed within the screened soils as part of this evaluation.

A total of eight representative (soil) samples identified as GP1, GP1-B, GP2, GP3, GP4, GP5, GP6, and GP7. were properly collected and analyzed for the presence of benzene, toluene, ethylbenzene, and xylenes (BTEX); polynuclear aromatic hydrocarbons (PNAs); and trimethylbenzene isomers (TMB). These target analytes are typically associated with heating fuel oils.

Based on our review of the analytical data, the eight representative soil samples were noted to be below the respective reporting limit (i.e., non-detect) for benzene, toluene, ethylbenzene, and xylenes (BTEX); and trimethylbenzene isomers (TMB).

Based on our review of the analytical data, six of the eight representative soil samples exhibited

detectable concentrations of polynuclear aromatic hydrocarbons (PNAs) constituents. Soil samples GP3 and GP5 were noted to be non-detect for PNAs constituents.

Five soil samples identified as GP1, GP2, GP4, GP6, and GP7 had levels of various PNAs constituents above their respective and most restrictive Part 201 Generic Cleanup Criteria. Specifically, these concentrations of various PNAs constituents exceeded their respective Groundwater Surface Water Interface Protection Criteria (GSIPC).

The subject property exhibits identified constituents above the most restrictive (i.e., Residential) cleanup criteria and is therefore considered to be a "facility" under Part 201.

As the subject property is deemed a "facility", a Baseline Environmental Assessment (BEA) and Due Care Plan are recommended for real estate transfer. A BEA is an evaluation of environmental conditions which exist at a facility (the subject property) at the time of purchase, occupancy, or foreclosure. The Due Care requirements were designed to allow parties to purchase and develop impacted properties in a safe manner. Due Care requirements are not just related to liable parties but apply to non-liable parties as well. Due care measures attempt to ensure existing contamination on a subject property does not pose an unacceptable risk and is not exacerbated. Due Care measures would address the unregulated heating fuel oil underground storage tank.

If the client elects to address the soils that render the subject property a "facility", as well as the UST system, they can address it in two approaches: Current property owner and prospective purchaser address the issues at hand.

Approach 1

Prior to closing on the subject property, the client may request the current property owners (Archdiocese of Detroit) properly remove and prepare a closure report for the unregulated heating fuel oil underground storage tank (UST). The client may elect to have a representative to monitor the removal or to thoroughly review the documents to ensure the appropriate procedures and reporting have been adhered to. The closure would include the removal of the unregulated tank contents, the cleaning of the tank, and the removal of adversely impacted soils within the resulting excavation. The formal closure report would be prepared documenting these endeavors, with appropriate confirmatory soil sampling and analytical testing. Upon removal of tank and impacted media, the subject property would not be classified as a facility.

Approach 2

If the client purchases the subject property and elects to address the unregulated heating fuel oil tank issue, the proper removal and reporting activities should be performed by qualified contractors and environmental consultants. A formal report would be prepared documenting these endeavors, with appropriate confirmatory soil sampling and analytical testing. Upon removal of tank and impacted media, the subject property would not be classified as a facility.

Do not consider this summary separate from the entire text of this report, with all the conclusions and

qualifications mentioned herein. Details of our analysis and recommendations are discussed in the following sections and in the Appendices of this report.

Lakeshore Senior Living

City of Saint Clair Shores
Brownfield Redevelopment Authority
Brownfield Incentives Program
Project Application Form

Attachment C



Cunningham-Limp
Building Better Communities

Headquarters
3999 1/2 Twelve Mile Rd • Suite 200
Farmington Hills • MI • 48331
Main: 248 466 2300 • Fax: 248 489 2310

www.cunninghamlimp.com

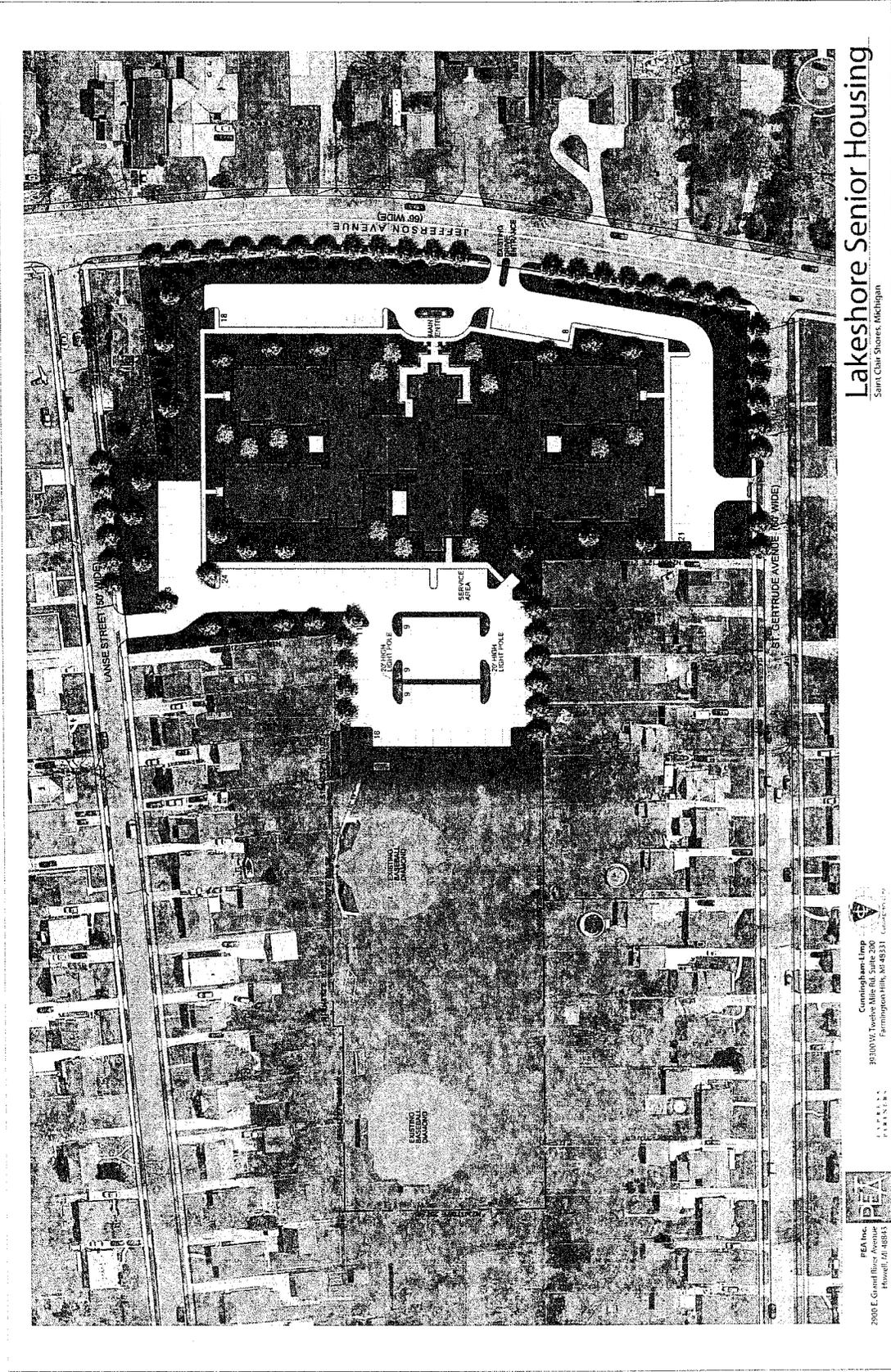
Lakeshore Senior Living
St. Clair Shores, Michigan
TIF Budget Summary
7/20/2015

<u>Description</u>	<u>Estimated Cost</u>
TIF Associated Project Costs	
Site Civil Engineering Services	\$ 62,026
Soil Borings	8,116
NESHAP Survey	11,594
Environmental Testing	2,898
Construction Testing - Site	23,187
Other Planning Services	45,795
Building & Site Demolition	253,079
Abatement Allowance	231,874
Construction Safety Fencing	19,542
Earthwork & Land Balancing	475,629
Site Utilities - Storm Water Management	226,077
Site Utilities - Sanitary Service	61,997
Site Utilities - Domestic Water Service	145,363
Site Utilities - Misc. Private Utilities	10,724
Landscaping Allowance	115,937
Asphalt Paving & Site Concrete	386,497
Total of TIF Associated Project Costs	\$ 2,080,338



Cunningham-Limp
Building Better Communities

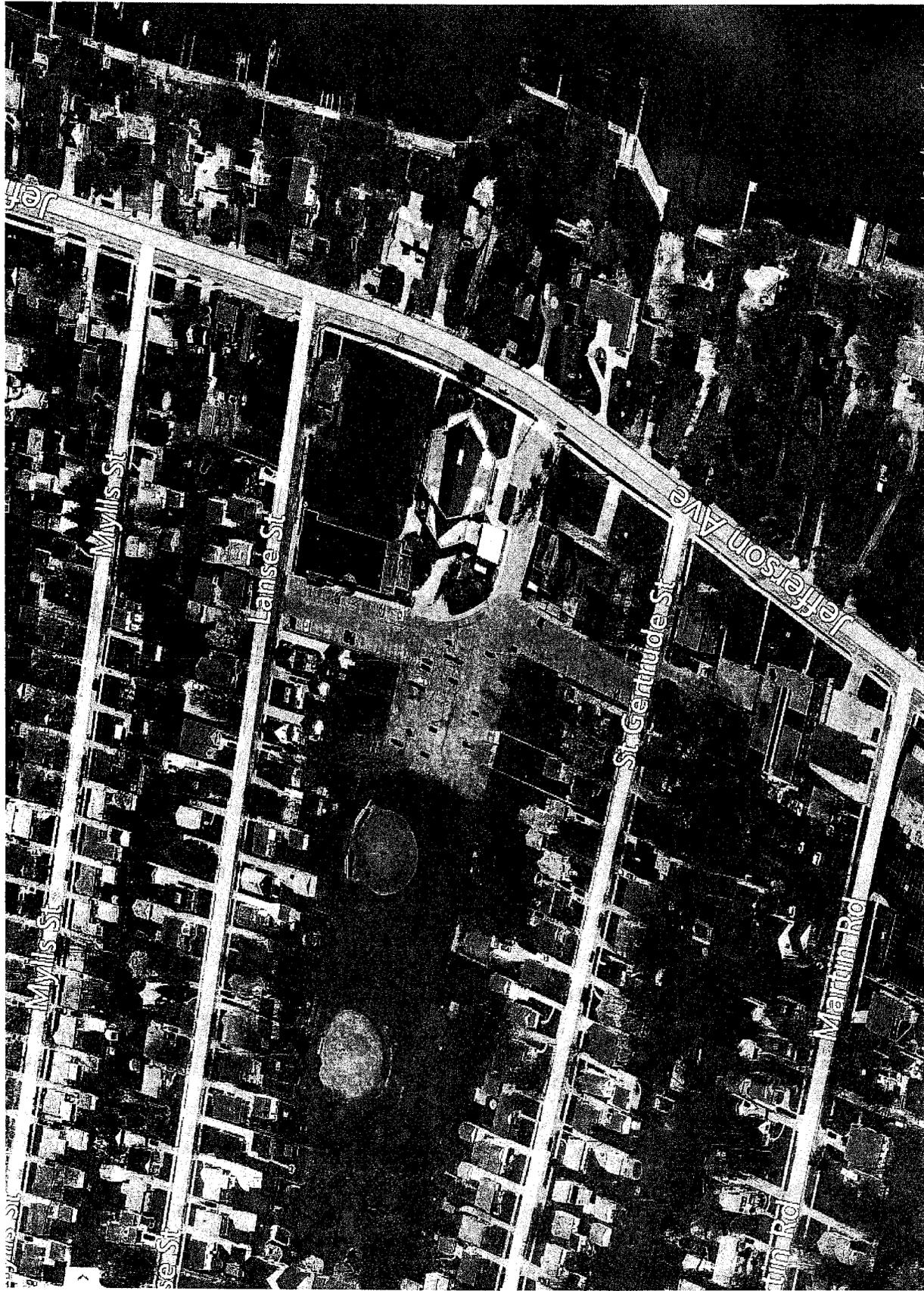


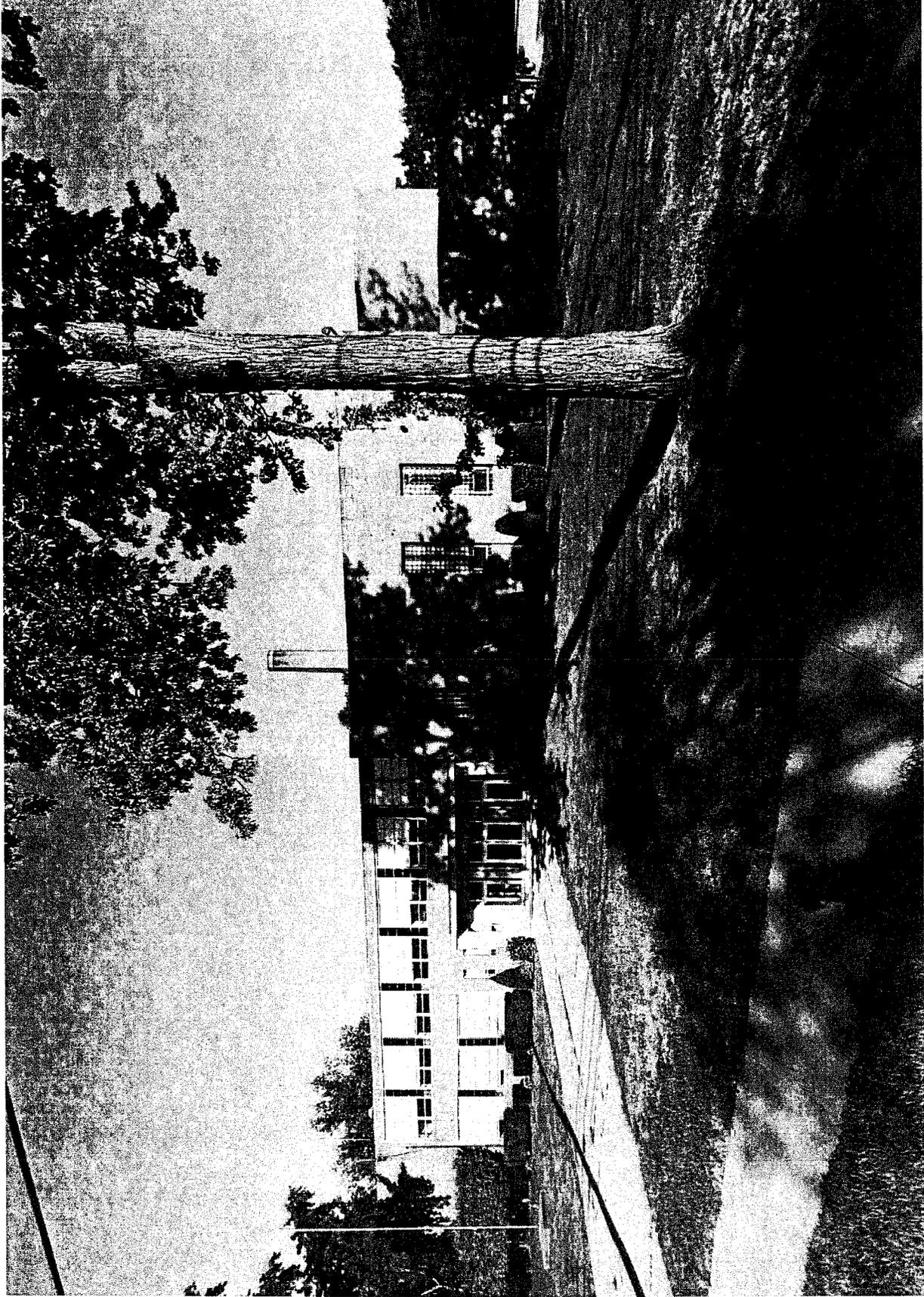


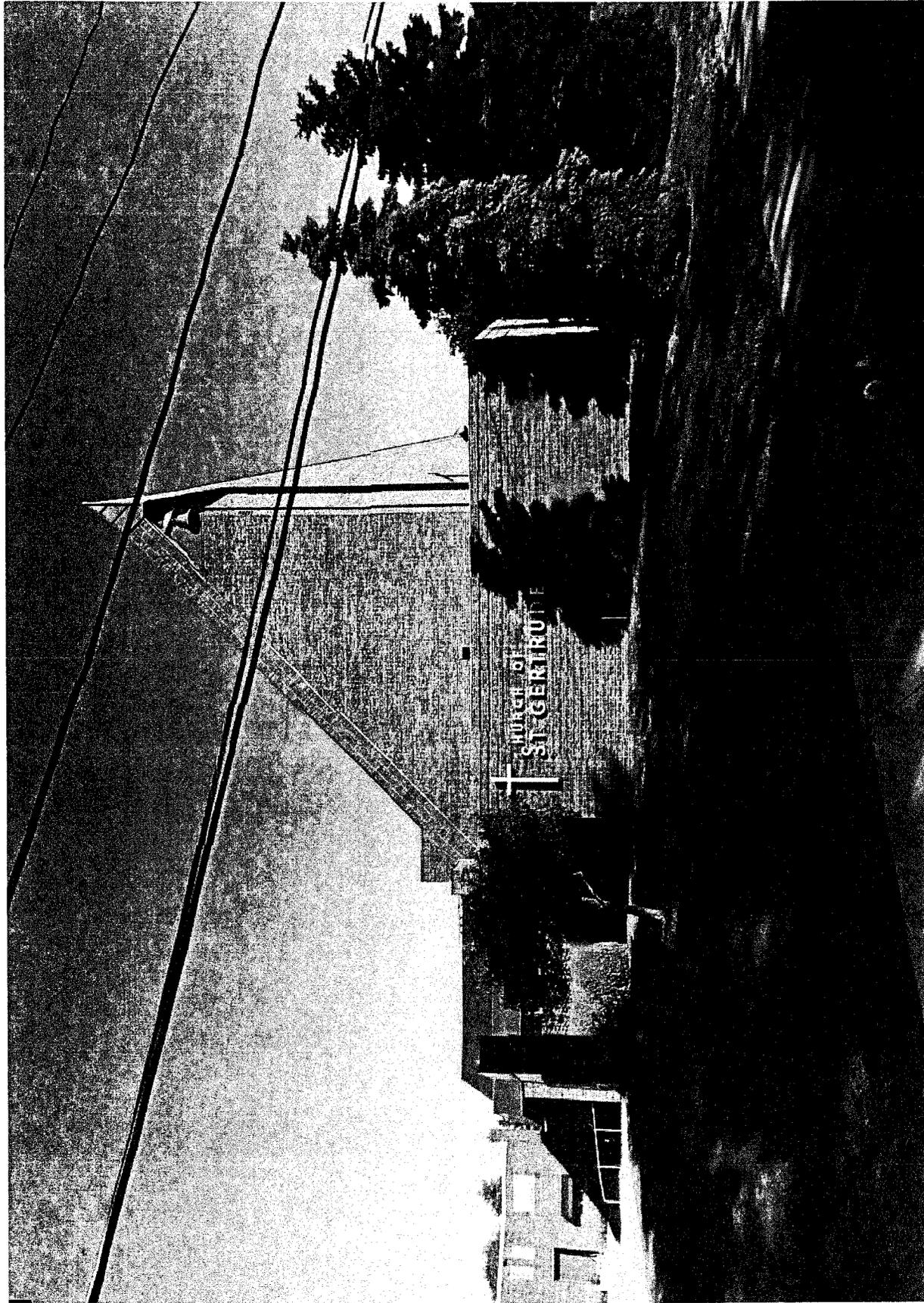
PEA Inc.
2800 E. Grand Blanc Avenue
Howell, MI 48843

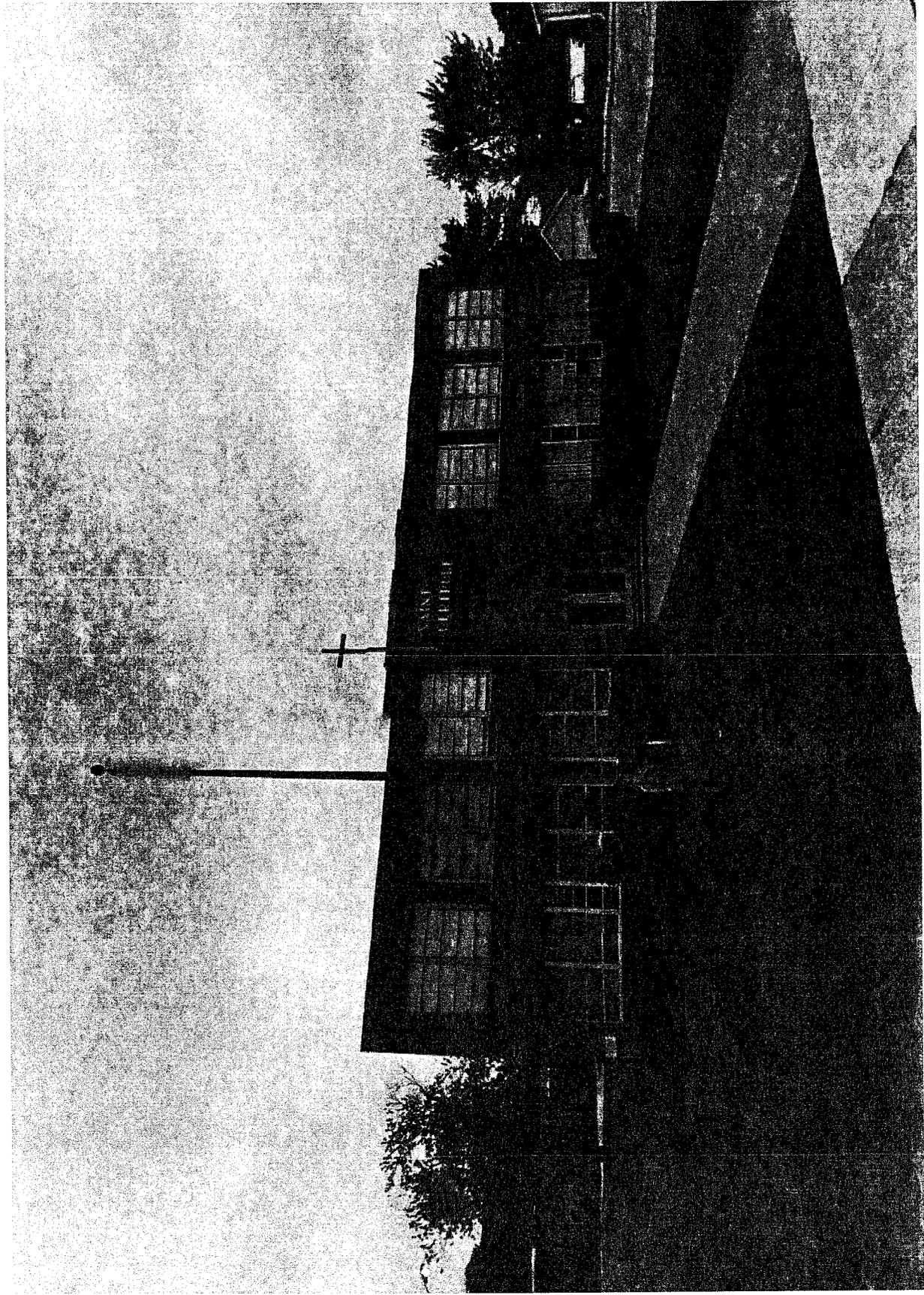
PEA PARTNER
Cunningham-Limp
38300W Twelve Mile Rd, Suite 200
Farmington Hills, MI 48331

Lakeshore Senior Housing
Saint Clair Shores, Michigan

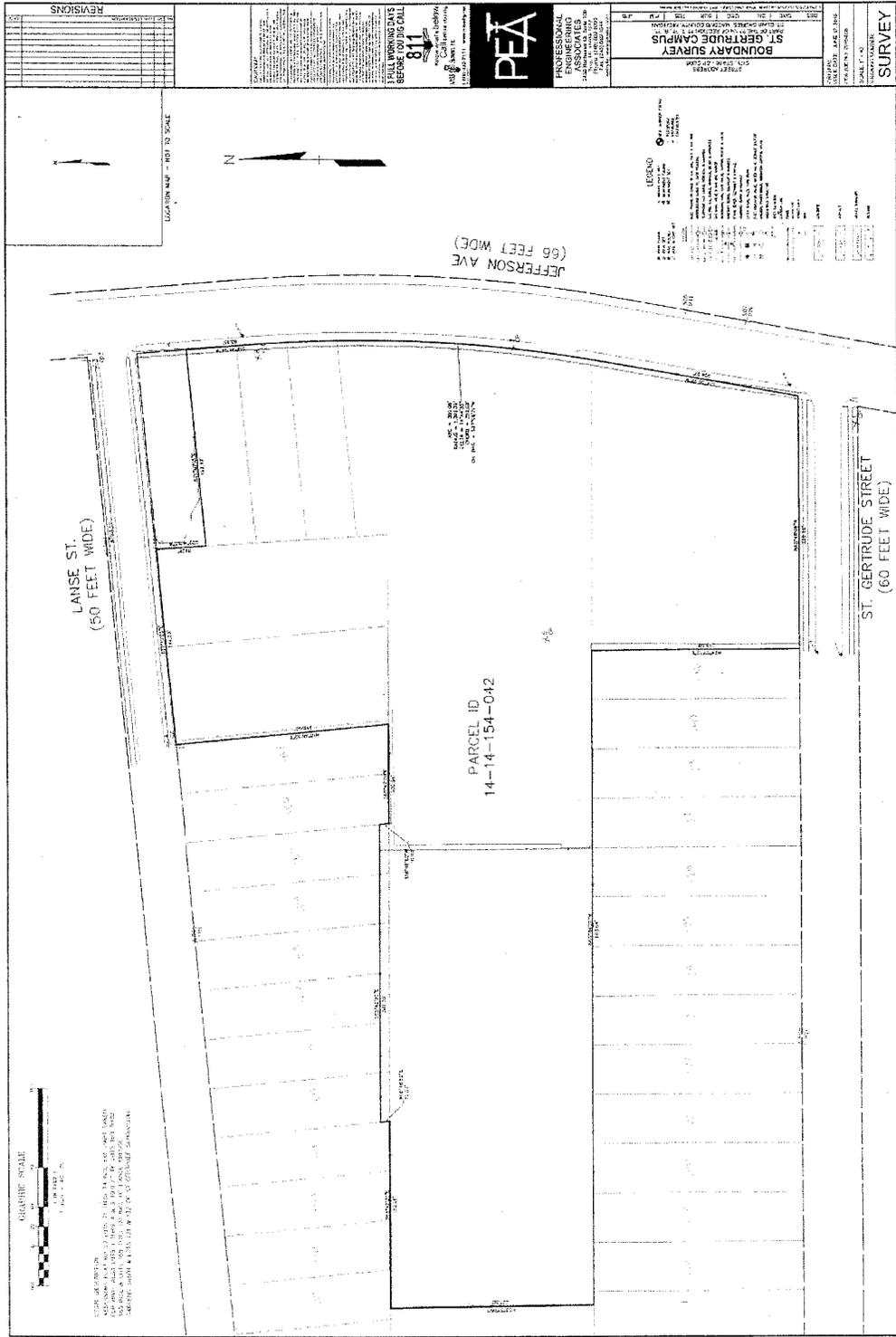








ASSESSORS PLAT NO 27 LOTS 71 THRU 74 INCL EXC PART TAKEN
 FOR HWY; ALSO LOTS 1 THRU 4 & S 10.0 FT OF LOTS 160 THRU
 165 INCL & LOTS 168 THRU 171 INCL OF LIANSE CREUSE
 GARDENS SUBIN & LOTS 131 & 132 OF ST GERTRUDE SUBDIVISION



CYPRESS PARTNERS, LLC

280 W MAPLE RD STE 230
BIRMINGHAM, MI 48009



JPMorgan Chase Bank, N.A.
www.Chase.com

9-32-720

Check Fraud
Protection for Business

08/13/15

PAY TO THE ORDER OF St. Clair Shores

\$ **2,500.00

Two Thousand Five Hundred and 00/100 ***** DOLLARS

St. Clair Shores
27600 Jefferson
St. Clair shroes, MI 48081-2093



AUTHORIZED SIGNATURE

MEMO

⑈00 1280⑈ ⑆072000326⑆

566218678⑈

CYPRESS PARTNERS, LLC

1280

St. Clair Shores

08/13/15

SCSBRA-Brownfield Incentives Application

2,500.00

Chase Bank Checkin

2,500.00

Security features. Details on back.

REIMBURSEMENT AGREEMENT

This Reimbursement Agreement (“Agreement”) is made and entered into as of this ____ day of _____, 2016 by and between Lakeshore Senior Living, LLC, a Michigan limited liability company (hereinafter referred to as the “Owner”), and the **City of St. Clair Shores Brownfield Redevelopment Authority**, a Michigan municipal corporation (hereinafter referred to as the “Authority”).

RECITALS:

Owner owns a parcel of land situated in the City of St. Clair Shores, Macomb County, Michigan (the “City”), as more particularly described on the attached Appendix A attached hereto and made a part hereof and, together with personal property located thereon, is hereinafter referred to as the “Property”.

The City has identified the Property as blighted and functionally obsolete and the property also qualifies as a “facility” under Part 201 of the Natural Resources and Environmental Protection Act, Act 451, Public Acts of Michigan, 1994, as amended. Accordingly, the Property is included in the Brownfield Plan as “eligible property” as described in the Brownfield Plan, and is therefore commonly referred to as the “Brownfield.”

The Authority has been created under Act 381, Public Acts of Michigan, 1996, as amended (“Act 381”), to promote the revitalization of environmentally distressed areas through the implementation of brownfield plans for certain Eligible Property under Act 381.

To induce and facilitate the proposed redevelopment of the Property (the “Project”), on February 11, 2016 the Authority adopted, and on _____, 2016 the City Council of the City of St. Clair Shores approved a brownfield plan (the “Plan” or “Brownfield Plan”) for the Property, under which the Owner shall receive, subject to the terms of this Agreement, the benefit of reimbursement from Tax Increment Revenues for the cost of certain Eligible Activities undertaken by the Owner on the Property.

The Authority and the Owner desire to establish the terms and conditions upon which the Authority shall utilize Tax Increment Revenues attributable to the Property captured pursuant to the Plan to reimburse the Owner for the costs of Eligible Activities undertaken by the Owner.

NOW, THEREFORE, IT IS AGREED AS FOLLOWS:

1. Definitions. Capitalized terms shall have those definitions provided under Act 381 unless otherwise provided by this Agreement or unless inconsistent with the context in which the term is used. However, notwithstanding the definitions provided under Act 381, for purposes of this Agreement Tax Increment Revenues shall only mean and include such Tax Increment Revenues generated from the sources specified in Section 2 hereof.

2. Sources and Uses of Tax Increment Revenues.

(a) The following Tax Increment Revenues attributable to the levies of ad valorem taxes and Specific Taxes upon the Property that are eligible for capture by the Authority under Act 381, will comprise the sources of Tax Increment Revenues available to the Authority for purposes of the Plan and to make the reimbursement payments required under this Agreement:

(i) Levies of the City of St. Clair Shores, the County of Macomb, the Macomb Intermediate School District, Macomb County Community College and other taxing jurisdictions that levy ad valorem taxes or Specific Taxes that are considered Local Taxes under Act 381, if any, except Specific Taxes attributable to Taxes Levied for School Operating Purposes or debt repayment purposes.

(ii) Tax Increment Revenues shall not include Taxes Levied for School Operating Purposes.

3. Determination of Eligible Activities Qualified for Reimbursement.

(a) All costs of Eligible Activities attributable to the Property for which the Owner seeks reimbursement from Tax Increment Revenues shall satisfy each of the following applicable qualifications:

(i) The Eligible Activity and the cost of the Eligible Activity is included in the Brownfield Plan or any amendment or supplement thereto approved by the Authority or its designee, and the City Council; and the Eligible Activity is conducted in accordance with the terms of the Brownfield Plan, this Agreement, and all applicable state and federal laws and regulations.

(ii) The Eligible Activity was approved as an element of the Brownfield Plan. The Authority shall reimburse the Developer for the costs of Eligible Activities that were incurred before this Agreement as permitted under Act 381, as tax recapture becomes available, subject to the terms of this Agreement.

(iii) The cost of the Eligible Activity is properly payable from Tax Increment Revenues under Act 381.

(b) The Owner understands and agrees that any reimbursement by or on behalf of the Authority of any expenses for approved activities shall be only for Eligible Activities as defined in Act 381 and the Brownfield Plan and for which reimbursement is authorized under this Agreement. The Eligible Activities are attached as Appendix B to this Agreement. It is further understood and agreed that any reimbursement to or on behalf of Owner shall only occur to the extent that Tax Increment Revenues are generated from the Property and those Tax Increment Revenues are available under Act 381 and this Agreement for the making of reimbursements to the Owner for Eligible Activities. If the cost of any Eligible Activity is not paid or if there is any payment deficiency in any given year, the expenses and/or deficiency shall be paid to Owner from the following year or years Tax Increment Revenues until the Owner has been reimbursed in full, subject to the terms of this Agreement. There shall be no time limitation placed on the repayment schedule other than that provided under Act 381.

(c) The Owner shall copy or provide the Authority with all correspondence and materials or documents provided to MDEQ, if any, that are related to the Property or Eligible Activities on the Property.

4. Authority Reimbursement Payments to Owner.

(a) The Authority agrees to reimburse the Owner from Tax Increment Revenues captured from the Property an amount not greater than the lesser of i) the cost of Eligible Activities at the Property, which costs are currently estimated at \$1,318,130 as shown on Appendix B attached hereto and made a part hereof, in accordance with the Brownfield Plan, and ii) \$700,000, unless otherwise agreed to by the Owner and the Authority in writing as an amendment to this Agreement.

(b) From time to time, but not more frequently than quarterly without approval of the Authority, Owner may submit to the Authority prior to completion of Eligible Activities a request for cost reimbursement of Eligible Activities paid or incurred for reimbursement in accordance with this Agreement and the Brownfield Plan. These requests shall be in the form attached as Appendix C ("Petition"). Such request shall include a brief narrative of the approved activities performed showing that: (1) such activities qualify for reimbursement under this Agreement; (2) a representation and warranty of the Owner that all activities for which reimbursement is sought qualify as Eligible Activities under Act 381 and this Agreement; (3) copies of all documents or reports for whose preparation payment is requested; (4) a copy of invoices for the work described in such certification; (5) a statement that the Owner believes in good faith that the activities qualify for reimbursement as Eligible Activities under the Brownfield Plan and Act 381, and (6) any substantiating documentation for such invoices that is reasonably requested by the Authority.

(c) Within sixty (60) days of its receipt of such statement and supporting invoices, the Authority shall complete its review of the submission to confirm that such activities qualify for reimbursement under this Agreement and the Brownfield Plan and advise Owner in writing ("Written Determination") of its confirmation, or if any activities do not so qualify, the specific reasons why the Authority believes in good faith that such activities do not so qualify. For any activities and/or claim rejected by the Authority, Owner shall have the opportunity at any time to provide supplemental information or other supporting documentation to support the rejected activity and/or claim and the Authority shall, in good faith, review and reconsider any rejected in light of the additionally submitted documentation.

(d) To the extent that such submission is approved, the Authority shall cause Owner to be paid the amounts approved within ninety (90) days after the date of submission of the statement by Owner, but only to the extent that Tax Increment Revenues attributable to the Property are available. If sufficient Tax Increment Revenues attributable to the Property are not available at the time a submission for costs of Eligible Activities is approved and payment is due, the approved amount shall be paid from future collections, if any, by the Authority of Tax Increment Revenues attributable to the Property that are not otherwise used for purposes permitted by Section 5 below.

(e) To the extent that reimbursement for any portion of such submission is not approved during the review period provided by Section 4(c), such determination shall become final and shall not be subject to further review unless the Owner provides notice of challenge in writing to the Authority within sixty (60) days of the date of the Written Determination. Upon receipt of such notice of challenge, the Authority or its representative shall meet promptly with the Owner to discuss the reasons the submission (or any portion thereof) was not approved and, if applicable, the conditions pursuant to which Owner may obtain approval of such disallowed amounts. The Owner and the Authority agree to work cooperatively and diligently in good faith to resolve any dispute regarding disallowed amounts.

(f) The Owner shall notify the Authority of the completion of Eligible Activities for which reimbursement may be sought under this Agreement. The Owner shall provide the Authority with a final certification of costs of Eligible Activities within ninety (90) days after the date of completion of the Eligible Activities for which reimbursement is sought under this Agreement or such later date as agreed to by the Owner and the Authority, or its designee. The Owner shall receive progress payments under Section 4(d) for costs incurred for Eligible Activities prior to final certification.

(g) No interest or other similar charge shall accrue or attach to any reimbursement payment agreed to by Authority under this Agreement.

(h) Anything in this Agreement to the contrary notwithstanding, the Owner and its affiliates shall comply with the applicable laws, ordinances or other regulations imposed by the City or any other properly constituted governmental authority with jurisdiction over the Property and shall use the Property in accordance with the Plan for the term of this Agreement; and if the Owner shall fail to do so, the Authority may, in its sole but reasonable discretion, withhold reimbursement payments under this Agreement for as long as such violation persists.

(i) The Authority shall not be required to capture Tax Increment Revenues to be used to reimburse the Owner pursuant to this Agreement after March 15, 2045. If the Authority has not fully reimbursed the Owner for the costs of Eligible Activities by such date, the Authority reimbursement obligation shall terminate unless the Authority and the City Council decide to extend capture of Tax Increment Revenues beyond such date.

5. Reserved.

6. Owner Obligations, Representations and Warranties.

(a) Owner represents and warrants the following:

(i) With respect to the Property, Owner is not a party liable under section 20126 of the Natural Resources and Environmental Protection Act, 1994 PA 451, MCL 324.20126.

(ii) The Property qualifies as Eligible Property pursuant to Act 381 in accordance with representations made and approved by the City and the Authority.

(iii) The activities to be reimbursed under the Plan qualify as Eligible Activities under Act 381.

(b) Owner agrees that it will construct the Project in accordance with a site plan properly approved by the City.

(c) Owner agrees that it will pay its property taxes on a timely basis and shall not contest its ad valorem property tax assessments or any special assessments imposed against the Property during the life of this Agreement.

(d) Owner agrees that it will make improvements to the two baseball diamonds located on the Property, including grading, installing red clay and electrical improvements as shown on the attached Appendix E, and upon completion of the improvements shall transfer that portion of the Property to the City in a form acceptable to the City Attorney.

7. Indemnification.

(a) Owner indemnifies and holds harmless the Authority and the City, and any and all of their past present and future members, officials, employees, representatives, agents and consultants, from any and all losses, demands, claims, actions, causes of action, assessments, suits, judgments, damages, liabilities, penalties, costs and expenses (including without limitation the reasonable fees and expenses of attorneys and other consultants) which are asserted against, or are imposed upon or incurred by the Authority or the City or an above listed person and which are resulting from, relating to, or arising out of any of the following:

(i) Any order of the State, any agency thereof, or a court of competent jurisdiction, under the process described in Section 7(a)(vi) below, requiring that the State of Michigan or any other taxing jurisdiction be repaid or refunded any levy captured as Tax Increment Revenues and paid to Owner as a reimbursement payment under this Agreement made in excess of the amount of Tax Increment Revenues the Authority is determined by the State, any agency thereof, or a court to be allowed by law to use for such reimbursement, with the exception of any payments for administrative and operating costs received by the Authority under Section 5, if any.

(ii) Any act or omission of the Owner, after taking title to the Property, with respect to the conduct of a baseline environmental assessment, due care activity or additional response or remedial activity for the Property, including any failure by the Owner to take any affirmative action required by law to prevent the release of a hazardous substance or any other contaminant or the exacerbation of an existing environmental condition.

(iii) Any release of a hazardous substance or any other contaminant on the Property or an exacerbation of an existing environmental condition, any adverse effects on the environment, or any violation of any State or federal environmental law or regulation caused or due to an act or omission by the Owner, except if caused by an act or omission of the Authority or City or any of its past, present and future members, officers, employees, representatives, agents and consultants.

(iv) The Eligible Activities for the Property.

(v) The operation of the business of the Owner on the Property.

(vi) In the event any person challenges or otherwise asserts that the State of Michigan or any other taxing jurisdiction must be repaid or refunded any levy captured as Tax Increment Revenues and paid to Owner as a reimbursement payment under this Agreement, the Authority shall provide written notice of such challenge or assertion and provide the Owner with the opportunity to defend such challenge or assertion and Owner shall not be required to repay or reimburse any such funds until a court order addressing such issue has been issued and no right of appeal remains.

(b) The Authority may, after having provided advanced written notice to Owner and providing Owner the reasonable opportunity to defend and/or cure, set-off any amount owing to the Owner under this Agreement to satisfy any indemnification obligation of the Owner under this Section 7.

(c) The Owner shall obtain and maintain throughout the term of this Agreement, at its cost, and require its contractors engaged in Eligible Activities to obtain and maintain commercial general liability insurance against claims of any and all persons, firms and corporations for personal injury, death or property damage occurring upon, in or about the Property and, at the time the Owner executes this Agreement, shall provide the Authority with a certificate evidencing such insurance and that the Owner has the statutorily required workers' compensation insurance. The liability policies shall name the City and the Authority and their officers, employees and agents as additional insured. All policies shall be provided by insurers qualified to write the respective insurance in the State of Michigan, be in such form and include such provisions as are generally considered standard provisions for the type of insurance involved, prohibit cancellation or substantial modification without at least thirty (30) days written notice to the Authority or its authorized agent. Any loss or damage against which the Authority is indemnified under Section 7(a) above that is recovered by such insurance shall offset the liability of the Owner to Authority under this Agreement.

(d) Anything contained in this Agreement to the contrary notwithstanding all indemnity obligations under this Section 7 shall expire and be completely extinguished three (3) years after the date of the final reimbursement of approved Eligible Activities, except with respect to any bona fide claim which is asserted, and with respect to which an action against Owner is commenced in the Circuit Court of Macomb County, Michigan (and the summons and complaint relating to such action is received by Owner) on or before such expiration date.

8. Loss of Revenue from a Taxing Jurisdiction

It is understood that the Brownfield Plan as approved is intended to capture Tax Increment Revenues from several taxing jurisdictions. In the event that a taxing jurisdiction, or any other party, challenges the capture of any tax revenues and the State, an agency thereof, or a court of competent jurisdiction issues an order preventing the capture and use of those revenues and requiring the refund or repayment of any captured Tax Increment Revenue previously paid to Owner pursuant to this Agreement, the Owner agrees to repay to the Authority the captured Tax Increment Revenues previously paid to Owner pursuant to this Agreement.

In any such case, the Authority shall reimburse Owner for any such loss of Tax Increment Revenues previously paid to Owner through the capture of tax increment revenue from the remaining taxing jurisdictions and any repayment period shall be extended until Owner has been reimbursed in full for all eligible activities, subject to the terms of this Agreement.

9. Termination and Remedies.

(a) The Authority may terminate this Agreement should Owner (1) fail to fulfill in a timely and proper manner any of its obligations under Sections 3, 4, 6 or 7; or (2) violate a representation, covenant or warranty in Section 6; provided, that before such termination the Authority shall deliver to the Owner a written notice of termination specifically describing the breach causing issuance of the notice of termination, and the Owner shall have thirty (30) days after delivery of the notice to cure such breach; provided however, if the nature of the breach is such that thirty (30) days is not a reasonable time to complete the cure, then provided Owner has commenced activities to cure the breach and is diligently pursuing the cure of the breach, Owner shall have a reasonable time to cure the breach, provided, however, in no event shall such cure period exceed ninety (90) days without the prior written approval of the Authority, which shall not be unreasonably withheld or conditioned. If the Owner cures the breach within the time allowed, then this Agreement shall not be terminated for the breach. If the Owner does not cure, then the termination shall be effective on the 31st day after the notice of termination is delivered unless the cure period is extended pursuant to this Section.

(b) In the event of a breach of any of the provisions of Section 6 of this Agreement, Owner shall be required to return to the Authority any and all reimbursement payments made to the Owner pursuant to Section 4 of this Agreement.

(c) Upon the effective date of the termination of this Agreement, the Authority shall have no further obligation under this Agreement to make any payments to Owner in reimbursement of any costs of Eligible Activities incurred or to be incurred by the Owner. However, if Owner cures any default under this Agreement after the termination date, Owner has the right to petition the Authority and the City for reinstatement of this Agreement.

(d) In lieu of termination, the Authority may, in its sole discretion, seek to enforce and compel performance with the terms of this Agreement in a court of competent jurisdiction by specific performance or mandatory injunction and may pursue any other remedy that may be available to it at law or equity.

10. Effective Date.

This Agreement shall take effect upon its execution by the Authority and Owner.

11. Miscellaneous.

(a) This Agreement shall be binding upon and inure to the benefit of Owner and the Authority, and their respective heirs, successors, assigns and transferees. The Owner may freely assign its rights hereunder but its obligations may only be assigned to an entity not affiliated with the Owner if such transfer or assignment is approved in advance by the Authority, which approval shall not be unreasonably withheld, delayed or conditioned. In the event of any assignment or transfer of any right or obligation hereunder such transfer or assignment shall not be effective unless a written notice by certified mail is provided to the other party. This Agreement shall not be affected or altered in any way by any sale, lease or other disposition or sale of all or a portion of the Property.

(b) This Agreement shall be interpreted and construed in accordance with Michigan law and shall be subject to interpretation and enforcement only in Michigan courts whether federal or state.

(c) If for any reason any provision of this Agreement shall be deemed by a court of competent jurisdiction to be legally invalid or unenforceable, the validity, legality and enforceability of the remainder of this Agreement shall not be affected and such provision shall be modified to the minimum extent necessary to make such provision consistent with applicable law, and, in its modified form, such provision shall then be enforceable and enforced.

(d) This Agreement may be signed in counterparts.

(e) In no event shall the provisions of this Agreement be deemed to inure to the benefit of or be enforceable by any third party.

(f) Except as otherwise expressly stated in this Agreement, the rights and remedies of the parties are cumulative, and the exercise by any party of one or more of such rights or remedies shall not preclude the exercise by it, at the same time or different times, of any other rights or remedies for the same default or any other default by any other party.

(g) This Agreement constitutes the entire agreement of the parties and integrates all of the terms and conditions mentioned herein or incidental hereto and supersedes all negotiations or previous agreements between the parties with respect to all or any part of the subject matter hereof.

(h) A party may waive any default, condition, promise, obligation or requirement applicable to any other party hereunder, provided that any such waiver shall apply only to the extent expressly given and shall not be deemed or construed to waive any such or other default, condition, promise, obligation or requirement in any past or future instance. All waivers of the provisions of this Agreement must be in writing and signed by the appropriate officers of the waiving party, and all amendments hereto must be in writing and signed by the appropriate officers of all of the parties.

(i) In the event of any conflict or inconsistency between the terms of this Agreement and the terms of any other agreement, document or understanding of the parties, this Agreement shall control.

(j) All notices, certificates or communications required by this Agreement to be given shall be sufficiently given and shall be deemed delivered when personally served or sent by facsimile (promptly confirmed in writing) or when mailed by express courier or registered or certified mail, postage prepaid, return receipt requested, addressed to the respective parties at the addresses listed below:

If to the Authority:

City of St. Clair Shores
Brownfield Redevelopment Authority
Attn: City Manager
27600 Jefferson Circle Drive
St. Clair Shores, MI 448081-2093
Phone: (586) 445-5200
Fax: (586) 445-0469

If to the Owner:

St. Clair Shores Senior Leasing, LLC
c/o Cypress Partners, LLC
280 W. Maple Road, Suite 230
Birmingham, MI 48009
Attn: Mr. Michael Parks
Phone: (248) 540-9300
Fax: (248) 988-8896

(Remainder of page intentionally blank)

SIGNATURE PAGE TO REIMBURSEMENT AGREEMENT

LAKESHORE SENIOR LIVING, LLC,
as OWNER

By: _____
Its: _____

STATE OF MICHIGAN)
) ss.
COUNTY OF MACOMB)

The foregoing Agreement was acknowledged before me this ____ day of _____, 2016, by _____, as _____.

Notary Public
_____ County, Michigan
My Commission Expires: _____

CITY OF ST. CLAIR SHORES
BROWNFIELD REDEVELOPMENT AUTHORITY
a Michigan municipal corporation

By: _____
Its: Chairperson

By: _____
Its: Secretary

STATE OF MICHIGAN)
) ss.
COUNTY OF MACOMB)

The foregoing Agreement was acknowledged before me this ____ day of _____, 2016 by Richard Widgren, the Chairperson, and Michael Smith, the Secretary, of the City of St. Clair Shores Brownfield Redevelopment Authority.

Notary Public
_____ County, Michigan
My Commission Expires: _____

APPENDIX A

LEGAL DESCRIPTION OF PROPERTY

PP# 14-14-154-042	ASSESSOR'S PLAT NO 27 LOTS 71 THRU 74 INCL EXC THAT PART TAKEN FOR HWY, ALSO LOTS 1 THRU 4 INCL, S 10 FT OF LOTS 160 THRU 165 INCL & LOTS 168 THRU 171 INCL OF L'ANSE CREUSE GARDENS SUBDIVISION ALSO LOTS 131 & 132 OF ST. GERTRUDE SUBDIVISION
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APPENDIX B

DESCRIPTION AND ESTIMATED COST OF ELIGIBLE ACTIVITIES TO BE REIMBURSED FROM TAX INCREMENT REVENUES

TABLE 1 - TOTAL PROPOSED MDEQ ELIGIBLE ACTIVITY COSTS BROWNFIELD PLAN PROPOSED ST. GERTRUDE REDEVELOPMENT CITY OF ST. CLAIR SHORES, MACOMB COUNTY, MICHIGAN			
Eligible Activity Description	Brownfield Property Cost		
ELIGIBLE ACTIVITY COSTS			
Baseline Environmental Assessment Activities	Local TIF Capture Only	State and Local TIF Capture	TOTAL
Phase I Environmental Site Assessment	\$2,898	\$0	\$2,898
Phase II Environmental Site Assessment (Incl Geophysical)	\$15,000	\$0	\$15,000
Additional Environmental Due Diligence Activities	\$7,500	\$0	\$7,500
Baseline Environmental Assessment	\$5,000	\$0	\$5,000
Due Care (7a) Obligation Compliance Activities			
Section 7aCA Due Care Plan	\$2,500	\$0	\$2,500
Brownfield Plan	\$15,000	\$0	\$15,000
Sheet Piling for Earth and Roadway Stabilization	\$0	\$0	\$0
Geotechnical Testing & Evaluation	\$8,200	\$0	\$8,200
Pump & Treat of Contaminated Groundwater During Construction	\$30,000	\$0	\$30,000
Soil Excavation/Transportation/Disposal	\$70,000	\$0	\$70,000
Health & Safety Plan	\$2,500	\$0	\$2,500
Vapor Intrusion Assessment	\$16,000	\$0	\$16,000
Subslab Depressurization System / Vapor Mitigation	\$48,000	\$0	\$48,000
Epoxy Coating	\$1	\$0	\$1
Work Plans, Engineering, Specifications and Reports	\$3,800	\$0	\$3,800
Additional Response Activities			
Hoist, Trench and Removal Related Activities	\$25,000	\$0	\$25,000
Work Plans, Engineering, Specifications and Reports	\$3,500	\$0	\$3,500
<i>ENVIRONMENTAL COSTS SUBTOTAL</i>	\$254,899	\$0	\$254,899
TOTAL ELIGIBLE ACTIVITY COSTS PLUS CONTINGENCY AND ADMINISTRATIVE COSTS			
Contingency			
Contingency (15% of Subtotal)	\$38,235	\$0	\$38,235
<i>ELIGIBLE ACTIVITY COSTS SUBTOTAL</i>	\$293,134	\$0	\$293,134
Agency Administrative Costs			
State Act 381 Work Plan Review	\$0	\$0	\$0
St. Clair Shores BRA Administrative and Operating Costs	\$0	\$0	\$0
GRAND TOTAL	\$293,134	\$0	\$293,134

**TABLE 2 - TOTAL LOCAL / MSF ELIGIBLE ACTIVITY COSTS
PROPOSED ST. GERTRUDE REDEVELOPMENT
CITY OF ST. CLAIR SHORES, MACOMB COUNTY, MICHIGAN**

Eligible Activity Description	Brownfield Property Cost
MSF ELIGIBLE ACTIVITY COSTS	
Site Prep and Demolition Activities	
Pre Demolition Hazardous Materials Environmental Assessment (HMEA)	\$11,600
Pre Demolition Asbestos, Lead and Hazardous Materials Abatement	\$252,000
Dem Bid Specs and Bid Evaluation	\$5,000
Demolition Related Site Security	\$19,600
Demolition Project Management and Supervision	\$46,000
Demolition of Building (Incl Demo & Disp, utility disconnect and removal)	\$284,000
Utility Installation	\$60,000
Site Prep (Rough Grading)	\$100,000
Parking Structure	\$0
Demolition of Infrastructure related activities	\$10,000
Underground Storage Tank (UST) Registration Fees	\$100
UST Removal and Closure	\$28,000
UST Removal Observation, Sampling and Report	\$12,000
Geotechnically Non-viable Soils Removal	\$1
Demolition Related Work Plans, Engineering, Specifications and Reports	\$63,000
<i>MSF ELIGIBLE ACTIVITY COSTS SUBTOTAL</i>	\$891,301
TOTAL ELIGIBLE ACTIVITY COSTS PLUS CONTINGENCY	
Contingency (15% of Subtotal)	\$133,695
GRAND TOTAL	\$1,024,996

**APPENDIX C
BROWNFIELD REQUEST FOR COST REIMBURSEMENT FOR ELIGIBLE
ACTIVITIES**

Date: _____

List below the eligible cost being submitted for reimbursement and indicate the eligible activity area for each reimbursement cost. (Please reference Tables 1 and 2 in Attachment C of the Brownfield Plan (attached as Exhibit B of the Reimbursement Agreement)) for a list of all approved Eligible Activities.)

Item	Eligible Activity	Eligible Cost	Date Completed	Amount Paid/Date Paid
1				
2				
3				
4				
5				
6				
7				

I, _____, certify that the information submitted on and with this Request for Cost Reimbursement is accurate and is an eligible cost described in the Brownfield Plan for this project approved by the City of St. Clair Shores Brownfield Redevelopment Authority and the City of St. Clair Shores City Council.

Developer/Owner: _____

Payment shall be payable to:

Signature: _____

Printed Name: _____

Title: _____

Please mail payment to:

Street Address: _____

City: _____

State: _____

Zip Code: _____

Phone Number: _____

Each reimbursement cost item must have documentation that is attached to this request form. This documentation shall include proof of payment, invoices and copies of reports as required in the Reimbursement Agreement.

**PROPOSED BROWNFIELD REDEVELOPMENT AUTHORITY MINUTES
MEETING HELD WEDNESDAY, MARCH 23, 2016
GEER CONFERENCE ROOM
27600 JEFFERSON
ST. CLAIR SHORES, MICHIGAN**

PRESENT:

TIFA Members:

Richard Widgren, Chairperson
Joseph Claycomb, Vice Chairperson
Tony Bellestri
Joseph Dueweke
Donna Flaherty
Geri Hofmann
Anthony Rascano
Peter Rubino
Michael E. Smith, City Manager

ABSENT & EXCUSED:

Richard Albrecht
Frank Benson
Paul Ellis
Verlyn Rebelein

ALSO PRESENT:

Nicholas G. Maloof, Assoc. Env. Svcs., LLC
Mike Parks, Lakeshore Senior Living, LLC
Jeffrey S. Aronoff, Attorney-Miller, Canfield
Kathy Peck, Recording Secretary

CALL TO ORDER/ROLL CALL

Chairman Widgren called the meeting to order at 7:00 p.m. Roll was called and a quorum was present.

Motion by Dueweke, seconded by Bellestri to excuse Ellis, Rebelein from today's meeting.

Ayes: All – 9
Absent: Albrecht, Benson, Ellis, Rebelein

APPROVAL OF MINUTES OF FEBRUARY 11, 2016

Motion by Claycomb, seconded by Rascano to approve the minutes of February 11, 2016, as presented.

Ayes: All – 9
Absent: Albrecht, Benson, Ellis, Rebelein

FINANCIAL STATEMENTS

Chairman Widgren reviewed the financial statements and noted there is an account balance of \$31,345.75 and \$352 in tax revenue has been collected.

Motion by Rascano, seconded by Flaherty to Receive & File the Financial Statements.

Ayes: All – 9
Absent: Albrecht, Benson, Ellis, Rebelein

NEW BUSINESS – PROPOSED LAKESHORE SENIOR LIVING REDEVELOPMENT BROWNFIELD PLAN FOR THE ST. GERTRUDE CHURCH PROPERTY, 28801 JEFFERSON, ST. CLAIR SHORES, MICHIGAN

Mr. Smith stated the item was tabled at last month's meeting because there were some last minute unresolved issues. They have since come to an agreement that is mutually beneficial. This proposal deals with the former St. Gertrude's property located at 28801 Jefferson. Mr. Maloof, Associated Environmental Services, LLC and Mr. Parks, developer with Cypress Partners, were introduced. Plans call for the development of a senior housing project consisting of a 40,000 square foot three-story building with 144 units to be managed by an operating group from the Detroit area and will be built by a Detroit company. They feel it is a great project and hope to be able to start soon. Their financing has been approved and they are ready to go. The former church and two school buildings will be demolished. Mr. Aronoff from Miller Canfield was introduced and in attendance this evening for Pat McGow who was out of town. Mr. Maloof added that the investment is about \$12 million and \$1.18 is the amount of estimated eligible activities of environmental costs associated with asbestos and the underground storage tank. The site is contaminated which negates the necessity of getting an opinion from the Assessor. There is an understanding that reimbursement to the developer will be capped at \$700,000 regardless of the cost with an

approximate 7-year payback. Mr. Maloof added that with the revised cash flow statement he did not account for \$25,000; however, the payback would still be between 7 and 8 years which can be revised later if needed. The property had a zero value initially, but since they did not start this prior to year-end, the property was valued and this was taken into account when calculations were made. No interest or management fees by Brownfield were included which is par for the course. This proposal is common to other approved brownfields in the City.

Mr. Smith explained that the new cash flow statement reflects that year one will really be a zero year; \$25,000 will be the base the City is collecting. The buildings did not come down and then the property was uncapped and valued (it was previously tax-exempt) which helped the City because we can look at 100% of capture and can now see some money as a result of that which makes this more palatable to the City and we can speed up the return to the developer. As far as the site itself goes, the westerly part of the lot has been used as baseball diamonds by the Parks & Recreation Little League and administration was concerned that the City would lose a valuable recreational piece of property. Through negotiations this will not happen. Mr. Rayes added that the developer agreed that the site will be scraped, diamonds reconfigured and the property deeded over to the City once the renovations are complete. Mr. Smith noted that the negotiations took some time, but he thanked Mr. Rubino for his hard work and noted that the City's approach to this Brownfield was a little different than in the past; the developer would have liked to see double what was on the table and the City would have liked this for free but they came to an agreement in the middle which is a huge advantage to both parties. This project is not a nursing home; it is independent senior living with some levels of assistance, but not a skilled nursing facility.

Based on the above facts, Mr. Smith stated he has no problem with capping at \$700,000, but does not want to leave it as an endless period of time. He recommends capping at \$700,000 or 9 years, whichever comes first which would provide incentive to the developer if things get delayed. Mr. Rubino asked about the 9 year recommendation. Mr. Smith replied that it would give time to make sure they get the property valued in time; the day the facility opens it may not be 100% occupied. Today there would likely be no problem filling that facility, but we do not know how the market will be in the future. Mr. Rubino stated he can agree with that because originally the City was not collecting any money because the property was tax exempt and now the City will be getting something. Mr. Smith added that at the end of that period all of the tax revenue comes to the City after the pay-off. The baseball fields will be worth about \$150,000 and that property will be deeded over to the City. Negotiations between all parties were sometimes exciting, but they finally arrived at a number that can be presented to City Council that is a good deal for everyone. At the end of the payoff about \$150,433 will be captured and that money will go to the City. Mr. Claycomb asked about parking for the baseball fields and was informed that there will be a shared parking arrangement. Mr. Smith noted the Board is being asked to approve this plan this evening so that it may be presented to City Council. Chairman Widgren stated he had a question about the process and asked if it would be permissible to enter into Closed Session.

Motion by Rascano, seconded by Bellestri to enter Closed Session at 7:25 pm for the purpose of asking a legal question.

A roll call vote was taken.

Ayes: Rascano, Bellestri, Claycomb, Dueueke, Flaherty, Hofmann, Rubino, Smith, Widgren

Absent: Albrecht, Benson, Ellis, Rebelein

Mr. Maloof and Mr. Parks left the meeting room.

Motion by Rascano, seconded by Bellestri to re-enter Open Session at 7:40 pm.

Ayes: All – 9

Absent: Albrecht, Benson, Ellis, Rebelein

Mr. Maloof and Mr. Parks returned to the meeting.

Mr. Smith explained that minutes taken during Closed Session are sealed and not opened unless directed by a Court. They are retained for one year and then they can be destroyed. For contract negotiations the public sector is very different from the private sector. In the public sector there is an actual exemption for contract negotiations;

however there is no exemption for negotiations of a contract such as this which makes doing things as a body very complicated. Mr. Smith wanted to be it clear that it was not the intent of administration or City Council to say take it or leave it. Everyone involved in the negotiation process had a responsibility to make sure they got what they thought was the best deal for all. Questions at this meeting were expected and welcomed. They went back and forth with terms (60/40, 80/20.) As was explained previously getting capture for the City that was not gotten before was a plus, along with improvements to the land and getting the ball diamonds was all taken into consideration. Due to the 5-year forecast for the City, it was deemed that it would be better to get money captured for the City sooner rather than later. Chairman Widgren asked if calculations were done and if \$25,000 a year for essentially 8 years and receiving \$150,000 in year 9 was a better situation than say 8 or 9 years at \$40,000. Mr. Maloof replied that he has all the calculations available and when they are looked at it dictates its own length of pay period. Each calculation was a little different and lasted somewhere between 7 and 12 years. The question becomes do you want the developer paid back sooner to get 100% capture for the City or share revenue and drag out the payback a little longer. Mr. Rubino recalled that the number the developer originally asked for was \$850,000 which is when they started talking about paying back quicker. By not taking a portion of that money over 10 years, they saved \$150,000. Looking at the city's future in 6 or 7 years could be dire and in 6 or 7 years that big chunk of money will be helpful. Getting the amount down to \$700,000 meant we got the \$25,000 and we did not have to take a percentage of the capture which reduced the time for the developer to be fully reimbursed. It is real property which is a little more fluid than a house. Mr. Widgren stated it is hard to take issue with this, but he would love to see higher numbers, collecting earlier in heavy amounts. He asked if there was a schedule to see present value for every one of the numbers; Mr. Smith said he did not have that. He also asked if the value of the baseball diamonds was greater than developing it. Mr. Rubino replied there was never an intention to develop that land. Keeping a park in a city with very little open space is valuable. The neighbors, Parks & Recreation and the Planning Commission all wanted to keep the baseball diamonds.

Mr. Bellestri asked if instead of \$25,000 would \$40,000 with a 9-year cap be a deal breaker. Mr. Smith replied given the back and forth in negotiations, we are on the razor's edge now. Chairman Widgren added that he is in favor of this and will vote for it. He trusts the administration, but he would have liked a more thorough presentation and to have had more of a background regarding negotiations and arithmetic. The Board was reminded that packets are sent out ahead of time and if anyone had any questions they are always welcome to call Mr. Smith. If the question merits sharing with the entire Board, he would do so and provide any back-up information that was requested.

Motion by Rascano, seconded Dueweke to recommend to City Council the approval of the Brownfield Plan for the proposed Lakeshore Senior Living Redevelopment for the St. Gertrude Church Property, 28801 Jefferson Avenue, St. Clair Shores, MI 48081, as submitted by Mr. Maloof of Associated Environmental Services, LLC, and the approval of the Reimbursement Agreement subject to negotiations with legal counsel, as complying with Public Act 381.

Ayes: All – 9
Absent: Albrecht, Benson, Ellis, Rebelein

OLD BUSINESS - None

OTHER BUSINESS - None

AUDIENCE PARTICIPATION – None

NEXT MEETING DATE AND ADJOURNMENT

The next regular meeting date is scheduled for April 21, 2016.

Motion by Dueweke, seconded by Flaherty to adjourn the meeting at 8:15 p.m.

Ayes: All – 9
Absent: Albrecht, Benson, Ellis, Rebelein

NOTICE OF PUBLIC HEARING

CITY OF ST. CLAIR SHORES, COUNTY OF MACOMB, STATE OF MICHIGAN

**NOTICE OF PUBLIC HEARING
ON THE ADOPTION OF A BROWNFIELD PLAN
FOR THE CITY OF ST. CLAIR SHORES
PURSUANT TO AND IN ACCORDANCE WITH ACT 381 OF THE
PUBLIC ACTS OF THE STATE OF MICHIGAN OF 1996, AS AMENDED**

PLEASE TAKE NOTICE THAT a Public Hearing shall be held before the City of St. Clair Shores, City Council at **7:00 PM** on **Monday, April 4, 2016** in the City Council Chamber located at 27600 Jefferson Circle Drive, St. Clair Shores, Michigan, on the adoption and approval of a Brownfield Plan for the City of St. Clair Shores, within which the Brownfield Redevelopment Authority shall exercise its powers, all pursuant to and in accordance with the provisions of the Brownfield Redevelopment Financing Act, being Act 381 of the Public Acts of the State of Michigan of 1996, as amended. The description of the proposed Brownfield property is:

Land situated in the City of St. Clair Shores, County of Macomb, State of Michigan, described as follows: The parcel(s) of property located at 22801 Jefferson, St. Clair Shores, MI 48081; (St. Gertrude Property), petitioner The Cypress Group

And whose legal description is 22801 Jefferson: Assessor's Plat No. 27 lots 71 thru 74 inclusive, excluding that part taken for highway, also lots 1 thru 4 inclusive, south 10 feet of lots 160 thru 165 inclusive & lots 168 thru 171 inclusive of L'anse Creuse Gardens Subdivision also lots 131 & 132 of St. Gertrude Subdivision

A legal description of the property along with maps and a copy of the Brownfield Plan are available for public inspection at the Office of the City Clerk, 27600 Jefferson Circle Drive, St. Clair Shores, Michigan.

Please note that all aspects of the Brownfield Plan are open for discussion at the public hearing.

Interested persons may also direct written comments concerning this issue to the Office of the City Clerk, 27600 Jefferson Circle Drive, St. Clair Shores, MI 48081 prior to the time listed above.

Mary A. Kotowski, City Clerk

Notice: Individuals with disabilities or impairments who plan to attend this meeting need to contact the City Clerk's office at (586) 447-3303 or via Michigan Relay Center at (800) 649-3777 (771 from TTY) if auxiliary aides or services are needed. Anyone requesting items to be placed on the agenda must submit the request in writing to the City Clerk (12) days prior to the meeting.

Published: 3/23/2016 Sentinel

MES

COUNCIL COMMUNICATION

Item # - 9 a, b

From: Michael E. Smith, City Manager

Subject: Rental Ordinance Changes from discussion in June 2014
 a. Landlords to get resident agent if live outside tri-county area
 b. Landlord required to purchase 64/96 gallon trash receptacle

Prepared by: Liz Koto, City Planner

City Manager's Recommendation:

I recommend the approval of the request for revisions to Chapter 18.200 Inspection of Residential Rental Properties.

Summary Justification/Background: (full justification/background is attached)

A member of the City Council has requested amendments to Chapter 18.200 Inspection of Residential Rental Properties. The first requested amendment to the ordinance is to require a resident agent if the landlord lives outside of Macomb, Oakland, or Wayne County.

The second request is to require landlords to purchase and provide a 64 gallon recycling receptacle and 64 or 96 gallon trash receptacle for each rental unit.

Council Action:

It was moved by Councilperson _____, and supported by Councilperson _____, to approve/deny the amendment to Chapter 18.200 Inspection of Residential Rental Properties to include a requirement to obtain/hire a resident agent if the landlord lives outside of the tri-county area, as recommended by the City Manager.

It was moved by Councilperson _____, and supported by Councilperson _____, to approve/deny the amendment to Chapter 18.200 Inspection of Residential Rental Properties to include a requirement to provide a 64 gallon recycling receptacle and a 64 or 96 gallon recycling receptacle for each rental unit, as recommended by the City Manager.

VOTE: Ayes: _____

Nays: _____

Abstain: _____

Absent: _____

IHRIE O'BRIEN
ATTORNEYS AND COUNSELORS
A PARTNERSHIP INCLUDING A PROFESSIONAL CORPORATION

ROBERT D. IHRIE
DEBORAH F. O'BRIEN
RICHARD S. ALBRIGHT
CALVIN C. BROWN
HAROLD A. PERAKIS
DAWN M. PROKOPEC

24055 JEFFERSON AVENUE, SUITE 2000
ST. CLAIR SHORES, MICHIGAN 48080

TELEPHONE (586) 778-7778
FACSIMILE (586) 778-5990
EMAIL IHRIEOBRIEN@HOTMAIL.COM

WILLIAM W. KILLEBREW
RETIRED

March 30, 2016

Mayor Kip C. Walby
City Council
Mary A. Kotowski, City Clerk
Mike Smith, City Manager

RE: Rental Inspection Ordinance Amendments

Dear Mayor and Council:

Please find enclosed my recommended Rental Inspection Ordinance amendments. As you may recall, there was discussion regarding potentially four amendments to our Rental Inspection Ordinance. Two of them (changing the compliance time periods and doubling fines for a second offense) are being put on hold while we monitor the Federal District Court case of Baker v City of Portsmouth which case may limit the reach of rental inspection ordinances.

Nevertheless, two amendments which are advisable and which are not implicated by the Portsmouth case and which are being proposed in these amendments are as follows:

1. An amendment requiring landlords to have an agent in the tri-county area for service of process, and
2. A requirement for the landlord to provide a 64 gallon or 96 gallon trash receptacle for use by the tenant.

Both of these amendments will be considered at the April 4, 2016 city council meeting. As always, any questions you may have will be answered at the council meeting or by telephone if you wish to contact me.

Thank you for your consideration.

Yours very truly,

IHRIE O'BRIEN



Robert D. Ihrie
City Attorney

RDI/dag
Enclosure

INSPECTION OF RESIDENTIAL RENTAL PROPERTIES
ORDINANCE AMENDMENTS

18.203 currently reads as follows:

18.203 -Registration of rental properties; application and inspection.

Sec. 3. Owners of multi-residential rental premises and owners of non-owner occupied residential premises residences or rental premises shall register with the Building Division all such premises owned by them. At the time of registration such owners shall also request an inspection of such premises.

Failure to register such property and/or failure to request an inspection shall constitute violation(s) of this ordinance. Upon discovery of a failure to register an inspection, the city shall have the right to inspect the premises during regular inspection hours upon reasonable notice and require compliance with this ordinance. Upon discovery of an owner's failure to request an inspection, the city shall have the authority to inspect all registered premises during regular inspection hours upon reasonable notice and to require compliance with this ordinance.

Landlords shall submit a rental application and fee to the Community Development Department. In addition to the application and fee, the landlord shall provide the name of the tenant and the start date of the term of the rental agreement. This information shall be updated for each new tenant in the unit.

18.203 should be amended to read as follows (changes are italicized):

18.203 -Registration of rental properties; application and inspection.

Sec. 3. Owners of multi-residential rental premises and owners of non-owner occupied residential premises residences or rental premises shall register with the Building Division all such premises owned by them. At the time of registration such owners shall also request an inspection of such premises.

Failure to register such property and/or failure to request an inspection shall constitute violation(s) of this ordinance. Upon discovery of a failure to register an inspection, the city shall have the right to inspect the premises during regular inspection hours upon reasonable notice and require compliance with this ordinance. Upon discovery of an owner's failure to request an inspection, the city shall have the authority to inspect all registered premises during regular inspection hours upon reasonable notice and to require compliance with this ordinance.

Landlords shall submit a rental application and fee to the Community Development Department. In addition to the application and fee, the landlord shall provide the name of the tenant and the start date of the term of the rental agreement. This information shall be updated for each new tenant in the unit.

Registration shall be made by the property owner, lessor, their designated agent, or designated local property manager in the office of the building department of the city prior to the inspection on forms containing the following information:

- (1) The names and addresses of the owner/lessor and of their designated agents or property managers upon whom a violation or other order may lawfully be served.
 - a. Owners/lessors who reside outside of Wayne, Oakland and Macomb Counties must designate a local agent who shall be authorized to act as the owner's/lessor's agent for any matters related to the owner's/lessor's Certificate of Approval or other matters related to the property, including but not limited to, authorization to receive and respond to notices from the city and to receive service of process in any action or proceeding brought by the city against the owner/lessor.*
 - b. Any such agent who is designated by an owner/lessor of premises must reside or have a business address within Wayne, Oakland or Macomb Counties and must provide the city with their local address and telephone number.**
- (2) Any description of the property, by street and number or otherwise, as will enable the building department to locate same.*
- (3) Such other appropriate information as may be requested, including but not limited to, the number of units, number and type of rooms, together with a typical floor layout of the units and rooms with appropriate designations and identifications.*

18.214 currently reads as follows:

18.214 - Compliance by tenant.

1. Tenants shall recognize and abide by all applicable ordinances such as, but not limited to, nuisances, rodent harborage, disturbing the peace of adjacent or nearby neighbors, weed control, and property refuse storage and containment.
2. Tenants shall not engage in, nor tolerate, nor permit others on the premises to violate any federal law, state laws regarding the illegal use, manufacturing or sale of narcotics or unlawful use of firearms.
3. Occupants shall permit inspections by the Building Department upon 24 hour notice, either written or oral.
4. When any division of law enforcement investigates an alleged incident of disruptive conduct (defined as any conduct, action, incident or behavior perpetrated or permitted by an occupant or visitor of a rental unit that violates city ordinance, state law, or Federal law) the city may prepare a "Disruptive Conduct Report" which can be forwarded to the Community Development Department or City Attorney, who would then forward the report to the landlord. The landlord shall be required to take corrective measures or risk losing the rental certification. In the event a

tenant is convicted of three disruptive conduct violations within a one-year period, the landlord shall evict the tenant and not allow the tenant to re-lease the premises. Failure to take timely action to evict may result in license revocation.

18.214 should be amended to read as follows (changes are italicized):

18.214 - Compliance by tenant.

1. Tenants shall recognize and abide by all applicable ordinances such as but not limited to nuisances, rodent harborage, disturbing the peace of adjacent or nearby neighbors, weed control, and property refuse storage and containment. *Further, the owner shall provide a 64 gallon or a 96 gallon trash receptacle for use by the tenant.*
2. Tenants shall not engage in, nor tolerate, nor permit others on the premises to violate any federal law, state laws regarding the illegal use, manufacturing or sale of narcotics or unlawful use of firearms.
3. Occupants shall permit inspections by the Building Department upon 24 hour notice, either written or oral.
4. When any division of law enforcement investigates an alleged incident of disruptive conduct (defined as any conduct, action, incident or behavior perpetrated or permitted by an occupant or visitor of a rental unit that violates city ordinance, state law, or Federal law) the city may prepare a "Disruptive Conduct Report" which can be forwarded to the Community Development Department or City Attorney, who would then forward the report to the landlord. The landlord shall be required to take corrective measures or risk losing the rental certification. In the event a tenant is convicted of three disruptive conduct violations within a one-year period, the landlord shall evict the tenant and not allow the tenant to re-lease the premises. Failure to take timely action to evict may result in license revocation.

COUNCIL COMMUNICATION

Item # - 10

mes

From: Michael E. Smith, City Manager

Subject: Planning Commission PPC160004 Request for site plan approval for interior and exterior renovations at 24201 Harper, represented by Tom Davis, GPS Hospitality/Burger King

Prepared by: Liz Koto, City Planner

City Manager's Recommendation:

I recommend the approval of the request for site plan approval for interior and exterior renovations at 24201 Harper, represented by Tom Davis, GPS Hospitality/Burger King

Summary Justification/Background: (full justification/background is attached)

The applicant is requesting Site Plan Approval for interior and exterior renovations to the existing Burger King Restaurant and drive thru. The applicant is requesting to remove the existing metal roof/canopy system from all elevations of the building and replace it with a combination of new metal roofing, EIFS, metal canopies, and an LED sign band assembly. No changes are proposed to the footprint of the building.

Planning Commission Application
Site Plan
Elevations
Draft Meeting Minutes from March 22, 2016 Planning Commission Meeting

Council Action:

It was moved by Councilperson _____, and supported by Councilperson _____, to approve/deny the request for site plan approval for interior and exterior renovations at 24201 Harper, conditional upon a variance from the Zoning Board of Appeals for a 30 inch brick knee wall adjacent to the right of way of Harper and Little Mack; a variance from the Zoning Board of Appeals for exterior building materials other than brick, stone, or glass; mechanical equipment, whether placed at grade or on the roof of the structure, must be screened on all visible sides; and the LED lighted band assembly is considered a sign therefore, a variance from the Sign Arbitration Board will be required, represented by Tom Davis, GPS Hospitality/Burger King as recommended by the City Manager.

VOTE: Ayes: _____
Nays: _____
Abstain: _____
Absent: _____

tom.davis @
apshospitality.com PPC 160004

Application to Appear Before St. Clair Shores

PLANNING COMMISSION

Read & follow the Instructions & Procedures for Filing before completing this application. Submit this application with the FEE, SITE PLAN, and ELEVATIONS in the following formats:
SIX (6) full-sized copies, ONE (1) 8 1/2" x 11" copy, & ONE (1) electronic copy to:
City of St. Clair Shores Planning Department, 27600 Jefferson Circle Dr., St. Clair Shores, MI 48081

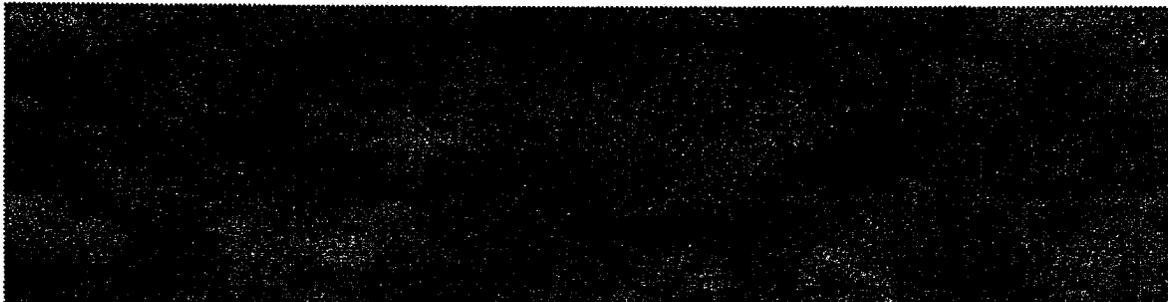
Regular meetings are held on the 2nd & 4th Tuesday of each month at 7 p.m.

Name of Applicant TOM DAVIS Business Name BUGGER KING / GPS HOSPITALITY PARTNERS III, LLC
Address of Applicant 2100 Riveredge Suit 850 ATLANTA GA 30328
Phone (770) 500-6169 Fax ()
Property Owner Name & Address (if different from applicant) VIACHAKIS PROPERTIES, LLC - 2378 TANOBLE DRIVE ALTADENA, CA 91001
Address of Property Being Reviewed 24201 HARDER AVE. ST. CLAIR SHORES, MI 48080

REQUEST (circle all that apply):	<input type="checkbox"/> SITE PLAN APPROVAL	<input type="checkbox"/> REZONING	<input type="checkbox"/> SPECIAL USE REQUEST	<input type="checkbox"/> OTHER								
EXISTING ZONING OF PROPERTY (circle one):	<input type="checkbox"/> RA	<input type="checkbox"/> RB	<input type="checkbox"/> RM1	<input type="checkbox"/> RM2	<input type="checkbox"/> O1	<input type="checkbox"/> B1	<input type="checkbox"/> B2	<input checked="" type="checkbox"/> B3	<input type="checkbox"/> CLD	<input type="checkbox"/> LI	<input type="checkbox"/> P1	<input type="checkbox"/> RF
LEGAL DESCRIPTION OR PARCEL NUMBER:	<u>SEE ATTACHED LEGAL DESCRIPTION</u>											
DIMENSIONS OF LAND & TOTAL ACREAGE:	<u>62,805 SF OR 1.44 AC.</u>											
STREET LOCATION TO NEAREST INTERSECTION:	<u>HARDER AVE. BETWEEN RIDGWAY ST. & STEPHENS ST.</u>											
PROPOSED USE OF LAND &/OR NAME OF DEVELOPMENT:	<u>RESTAURANT</u>											
DESCRIPTION OF PROPOSED BUILDING(S):	<u>3062 sq ft. Latex Building</u>											
NAME & ADDRESS OF PREPARER OF SITE PLAN:	<u>NOWAK & FRANKS 1310 N. STEPHENSON HWY ROYAL OAK MI</u>											
AMT RECEIVED	DATE RECEIVED	RECEIVED BY										
	<u>on file</u>											

Signature of Petitioner

Tom Davis



PLANNING COMMISSION

**A MEETING OF THE ST. CLAIR SHORES PLANNING COMMISSION
HELD ON TUESDAY, MARCH 22, 2016, AT 7:00 P.M.,
IN CITY HALL in the CITY COUNCIL ROOM,
27600 JEFFERSON AVENUE, ST. CLAIR SHORES, MICHIGAN.**

PRESENT

Kathryn Hanson, Secretary
David Schelosky, Vice-Chairman
Michael Descamps
Robert Hison
Jeff Mazzenga

ALTERNATES

Mike Bojalad

Calvin Brown, City Attorney
Liz Koto, City Planner
Shantelle Hubbard, Recording Secretary

ABSENT

Ed Jones, Excused
Paul Doppke, Excused
Brandon Johnson, Excused
Nicole Mangis, Excused
David Burns, Excused

CALL TO ORDER

Vice Chairman Schelosky called the meeting to order at 7:00 p.m.

Secretary Hanson called roll. Six commissioners were present.

**Commissioner Hanson motioned, seconded by Commissioner Hison to excuse
Commissioner Burns, Commissioner Johnson, Chairman Doppke, Commissioner
Mangis, and Commissioner Jones.**

A ROLL CALL WAS TAKEN:

AYES: ALL

NAYS: NONE
ABSENT: BURNS, JOHNSON, DOPPKE, MANGIS, JONES
MOTION: PASSED

CASE NO. PPC160004 – REQUEST FOR SITE PLAN APPROVAL FOR INTERIOR AND EXTERIOR RENOVATIONS, 24201 HARPER AVENUE, BURGER KING, REPRESENTED BY TOM DAVIS, GPS HOSPITALITY/BURGER KING.

The request is reviewed as follows:

* * * * *

The applicant is requesting Site Plan Approval for interior and exterior renovations to the existing Burger King Restaurant and drive thru. The application is requesting to remove the existing metal roof/canopy system from all elevations of the building and replace it with a combination of new metal roofing, EIFS, metal canopies, and LED lit sign band assembly. No changes are proposed to the footprint of the building.

* * * * *

Planning Commission Chairman – Please read this statement into the record prior to reviewing the site plan to the petitioner.

The Planning Commission and City Council understand that your presence here tonight constitutes that you are a legal representative of the petitioner for Planning Case PPC160004. Each statement of intent, promise and/or pledge, made by you, the petitioner or agent, either orally or in writing, if permitted by Ordinance, shall be binding upon the petitioner and shall be a condition of said special land use and site plan approval.

* * * * *

The request is reviewed as follows:

1) Zoning- The zoning of the parcel is B-3. A restaurant with a drive-thru is an allowable use at this location.

2) Adequacy of Information (Section 35.82, 5, a) –The information provided is adequate for this review.

3) Site Design Characteristics (Section 35.82, 5, b) – The site plan indicates the removal of the existing metal roofing system and signs. The site plan proposes the installation of corrugated metal panels, LED lighted band assembly along the roof, metal canopy

systems, new signage, new wall sconces, and some EIFS. Additionally, some windows will be replaced.

4) Preservation of Natural Areas (Section 35.82, 5, c) – There are no natural areas to preserve.

5) Privacy (Section 35.82, 5, d) – Privacy will not be affected by the proposed changes.

6) Emergency Vehicle Access (Section 35.82, 5, e) – Emergency vehicle access will not change.

7) Ingress and Egress (Section 35.82, 5, f) – Ingress and egress to the site will not change.

8) Pedestrian Circulation (Section 35.82, 5, g) – Pedestrian circulation will not change.

9) Vehicular and Pedestrian Circulation Layout (Section 35.82, 5, h) –The circulation layout is adequate for this review.

10) Drainage (Section 35.82, 5, i) – The site plan indicates repairs to the existing parking lot will be completed as part of this project.

11) Exterior Lighting (Section 35.82, 5, j) – Exterior lighting exists on the site. The plan proposes to repair the existing light poles, paint, and replace bulbs.

12) Public Services (Section 35.82, 5, k) – Public services will not be affected by the proposed use.

***13) Landscaping, Fences, and Walls** (Section 35.82, 5, l) – No changes are proposed to the landscaping.

A variance from the Zoning Board of Appeals will be required for a 30 inch brick kneewall adjacent to the right of way of Harper and Little Mack

***14) Exterior Building Treatment** (Section 35.82, 5, m) – The site plan indicates the proposed removal of the existing metal roofing. The site plan indicates the installation of corrugated metal panels to accent the entries, new signage, the installation of the LED lighted panel along the roof line, as well as some EIFS accents and metal canopies.

A variance from the Zoning Board of Appeals will be required for exterior building materials other than brick, stone, or glass.

15) Waste Storage (Section 35.82, 5, n) – There is a dumpster enclosure that is located on the site. The site plan indicates repairs to the enclosure as needed.

***16) Mechanical Equipment** (Section 35.82, 5, o) – Mechanical equipment has not been shown on the plans.

Mechanical equipment, whether placed at grade or on the roof of the structure, must be screened on all visible sides.

17) Parking (Section 35.73, 12, a) – No changes are proposed.

18) Setbacks (Section 35.66) – No changes are proposed.

19) Building Height (Section 35.66) – No changes to overall building height are proposed.

20) Transformer Pad – No new transformers are proposed.

21) Screening Wall – No screening wall is necessary.

***22) Signs** – The LED lighted band assembly is considered a sign. A variance from the Sign arbitration board will be required.

23) Loading (Section 35.75) – No changes are proposed.

24) Other –

ITEMS OF CONCERN – 13 14 16 22

Staff recommends approval of this proposal based on attention to the items listed above.

Tom Davis from GPS Hospitality/Burger King introduced himself and indicated the new design is mandated by Burger King. It will include interior and exterior renovations that will incorporate all new finishes and ADA compliant bathrooms. There will be a new roof that is metal; which lasts much longer than the current material.

Commissioner Hanson stated to the petitioner that he will have to go in front of the Zoning Board of Appeals for a variance for the exterior building materials other than brick, stone, or glass. The council did a study session on the LED lighting which is considered a sign so a variance from the Sign Arbitration Board will be required. Petitioner questioned if he needs to go to the Sign Arbitration for all of the LED lights. Ms. Koto replied that the LED lighted sign band assembly around the roof is considered a sign, not the LED lightbulbs within the wall-mounted sconces.

Commissioner Hanson stated that the mechanical equipment either at grade or on the roof must be screened on all visible sides. She stated that they do not see on the plans a 30 inch knee wall. She stated she is not in favor of the 30 inch knee wall. The knee wall is required as part of the Harper Overlay Zone, and the petitioner will have to go in front of the Zoning Board of Appeals to waive the requirement. She reiterated that the Planning Commission is not in favor of constructing a knee wall along the parking areas on Little Mack or Harper.

Commissioner Hison explained that the general reason the kneewall is required is to screen the adjacent residential neighbors from head lights and car noises, but this property doesn't abut any residential properties. That is why he is in favor of the variance.

The petitioner stated that he was not aware that the knee wall requirement was an ordinance. He questioned what board he would have to see, and the Commission responded that he would need to appear before the Zoning Board of Appeals.

Commissioner Hison stated that the facility has been there for many years, and it is used every day. Commissioner Hanson stated that it's nice to hear that they are going to just raise the bar and upgrade the materials even though they would have to get approvals.

Motion by Commissioner Hanson, seconded by Commissioner Hison to recommend Case No. PPC160004 for site plan approval for interior and exterior renovations. Represented by Tom Davis, GPS Hospitality/Burger King, subject to the conditions of the City Planner's report, including; a variance from the Zoning Board of Appeals to waive the requirement for a 30 inch brick knee wall adjacent to the right of way of Harper and Little Mack; a variance from the Zoning Board of Appeals will be required for exterior building materials other than brick, stone, or glass; mechanical equipment, whether placed at grade or on the roof of the structure, must be screened on all visible sides; and the LED lighted band assembly is considered a sign, therefore a variance from the Sign Arbitration Board will be required.

A ROLL CALL WAS TAKEN:

AYES: ALL

NAYS: NONE

ABSENT: BURNS, JOHNSON, DOPPKE, MANGIS, JONES

MOTION: PASSED

COUNCIL COMMUNICATION

Item # - 11

MES

From: Michael E. Smith, City Manager
Subject: 2016 Concrete Pavement Reconstruction Project
Prepared by: Christopher R. Rayes, Community Services Director CDI

City Manager's Recommendation:

I recommend the approval of the 2016 Concrete Pavement Reconstruction Project – Finlan Ave., and Joan Ave. to award the contract to Florence Cement Company, in the amount of \$1,186,883.27.

Summary Justification/Background: (full justification/background is attached)

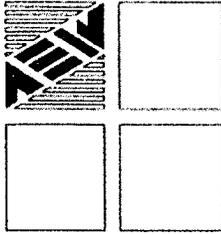
Proposals were put on MTN and five bids were received. Florence Cement Co. has the lowest bid in the amount of \$1,186,883.27.

Letter of Recommendation from AEW
Bid Tab
Tabulations of Bids

Council Action:

It was moved by Councilperson _____, and supported by Councilperson _____, to approve/deny the approval of the 2016 Concrete Pavement Reconstruction Project – Finlan Ave., and Joan Ave. to award the contract to Florence Cement Company, in the amount of \$1,186,883.27, as recommended by the City Manager.

VOTE: Ayes: _____
Nays: _____
Abstain: _____
Absent: _____



ANDERSON, ECKSTEIN AND WESTRICK, INC.

51301 Schoenherr Road, Shelby Township, Michigan 48315 Civil
Engineers • Surveyors • Architects 586-726-1234

March 17, 2016

Christopher Rayes, RA, AICP
Community Services Director
City of St. Clair Shores
27600 Jefferson Circle Drive
St. Clair Shores, Michigan 48081-9971

Reference: 2016 Concrete Pavement Reconstruction Project
Finlan Ave. & Joan Ave.
City of St. Clair Shores
Project No. 0150-0511 & 0150-0512

Dear Mr. Rayes:

We are forwarding herewith the tabulation of bids received on March 15, 2016, for the referenced project. The low bidder is Florence Cement Company with a base bid amount of \$380,809.07 for Finlan Ave. and \$806,074.20 for Joan Ave., for a combined total bid amount of \$1,186,883.27. We have worked with Florence Cement on numerous City projects including the 2012, 2013, & 2014 Concrete Pavement Reconstruction contracts.

Based on the successful completion of previous projects within the City of St. Clair Shores, we recommend that the City award the 2016 Concrete Pavement Reconstruction contract to Florence Cement Company, 12585 23 Mile Rd, Shelby Township, Michigan 48315, in the amount of \$1,186,883.27, their bid being lowest.

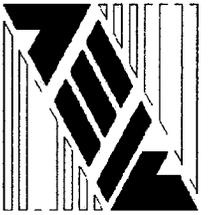
Should you have any questions, please contact our office at your earliest convenience.

Sincerely,

Lyle E. Winn, PE
Senior Project Engineer

Cc: Roy C. Rose, PE

Enclosure



TABULATION OF BIDS

City of St. Clair Shores
2016 Concrete Pavement
Reconstruction Project
AEW PROJECT NO. 0150-0511 & 0512

DATE: 15-Mar-16
TIME: 10:30 AM

Prepared by: Anderson, Eckstein and Westrick, Inc.
51301 Schoenherr Road
Shelby Township, MI 48315

VENDOR RANKING

<i>RANK</i>	<i>VENDOR NAME</i>	<i>Finlan Ave.</i>	<i>Joan Ave.</i>	<i>BID TOTAL</i>
1	Florence Cement Company	\$ 380,809.07	\$ 806,074.20	\$ 1,186,883.27
2	Dilisio Contracting	\$ 425,048.02	\$ 872,401.90	\$ 1,297,449.92
3	Bricco Excavating Co. LLC	\$ 470,688.00	\$ 947,248.00	\$ 1,417,936.00
4	Pamar Enterprises, Inc.	\$ 476,634.17	\$ 978,503.90	\$ 1,455,138.07
5	Troelsen Excavating Co.	\$ 511,190.00	\$ 1,089,486.00	\$ 1,600,676.00
6	ADJ Excavating	\$ 423,770.10	\$ 4,942,058.50	\$ 5,365,828.60



TABULATION OF BIDS
 City of St. Clair Shores
 2016 Concrete Pavement
 Reconstruction Project
 AEW PROJECT NO. 0150-0511 & 0512

Item No.	Description	Estimated Quantity	Units	Florence Cement Company 12585 23 Mile Road Shelby Township, MI 48315		Dilisio Contracting 23525 Lakepointe Dr. Clinton Twp. MI 48036		Bricco Excavating Co. LLC 21202 Meyers Road Oak Park, MI 48237-3201	
				Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
Finlan Avenue									
1	_ Mobilization, 3% Max.	1	LS	11,000.00	11,000.00	11,000.00	11,000.00	14,000.00	14,000.00
2	Tree, Rem, 37 inch or Larger	1	Ea	1,400.00	1,400.00	2,000.00	2,000.00	3,500.00	3,500.00
3	Dr Structure, Rem	4	Ea	200.00	800.00	250.00	1,000.00	600.00	2,400.00
4	Sewer, Rem, Less than 24 inch	625	Ft	6.00	3,750.00	12.00	7,500.00	5.00	3,125.00
5	Pavt, Rem	2,586	Syd	7.50	19,395.00	7.20	18,619.20	5.00	12,930.00
6	Sidewalk, Rem	448	Syd	5.30	2,374.40	12.35	5,532.80	6.00	2,688.00
7	_ Station Grading	8	Sla	2,600.00	20,800.00	2,500.00	20,000.00	635.00	5,080.00
8	_ Subgrade Undercutting, Modified	50	Cyd	57.00	2,850.00	50.00	2,500.00	45.00	2,250.00
9	_ Erosion Control, Inlet Filter	6	Ea	100.00	600.00	170.00	1,020.00	150.00	900.00
10	Aggregate Base, 6 inch	2,675	Syd	5.00	13,375.00	6.00	16,050.00	7.00	18,725.00
11	Maintenance Gravel	200	Ton	22.00	4,400.00	20.00	4,000.00	30.00	6,000.00
12	Trench Undercut and Backfill	20	Cyd	70.00	1,400.00	20.00	400.00	25.00	500.00
13	Video Taping Sewer and Culv Pipe	625	Ft	1.25	781.25	1.50	937.50	4.00	2,500.00
14	_ Sewer, SDR35 PVC, 12 inch, Tr Det B	625	Ft	38.00	23,750.00	50.00	31,250.00	64.00	40,000.00
15	_ External Structure Wrap, 18 inch	2	Ea	350.00	700.00	650.00	1,300.00	400.00	800.00
16	Dr Structure Cover, Adj, Case 1	4	Ea	260.00	1,040.00	250.00	1,000.00	300.00	1,200.00
17	Dr Structure, Adj, Add Depth	6	Ft	260.00	1,560.00	150.00	900.00	230.00	1,380.00
18	Dr Structure, Tap, 6 inch	2	Ea	125.00	250.00	300.00	600.00	185.00	370.00
19	Dr Structure, Tap, 12 inch	1	Ea	250.00	250.00	300.00	300.00	250.00	250.00
20	_ Catch Basin Cover	3	Ea	390.00	1,170.00	315.00	945.00	540.00	1,620.00
21	_ Dr Structure, 36 inch dia	4	Ea	1,900.00	7,600.00	1,600.00	6,400.00	1,200.00	4,800.00
22	_ Sanitary Manhole Cover	2	Ea	480.00	960.00	600.00	1,200.00	700.00	1,400.00
23	_ Storm Manhole Cover	3	Ea	430.00	1,290.00	600.00	1,800.00	600.00	1,800.00
24	Underdrain, Subgrade, 6 inch	25	Ft	22.00	550.00	10.00	250.00	37.00	925.00
25	_ Underdrain, Subgrade, 6 inch, Modified	1,556	Ft	11.30	17,582.80	9.50	14,782.00	15.00	23,340.00



TABLATION OF BIDS
 City of St. Clair Shores
 2016 Concrete Pavement
 Reconstruction Project
 AEW PROJECT NO. 0150-0511 & 0512

Florence Cement Company
 12585 23 Mile Road
 Shelby Township, MI 48315

Dilisio Contracting
 23525 Lakepointe Dr.
 Clinton Twp. MI 48036

Bricco Excavating Co. LLC
 21202 Meyers Road
 Oak Park, MI 48237-3201

Item No.	Description	Estimated Quantity	Units	Florence Cement Company		Dilisio Contracting		Bricco Excavating Co. LLC	
				Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
26	Conc Pavt with Integral Curb, Nonreinf, 7 inch	2,366	Syd	36.10	85,412.60	55.00	130,130.00	42.00	99,372.00
27	Joint, Expansion, E3	27	Ft	13.00	351.00	10.00	270.00	30.00	810.00
28	Lane Tie, Epoxy Anchored	60	Ea	10.00	600.00	7.00	420.00	5.00	300.00
29	Driveway, Nonreinf Conc, 6 inch	235	Syd	40.00	9,400.00	38.70	9,094.50	45.00	10,575.00
30	_ Driveway, Nonreinf Conc, 4 inch	100	Syd	36.00	3,600.00	34.20	3,420.00	43.00	4,300.00
31	Detectable Warning Surface	12	Ft	40.00	480.00	40.00	480.00	40.00	480.00
32	Sidewalk, Conc, 4 inch	3,270	Sft	3.80	12,426.00	3.80	12,426.00	3.30	10,791.00
33	Sidewalk, Conc, 6 inch	765	Sft	4.30	3,289.50	4.30	3,289.50	5.00	3,825.00
34	_ Sidewalk Ramp, Conc, 8 inch	65	Sft	6.00	390.00	6.00	390.00	10.00	650.00
35	Barricade, Type III, High Intensity, Lighted, Furn	2	Ea	75.00	150.00	100.00	200.00	75.00	150.00
36	Barricade, Type III, High Intensity, Lighted, Oper	2	Ea	0.01	0.02	0.01	0.02	1.00	2.00
37	Plastic Drum, High Intensity, Furn	50	Ea	20.00	1,000.00	20.00	1,000.00	20.00	1,000.00
38	Plastic Drum, High Intensity, Oper	50	Ea	0.01	0.50	0.01	0.50	1.00	50.00
39	Sign, Type B, Temp, Prismatic, Furn	100	Sft	5.00	500.00	8.00	800.00	5.00	500.00
40	Sign, Type B, Temp, Prismatic, Oper	100	Sft	0.01	1.00	0.01	1.00	0.10	10.00
41	_ Replacement Tree	1	Ea	500.00	500.00	500.00	500.00	450.00	450.00
42	Sodding	1,020	Syd	3.00	3,060.00	3.00	3,060.00	3.50	3,570.00
43	Topsoil Surface, Furn, 3 inch	1,020	Syd	3.00	3,060.00	3.00	3,060.00	7.00	7,140.00
44	Water, Sodding/Seeding	50	Unit	65.00	3,250.00	65.00	3,250.00	50.00	2,500.00
45	_ Landscape Mulch	2	Cyd	60.00	120.00	60.00	120.00	50.00	100.00
46	_ Irrigation Pipe	300	Ft	1.50	450.00	1.50	450.00	2.00	600.00
47	_ Water Main, DI, CL 54, 8 inch, Tr-Det G	785	Ft	88.00	69,080.00	85.00	66,725.00	98.00	76,930.00
48	_ 1 Water Shut Off Valve and Box	12	Ea	160.00	1,920.00	250.00	3,000.00	300.00	3,600.00
49	_ 3/4 inch to 1 inch Long Side Water Service Transfer	13	Ea	830.00	10,790.00	500.00	6,500.00	2,300.00	29,900.00



TABULATION OF BIDS
 City of St. Clair Shores
 2016 Concrete Pavement
 Reconstruction Project
 AEW PROJECT NO. 0150-0511 & 0512

Florence Cement Company
 12585 23 Mile Road
 Shelby Township, MI 48315

Dilisio Contracting
 23525 Lakepointe Dr.
 Clinton Twp, MI 48036

Bricco Excavating Co. LLC
 21202 Meyers Road
 Oak Park, MI 48237-3201

Item No.	Description	Estimated Quantity	Units	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
50	_3/4 inch to 1 inch Short Side Water Service Transfer	12	Ea	830.00	9,960.00	500.00	6,000.00	1,400.00	16,800.00
51	_Gate Valve and Well, 8 inch	1	Ea	3,600.00	3,600.00	3,300.00	3,300.00	5,000.00	5,000.00
52	_Gate Valve and Well, Rem	1	Ea	840.00	840.00	400.00	400.00	700.00	700.00
53	_Hydrant, Rem	1	Ea	400.00	400.00	250.00	250.00	700.00	700.00
54	_Sprinkler Head	20	Ea	45.00	900.00	45.00	900.00	20.00	400.00
55	_Std 6 inch Fire Hydrant with Valve in Box	2	Ea	4,025.00	8,050.00	3,500.00	7,000.00	5,000.00	10,000.00
56	_Water Main Connection, 8 inch	2	Ea	2,800.00	5,600.00	2,800.00	5,600.00	6,000.00	12,000.00
57	_Abandon Existing Water Main	1	LS	1,000.00	1,000.00	1,000.00	1,000.00	5,000.00	5,000.00
58	_Audio Visual Record of the Construction Influence Area	1	LS	1,000.00	1,000.00	725.00	725.00	10,000.00	10,000.00
Sub Total - Finlan Avenue					380,809.07		425,048.02		470,688.00
Joan Avenue									
59	_Mobilization, 3% Max.	1	LS	24,000.00	24,000.00	24,900.00	24,900.00	28,000.00	28,000.00
60	Tree, Rem, 19 inch to 36 inch	3	Ea	975.00	2,925.00	1,700.00	5,100.00	2,000.00	6,000.00
61	Tree, Rem, 6 inch to 18 inch	2	Ea	250.00	500.00	1,000.00	2,000.00	550.00	1,100.00
62	Dr Structure, Rem	11	Ea	300.00	3,300.00	250.00	2,750.00	800.00	8,800.00
63	Sewer, Rem, Less than 24 inch	2,746	Ft	12.00	32,952.00	18.00	49,428.00	5.00	13,730.00
64	Payt, Rem	5,237	Syd	5.10	26,708.70	5.35	28,017.95	5.00	26,185.00
65	Sidewalk, Rem	932	Syd	5.30	4,939.60	9.15	8,527.80	6.00	5,592.00
66	_Station Grading	16	Sia	2,600.00	41,600.00	3,000.00	48,000.00	635.00	10,160.00
67	_Subgrade Undercutting, Modified	50	Cyd	57.00	2,850.00	50.00	2,500.00	45.00	2,250.00
68	_Erosion Control, Inlet Filter	26	Ea	100.00	2,600.00	170.00	4,420.00	130.00	3,380.00
69	Aggregate Base, 6 inch	5,480	Syd	5.00	27,400.00	5.50	30,140.00	6.00	32,880.00
70	Maintenance Gravel	250	Ton	22.00	5,500.00	20.00	5,000.00	25.00	6,250.00
71	Sewer Bulkhead, 12 inch	3	Ea	180.00	540.00	100.00	300.00	275.00	825.00
72	Video Taping Sewer and Culv Pipe	1,378	Ft	1.25	1,722.50	1.50	2,067.00	4.00	5,512.00
73	_Sewer, SDR35 PVC, 12 inch, Tr Det B	1,378	Ft	49.00	67,522.00	50.00	68,900.00	60.00	82,680.00



TABULATION OF BIDS
 City of St. Clair Shores
 2016 Concrete Pavement
 Reconstruction Project
 AEW PROJECT NO. 0150-0511 & 0512

Florence Cement Company
 12585 23 Mile Road
 Shelby Township, MI 48315

Dilisio Contracting
 23525 Lakepointe Dr.
 Clinton Twp. MI 48036

Bricco Excavating Co. LLC
 21202 Meyers Road
 Oak Park, MI 48237-3201

Item No.	Description	Estimated		Florence Cement Company		Dilisio Contracting		Bricco Excavating Co. LLC	
		Quantity	Units	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
74	_ External Structure Wrap, 18 inch	5	Ea	350.00	1,750.00	650.00	3,250.00	350.00	1,750.00
75	Dr Structure Cover, Adj, Case 1	9	Ea	260.00	2,340.00	250.00	2,250.00	200.00	1,800.00
76	Dr Structure, 24 inch dia	3	Ea	1,140.00	3,420.00	1,400.00	4,200.00	900.00	2,700.00
77	Dr Structure, 48 inch dia	6	Ea	2,270.00	13,620.00	1,700.00	10,200.00	1,200.00	7,200.00
78	Dr Structure, Adj, Add Depth	6	Ft	260.00	1,560.00	100.00	600.00	200.00	1,200.00
79	Dr Structure, Tap, 12 inch	3	Ea	250.00	750.00	300.00	900.00	425.00	1,275.00
80	_ Catch Basin Cover	15	Ea	380.00	5,700.00	315.00	4,725.00	600.00	9,000.00
81	_ Dr Structure, 36 inch dia	13	Ea	1,900.00	24,700.00	1,600.00	20,800.00	1,100.00	14,300.00
82	_ Sanitary Manhole Cover	5	Ea	450.00	2,250.00	600.00	3,000.00	650.00	3,250.00
83	_ Storm Manhole Cover	10	Ea	420.00	4,200.00	400.00	4,000.00	700.00	7,000.00
84	Underdrain, Subgrade, 6 inch	85	Ft	16.00	1,360.00	10.00	850.00	37.00	3,145.00
85	_ Underdrain, Subgrade, 6 inch, Modified	2,975	Ft	11.30	33,617.50	10.85	32,278.75	20.00	59,500.00
86	_ 4 inch Yard Drain Connection	3	Ea	850.00	2,550.00	200.00	600.00	400.00	1,200.00
87	Conc Pavt with Integral Curb, Nonrein, 7 inch	4,790	Sy/d	35.40	169,566.00	48.55	232,554.50	42.00	201,180.00
88	Joint, Expansion, E3	54	Ft	13.00	702.00	10.00	540.00	30.00	1,620.00
89	Lane Tie, Epoxy Anchored	130	Ea	10.00	1,300.00	7.00	910.00	5.00	650.00
90	Driveway, Nonrein Conc, 6 inch	450	Sy/d	40.00	18,000.00	38.70	17,415.00	45.00	20,250.00
91	_ Driveway, Nonrein Conc, 4 inch	140	Sy/d	36.00	5,040.00	34.20	4,788.00	40.00	5,600.00
92	Detectable Warning Surface	100	Ft	40.00	4,000.00	40.00	4,000.00	40.00	4,000.00
93	Sidewalk Ramp, Conc, 4 inch	425	Sft	3.80	1,615.00	3.80	1,615.00	8.00	3,400.00
94	Sidewalk, Conc, 4 inch	6,210	Sft	3.80	23,598.00	3.80	23,598.00	3.25	20,182.50
95	Sidewalk, Conc, 6 inch	1,550	Sft	4.30	6,665.00	4.30	6,665.00	4.75	7,362.50
96	_ Sidewalk Ramp, Conc, 8 inch	380	Sft	6.00	2,280.00	6.00	2,280.00	10.00	3,800.00
97	Barricade, Type III, High Intensity, Lighted, Furn	15	Ea	75.00	1,125.00	100.00	1,500.00	74.00	1,110.00
98	Barricade, Type III, High Intensity, Lighted, Oper	15	Ea	0.01	0.15	0.01	0.15	0.10	1.50
99	Plastic Drumm, High Intensity, Furn	75	Ea	20.00	1,500.00	20.00	1,500.00	20.00	1,500.00



TABULATION OF BIDS
 City of St. Clair Shores
 2016 Concrete Pavement
 Reconstruction Project
 AEW PROJECT NO. 0150-0511 & 0512

Florence Cement Company
 12585 23 Mile Road
 Shelby Township, MI 48315

Dilisio Contracting
 23525 Lakepointe Dr.
 Clinton Twp. MI 48036

Bricco Excavating Co. LLC
 21202 Meyers Road
 Oak Park, MI 48237-3201

Item No.	Description	Estimated Quantity	Units	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
100	Plastic Drum, High Intensity, Oper	75	Ea	0.01	0.75	0.01	0.75	0.10	7.50
101	Sign, Type B, Temp, Prismatic, Furn	100	Sft	5.00	500.00	8.00	800.00	5.00	500.00
102	Sign, Type B, Temp, Prismatic, Oper	100	Sft	0.01	1.00	0.01	1.00	0.10	10.00
103	Replacement Tree	5	Ea	500.00	2,500.00	500.00	2,500.00	360.00	1,800.00
104	Sodding	1,460	Syd	3.00	4,380.00	3.00	4,380.00	3.50	5,110.00
105	Topsoil Surface, Furn, 3 inch	1,460	Syd	3.00	4,380.00	3.00	4,380.00	6.00	8,760.00
106	Water, Sodding/Seeding	50	Unit	65.00	3,250.00	65.00	3,250.00	50.00	2,500.00
107	Landscape Mulch	15	Cyd	60.00	900.00	60.00	900.00 *	50.00	750.00
108	Irrigation Pipe	300	Ft	1.50	450.00	1.50	450.00	2.00	600.00
109	Water Main, DI, CL 54, 8 inch	1,542	Ft	87.00	134,154.00	85.00	131,070.00	95.00	146,490.00
110	1 inch Water Shut Off Valve and Box	25	Ea	160.00	4,000.00	250.00	6,250.00	300.00	7,500.00
111	3/4 inch to 1 inch Long Side Water Service Transfer	22	Ea	830.00	18,260.00	450.00	9,900.00	2,300.00	50,600.00
112	3/4 inch to 1 inch Short Side Water Service Transfer	25	Ea	830.00	20,750.00	450.00	11,250.00	1,400.00	35,000.00
113	Gate Valve and Well, 8 inch	3	Ea	3,600.00	10,800.00	3,300.00	9,900.00	5,000.00	15,000.00
114	Gate Valve and Well, Rem	2	Ea	840.00	1,680.00	400.00	800.00	700.00	1,400.00
115	Hydrant, Rem	2	Ea	400.00	800.00	250.00	500.00	700.00	1,400.00
116	Sprinkler Head	25	Ea	45.00	1,125.00	45.00	1,125.00	20.00	500.00
117	Std 6 inch Fire Hydrant with Valve in Box	3	Ea	4,025.00	12,075.00	3,500.00	10,500.00	5,000.00	15,000.00
118	Water Main Connection, 8 inch	2	Ea	2,800.00	5,600.00	2,800.00	5,600.00	6,000.00	12,000.00
119	Abandon Existing Water Main	1	LS	1,000.00	1,000.00	1,000.00	1,000.00	8,000.00	8,000.00
120	Audio Visual Record of the Construction Influence Area	1	LS	1,200.00	1,200.00	775.00	775.00	17,000.00	17,000.00
Sub Total - Joan Avenue					806,074.20		872,401.90 *		947,248.00
Total of All Bid Prices					\$ 1,186,883.27		\$ 1,297,449.92 *		\$ 1,417,936.00

* CORRECTED BY ENGINEER



TABULATION OF BIDS
 City of St. Clair Shores
 2016 Concrete Pavement
 Reconstruction Project
 AEW PROJECT NO. 0150-0511 & 0512

Item No.	Description	Estimated Quantity	Units	Panar Enterprises, Inc. 58021 Gratiot New Haven, MI 48048		Troelsen Excavating Co. 1395 Rochester Road Troy, Michigan 48083		ADI Excavating 47301 Feathered Ct. Shelby Twp. MI 48315	
				Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
Finlan Avenue									
1	_Mobilization, 3% Max.	1	LS	14,000.00	14,000.00	1,500.00	1,500.00	12,825.00	12,825.00
2	Tree, Rem, 37 inch or Larger	1	Ea	1,500.00	1,500.00	1,000.00	1,000.00	1,750.00	1,750.00
3	Dr Structure, Rem	4	Ea	350.00	1,400.00	500.00	2,000.00	275.00	1,100.00
4	Sewer, Rem, Less than 24 inch	625	Ft	1.00	625.00	15.00	9,375.00	8.00	5,000.00
5	Pavt, Rem	2,586	Syd	7.50	19,395.00	11.00	28,446.00	8.00	20,688.00
6	Sidewalk, Rem	448	Syd	5.00	2,240.00	6.00	2,688.00	5.50	2,464.00
7	_Station Grading	8	Sia	5,850.00	46,800.00	500.00	4,000.00	6,500.00	52,000.00
8	_Subgrade Undercutting, Modified	50	Cyd	54.00	2,700.00	20.00	1,000.00	50.00	2,500.00
9	_Erosion Control, Inlet Filter	6	Ea	85.00	510.00	100.00	600.00	80.00	480.00
10	Aggregate Base, 6 inch	2,675	Syd	10.00	26,750.00	11.00	29,425.00	7.50	20,062.50
11	Maintenance Gravel	200	Ton	16.00	3,200.00	35.00	7,000.00	18.00	3,600.00
12	Trench Undercut and Backfill	20	Cyd	54.00	1,080.00	30.00	600.00	50.00	1,000.00
13	Video Taping Sewer and Culv Pipe	625	Ft	1.25	781.25	2.00	1,250.00	2.00	1,250.00
14	_Sewer, SDR35 PVC, 12 inch, Tr Det B	625	Ft	88.00	55,000.00	65.00	40,625.00	37.50	23,437.50
15	_External Structure Wrap, 18 inch	2	Ea	650.00	1,300.00	400.00	800.00	400.00	800.00
16	Dr Structure Cover, Adj, Case 1	4	Ea	550.00	2,200.00	500.00	2,000.00	250.00	1,000.00
17	Dr Structure, Adj, Add Depth	6	Ft	450.00	2,700.00	200.00	1,200.00	300.00	1,800.00
18	Dr Structure, Tap, 6 inch	2	Ea	900.00	1,800.00	250.00	500.00	250.00	500.00
19	Dr Structure, Tap, 12 inch	1	Ea	1,200.00	1,200.00	400.00	400.00	350.00	350.00
20	_Catch Basin Cover	3	Ea	600.00	1,800.00	650.00	1,950.00	425.00	1,275.00
21	_Dr Structure, 36 inch dia	4	Ea	2,800.00	11,200.00	1,200.00	4,800.00	1,050.00	4,200.00
22	_Sanitary Manhole Cover	2	Ea	625.00	1,250.00	650.00	1,300.00	550.00	1,100.00
23	_Storm Manhole Cover	3	Ea	500.00	1,500.00	650.00	1,950.00	450.00	1,350.00
24	Underdrain, Subgrade, 6 inch	25	Ft	13.00	325.00	40.00	1,000.00	10.00	250.00
25	_Underdrain, Subgrade, 6 inch, Modified	1,556	Ft	13.00	20,228.00	40.00	62,240.00	10.00	15,560.00



TABULATION OF BIDS
 City of St. Clair Shores
 2016 Concrete Pavement
 Reconstruction Project
 AEW PROJECT NO. 0150-0511 & 0512

Item No.	Description	Estimated Quantity	Units	Panar Enterprises, Inc. 58021 Gratiot New Haven, MI 48048		Troelsen Excavating Co. 1395 Rochester Road Troy, Michigan 48083		ADI Excavating 47301 Feathered Ct. Shelby Twp, MI 48315	
				Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
26	Conc Pavt with Integral Curb, Nonreinf, 7 inch	2,366	Syd	40.00	94,640.00	59.00	139,594.00	41.95	99,253.70
27	Joint, Expansion, E3	27	Ft	10.00	270.00	20.00	540.00	33.00	891.00
28	Lane Tie, Epoxy Anchored	60	Ea	5.00	300.00	12.00	720.00	5.50	330.00
29	Driveway, Nonreinf Conc, 6 inch	235	Syd	45.00	10,575.00	58.00	13,630.00	50.00	11,750.00
30	Driveway, Nonreinf Conc, 4 inch	100	Syd	40.00	4,000.00	50.00	5,000.00	45.00	4,500.00
31	Detectable Warning Surface	12	Ft	45.00	540.00	65.00	780.00	50.00	600.00
32	Sidewalk, Conc, 4 inch	3,270	Sft	4.00	13,080.00	5.00	16,350.00	5.00	16,350.00
33	Sidewalk, Conc, 6 inch	765	Sft	5.00	3,825.00	7.00	5,355.00	6.00	4,590.00
34	Sidewalk Ramp, Conc, 8 inch	65	Sft	8.00	520.00	9.00	585.00	10.00	650.00
35	Barricade, Type III, High Intensity, Lighted, Furn	2	Ea	74.95	149.90	100.00	200.00	82.45	164.90
36	Barricade, Type III, High Intensity, Lighted, Oper	2	Ea	0.01	0.02	1.00	2.00	100.00	200.00
37	Plastic Drum, High Intensity, Furn	50	Ea	19.95	997.50	16.00	800.00	21.95	1,097.50
38	Plastic Drum, High Intensity, Oper	50	Ea	0.01	0.50	1.00	50.00	100.00	5,000.00
39	Sign, Type B, Temp, Prismatic, Furn	100	Sft	5.00	500.00	5.00	500.00	5.50	550.00 *
40	Sign, Type B, Temp, Prismatic, Oper	100	Sft	0.01	1.00	1.00	100.00	1.00	100.00
41	Replacement Tree	1	Ea	650.00	650.00	500.00	500.00	500.00	500.00
42	Sodding	1,020	Syd	5.50	5,610.00	5.00	5,100.00	5.25	5,355.00
43	Topsoil Surface, Furn, 3 inch	1,020	Syd	3.50	3,570.00	2.00	2,040.00	3.30	3,366.00 *
44	Water, Sodding/Seeding	50	Unit	5.00	250.00	75.00	3,750.00	52.00	2,600.00
45	Landscap Mulch	2	Cyd	68.00	136.00	45.00	90.00	60.00	120.00
46	Irrigation Pipe	300	Ft	2.25	675.00	10.00	3,000.00	4.00	1,200.00
47	Water Main, DI, CL 54, 8 inch, Tr Det G	785	Ft	88.00	69,080.00	83.00	65,155.00	66.00	51,810.00
48	Water Shut Off Valve and Box	12	Ea	275.00	3,300.00	250.00	3,000.00	150.00	1,800.00
49	3/4 inch to 1 inch Long Side Water Service Transfer	13	Ea	810.00	10,530.00	800.00	10,400.00	650.00	8,450.00



TABULATION OF BIDS
 City of St. Clair Shores
 2016 Concrete Pavement
 Reconstruction Project
 AEW PROJECT NO. 0150-0511 & 0512

Panar Enterprises, Inc.
 58021 Gratiot
 New Haven, MI 48048

Troelsen Excavating Co.
 1395 Rochester Road
 Troy, Michigan 48083

ADJ Excavating
 47301 Feathered Ct.
 Shelby Twp. MI 48315

Item No.	Description	Estimated Quantity	Units	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
50	3/4 inch to 1 inch Short Side Water Service Transfer	12	Ea	650.00	7,800.00	400.00	4,800.00	600.00	7,200.00
51	Gate Valve and Well, 8 inch	1	Ea	4,550.00	4,550.00	2,900.00	2,900.00	2,800.00	2,800.00
52	Gate Valve and Well, Rem	1	Ea	550.00	550.00	500.00	500.00	400.00	400.00
53	Hydrant, Rem	1	Ea	550.00	550.00	600.00	600.00	350.00	350.00
54	Sprinkler Head	20	Ea	35.00	700.00	45.00	900.00	60.00	1,200.00
55	Std 6 inch Fire Hydrant with Valve in Box	2	Ea	4,650.00	9,300.00	4,300.00	8,600.00	3,750.00	7,500.00
56	Water Main Connection, 8 inch	2	Ea	3,500.00	7,000.00	3,000.00	6,000.00	2,000.00	4,000.00
57	Abandon Existing Water Main	1	LS	500.00	500.00	1,000.00	1,000.00	1,750.00	1,750.00
58	Audio Visual Record of the Construction Influence Area	1	LS	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
Sub Total - Finlan Avenue					476,634.17		511,190.00 *		423,770.10 *
Joan Avenue									
59	Mobilization, 3% Max.	1	LS	29,000.00	29,000.00	30,000.00	30,000.00	26,470.00	26,470.00
60	Tree, Rem, 19 inch to 36 inch	3	Ea	1,450.00	4,350.00	1,000.00	3,000.00	1,750.00	5,250.00
61	Tree, Rem, 6 inch to 18 inch	2	Ea	350.00	700.00	500.00	1,000.00	550.00	1,100.00
62	Dr Structure, Rem	11	Ea	340.00	3,740.00	500.00	5,500.00	275.00	3,025.00
63	Sewer, Rem, Less than 24 inch	2,746	Ft	0.90	2,471.40	15.00	41,190.00	8.00	21,968.00
64	Pav, Rem	5,237	Syd	7.40	38,753.80	11.00	57,607.00	8.00	41,896.00
65	Sidewalk, Rem	932	Syd	4.90	4,566.80	6.00	5,592.00	5.50	5,126.00
66	Station Grading	16	Sia	5,550.00	88,800.00	500.00	8,000.00	6,500.00	104,000.00
67	Subgrade Undercutting, Modified	50	Cyd	53.00	2,650.00	20.00	1,000.00	50.00	2,500.00
68	Erosion Control, Inlet Filter	26	Ea	84.00	2,184.00	100.00	2,600.00	80.00	2,080.00
69	Aggregate Base, 6 inch	5,480	Syd	9.50	52,060.00	11.00	60,280.00	750.00	4,110,000.00 *
70	Maintenance Gravel	250	Ton	15.00	3,750.00	35.00	8,750.00	18.00	4,500.00
71	Sewer Bulkhead, 12 inch	3	Ea	180.00	540.00	100.00	300.00	150.00	450.00
72	Video Taping Sewer and Curb Pipe	1,378	Ft	1.25	1,722.50	2.00	2,756.00	1.75	2,411.50
73	Sewer, SDR35 PVC, 12 inch, Tr Det B	1,378	Ft	84.00	115,752.00	65.00	89,570.00	35.50	48,919.00



TABULATION OF BIDS
 City of St. Clair Shores
 2016 Concrete Pavement
 Reconstruction Project
 AEW PROJECT NO. 0150-0511 & 0512

Item No.	Description	Estimated		Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
		Quantity	Units						
74	_External Structure Wrap, 18 inch	5 Ea		625.00	3,125.00	400.00	2,000.00	400.00	2,000.00
75	Dr Structure Cover, Adj, Case 1	9 Ea		525.00	4,725.00	500.00	4,500.00	250.00	2,250.00
76	Dr Structure, 24 inch dia	3 Ea		1,800.00	5,400.00	1,100.00	3,300.00	1,050.00	3,150.00
77	Dr Structure, 48 inch dia	6 Ea		2,900.00	17,400.00	1,600.00	9,600.00	1,650.00	9,900.00
78	Dr Structure, Adj, Add Depth	6 Ft		425.00	2,550.00	200.00	1,200.00	300.00	1,800.00
79	Dr Structure, Tap, 12 inch	3 Ea		1,150.00	3,450.00	400.00	1,200.00	350.00	1,050.00
80	_Catch Basin Cover	15 Ea		590.00	8,850.00	650.00	9,750.00	450.00	6,750.00
81	_Dr Structure, 36 inch dia	13 Ea		2,750.00	35,750.00	1,200.00	15,600.00	1,500.00	19,500.00
82	_Sanitary Manhole Cover	5 Ea		600.00	3,000.00	650.00	3,250.00	500.00	2,500.00
83	_Storm Manhole Cover	10 Ea		575.00	5,750.00	650.00	6,500.00	450.00	4,500.00
84	Underdrain, Subgrade, 6 inch	85 Ft		12.70	1,079.50	40.00	3,400.00	10.00	850.00
85	_Underdrain, Subgrade, 6 inch, Modified	2,975 Ft		12.70	37,782.50	40.00	119,000.00	10.00	29,750.00
86	_4 inch Yard Drain Connection	3 Ea		650.00	1,950.00	200.00	600.00	650.00	1,950.00
87	Conc Pavt with Integral Curb, Nonreinf, 7 inch	4,790 Syd		40.00	191,600.00	59.00	282,610.00	41.95	200,940.50
88	Joint, Expansion, E3	54 Ft		10.00	540.00	20.00	1,080.00	33.00	1,782.00
89	Lane Tie, Epoxy Anchored	130 Ea		5.00	650.00	12.00	1,560.00	5.50	715.00
90	Driveway, Nonreinf Conc, 6 inch	450 Syd		45.00	20,250.00	58.00	26,100.00	50.00	22,500.00
91	_Driveway, Nonreinf Conc, 4 inch	140 Syd		40.00	5,600.00	50.00	7,000.00	45.00	6,300.00
92	Detectable Warning Surface	100 Ft		45.00	4,500.00	65.00	6,500.00	50.00	5,000.00
93	Sidewalk Ramp, Conc, 4 inch	425 Sft		6.00	2,550.00	7.00	2,975.00	5.50	2,337.50
94	Sidewalk, Conc, 4 inch	6,210 Sft		4.00	24,840.00	5.00	31,050.00	5.00	31,050.00
95	Sidewalk, Conc, 6 inch	1,550 Sft		5.00	7,750.00	7.00	10,850.00	6.00	9,300.00
96	_Sidewalk Ramp, Conc, 8 inch	380 Sft		8.00	3,040.00	9.00	3,420.00	10.00	3,800.00
97	Barricade, Type III, High Intensity, Lighted, Furn	15 Ea		74.95	1,124.25	100.00	1,500.00	82.45	1,236.75
98	Barricade, Type III, High Intensity, Lighted, Oper	15 Ea		0.01	0.15	1.00	15.00	100.00	1,500.00
99	Plastic Drumm, High Intensity, Furn	75 Ea		19.95	1,496.25	16.00	1,200.00	21.95	1,646.25

Panar Enterprises, Inc.
58021 Gratiot
New Haven, MI 48048

Troelsen Excavating Co.
1395 Rochester Road
Troy, Michigan 48083

ADJ Excavating
47301 Feathered Ct.
Shelby Twp, MI 48315



TABULATION OF BIDS
 City of St. Clair Shores
 2016 Concrete Pavement
 Reconstruction Project
 AEW PROJECT NO. 0150-0511 & 0512

Panar Enterprises, Inc.
 58021 Gratiot
 New Haven, MI 48048

Troelsen Excavating Co.
 1395 Rochester Road
 Troy, Michigan 48083

ADI Excavating
 47301 Feathered Ct.
 Shelby Twp. MI 48315

Item No.	Description	Quantity	Units	Estimated		Panar Enterprises, Inc.		Troelsen Excavating Co.		ADI Excavating	
				Unit Price	Amount	Unit Price	Amount	Unit Price	Amount		
100	Plastic Drum, High Intensity, Oper	75	Ea	0.01	0.75	1.00	75.00	50.00	3,750.00		
101	Sign, Type B, Temp, Prismatic, Furn	100	Sft	5.00	500.00	5.00	500.00	5.50	550.00		
102	Sign, Type B, Temp, Prismatic, Oper	100	Sft	0.01	1.00	1.00	100.00	1.00	100.00		
103	_Replacement Tree	5	Ea	635.00	3,175.00	500.00	2,500.00	500.00	2,500.00*		
104	Sodding	1,460	Syd	5.40	7,884.00	5.00	7,300.00	5.25	7,665.00		
105	Topsoil Surface, Furn, 3 inch	1,460	Syd	3.35	4,891.00	2.00	2,920.00	3.30	4,818.00*		
106	Water, Sodding/Seeding	50	Unit	5.00	250.00	75.00	3,750.00	52.00	2,600.00		
107	_Landscape Mulch	15	Cyd	67.00	1,005.00	45.00	675.00	60.00	900.00		
108	_Irrigation Pipe	300	Ft	2.00	600.00	10.00	3,000.00	4.00	1,200.00		
109	Water Main, DI, CL 54, 8 inch	1,542	Ft	87.00	134,154.00	83.00	127,986.00	66.00	101,772.00		
110	_1 inch Water Shut Off Valve and Box	25	Ea	265.00	6,625.00	250.00	6,250.00	150.00	3,750.00		
111	_3/4 inch to 1 inch Long Side Water Service Transfer	22	Ea	800.00	17,600.00	800.00	17,600.00	650.00	14,300.00		
112	_3/4 inch to 1 inch Short Side Water Service Transfer	25	Ea	640.00	16,000.00	400.00	10,000.00	600.00	15,000.00		
113	_Gate Valve and Well, 8 inch	3	Ea	4,450.00	13,350.00	2,900.00	8,700.00	2,800.00	8,400.00		
114	_Gate Valve and Well, Rem	2	Ea	525.00	1,050.00	500.00	1,000.00	400.00	800.00		
115	_Hydrant, Rem	2	Ea	525.00	1,050.00	600.00	1,200.00	350.00	700.00		
116	_Sprinkler Head	25	Ea	25.00	625.00	45.00	1,125.00	60.00	1,500.00		
117	_Std 6 inch Fire Hydrant with Valve in Box	3	Ea	4,650.00	13,950.00	4,300.00	12,900.00	3,750.00	11,250.00		
118	_Water Main Connection, 8 inch	2	Ea	3,500.00	7,000.00	3,000.00	6,000.00	2,000.00	4,000.00		
119	_Abandon Existing Water Main	1	LS	1,000.00	1,000.00	1,000.00	1,000.00	1,750.00	1,750.00		
120	_Audio Visual Record of the Construction Influence Area	1	LS	2,000.00	2,000.00	2,000.00	2,000.00	1,000.00	1,000.00		
Sub Total - Joan Avenue					978,503.90		1,089,486.00		4,942,058.50*		
Total of All Bid Prices					\$ 1,455,138.07		\$ 1,600,676.00*		\$ 5,365,828.60*		

* CORRECTED BY ENGINEER

COUNCIL COMMUNICATION

Item #12

From: Michael E. Smith, City Manager
Subject: Consent Agenda
Prepared by: Mary A. Kotowski, MMC, CMMC, City Clerk

City Manager's Recommendation:

I recommend the approval of the consent agenda items as presented.

Items Presented:

- a. Bills
- b. Fees - none
- c. Progress Payments
- d. Approval of Minutes
- e. Receive & File Boards, Commissions & Committee Minutes
- f. Recommendations from the Council Sub Committee on Boards, Commissions and Committees
- g. Request to schedule Council Budget Hearing dates for April 25-26 starting at 6:00 pm
- h. Request for resolution allowing the City to accelerate winter tax bills under \$100 to the summer installment

Items shall be considered *without debate* by motion and vote of Council, unless a member of Council specifically requests action taken separately on said item

COUNCIL ACTION

Moved by Council Member _____, seconded by Council Member _____

that the Consent Agenda items be approved as presented and recommended by the City Manager, with the exception of the following item numbers: _____

_____ that were removed and considered separately.

VOTE: Ayes: _____
Nays: _____
Abstain: _____
Absent: _____

COUNCIL COMMUNICATION

Item #12a

From: Michael E. Smith, City Manager

Subject: Item #12a
Check Approval List

Prepared by: Natalie Turner, City Manager's Office

City Manager's Recommendation:

I recommend the approval of the release of checks in the amount of \$2,911,068.38 for services rendered, of the report that is 22 pages in length, and of the grand total amount of \$2,911,068.38, \$323,075.08 went to other taxing authorities.

Council Action:

It was moved by Councilmember _____, and supported by Councilmember _____ to approve the release of checks in the amount of \$2,911,068.38 for services rendered, as recommended by the City Manager.

VOTE: Ayes: _____
 Nays: _____
 Abstain: _____
 Absent: _____

CITY OF ST. CLAIR SHORES
 INVOICE APPROVAL LIST BY FUND
 Printed: 3/23/2016

FUND/DEPT	ACCOUNT	G/L DESC	VENDOR NAME	CHECK NUMBER	INVOICE DESCRIPTION	INVOICE NUMBER	CHECK DATE	AMOUNT
GENERAL FUND								
GENERAL FUND B/S								
101	103578	19912EDMUN	BUILDING DECOMMISSION SERVICE LLC	299059	ASBESTOS-19912 EDMUNTON	8624	3/17/16	125.00
101	103578	19912EDMUN	KEVIN STULTZ	299288	ELECTRICAL-19912 EDMUNTON	2188	3/17/16	850.00
101	210010	GEN PEN	ICMA RETIREMENT TRUST-401A	2592	Payroll Run 1 - Warrant 031716	000000104733	3/17/16	13,112.56
101	210010	GEN PEN	SCS GEN EMP RET	299271	Payroll Run 1 - Warrant 031716	000000104742	3/17/16	1,324.51
101	210030	THIN BLUE	THIN BLUE LINE OF MI	299292	Payroll Run 1 - Warrant 031716	000000104745	3/17/16	310.00
101	210040	GARNISH	CITY OF ST CLAIR SHORES	299091	WAGE ASSIGNMENT-S HUBBARD	3/17/16	3/17/16	330.75
101	210050	P&F PEN	POLICE & FIRE PENSION SYS SCS	299244	Payroll Run 1 - Warrant 031716	000000104738	3/17/16	18,989.52
101	210073	DEDS-AFLAC	AFLAC	2597	Payroll Run 1 - Warrant 031716	000000104748	3/17/16	1,631.04
101	210074	DED-HSA	ICMA	2591	Payroll Run 1 - Warrant 031716	000000104732	3/17/16	1,099.42
101	210078	HEALTH	TASC	2595	Payroll Run 1 - Warrant 031716	000000104744	3/17/16	4,217.25
101	210079	DEPEND	TASC	2595	Payroll Run 1 - Warrant 031716	000000104744	3/17/16	999.95
101	210080	CHILD SUPP	MICHIGAN STATE DISB UNIT	2594	Payroll Run 1 - Warrant 031716	000000104737	3/17/16	4,660.93
101	210090	DEFER 457	ICMA RETIREMENT TRUST-457	2593	Payroll Run 1 - Warrant 031716	000000104734	3/17/16	24,729.56
101	210090	DEFER 457	NATIONWIDE RETIREMENT SOLUTIONS	2596	Payroll Run 1 - Warrant 031716	000000104747	3/17/16	16,668.44
101	210091	LOAN REPAY	ICMA RETIREMENT TRUST-401A	2592	Payroll Run 1 - Warrant 031716	000000104733	3/17/16	208.58
101	210095	DEFER 401A	ICMA RETIREMENT TRUST-401A	2592	Payroll Run 1 - Warrant 031716	000000104730	3/17/16	5,983.90
101	210110	LOCAL 1015	MICHIGAN AFSCME COUNCIL 25	299225	Payroll Run 1 - Warrant 031716	000000104733	3/17/16	3,208.67
101	210120	POA	SCS POLICE OFFICERS ASSOC	299272	Payroll Run 1 - Warrant 031716	000000104743	3/17/16	2,287.44
101	210130	FIRE	SCS FIREMEN'S ASSOCIATION	299269	Payroll Run 1 - Warrant 031716	000000104740	3/17/16	810.24
101	210140	FF #1744	SCS FIREMEN'S LOCAL 1744	299270	Payroll Run 1 - Warrant 031716	000000104741	3/17/16	2,161.92
101	210150	COA	SCS COMMAND OFFICERS	299268	Payroll Run 1 - Warrant 031716	000000104739	3/17/16	640.00
101	210170	P&F HT EE	P&F HEALTH CARE	299235	Payroll Run 1 - Warrant 031716	000000104746	3/17/16	3,243.52
101	210180	FEDERAL	FIRST STATE BANK	2590	Payroll Run 1 - Warrant 031716	000000104731	3/17/16	86,940.40
101	210200	FICA EMP/E	FIRST STATE BANK	2590	Payroll Run 1 - Warrant 031716	000000104731	3/17/16	34,992.94
101	210210	MED EMP/EE	FIRST STATE BANK	2590	Payroll Run 1 - Warrant 031716	000000104731	3/17/16	19,562.74
101	210800	LOCAL 412	LOCAL 412 UAW	299201	Payroll Run 1 - Warrant 031716	000000104735	3/17/16	1,196.34
101	210900	M.A.P.E.	MAPE	299211	Payroll Run 1 - Warrant 031716	000000104736	3/17/16	252.00
101	268000	A.B. LIFE	MUTUAL OF OMAHA	299400	APRIL 2016 LIFE, AD&D, STD & LTD PREMIUMS	000499216552	3/23/16	6,983.77
101	272000	BUILD BOND	ALLIED SIGNS INC	299045	REF PERMIT:23709 HARPER	BS15030	3/17/16	100.00
101	272000	BUILD BOND	EMBREE SIGN CO INC	299354	BOND REFUND-21921 GREATER MACK	BS16009	3/23/16	100.00
101	272000	BUILD BOND	HANSON'S WINDOW & SIDING	299164	REF PERMIT:24916 LITTLE MACK	BB14163	3/17/16	500.00
101	272000	BUILD BOND	HANSON'S WINDOW & SIDING	299373	BOND REFUND-31101 WATERLOO	BB16040	3/23/16	500.00
101	272000	BUILD BOND	KOPKE HOME ENHANCEMENT INC	299191	REF PERMIT:34140 JEFFERSON	BB16003	3/17/16	500.00
101	272000	BUILD BOND	F. LAX CONSTRUCTION	299198	REF PERMIT:22709 DETOUR	BB15203	3/17/16	500.00
101	272000	BUILD BOND	ONTARIO CONSTRUCTION CO	299234	REF PERMIT:9001 HARBOR PL DR	BB15162	3/17/16	500.00
101	272000	BUILD BOND	R F GADDIE BUILDING COMPANY	299248	REF PERMIT:33195 HARPER	BB16009	3/17/16	500.00
101	272000	BUILD BOND	CHRIS REDZINIAK	299250	REF PERMIT:20315 9 MILE	BB15125	3/17/16	500.00

CITY OF ST. CLAIR SHORES
 INVOICE APPROVAL LIST BY FUND
 Printed: 3/23/2016

FUND/DEPT	ACCOUNT	G/L DESC	VENDOR NAME	CHECK NUMBER	INVOICE DESCRIPTION	INVOICE NUMBER	CHECK DATE	AMOUNT
101201	740000	OFFICE SUP	DES MOINES STAMP MFG CO	299347	STAMPS	1064626	3/23/16	23.05
101201	740000	OFFICE SUP	OFFICE DEPOT	299404	OFFICE SUPPLIES	6436342	3/23/16	815.62
101201	810000	SERVICES	GFOA	299365	CAFR REVIEW FEE 2015	2812063	3/23/16	505.00
101201	850000	PHONE&COMM	AT&T	299326	4 LINE PBX	58677934640316	3/23/16	18.84
101201	850000	PHONE&COMM	AT&T	299326	3 LINE CENTREX	58644576830316	3/23/16	30.89
101201	850000	PHONE&COMM	AT&T	299326	PRI LINES	586RO119180316	3/23/16	179.85
101201	900000	PRINTING	COST CONTROL ASSOCIATES INC	299345	REVIEW OF AT&T	009072	3/23/16	141.60
101201	930000	REP&MNT	TYLER TECHNOLOGIES INC	299430	ACA FORM 1095B/C	223796	3/23/16	381.21
			TYLER TECHNOLOGIES INC	299429	ACA IMPLEMENTATION	045-15542	3/23/16	637.50
			TOTAL FINANCE					2,872.03
CLERK/ELECTIONS								
101215	740000	OFFICE SUP	OFFICE DEPOT	299404	OFFICE SUPPLIES	6436342	3/23/16	432.94
101215	750000	OPER-SUPP	BML SIGNS INC	299065	PRECINCT SIGNS	8959	3/17/16	50.00
101215	810000	SERVICES	MARY ACCARDO	299040	GENERAL ELECTION	104420	3/17/16	266.00
101215	810000	SERVICES	JENNIE ALCINI	299042	GENERAL ELECTION	104421	3/17/16	166.00
101215	810000	SERVICES	DIANE ALMASHY	299046	GENERAL ELECTION	104422	3/17/16	16.00
101215	810000	SERVICES	ANDREA M ANDERSON	299047	GENERAL ELECTION	104423	3/17/16	166.00
101215	810000	SERVICES	KARLA L ANDERSON	299048	GENERAL ELECTION	104424	3/17/16	250.00
101215	810000	SERVICES	KIRSTEN ANDERSON	299049	GENERAL ELECTION	104425	3/17/16	150.00
101215	810000	SERVICES	JUDITH ANNE	299050	GENERAL ELECTION	104426	3/17/16	166.00
101215	810000	SERVICES	MARGARET ANTUSHEVICH	299051	GENERAL ELECTION	104427	3/17/16	150.00
101215	810000	SERVICES	LAURA BARTNIK-WALTON	299057	GENERAL ELECTION	104428	3/17/16	166.00
101215	810000	SERVICES	LILLIAN BATE	299058	GENERAL ELECTION	104429	3/17/16	166.00
101215	810000	SERVICES	MARCIAL BERENT	299061	GENERAL ELECTION	104572	3/17/16	60.00
101215	810000	SERVICES	WENDY SUE BERRY	299062	GENERAL ELECTION	104430	3/17/16	166.00
101215	810000	SERVICES	CATHERINE A BINNINGTON	299063	GENERAL ELECTION	104431	3/17/16	166.00
101215	810000	SERVICES	BARBARA BLOMME	299064	GENERAL ELECTION	104432	3/17/16	166.00
101215	810000	SERVICES	DAVID BOSS	299068	GENERAL ELECTION	104433	3/17/16	416.00
101215	810000	SERVICES	JACQUELYN BROWN	299070	GENERAL ELECTION	104434	3/17/16	166.00
101215	810000	SERVICES	DIANNE BULTZ	299072	GENERAL ELECTION	104435	3/17/16	166.00
101215	810000	SERVICES	DIANE MARIE CAPANNA	299074	GENERAL ELECTION	104436	3/17/16	216.00
101215	810000	SERVICES	CORNELIUS CARR	299075	GENERAL ELECTION	104437	3/17/16	266.00
101215	810000	SERVICES	SANDY CATANESE	299076	GENERAL ELECTION	104438	3/17/16	16.00
101215	810000	SERVICES	KATHRYN L CAVANARY	299077	GENERAL ELECTION	104439	3/17/16	166.00
101215	810000	SERVICES	MARY CIPRIANO	299079	GENERAL ELECTION	104440	3/17/16	150.00
101215	810000	SERVICES	ELLEN CLARK	299094	GENERAL ELECTION	104441	3/17/16	120.00
101215	810000	SERVICES	DENIECE DANIELS	299100	REISSUE CK#244328	11/18/14	3/17/16	8.00
101215	810000	SERVICES	GLORIA M DAVIS	299101	GENERAL ELECTION	104443	3/17/16	216.00
101215	810000	SERVICES	GAIL M. DEASON	299102	GENERAL ELECTION	104444	3/17/16	216.00
101215	810000	SERVICES	MICHELLE DEMEULENAERE	299106	GENERAL ELECTION	104445	3/17/16	166.00

CITY OF ST. CLAIR SHORES
 INVOICE APPROVAL LIST BY FUND
 Printed: 3/23/2016

FUND/ DEPT	ACCOUNT	G/L DESC	VENDOR NAME	CHECK NUMBER	INVOICE DESCRIPTION	INVOICE NUMBER	CHECK DATE	AMOUNT
101215	810000	SERVICES	DIANE MARIE DENNIS	299107	GENERAL ELECTION	104446	3/17/16	266.1
101215	810000	SERVICES	EMIL DEPASQUALE	299108	GENERAL ELECTION	104447	3/17/16	166.1
101215	810000	SERVICES	GRACE DESCAMPS	299109	GENERAL ELECTION	104448	3/17/16	115.1
101215	810000	SERVICES	BETTY L DILBECK	299115	GENERAL ELECTION	104450	3/17/16	60.1
101215	810000	SERVICES	SARA ELIZABETH DILBECK	299116	GENERAL ELECTION	104449	3/17/16	60.1
101215	810000	SERVICES	SHARON DRISCOLL	299118	GENERAL ELECTION	104451	3/17/16	150.1
101215	810000	SERVICES	BEVERLY EDWARDS	299121	GENERAL ELECTION	104452	3/17/16	16.1
101215	810000	SERVICES	DALE H EDWARDS	299122	GENERAL ELECTION	104453	3/17/16	282.1
101215	810000	SERVICES	MARILYN EDWARDS	299123	GENERAL ELECTION	104454	3/17/16	216.1
101215	810000	SERVICES	JANICE JOY FENNELL	299132	GENERAL ELECTION	104455	3/17/16	216.1
101215	810000	SERVICES	JOHN THOMAS FENNELL	299133	GENERAL ELECTION	104456	3/17/16	166.1
101215	810000	SERVICES	BEVERLY FLATT	299136	GENERAL ELECTION	104457	3/17/16	266.1
101215	810000	SERVICES	DIANE FLETCHER	299137	GENERAL ELECTION	104458	3/17/16	166.1
101215	810000	SERVICES	JUNE L FOUKES	299138	GENERAL ELECTION	104459	3/17/16	166.1
101215	810000	SERVICES	BEBE ANN FRAHM	299140	GENERAL ELECTION	104458	3/17/16	166.1
101215	810000	SERVICES	JOHN FRANKLIN	299141	GENERAL ELECTION	104460	3/17/16	115.1
101215	810000	SERVICES	MARY FRANSKO	299142	GENERAL ELECTION	104461	3/17/16	216.1
101215	810000	SERVICES	PAUL FRANSKO	299142	GENERAL ELECTION	104462	3/17/16	216.1
101215	810000	SERVICES	CORINNE FRONTIERO	299143	GENERAL ELECTION	104463	3/17/16	216.1
101215	810000	SERVICES	CHARLES FURCHAK	299363	ELECTION WORKER	104862	3/23/16	16.1
101215	810000	SERVICES	JANICE GARDZINSKI	299145	GENERAL ELECTION	104465	3/17/16	266.1
101215	810000	SERVICES	ALBERT GDULA	299146	GENERAL ELECTION	104466	3/17/16	166.1
101215	810000	SERVICES	BERNADETTE M GDULA	299147	GENERAL ELECTION	104467	3/17/16	266.1
101215	810000	SERVICES	SANDRA GORDLEY	299148	GENERAL ELECTION	104468	3/17/16	266.1
101215	810000	SERVICES	NANCY GRAHAM	299150	GENERAL ELECTION	104469	3/17/16	150.1
101215	810000	SERVICES	MARLAN GRUCKUNAS	299152	GENERAL ELECTION	104470	3/17/16	166.1
101215	810000	SERVICES	ANDREW GUARESIMO	299157	GENERAL ELECTION	104471	3/17/16	216.1
101215	810000	SERVICES	PATRICIA GUCIARDO	299158	GENERAL ELECTION	104472	3/17/16	150.1
101215	810000	SERVICES	SUSAN GUDENAU	299159	GENERAL ELECTION	104473	3/17/16	416.1
101215	810000	SERVICES	GERALD GUNSCH	299160	GENERAL ELECTION	104474	3/17/16	166.1
101215	810000	SERVICES	PATRICIA GUNSCH	299162	GENERAL ELECTION	104475	3/17/16	166.1
101215	810000	SERVICES	PHILIP HALLMAN	299163	GENERAL ELECTION	104476	3/17/16	166.1
101215	810000	SERVICES	KATHRYN HANSON	299165	GENERAL ELECTION	104477	3/17/16	150.1
101215	810000	SERVICES	JANICE HEINS	299166	GENERAL ELECTION	104478	3/17/16	166.1
101215	810000	SERVICES	MARY LOU HEWSON	299166	GENERAL ELECTION	104479	3/17/16	166.1
101215	810000	SERVICES	MARGARET HICKEY	299168	GENERAL ELECTION	104480	3/17/16	166.1
101215	810000	SERVICES	ANN INGRAM	299169	GENERAL ELECTION	104481	3/17/16	166.1
101215	810000	SERVICES	JOAN IRELAND	299173	GENERAL ELECTION	104482	3/17/16	266.1
101215	810000	SERVICES	VIRGINIA ISBILL	299174	GENERAL ELECTION	104483	3/17/16	166.1
101215	810000	SERVICES	ROSENIA IVIE	299175	GENERAL ELECTION	104484	3/17/16	166.1
101215	810000	SERVICES		299176	GENERAL ELECTION	104485	3/17/16	166.1

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101215	810000	SERVICES	KATHLEEN JEFFREY	299180	GENERAL ELECTION	104442	3/17/16	166.00
101215	810000	SERVICES	MARK WILLIAM JOHNSON	299182	GENERAL ELECTION	104486	3/17/16	166.00
101215	810000	SERVICES	NANCY JOHNSON	299183	GENERAL ELECTION	104487	3/17/16	150.00
101215	810000	SERVICES	LORI JUERGENS	299184	GENERAL ELECTION	104488	3/17/16	400.00
101215	810000	SERVICES	EDMUND JAMES KARNES	299185	GENERAL ELECTION	104489	3/17/16	200.00
101215	810000	SERVICES	COLLEEN KELLY	299186	GENERAL ELECTION	104490	3/17/16	150.00
101215	810000	SERVICES	MARILYN ROSE KINSORA	299187	GENERAL ELECTION	104491	3/17/16	266.00
101215	810000	SERVICES	JACLYN KLINE	299188	GENERAL ELECTION	104492	3/17/16	342.00
101215	810000	SERVICES	MICHAELYN KNOCKEART	299189	GENERAL ELECTION	104493	3/17/16	384.00
101215	810000	SERVICES	MELISSA ANNE KOSTERA	299192	GENERAL ELECTION	104494	3/17/16	216.00
101215	810000	SERVICES	DANIEL KRYNICKI	299194	GENERAL ELECTION	104495	3/17/16	266.00
101215	810000	SERVICES	SUSAN L LANGENBACHER	299196	GENERAL ELECTION	104496	3/17/16	150.00
101215	810000	SERVICES	DOREEN LAWRENCE	299197	GENERAL ELECTION	104497	3/17/16	166.00
101215	810000	SERVICES	LYNN ANN LICHT	299199	GENERAL ELECTION	104498	3/17/16	266.00
101215	810000	SERVICES	WILLIAM LICHT	299200	GENERAL ELECTION	104499	3/17/16	166.00
101215	810000	SERVICES	AMY MACELT	299204	GENERAL ELECTION	104500	3/17/16	166.00
101215	810000	SERVICES	CLAUDIA MACELT	299205	GENERAL ELECTION	104501	3/17/16	166.00
101215	810000	SERVICES	JOYCE MALTESE	299209	GENERAL ELECTION	104502	3/17/16	166.00
101215	810000	SERVICES	LINDA A MANNINA	299210	GENERAL ELECTION	104503	3/17/16	166.00
101215	810000	SERVICES	JAMES MAPLES	299212	GENERAL ELECTION	104504	3/17/16	166.00
101215	810000	SERVICES	CHARLES W MARQUIS, JR.	299214	GENERAL ELECTION	104505	3/17/16	166.00
101215	810000	SERVICES	CHARMAINE MARSACK	299215	GENERAL ELECTION	104506	3/17/16	266.00
101215	810000	SERVICES	JEANINE MARSACK	299216	GENERAL ELECTION	104507	3/17/16	16.00
101215	810000	SERVICES	DEBORAH L MARTIN	299217	GENERAL ELECTION	104508	3/17/16	150.00
101215	810000	SERVICES	ROSEMARY R MASTRIANNI	299218	GENERAL ELECTION	104509	3/17/16	166.00
101215	810000	SERVICES	MARIA MAYER	299219	GENERAL ELECTION	104510	3/17/16	150.00
101215	810000	SERVICES	MARILYN MCGAHEY	299220	GENERAL ELECTION	104511	3/17/16	216.00
101215	810000	SERVICES	KIMBERLY ANN MCINTOSH	299221	GENERAL ELECTION	104512	3/17/16	166.00
101215	810000	SERVICES	PAMELA A MCLEAN	299222	GENERAL ELECTION	104513	3/17/16	200.00
101215	810000	SERVICES	MARTHA MENDOZA	299224	GENERAL ELECTION	104515	3/17/16	150.00
101215	810000	SERVICES	MEGAN K MILLER	299231	GENERAL ELECTION	104516	3/17/16	226.00
101215	810000	SERVICES	ANN MARIE MUCHA	299233	GENERAL ELECTION	104517	3/17/16	216.00
101215	810000	SERVICES	NANCY JEAN PAYNE	299238	GENERAL ELECTION	104518	3/17/16	166.00
101215	810000	SERVICES	PAMELA J PELUDAT	299239	GENERAL ELECTION	104519	3/17/16	166.00
101215	810000	SERVICES	PATRICIA POUPORE	299245	GENERAL ELECTION	104520	3/17/16	266.00
101215	810000	SERVICES	EULAIN PREVOST	299246	GENERAL ELECTION	104521	3/17/16	166.00
101215	810000	SERVICES	GEORGE RECOR	299249	GENERAL ELECTION	104522	3/17/16	166.00
101215	810000	SERVICES	ANN MARIE RILLY	299251	GENERAL ELECTION	104523	3/17/16	266.00
101215	810000	SERVICES	PATRICIA REINHOLD	299252	GENERAL ELECTION	104524	3/17/16	166.00
101215	810000	SERVICES	SHARON ANN ROBINSON	299255	GENERAL ELECTION	104525	3/17/16	166.00

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101215	810000	SERVICES	JEAN ROHDE	299256	GENERAL ELECTION	104526	3/17/16	166.00
101215	810000	SERVICES	NANCY C RUSIN-KARNES	299258	GENERAL ELECTION	104527	3/17/16	250.00
101215	810000	SERVICES	REBECCA K RUSSO	299259	GENERAL ELECTION	104528	3/17/16	150.00
101215	810000	SERVICES	DAVID A RUTTER	299260	GENERAL ELECTION	104529	3/17/16	166.00
101215	810000	SERVICES	LINDA SANDAHL	299263	GENERAL ELECTION	104530	3/17/16	200.00
101215	810000	SERVICES	STANLEY SAWICKI	299264	GENERAL ELECTION	104531	3/17/16	150.00
101215	810000	SERVICES	RENEE SCHARFFE	299265	GENERAL ELECTION	104532	3/17/16	200.00
101215	810000	SERVICES	HAROLD F SCHROCK	299266	GENERAL ELECTION	104533	3/17/16	166.00
101215	810000	SERVICES	ANA SCOLA	299267	GENERAL ELECTION	104534	3/17/16	166.00
101215	810000	SERVICES	SARA ELIZABETH SCUSSEL	299273	GENERAL ELECTION	104535	3/17/16	166.00
101215	810000	SERVICES	SHERYLL JEAN SECORD	299274	GENERAL ELECTION	104536	3/17/16	266.00
101215	810000	SERVICES	LINDA SIMMONS	299275	GENERAL ELECTION	104537	3/17/16	166.00
101215	810000	SERVICES	CYNTHIA ANN SITERLET	299276	GENERAL ELECTION	104538	3/17/16	150.00
101215	810000	SERVICES	MARIE SLUMA	299277	GENERAL ELECTION	104539	3/17/16	16.00
101215	810000	SERVICES	DAVID SOBOCINSKI	299278	GENERAL ELECTION	104540	3/17/16	250.00
101215	810000	SERVICES	EILEEN SPIEWAK	299280	GENERAL ELECTION	104541	3/17/16	166.00
101215	810000	SERVICES	GERALD SPIEWAK	299281	GENERAL ELECTION	104542	3/17/16	266.00
101215	810000	SERVICES	DENISE STAMBAUGH	299282	GENERAL ELECTION	104543	3/17/16	266.00
101215	810000	SERVICES	MARIANNE STANLEY	299283	GENERAL ELECTION	104544	3/17/16	166.00
101215	810000	SERVICES	FRANK B STEFANSKI	299285	GENERAL ELECTION	104545	3/17/16	216.00
101215	810000	SERVICES	SHARON STRUS	299286	GENERAL ELECTION	104546	3/17/16	166.00
101215	810000	SERVICES	DARLENE ANN SWIDERSKI	299289	GENERAL ELECTION	104547	3/17/16	166.00
101215	810000	SERVICES	WENDY TAYLOR	299290	GENERAL ELECTION	104548	3/17/16	266.00
101215	810000	SERVICES	JON TODT	299293	GENERAL ELECTION	104549	3/17/16	166.00
101215	810000	SERVICES	SANDRA JANE TODT	299294	GENERAL ELECTION	104550	3/17/16	200.00
101215	810000	SERVICES	KATHRYN A TRAVIS	299296	GENERAL ELECTION	104551	3/17/16	166.00
101215	810000	SERVICES	STEPHEN MICHAEL URBANIAK	299299	GENERAL ELECTION	104552	3/17/16	166.00
101215	810000	SERVICES	SARAH VENTIMIGLIA	299300	GENERAL ELECTION	104553	3/17/16	200.00
101215	810000	SERVICES	VIRGINIA VILLARREAL	299301	GENERAL ELECTION	104554	3/17/16	216.00
101215	810000	SERVICES	FRANCES ANN VISCOMI	299302	GENERAL ELECTION	104555	3/17/16	150.00
101215	810000	SERVICES	DORIS WALATYYS	299303	GENERAL ELECTION	104556	3/17/16	150.00
101215	810000	SERVICES	STANLEY WALATYYS	299304	GENERAL ELECTION	104557	3/17/16	16.00
101215	810000	SERVICES	KAREN WALSH	299305	GENERAL ELECTION	104558	3/17/16	440.00
101215	810000	SERVICES	DEBORAH WAREHALL	299307	GENERAL ELECTION	104559	3/17/16	166.00
101215	810000	SERVICES	RICHARD WAREHALL	299308	GENERAL ELECTION	104560	3/17/16	166.00
101215	810000	SERVICES	DAVID WEBB	299310	GENERAL ELECTION	104561	3/17/16	166.00
101215	810000	SERVICES	MARILYN WEBB	299311	GENERAL ELECTION	104562	3/17/16	166.00
101215	810000	SERVICES	ANN WENNERSTROM	299312	GENERAL ELECTION	104563	3/17/16	166.00
101215	810000	SERVICES	DEANNE WEST	299313	GENERAL ELECTION	104564	3/17/16	166.00
101215	810000	SERVICES	CATHY ANN WOJIE	299314	GENERAL ELECTION	104565	3/17/16	60.00

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101215	810000	SERVICES	JOHN N WOOTON	299315	GENERAL ELECTION	3/17/16	104566	266.0
101215	810000	SERVICES	SARA WOOTON	299316	GENERAL ELECTION	3/17/16	104567	216.0
101215	810000	SERVICES	SHARON WRIGHT	299317	GENERAL ELECTION	3/17/16	104568	16.0
101215	810000	SERVICES	CECILIA ZELNSKI	299318	GENERAL ELECTION	3/17/16	104569	166.0
101215	810000	SERVICES	BARBARA J ZOISS	299319	GENERAL ELECTION	3/17/16	104570	166.0
101215	810000	SERVICES	TERESA ZULICK	299320	GENERAL ELECTION	3/17/16	104571	166.0
101215	850000	PHONE&COMM	AT&T	299326	4 LINE PBX	3/17/16	58677934640316	8.2
101215	850000	PHONE&COMM	AT&T	299326	3 LINE CENTREX	3/23/16	58644576830316	13.5
101215	850000	PHONE&COMM	AT&T	299326	PRI LINES	3/23/16	586RO119180316	154.1
101215	850000	PHONE&COMM	COST CONTROL ASSOCIATES INC	299345	REVIEW OF AT&T	3/23/16	009072	121.2
101215	900000	PRINTING	21ST CENTURY MEDIA	299034	ADS-EMPLOYMENT	3/23/16	873599	265.2
101215	900000	PRINTING	21ST CENTURY MEDIA	299036	ADS-CDBG,BIDS	3/17/16	104813	1,433.0
101215	900000	PRINTING	C&G PUBLISHING CO	299073	ADS-PUBLIC HEARING	3/17/16	0652628-IN	152.0
101215	900000	PRINTING	C&G PUBLISHING CO	299073	ADS-ASSESS ROLL,CC AGENDA	3/17/16	0654977-IN	176.0
101215	900000	PRINTING	C&G PUBLISHING CO	299073	ADS-CC AGENDA	3/17/16	0653093-IN	176.0
101215	900000	PRINTING	C&G PUBLISHING CO	299073	ADS-BOR,CC AGENDA	3/17/16	0654486-IN	192.0
101215	900000	PRINTING	C&G PUBLISHING CO	299073	ADS-ELECTION,BOR	3/17/16	0654049-IN	241.5
101215	900000	PRINTING	DETROIT MEDIA PARTNERSHIP	299113	ADS-EMPLOYMENT	3/17/16	0002524254	418.1
101215	950000	MISC	ELECTION ADMIN REPORTS	299125	SUBSCRIPTION	3/17/16	3141643	219.0
101215	950225	TRAINING	COMERICA COMMERCIAL CARD SRVC	2589	MISC PURCHASES	3/17/16	104791	900.0
ASSESSING					TOTAL CLERK/ELECTIONS			32,917.1
101241	740100	OS-POSTAGE	INTELLIGENT DOCUMENT SOLUTIONS INC	299374	PRINTING OF 2016 ASSESSMENT CH	3/23/16	15533	-1,406.2
101241	810000	SERVICES	COMERICA COMMERCIAL CARD SRVC	2589	MISC PURCHASES	3/17/16	104791	49.2
101241	810000	SERVICES	COMERICA COMMERCIAL CARD SRVC	2600	FEBRUARY PURCHASES	3/23/16	104922	1.5
101241	850000	PHONE&COMM	AT&T	299326	4 LINE PBX	3/23/16	58677934640316	5.1
101241	850000	PHONE&COMM	AT&T	299326	3 LINE CENTREX	3/23/16	58644576830316	9.5
101241	850000	PHONE&COMM	AT&T	299326	PRI LINES	3/23/16	586RO119180316	77.1
101241	850000	PHONE&COMM	COST CONTROL ASSOCIATES INC	299345	REVIEW OF AT&T	3/23/16	009072	60.0
101241	900000	PRINTING	C&G PUBLISHING CO	299073	ADS-ELECTION,BOR	3/17/16	0654049-IN	63.0
101241	900000	PRINTING	C&G PUBLISHING CO	299073	ADS-ASSESS ROLL,CC AGENDA	3/17/16	0654977-IN	144.0
101241	900000	PRINTING	C&G PUBLISHING CO	299073	ADS-BOR,CC AGENDA	3/17/16	0654486-IN	144.0
101241	900000	PRINTING	INTELLIGENT DOCUMENT SOLUTIONS INC	299374	PRINTING OF 2016 ASSESSMENT CH	3/23/16	15533	2,219.0
GENERAL GOVERNMENT					TOTAL ASSESSING			1,367.7
101253	740000	OFFICE SUP	KONICA MINOLTA ALBIN INC	299379	MAILROOM COPIER	3/23/16	238694006	61.5
101253	740000	OFFICE SUP	OFFICE DEPOT	299404	OFFICE SUPPLIES	3/23/16	6436342	463.3
101253	740000	OFFICE SUP	PITNEY BOWES	299406	POSTAGE INK	3/23/16	492190	399.5
101253	740000	OFFICE SUP	PRINTING SYSTEMS INC	299247	POSTAGE AV POSTCARDS	3/17/16	A105898	372.5
101253	740000	OFFICE SUP	UNITED STATES POSTAL SERVICE*	299433	MAILING AV BALLOTS FOR LAKE SHORE 5-3-16	3/23/16	3-23-16	398.5

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101253	810000	SERVICES	BULLDOG RECORDS MANAGEMENT	299071	SHREDDING	50949	3/17/16	45.00
101253	850000	PHONE&COMM	AT&T	299326	PRI LINES	586RO119180316	3/23/16	85.10
101253	850000	PHONE&COMM	AT&T	299326	CENTREX	58644515110316	3/23/16	260.00
101253	850000	PHONE&COMM	COST CONTROL ASSOCIATES INC	299345	REVIEW OF AT&T	009072	3/23/16	67.00
101253	940000	RENTALS	PITNEY BOWES	299407	POSTAGE MACHINE	2979948-MR16	3/23/16	1,031.00
101253	950000	MISC	LAW OFFICES OF FRED GORDON & ASSET L	299385	TRIBUNAL ADJUSTMENT	104871	3/23/16	23.00
TOTAL GENERAL GOVERNMENT								
3,149.30								
101255	701000	WAGES	PAUL DOPPKE	299117	REISSUE CK#245614	87997	3/17/16	30.00
101255	740000	OFFICE SUP	OFFICE DEPOT	299404	OFFICE SUPPLIES	6436342	3/23/16	514.00
101255	750000	OPER-SUPP	WOW INTERNET CABLE	299441	MUSIC FOR SCSTV BULLETIN BOARD	104931	3/23/16	79.00
101255	750470	BEAUT OPE	BEAUTIFICATION COUNCIL SE MICH	299329	ANNUAL DUES	104950	3/23/16	20.00
101255	750470	BEAUT OPE	KENNETH ELSEY	299353	HOLIDAY LIGHTS	104835	3/23/16	80.00
101255	750470	BEAUT OPE	HALL'S NURSERY INC	299372	DIRT & BONE MEAL	104834	3/23/16	5.00
101255	750470	BEAUT OPE	HALL'S NURSERY INC	299372	COMPOST, PEAT MOSS	104837	3/23/16	27.00
101255	750470	BEAUT OPE	VIVIANO'S FLOWER SHOP INC	299435	HOLIDAY WREATHS	06060422	3/23/16	300.00
101255	810000	SERVICES	STEVEN M FOULKROD	299139	MULTIMEDIA PRODUCER	10034	3/17/16	1,732.00
101255	810000	SERVICES	STEVEN M FOULKROD	299362	MULTIMEDIA PRODUCER	10035	3/23/16	1,068.00
101255	810000	SERVICES	REBECCA SPADA	299279	COMMUNICATIONS ASST	12035	3/17/16	700.00
101255	810000	SERVICES	REBECCA SPADA	299421	COMMUNICATIONS ASSISTANT	12036	3/23/16	612.00
101255	810000	SERVICES	DAVID S WALTON	299306	SCSTV FILM CREW	20031316	3/17/16	130.00
101255	810000	SERVICES	DAVID S WALTON	299436	SCSTV CREW	20032216	3/23/16	50.00
101255	850000	PHONE&COMM	AT&T	299326	4 LINE PBX	58677934640316	3/23/16	3.00
101255	850000	PHONE&COMM	AT&T	299326	3 LINE CENTREX	58644576830316	3/23/16	5.00
101255	850000	PHONE&COMM	AT&T	299327	T-1 LINE FOR AT&T U-VERSE	1365041309	3/23/16	445.00
101255	930000	REP&MNT	OFFICE DEPOT	299404	OFFICE SUPPLIES	6436342	3/23/16	17.00
101255	950510	MSC PARADE	DEL GRAPHICS INC	299104	MDP FLYERS	RDK2062A	3/17/16	13.00
101255	950510	MSC PARADE	FIFTH MICHIGAN REGIMENT BAND	299360	2016 PARADE PERFORMANCE	104818	3/23/16	850.00
101255	950510	MSC PARADE	CANDICE RUSIE	299413	2016 PARADE NOVELTIES	104819	3/23/16	45.00
TOTAL BOARDS/COMMISSIONS								
6,732.10								
INFORMATION SYSTEMS								
101258	740000	OFFICE SUP	OFFICE DEPOT	299404	OFFICE SUPPLIES	6436342	3/23/16	367.00
101258	750000	OPER-SUPP	COMERICA COMMERCIAL CARD SRVC	2589	MISC PURCHASES	104791	3/17/16	258.00
101258	750000	OPER-SUPP	COMERICA COMMERCIAL CARD SRVC	2600	FEBRUARY PURCHASES	104922	3/23/16	339.00
101258	750000	OPER-SUPP	OFFICE DEPOT	299404	OFFICE SUPPLIES	6436342	3/23/16	932.00
101258	850000	PHONE&COMM	AT&T	299326	4 LINE PBX	58677934640316	3/23/16	4.00
101258	850000	PHONE&COMM	AT&T	299326	3 LINE CENTREX	58644576830316	3/23/16	7.00
101258	850000	PHONE&COMM	AT&T	299326	PRI LINES	586RO119180316	3/23/16	68.00
101258	850000	PHONE&COMM	AT&T	299326	DSL KYTE/VETERANS	58629310260316	3/23/16	111.00
101258	850000	PHONE&COMM	AT&T	299326	DSL VETERANS/KYTE	58629310150316	3/23/16	111.00

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101258	850000	PHONE&COMM	COMERICA COMMERCIAL CARD SRVC	2600	FEBRUARY PURCHASES	104922	3/23/16	99.9
101258	850000	PHONE&COMM	COST CONTROL ASSOCIATES INC	299345	REVIEW OF AT&T	009072	3/23/16	54.3
101258	930000	REP&MNT	COMERICA COMMERCIAL CARD SRVC	2589	MISC PURCHASES	104791	3/17/16	799.3
TOTAL INFORMATION SYSTEMS								
3,157.71								
BUILDING MAINTENANCE								
101266	750000	OPER-SUPP	CINTAS CORP	299078	MATS	031692113	3/17/16	18.5
101266	850000	PHONE&COMM	AT&T	299326	4 LINE PBX	58677934640316	3/23/16	1.21
101266	850000	PHONE&COMM	AT&T	299326	3 LINE CENTREX	58644576830316	3/23/16	1.9
101266	850000	PHONE&COMM	AT&T	299326	PRI LINES	586RO119180316	3/23/16	17.5
101266	850000	PHONE&COMM	COST CONTROL ASSOCIATES INC	299345	REVIEW OF AT&T	009072	3/23/16	13.8
101266	920006	WTR	WATER FUND	299309	27600 JEFFERSON	1810600FEB16	3/17/16	668.9
101266	930000	REP&MNT	ABEL ELECTRONICS INC	299039	LIGHT DISPLAY SUPPLIES	119997	3/17/16	5.3
101266	930000	REP&MNT	ABEL ELECTRONICS INC	299039	LIGHT DEMO	120018	3/17/16	17.9
101266	930000	REP&MNT	ABEL ELECTRONICS INC	299039	LIGHT DEMO	120036	3/17/16	19.3
101266	930000	REP&MNT	ABEL ELECTRONICS INC	299039	LIGHT TRACK PROJECT	120017	3/17/16	193.6
101266	930000	REP&MNT	COMERICA COMMERCIAL CARD SRVC	2600	FEBRUARY PURCHASES	104922	3/23/16	960.2
101266	930000	REP&MNT	GILBERT'S HARDWARE	299366	HARDWARE/SUPPLIES	104988	3/23/16	111.4
101266	930000	REP&MNT	ROOF RESTORATION TECHNOLOGIES	299257	CITY HALL ROOF LEAKS	23126	3/17/16	850.0
101266	930300	HONEY MT	HONEYWELL INTERNATIONAL INC	299172	CIVIC ARENA HEATER	5235633172	3/17/16	200.0
TOTAL BUILDING MAINTENANCE								
3,080.1								
POLICE								
101300	740000	OFFICE SUP	KONICA MINOLTA ALBIN INC	299190	STAPLE KIT	238624068	3/17/16	59.3
101300	740000	OFFICE SUP	KONICA MINOLTA ALBIN INC	299379	COPIER OVERAGES	9002206059	3/23/16	23.0
101300	740000	OFFICE SUP	KONICA MINOLTA ALBIN INC	299379	COPIER OVERAGES	9002205973	3/23/16	117.7
101300	740000	OFFICE SUP	UNITED STATES POSTAL SERVICE*	299432	POSTAGE	104966	3/23/16	500.0
101300	740100	OS-POSTAGE	PETTY CASH	299405	PETTY CASH-PD	104998	3/23/16	61.5
101300	750000	OPER-SUPP	CINTAS CORP	299078	GLOVES	031692088	3/17/16	192.0
101300	750000	OPER-SUPP	CINTAS CORP	299078	JAIL CELL CLEANING	K11174475	3/17/16	197.0
101300	750000	OPER-SUPP	CINTAS CORP	299340	MATS	031694935	3/23/16	84.9
101300	750000	OPER-SUPP	DELL	299105	LAPTOP	XJWRN5517	3/17/16	2,271.5
101300	750000	OPER-SUPP	DOUGLAS THE TAILOR	299351	UNIFORM	407461	3/23/16	9.9
101300	750000	OPER-SUPP	DOUGLAS THE TAILOR	299351	UNIFORM	205184	3/23/16	113.9
101300	750000	OPER-SUPP	DOUGLAS THE TAILOR	299351	UNIFORMS	31116	3/23/16	339.7
101300	750000	OPER-SUPP	GRAINGER W W	299368	FILTERS	9049524680	3/23/16	64.8
101300	750000	OPER-SUPP	J L GEISLER CORP	299177	NAMEPLATE	00099728	3/17/16	24.3
101300	750000	OPER-SUPP	MICHIGAN POLICE EQUIPMENT CO	299228	UNIFORMS	165656	3/17/16	48.0
101300	750000	OPER-SUPP	OFFICE DEPOT	299404	OFFICE SUPPLIES	6436342	3/23/16	589.0
101300	750000	OPER-SUPP	PETTY CASH	299405	PETTY CASH-PD	104998	3/23/16	5.0
101300	750000	OPER-SUPP	SAM'S CLUB-GEFC	299262	SUPPLIES	104709	3/17/16	302.2
101300	750000	OPER-SUPP	MATTHEW KNOCHE	299434	KEYS	3195	3/23/16	30.0

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101300	810000	SERVICES	PETTY CASH	299405	PETTY CASH-PD	104998	3/23/16	255.22
101300	850000	PHONE&COMM	AT&T	299326	CENTREX	58644515110316	3/23/16	1,318.00
101300	930000	REP&MNT	COMERICA COMMERCIAL CARD SRVC	2589	MISC PURCHASES	104791	3/17/16	1,088.42
101300	930000	REP&MNT	PREFERRED SAFE & LOCK	299410	DOOR HANDLE REPAIR	104963	3/23/16	630.00
101300	940000	RENTALS	PETTY CASH	299405	PETTY CASH-PD	104998	3/23/16	16.92
101300	950000	MISC	TRAFFIC SAFETY ASSOCIATION	299295	MEMBERSHIP	104723	3/17/16	1,791.45
101300	950225	TRAINING	CITY OF LIVONIA	299080	TRAINING	2016-00065050	3/17/16	250.00
101300	950225	TRAINING	FBINAA-MICHIGAN CHAPTER	299359	SPRING TRAINING EVENT	105001	3/23/16	50.00
101300	950225	TRAINING	HITS INC	299170	TRAINING	4168	3/17/16	250.00
101300	980001	CAP-VEH	MACOMB COMMUNITY COLLEGE	299206	TRAINING	004945808	3/17/16	150.00
101300	980001	CAP-VEH	CRUISERS INC	299346	EQUIPMENT & BUILD UP	33986-CR	3/23/16	-408.00
101300	980001	CAP-VEH	CRUISERS INC	299346	EQUIPMENT & BUILD UP	33986	3/23/16	903.00
					TOTAL POLICE			11,329.17
FIRE								
101340	740000	OFFICE SUP	OFFICE DEPOT	299404	OFFICE SUPPLIES	6436342	3/23/16	319.32
101340	750000	OPER-SUPP	ARGUS HAZCO SUPPLY CO	299325	2 SCBA TESTED; FILLED	04103884	3/23/16	20.00
101340	750000	OPER-SUPP	COMERICA COMMERCIAL CARD SRVC	2589	MISC PURCHASES	104791	3/17/16	42.39
101340	750000	OPER-SUPP	COMERICA COMMERCIAL CARD SRVC	2600	FEBRUARY PURCHASES	104922	3/23/16	141.99
101340	750000	OPER-SUPP	GILBERT'S HARDWARE	299366	HARDWARE/SUPPLIES	104988	3/23/16	52.61
101340	750000	OPER-SUPP	GRAINGER W W	299153	JANITORIAL	9041742397	3/17/16	14.92
101340	750000	OPER-SUPP	GRAINGER W W	299153	JANITORIAL	9042545609	3/17/16	14.92
101340	750000	OPER-SUPP	GRAINGER W W	299153	BATTERIES	9040578172	3/17/16	51.60
101340	750000	OPER-SUPP	GRAINGER W W	299368	BATTERIES	9052352110	3/23/16	74.04
101340	750000	OPER-SUPP	GREAT LAKES BATTERY LLC	299154	BATTERY	31828	3/17/16	29.95
101340	750340	SUP-ALS	J&B MEDICAL SUPPLY CO INC	299178	MEDICAL SUPPLIES FOR ALS	2783894	3/17/16	49.51
101340	750340	SUP-ALS	J&B MEDICAL SUPPLY CO INC	299178	MEDICAL SUPPLIES FOR ALS	2783618	3/17/16	175.64
101340	750340	SUP-ALS	J&B MEDICAL SUPPLY CO INC	299178	MEDICAL SUPPLIES FOR ALS	2787058	3/17/16	1,388.66
101340	750340	SUP-ALS	J&B MEDICAL SUPPLY CO INC	299377	MEDICAL SUPPLIES FOR ALS	2800820	3/23/16	15.50
101340	750340	SUP-ALS	J&B MEDICAL SUPPLY CO INC	299377	MEDICAL SUPPLIES FOR ALS	2797645	3/23/16	64.30
101340	850000	PHONE&COMM	AT&T	299377	MEDICAL SUPPLIES FOR ALS	2797632	3/23/16	361.25
101340	850000	PHONE&COMM	AT&T	299053	26700 HARPER	58629408800316	3/17/16	42.97
101340	920006	WTR	WATER FUND	299326	CENTREX	58644515110316	3/23/16	527.20
101340	930000	REP&MNT	CDW GOVERNMENT INC	299309	26700 HARPER	1872100FEB16	3/17/16	1,169.30
101340	930000	REP&MNT	COMERICA COMMERCIAL CARD SRVC	299337	TRAINING ROOM PRINTER/COMPUTER REPAIR	CGH1435	3/23/16	639.00
101340	930000	REP&MNT	COMERICA COMMERCIAL CARD SRVC	2589	MISC PURCHASES	104791	3/17/16	573.54
101340	930000	REP&MNT	CONSUMERS ENERGY	2600	FEBRUARY PURCHASES	104922	3/23/16	84.12
101340	930000	REP&MNT	GRAINGER W W	299098	REISSUE CK#246729 & 234218	0183464IN	3/17/16	89.30
101340	930000	REP&MNT	GRAINGER W W	299368	BLDG. REPAIRS	9049524672	3/23/16	32.40
101340	930000	REP&MNT	LA FAITA CABINETS	299368	AUTO SUPPLIES	9051121896	3/23/16	33.78
101340	930000	REP&MNT	LA FAITA CABINETS	299380	REPLACEMENT KITCHEN CABINET	164024	3/23/16	189.85

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101340	930000	REP&MNT	NEW PIG CORPORATION	299401	PLUG N' SEAL	21890588-00	3/23/16	101.1
101340	930015	JANITORIAL	GILBERT'S HARDWARE	299366	HARDWARE/SUPPLIES	104988	3/23/16	21.1
101340	930015	JANITORIAL	GRAINGER W W	299153	JANITORIAL	9042022609	3/17/16	206.1
101340	930065	BLDG REPAI	FIREHOUSE DOORS & GUTTERS	299361	GARAGE OPENER PARTS	16-11153	3/23/16	504.1
101340	930065	BLDG REPAI	GILBERT'S HARDWARE	299366	HARDWARE/SUPPLIES	104988	3/23/16	56.1
101340	950000	MISC	COMERICA COMMERCIAL CARD SRVC	2589	MISC PURCHASES	104791	3/17/16	176.1
101340	980001	CAP-VEH	APOLLO FIRE APPARATUS RPR INC	299052	REFURBISH EI	45120	3/17/16	60,386.1
101340	980001	CAP-VEH	DIGICOM GLOBAL, INC.	299114	RADIO & INSTALLATION IN A-1	2108	3/17/16	2,869.1
					TOTAL FIRE			70,520.4
					TOTAL			30,252.1
COMMUNITY DEVELOPMENT								
101370	740000	OFFICE SUP	FEDEX KINKO'S	299131	COPIES	04580005484	3/17/16	6.1
101370	740000	OFFICE SUP	FEDEX KINKO'S	299131	COPIES	045800005479	3/17/16	12.1
101370	740000	OFFICE SUP	OFFICE DEPOT	299404	OFFICE SUPPLIES	6436342	3/23/16	489.1
101370	810020	CONINSBPM	CITY OF ROSEVILLE	299081	INSPECTIONS	1600022191	3/17/16	20,700.1
101370	810030	CON RODENT	LANDSCAPE SERVICES INC	299195	RODENT CONTROL-19903 MARTIN	134759	3/17/16	26.1
101370	810030	CON RODENT	LANDSCAPE SERVICES INC	299195	RODENT CONTROL-21529 BRYN	134777	3/17/16	26.1
101370	810030	CON RODENT	LANDSCAPE SERVICES INC	299195	RODENT CONTROL-22818 MAXINE	134778	3/17/16	26.1
101370	810030	CON RODENT	LANDSCAPE SERVICES INC	299195	RODENT CONTROL-6 PROFS	134768	3/17/16	155.1
101370	810035	CON WEEDS	EXCEL LANDSCAPING LLC	299128	CLEAN-UP-21925 RIDGEWAY	71592	3/17/16	35.1
101370	810035	CON WEEDS	EXCEL LANDSCAPING LLC	299358	CLEAN-UP - 32131 THORNCREST	71593	3/17/16	3,018.1
101370	810045	RENT INSPS	KEVIN STULTZ	299287	RENTAL INSPECTIONS	2186	3/23/16	1,226.1
101370	810045	RENT INSPS	KEVIN STULTZ	299287	RENTAL INSPECTIONS	2187	3/17/16	2,016.1
101370	850000	PHONE&COMM	AT&T	299326	4 LINE PBX	58677934640316	3/23/16	22.1
101370	850000	PHONE&COMM	AT&T	299326	3 LINE CENTREX	58644576830316	3/23/16	36.1
101370	850000	PHONE&COMM	AT&T	299326	PRI LINES	586RO119180316	3/23/16	342.1
101370	850000	PHONE&COMM	COST CONTROL ASSOCIATES INC	299345	REVIEW OF AT&T	009072	3/23/16	269.1
101370	900000	PRINTING	21ST CENTURY MEDIA	299036	ADS-CDBG,BIDS	104813	3/17/16	1,646.1
101370	900000	PRINTING	C&G PUBLISHING CO	299073	ADS-ZBA	0653536-IN	3/17/16	128.1
101370	950000	MISC	INTERNATIONAL CODE COUNCIL INC	299376	'15 ISPSC SWIMMING POOL CODE BOOK	1000670423	3/23/16	68.1
					TOTAL COMMUNITY DEVELOPMENT			30,252.1
DPW ADMINISTRATION								
101450	750000	OPER-SUPP	EMBROIDERY & MUCH MORE	299355	LOGO ON SHIRTS	36387	3/23/16	78.1
101450	850000	PHONE&COMM	AT&T	299326	CENTREX	58644515110316	3/23/16	131.1
101450	900000	PRINTING	TRIANGLE PRINTING INC	299428	FLIERS	27357	3/23/16	140.1
101450	920003	EDISON	MICH MNCPL RISK MGT AUTH-ECP	299394	FEB 2016	MMRMA-D16021026	3/23/16	1,677.1
101450	930015	JANITORIAL	CINTAS CORP	299340	UNIFORMS,SOAP/TOWELS,MATS	031692419	3/23/16	47.1
101450	950000	MISC	BRYAN BABCOCK	299054	REIMBURSE-POSTER	104684	3/17/16	232.1
					TOTAL DPW ADMINISTRATION			2,307.1
PARKS & REC - ADMINISTRATION								
101701	740000	OFFICE SUP	OFFICE DEPOT	299404	OFFICE SUPPLIES	6436342	3/23/16	580.1

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101701	750000	OPER-SUPP	COMCAST	299342	20000 STEPHENS 09507 266358-01-8	104829	3/23/16	341.83
101701	810001	CRD CARDS	COMERICA COMMERCIAL CARD SRVC	2589	MISC PURCHASES	104791	3/17/16	15.00
101701	810001	CRD CARDS	COMERICA COMMERCIAL CARD SRVC	2600	FEBRUARY PURCHASES	104922	3/23/16	28.35
101701	850000	PHONE&COMM	AT&T	299053	20000 STEPHENS	58677345220216	3/17/16	31.71
101701	850000	PHONE&COMM	AT&T	299326	CENTREX	58644515110316	3/23/16	494.25
101701	860000	TRANSP.	THOMAS G MEHL	299223	MILEAGE	104769	3/17/16	20.09
101701	900000	PRINTING	21ST CENTURY MEDIA	299035	ADS-SKATE	104712	3/17/16	180.00
101701	900000	PRINTING	MASLIN CORPORATION	299417	POOL PASS PRINTING	45832	3/23/16	323.00
101701	900000	PRINTING	MASLIN CORPORATION	299417	PARK PASS PRINTING	45831	3/23/16	825.00
101701	900000	PRINTING	YP	299442	ADS	104943	3/23/16	59.00
101701	950880	AQUA.FR EX	ALIMAR SECURITY INC	299043	AQUA.FREEZE-SECURITY	9460	3/17/16	800.00
101701	950880	AQUA.FR EX	AMERICAN GRAPHICS, INC.	299044	AQUA.FREEZE-BANNER	81125	3/17/16	25.44
101701	950880	AQUA.FR EX	AMERICAN GRAPHICS, INC.	299044	AQUA.FREEZE-SIGN,TICKETS	81075	3/17/16	131.96
101701	950880	AQUA.FR EX	LINDA BOLOGNA	299067	AQUA.FREEZE-REIMBURSEMENT-SUPPLIES	104659	3/17/16	332.04
101701	950880	AQUA.FR EX	C&G PUBLISHING CO	299073	ADS-AQUA.FREEZE	0652726-IN	3/17/16	1,076.80
101701	950880	AQUA.FR EX	C&G PUBLISHING CO	299073	ADS-AQUA.FREEZE	0653186-IN	3/17/16	1,076.80
101701	950880	AQUA.FR EX	COMERICA COMMERCIAL CARD SRVC	2589	MISC PURCHASES	104791	3/17/16	4,368.10
RECREATION					TOTAL PARKS & REC - ADMINISTRATION			10,709.61
101702	750000	OPER-SUPP	HOMEPLATE SPORTS CENTERS	299171	CONCESSION EQUIPMENT @ HOMEPLATE	104630	3/17/16	3,000.00
101702	750832	SUP-BKT YH	JEWELL PHOTO CO	299181	BASKETBALL PICS	104595	3/17/16	120.00
ARENA					TOTAL RECREATION			3,120.00
101703	810000	SERVICES	CINTAS CORP	299078	MATS	031692352	3/17/16	33.11
101703	930000	REP&MNT	GILBERT'S HARDWARE	299366	HARDWARE/SUPPLIES	104988	3/23/16	216.29
101703	930000	REP&MNT	GRAINGER W W	299368	2 TRANSFORMERS	9038678471	3/23/16	35.06
101703	930000	REP&MNT	GRAINGER W W	299368	2 CAST IRON TOILETS	9040578164	3/23/16	540.18
101703	930000	REP&MNT	MIDWEST GLASS FABRICATORS INC	299396	ARENA GLASS	549839	3/23/16	316.47
101703	930015	JANITORIAL	DETROIT CHEMICAL & PAPER SUPPLY CO	299110	JANITORIAL	337904	3/17/16	890.18
PARKS					TOTAL ARENA			2,031.29
101705	750000	OPER-SUPP	GILBERT'S HARDWARE	299366	HARDWARE/SUPPLIES	104988	3/23/16	34.14
101705	810000	SERVICES	BOB'S SANITATION SERVICE INC	299066	PORTA POTTIES	A-111733	3/17/16	65.00
101705	810000	SERVICES	BOB'S SANITATION SERVICE INC	299066	PORTA POTTIES	A-111735	3/17/16	65.00
101705	810000	SERVICES	BOB'S SANITATION SERVICE INC	299066	PORTA POTTIES	A-112523	3/17/16	65.00
101705	810000	SERVICES	BOB'S SANITATION SERVICE INC	299066	PORTA POTTIES	A-112525	3/17/16	65.00
101705	810000	SERVICES	BOB'S SANITATION SERVICE INC	299066	PORTA POTTIES	A-111734	3/17/16	75.00
101705	810000	SERVICES	BOB'S SANITATION SERVICE INC	299066	PORTA POTTIES	A-112524	3/17/16	75.00
101705	810000	SERVICES	LANDSCAPE SERVICES INC	299195	RODENT-FRED PARK PALLISTER	134769	3/17/16	25.50
101705	810000	SERVICES	LANDSCAPE SERVICES INC	299195	RODENT-20000 STEPHENS	134753	3/17/16	54.00

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101705	850000	PHONE&COMM	AT&T	299053	PARKS	58677372420216	3/17/16	31.1
101705	920006	WTR	WATER FUND	299309	27600 JEFFERSON A	2722400FEB16	3/17/16	120.4
101705	920006	WTR	WATER FUND	299309	27600 JEFFERSON B	2332500FEB16	3/17/16	120.4
101705	920006	WTR	WATER FUND	299309	20300 GAFFKE	2851400FEB16	3/17/16	245.1
101705	950650	EXP-HLOFFM	ABEL ELECTRONICS INC	299039	AUDIO RENTAL	120000	3/17/16	250.1
101705	950650	EXP-HLOFFM	BLOSSOM HEATH HOSPITALITY LLC	299330	HALL OF FAME BANQUET	BH031316	3/23/16	3,882.1
101705	950650	EXP-HLOFFM	NATALIE PENNINGTON	299144	POSTER	030716	3/17/16	73.1
101705	950650	EXP-HLOFFM	JOYCE PERROTTA	299241	REIMBURSE-HALL OF FAME SUPPLIES	104673	3/17/16	60.1
					TOTAL PARKS			5,307.6
SENIOR CITIZEN ACTIVITY CENTER								
101706	740111	OFF-CDBG	OFFICE DEPOT	299404	OFFICE SUPPLIES	6436342	3/23/16	397.1
101706	810000	SERVICES	DANIELLE CANNON	299055	REISSUE CK#249508	95827	3/17/16	17.1
101706	810000	SERVICES	JOSEPH MICHAEL CRACHIOLA	299099	LIFEGUARD	104790	3/17/16	198.1
101706	810000	SERVICES	MARY LUSSIER	299202	YOGA	104789	3/17/16	153.1
101706	810115	USDA MEAL	GORDON FOOD SERVICE	299151	FOOD PROGRAM	876141837	3/17/16	49.1
101706	810115	USDA MEAL	GORDON FOOD SERVICE	299151	FOOD PROGRAM	765080984	3/17/16	72.1
101706	810115	USDA MEAL	GORDON FOOD SERVICE	299151	FOOD PROGRAM	765081089	3/17/16	304.1
101706	810115	USDA MEAL	GORDON FOOD SERVICE	299367	USDA MEAL PROGRAM	765081171	3/23/16	58.1
101706	810115	USDA MEAL	GORDON FOOD SERVICE	299367	USDA MEAL PROGRAM	765081225	3/23/16	249.1
101706	810115	USDA MEAL	ANTHONY MACERI	299387	FOOD PROGRAM	73342	3/23/16	326.1
101706	860115	TRAN-USDA	PETTY CASH	299242	SENIOR CENTER	104664	3/17/16	282.1
101706	930111	R&M-CDBG	MARTI MARQUES	299213	MILEAGE	104674	3/17/16	45.1
101706	930111	R&M-CDBG	CINTAS CORP	299078	MATS	031692353	3/17/16	25.1
101706	930111	R&M-CDBG	FIRE EXTINGUISHER SALES & SERV	299135	EXTINGUISHER TESTING	46551	3/17/16	147.1
101706	930111	R&M-CDBG	GILBERT'S HARDWARE	299366	HARDWARE/SUPPLIES	104988	3/23/16	31.1
					TOTAL SENIOR CITIZEN ACTIVITY CENTER			2,359.1
MAJOR STREETS								
MAJOR STREETS ACT 51								
110455	803000	ROUT-MNT	CAMELOT TREE & SHRUB COMPANY	299335	TREE TRIMMING	33173	3/23/16	448.1
110455	803000	ROUT-MNT	GILBERT'S HARDWARE	299366	HARDWARE/SUPPLIES	104988	3/23/16	13.1
110455	803001	CONCRETE	C & L ENTERPRIZES, INC.	299333	AEW PROJECT NO. 0150-0442-1	104908	3/23/16	2,000.1
110455	803001	CONCRETE	C & L ENTERPRIZES, INC.	299333	AEW PROJECT NO. 0150-0442	104906	3/23/16	2,500.1
110455	804000	WINT MNT	DETROIT SALT CO LLC	299348	ROCK SALT	54954	3/23/16	2,664.1
110455	804000	WINT MNT	DETROIT SALT CO LLC	299348	ROCK SALT	55031	3/23/16	2,711.1
110455	804000	WINT MNT	DETROIT SALT CO LLC	299348	ROCK SALT	55189	3/23/16	5,400.1
110455	805000	TRFFIC MNT	DORNBOB SIGN & SAFETY INC	299350	SIGN MATERIALS	INV25385	3/23/16	177.1
110455	805000	TRFFIC MNT	STATE OF MICHIGAN-MDOT	299423	FREEWAY RAMP TRAFFIC SIGNAL	SE 384461	3/23/16	97.1
					TOTAL MAJOR STREETS ACT 51			16,012.4

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<u>FUND/DEPT</u>	<u>ACCOUNT</u>	<u>GL/DESC</u>	<u>VENDOR NAME</u>	<u>CHECK NUMBER</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE NUMBER</u>	<u>CHECK DATE</u>	<u>AMOUNT</u>
					TOTAL MAJOR STREETS			16,012.43
LOCAL STREETS REVENUE	120100	410200	MTT RTFS	299389	TAX CHARGEBACKS PER 3/15/16 LETTER	104990	3/23/16	36.85
			MACOMB COUNTY TREASURER-1		TOTAL LOCAL STREETS REVENUE			36.85
LOCAL STREETS EXPENSE	120451	750000	OPER-SUPP	299366	HARDWARE/SUPPLIES	104988	3/23/16	44.64
	120451	808000	OFF-ACT51	299333	AEW PROJECT NO. 0150-0441	104909	3/23/16	-5,000.00
	120451	808000	OFF-ACT51	299333	AEW PROJECT NO. 0150-0441-1	104910	3/23/16	-5,000.00
	120451	808000	OFF-ACT51	299333	AEW PROJECT NO. 0150-0442	104906	3/23/16	-2,500.00
	120451	808000	OFF-ACT51	299333	AEW PROJECT NO. 0150-0442-1	104906	3/23/16	-2,500.00
	120451	808000	OFF-ACT51	299333	AEW PROJECT NO. 0150-0442-1	104908	3/23/16	-2,000.00
	120451	808000	OFF-ACT51	299335	TREE TRIMMING	33173	3/23/16	-2,000.00
	120451	808000	OFF-ACT51	299348	ROCK SALT	55189	3/23/16	-1,495.00
	120451	808000	OFF-ACT51	299348	ROCK SALT	55031	3/23/16	-6,000.15
	120451	808000	OFF-ACT51	299348	ROCK SALT	54954	3/23/16	-3,012.74
	120451	808000	OFF-ACT51	299350	SIGN MATERIALS	INV25385	3/23/16	-2,960.31
	120451	808000	OFF-ACT51	299366	HARDWARE/SUPPLIES	104988	3/23/16	-236.04
	120451	808000	OFF-ACT51	299391	AEW PROJECT NO. 0150-0497, 0500 AND 0501	104907	3/23/16	-44.64
	120451	808000	OFF-ACT51	299391	AEW PROJECT NO. 0150-0497, 0500 AND 0501	104907	3/23/16	-82,256.28
	120451	810060	TREE TRIM	299423	FREEWAY RAMP TRAFFIC SIGNAL	SE 384461	3/23/16	-57,257.15
	120451	930001	CONC-LOCAL	299335	TREE TRIMMING	33173	3/23/16	-97.62
	120451	930001	CONC-LOCAL	299333	AEW PROJECT NO. 0150-0442-1	104908	3/23/16	1,495.00
	120451	930002	CONC-MAJOR	299333	AEW PROJECT NO. 0150-0442	104906	3/23/16	2,000.00
	120451	930002	CONC-MAJOR	299333	AEW PROJECT NO. 0150-0442-1	104908	3/23/16	2,500.00
	120451	930011	CONJTREP	299333	AEW PROJECT NO. 0150-0442	104906	3/23/16	2,000.00
	120451	930011	CONJTREP	299333	AEW PROJECT NO. 0150-0441	104909	3/23/16	2,500.00
	120451	930020	SALT	299333	AEW PROJECT NO. 0150-0441-1	104910	3/23/16	5,000.00
	120451	930020	SALT	299348	ROCK SALT	54954	3/23/16	5,000.00
	120451	930020	SALT	299348	ROCK SALT	55031	3/23/16	2,960.31
	120451	930040	SIGN MATER	299350	SIGN MATERIALS	55189	3/23/16	3,012.74
	120451	930045	TRAF SIG M	299423	FREEWAY RAMP TRAFFIC SIGNAL	INV25385	3/23/16	6,000.15
	120451	980199	PAVING-VAR	299391	AEW PROJECT NO. 0150-0497, 0500 AND 0501	SE 384461	3/23/16	236.04
	120451	980258	R&R CDBG	299391	AEW PROJECT NO. 0150-0497, 0500 AND 0501	104907	3/23/16	97.62
					TOTAL LOCAL STREETS EXPENSE	104907	3/23/16	82,256.28
LOCAL STREETS ACT 51	120455	803000	ROUT-MNT	299335	TREE TRIMMING	33173	3/23/16	0.00
					TOTAL LOCAL STREETS EXPENSE			1,046.50

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FUND/DEPT	ACCOUNT	G/L DESC	VENDOR NAME	CHECK NUMBER	INVOICE DESCRIPTION	INVOICE NUMBER	CHECK DATE	AMOUNT
120455	803000	ROUT-MNT	GILBERT'S HARDWARE	299366	HARDWARE/SUPPLIES	104988	3/23/16	31.25
120455	803001	CONCRETE	C & L ENTERPRIZES, INC.	299333	AEW PROJECT NO. 0150-0442-1	104908	3/23/16	2,000.00
120455	803001	CONCRETE	C & L ENTERPRIZES, INC.	299333	AEW PROJECT NO. 0150-0442	104906	3/23/16	2,500.00
120455	804000	WINT MNT	DETROIT SALT CO LLC	299348	ROCK SALT	54954	3/23/16	296.03
120455	804000	WINT MNT	DETROIT SALT CO LLC	299348	ROCK SALT	55031	3/23/16	301.27
120455	805000	WINT MNT	DETROIT SALT CO LLC	299348	ROCK SALT	55189	3/23/16	600.01
120455	980000	TRFFIC MNT	DORNBOB SIGN & SAFETY INC	299350	SIGN MATERIALS	INV25385	3/23/16	59.01
120455	989000	CAP OUTLAY	MARK ANTHONY CONTRACTING INC	299391	AEW PROJECT NO. 0150-0497, 0500 AND 0501	104907	3/23/16	82,256.28
120455	989000	CONSTRUC	C & L ENTERPRIZES, INC.	299333	AEW PROJECT NO. 0150-0441	104909	3/23/16	5,000.00
120455	989000	CONSTRUC	C & L ENTERPRIZES, INC.	299333	AEW PROJECT NO. 0150-0441-1	104910	3/23/16	5,000.00
120455	989000	CONSTRUC	MARK ANTHONY CONTRACTING INC	299391	AEW PROJECT NO. 0150-0497, 0500 AND 0501	104907	3/23/16	57,257.15
TOTAL LOCAL STREETS ACT 51								156,347.50
TOTAL LOCAL STREETS								156,384.35

CAP PROJ-COURT BLDG FUND

CAP PROJ-COURT BLDG EXPENSES

130140	960000	CTRB-OTHER	BANK OF NEW YORK TRUST CO NA	299056	2013 CAP IMPROVEMENT BONDS	252-1931145	3/17/16	250.00
TOTAL CAP PROJ-COURT BLDG EXPENSES								250.00

COMMUNITY DEVELOP. BLOCK GRANT

CDBG PLANNING

160801	714080	PLANNING S	CARLISLE WORTMAN ASSOCIATES INC	299336	MASTER PLAN UPDATE	2139060	3/23/16	840.00
160801	714100	SDW ASSIST	CITY OF ST CLAIR SHORES	299092	21530 DOWNING-SIDEWALK	47872	3/17/16	188.10
160801	715010	HOME REHAB	ETC ENVIRONMENTAL SERVICES	299126	22537 MANOR-LEAD INSPECTION	51687	3/17/16	405.00
160801	715010	HOME REHAB	ETC ENVIRONMENTAL SERVICES	299356	22127 CALIFORNIA-LEAD COMBO	51631	3/23/16	405.00
160801	715010	HOME REHAB	MACOMB COUNTY REG OF DEEDS	299207	23309 JOY-LIEN DISCHARGE	104772	3/17/16	17.00
160801	716090	ADMIN	LIZ MANCINI KOTO	299193	REIMBURSE-AMAZON ORDER	201-7793646-410870:	3/17/16	4.50
160801	716280	WIGS 4 KID	WIGS 4 KIDS	299439	NEW WIG FOR 1 QUALIFYING CHILD	104996	3/23/16	1,000.00
TOTAL CDBG PLANNING								2,859.60
TOTAL COMMUNITY DEVELOP. BLOCK GRANT								2,859.60

FAMILY RENTAL PROGRAM

FAMILY RENTAL EXPENSE

161802	810000	SERVICES	COMERICA COMMERCIAL CARD SRVC	2600	FEBRUARY PURCHASES	104922	3/23/16	20.00
161802	810000	SERVICES	EXCEL LANDSCAPING LLC	299129	22335 COLONY-SNOW REMOVAL	71580	3/17/16	12.25
161802	920000	UTILITIES	COMERICA COMMERCIAL CARD SRVC	2589	MISC PURCHASES	104791	3/17/16	1,150.36
161802	930000	REP&MNT	CITY OF ST CLAIR SHORES	299083	22335 COLONY-RENTAL INSPECTION	00131167	3/17/16	150.00
161802	930000	REP&MNT	CITY OF ST CLAIR SHORES	299084	32611 ROBESON-RENTAL INSPECTION	00131186	3/17/16	150.00

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161802	930000	REP&MNT	CITY OF ST CLAIR SHORES	299085	21600 BON HEUR-RENTAL INSPECTION	00131165	3/17/16	150.
161802	930000	REP&MNT	CITY OF ST CLAIR SHORES	299086	22705 MASONIC-RENTAL INSPECTION	00131184	3/17/16	150.
161802	930000	REP&MNT	CITY OF ST CLAIR SHORES	299087	21512 LAKESHIRE-RENTAL INSPECTION	00131183	3/17/16	150.
161802	930000	REP&MNT	CITY OF ST CLAIR SHORES	299088	21400 ERBEN-RENTAL INSPECTION	00131181	3/17/16	150.
161802	930000	REP&MNT	CITY OF ST CLAIR SHORES	299089	21818 KRAMER-RENTAL INSPECTION	00131182	3/17/16	150.
161802	930000	REP&MNT	CITY OF ST CLAIR SHORES	299090	23533 ELMIRA-RENTAL INSPECTION	00131178	3/17/16	150.
			TOTAL FAMILY RENTAL EXPENSE					2,382.6
			DEBT SERVICE					2,382.6
			DEBT SERVICE REVENUE					
210100	410200	MTT REFS	MACOMB COUNTY TREASURER-1	299389	TAX CHARGEBACKS PER 3/15/16 LETTER	104990	3/23/16	15.4
			TOTAL DEBT SERVICE REVENUE					15.4
			POLICE & FIRE ACT 345 FUND					15.4
			POLICE & FIRE ACT 345 EXPENDIT					
211253	720002	FRINGE-PF	CMS MEDICARE INSURANCE	299095	382344278M	104725	3/17/16	581.0
211253	720002	FRINGE-PF	CMS MEDICARE INSURANCE	299096	367364050M	104726	3/17/16	581.0
			TOTAL POLICE & FIRE ACT 345 EXPENDIT					1,163.0
			SANITATION FUND					1,163.0
			SANITATION EXPENDITURES					
226520	810000	SERVICES	J. H. HART URBAN FORESTRY	299179	DISPOSE-LIMBS, LOGS, CHIPS	68785	3/17/16	32.1
226520	810000	SERVICES	RIZZO ENVIRONMENTAL SERVICES, INC.	299412	TRASH, RECYCLE, YARD WASTE - MARCH 2016	63113504	3/23/16	233,430.0
226520	810065	SVCS-PEST	LANDSCAPE SERVICES INC	299195	RODENT CONTROL-32 PROPS	134763	3/17/16	543.0
226520	810065	SVCS-PEST	LANDSCAPE SERVICES INC	299195	RODENT CONTROL-51 PROPS	134776	3/17/16	1,325.0
226520	810065	SVCS-PEST	LANDSCAPE SERVICES INC	299195	RODENT CONTROL-97 PROPS	134767	3/17/16	2,590.0
			TOTAL SANITATION EXPENDITURES					237,921.1
			DEBT SERVICE-CLEAN WATER INIT.					237,921.1
			DEBT SERVICE-CLN WTR REVENUE					
230100	410200	MTT REFS	MACOMB COUNTY TREASURER-1	299389	TAX CHARGEBACKS PER 3/15/16 LETTER	104990	3/23/16	74.5
			TOTAL DEBT SERVICE-CLN WTR REVENUE					74.9
			TOTAL DEBT SERVICE-CLEAN WATER INIT.					74.9

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FUND/DEPT	ACCOUNT	G/L DESC	VENDOR NAME	CHECK NUMBER	INVOICE DESCRIPTION	INVOICE NUMBER	CHECK DATE	AMOUNT
DEBT SERVICE-COURT BLDG								
DEBT SERVICE-COURT BLDG REVENU	693130	CONTRB-CBF	BANK OF NEW YORK TRUST CO NA	299056	2013 CAP IMPROVEMENT BONDS	252-1931145	3/17/16	-250.00
DEBT SERVICE-COURT BLDG EXPEND	992500	FEES & MT	BANK OF NEW YORK TRUST CO NA	299056	2013 CAP IMPROVEMENT BONDS	252-1931145	3/17/16	-250.00
LIBRARY & INFORMATION SERVICES								
LIBRARY & INFORMATION SERVICES								
271730	740000	OFFICE SUP	OFFICE DEPOT	299404	OFFICE SUPPLIES	6436342	3/23/16	364.81
271730	810000	SERVICES	BRODART COMPANY	299069	CAT & PROC	104766	3/17/16	25.51
271730	810000	SERVICES	BRODART COMPANY	299069	CAT & PROC	104636	3/17/16	37.86
271730	810000	SERVICES	BRODART COMPANY	299331	CAT & PROC	104967	3/23/16	23.42
271730	810000	SERVICES	BRODART COMPANY	299331	CAT. & PROC.	104981	3/23/16	40.44
271730	810000	SERVICES	SUBURBAN LIBRARY COOPERATIVE	299425	ENVISIONWARE MAINT.	201695	3/23/16	203.69
271730	810000	SERVICES	UNIQUE MANAGEMENT SERV INC	299298	DEBT COLLECTION	421883	3/17/16	179.00
271730	810730	H.C. SERV	LESLIE DUSING	299119	CLEAN SGFM	104760	3/17/16	30.00
271730	850000	PHONE&COMM	AT&T	299326	4 LINE PBX	58677934640316	3/23/16	17.65
271730	850000	PHONE&COMM	AT&T	299326	3 LINE CENTREX	58644576830316	3/23/16	28.93
271730	850000	PHONE&COMM	AT&T	299326	PRI LINES	586RO119180316	3/23/16	342.11
271730	850000	PHONE&COMM	AT&T	299345	REVIEW OF AT&T	009072	3/23/16	269.36
271730	850730	H.C.-PHONE	COST CONTROL ASSOCIATES INC	299326	SGFM PHONE FEB-MAR	58644583600316	3/23/16	31.71
271730	930000	REP&MNT	CINTAS CORP	299078	MATS	031692114	3/17/16	99.91
271730	930000	REP&MNT	CINTAS CORP	299340	BATHROOM CLEANING	K111174582	3/23/16	164.81
271730	930000	REP&MNT	COMERICA COMMERCIAL CARD SRVC	2589	MISC PURCHASES	104791	3/17/16	73.07
271730	930000	REP&MNT	COMERICA COMMERCIAL CARD SRVC	2600	FEBRUARY PURCHASES	104922	3/23/16	419.96
271730	930000	REP&MNT	GRAINGER W W	299368	LAMPS	9046547619	3/23/16	194.40
271730	950000	MISC	LIBRARY STORE INC	299386	PROCESSING SUPPLIES	195778	3/23/16	89.59
271730	950150	DON PURCH	BRODART COMPANY	299331	DONATIONS	B4306376	3/23/16	9.34
271730	950150	DON PURCH	BRODART COMPANY	299331	DONATIONS	B4296288	3/23/16	26.36
271730	950500	CULT COMM	DETROIT INSTITUTE OF ARTS	299111	DANCE AMERICA ART PROG	104631	3/17/16	50.00
271730	985000	BOOKS	AMAZON.COM LLC	299323	BOOKS	235496899814	3/23/16	52.00
271730	985000	BOOKS	BRODART COMPANY	299069	BOOKS	104765	3/17/16	86.85
271730	985000	BOOKS	BRODART COMPANY	299069	BOOKS	104763	3/17/16	106.05
271730	985000	BOOKS	BRODART COMPANY	299069	BOOKS	B4277358	3/17/16	131.97
271730	985000	BOOKS	BRODART COMPANY	299069	BOOKS	B4288436	3/17/16	160.05
271730	985000	BOOKS	BRODART COMPANY	299069	BOOKS	104764	3/17/16	435.44

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271730	985000	BOOKS	BRODART COMPANY	299069	BOOKS	104635	3/17/16	599.
271730	985000	BOOKS	BRODART COMPANY	299331	BOOKS	B4315245	3/23/16	52.
271730	985000	BOOKS	BRODART COMPANY	299331	BOOKS	B4306377	3/23/16	90.
271730	985000	BOOKS	BRODART COMPANY	299331	BOOKS	104986	3/23/16	172.
271730	985000	BOOKS	BRODART COMPANY	299331	BOOKS	104968	3/23/16	207.
271730	985000	BOOKS	BRODART COMPANY	299331	BOOKS	B4315236	3/23/16	638.
271730	985000	BOOKS	CBM LLC	299339	BOOKS	104984	3/23/16	649.
271730	985000	BOOKS	CBM LLC	299339	BOOKS	76701	3/23/16	58.
271730	985000	BOOKS	DETROIT MEDIA PARTNERSHIP	299112	PERIODICALS	76700	3/23/16	140.
271730	985000	BOOKS	LAKESHORE LEARNING MATERIALS	299382	BOOKS	104761	3/17/16	243.
271730	985000	BOOKS	MIDWEST TAPE	299229	BOOKS	1121920316	3/23/16	218.
271730	985000	BOOKS	MIDWEST TAPE	299229	BOOKS	93776517	3/17/16	13.
271730	985000	BOOKS	MIDWEST TAPE	299398	BOOKS	93754161	3/17/16	31.
271730	985000	BOOKS	MIDWEST TAPE	299398	BOOKS	93780102	3/23/16	94.
TOTAL LIBRARY & INFORMATION SERVICES								
6,906.4								
RECREATIONAL REVENUE FUND								
RECREATIONAL REVENUE FUND B/S								
580	274607	DEP-KEYS	MATT PASELLA	299236	REISSUE CK#243683	84452	3/17/16	50.
SWIMMING POOL EXPENSE								
580709	850000	PHONE&COMM	AT&T	299326	CENTREX	58644515110316	3/23/16	65.
580709	920006	WTR	WATER FUND	299309	27600 JEFFERSON C	2722500FEB16	3/17/16	234.
GOLF EXPENSE								
580855	750000	OPER-SUPP	LANDSCAPE SERVICES INC	299384	RODENT-22185 MASONIC	134756	3/23/16	37.
580855	810001	CRD CARDS	COMERICA COMMERCIAL CARD SRVC	2589	MISC PURCHASES	104791	3/17/16	36.
580855	810001	CRD CARDS	COMERICA COMMERCIAL CARD SRVC	2600	FEBRUARY PURCHASES	104922	3/23/16	15.
580855	850000	PHONE&COMM	AT&T	299326	PHONE	58629461700316	3/23/16	90.
580855	850000	PHONE&COMM	AT&T	299326	PHONE	58629420000316	3/23/16	275.
580855	920003	EDISON	MICH MNCPL RISK MGT AUTH-ECP	299394	FEB 2016	MMRMA-D16021026	3/23/16	1,207.
580855	930070	REP&MNT	COMERICA COMMERCIAL CARD SRVC	2600	FEBRUARY PURCHASES	104922	3/23/16	19.
580855	930070	MACH/EQUIP	CERTIFIED LABORATORIES	299338	M&E REPAIRS	2238744	3/23/16	377.
580855	930070	MACH/EQUIP	GEORGE'S DISCOUNT AUTO PARTS INC	299364	M&E REPAIRS	1-201636	3/23/16	14.
580855	930070	MACH/EQUIP	GEORGE'S DISCOUNT AUTO PARTS INC	299364	M&E REPAIRS	1-201203	3/23/16	46.
580855	930070	MACH/EQUIP	GREAT LAKES BATTERY LLC	299369	M&E REPAIRS	31881	3/23/16	954.
580855	930070	MACH/EQUIP	MIDWEST GOLF & TURF	299397	M&E REPAIRS	P03127	3/23/16	104.
580855	930070	MACH/EQUIP	PRAXAIR DISTRIBUTION INC -9YU	299409	M&E REPAIRS	72386749	3/23/16	65.
580855	930070	MACH/EQUIP	SPARTAN DISTRIBUTORS INC	299422	M&E REPAIRS	22389608	3/23/16	-250.
TOTAL RECREATIONAL REVENUE FUND B/S								
50.								
50.0								
TOTAL LIBRARY & INFORMATION SERVICES								
6,906.4								

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590860	930080	METERS	S L C METER LLC	299261	WATER METERS	245164	3/17/16	3,225.
590860	950225	TRAINING	COMERICA COMMERCIAL CARD SRVC	2589	MISC PURCHASES	104791	3/17/16	200.
TOTAL WATER EXPENSE								
590870	740000	OFFICE SUP	OFFICE DEPOT	299404	OFFICE SUPPLIES	6436342	3/23/16	167.
590870	750000	OPER-SUPP	CINTAS CORP	299340	UNIFORMS, SOAP/TOWELS, MATS	031689622	3/23/16	36.
590870	750000	OPER-SUPP	CINTAS CORP	299340	UNIFORMS, SOAP/TOWELS, MATS	031692421	3/23/16	36.
590870	810000	SERVICES	MOTOR CITY ELECTRIC TECHNOLOGIES IN	299232	PROFESSIONAL SERVICES-SCADA	90371	3/17/16	75.
590870	810000	SERVICES	MOTOR CITY ELECTRIC TECHNOLOGIES IN	299232	PROFESSIONAL SERVICES-SCADA	90372	3/17/16	75.
590870	820000	SEWAGE DIS	SOUTHEAST MACOMB SANITARY DISTRICT	299420	SEWAGE DISPOSAL - MARCH 2016	104844	3/23/16	680,842.
590870	820300	IWC CHARGE	GREAT LAKES WATER AUTHORITY	299370	IWC CHARGES FEBRUARY 2016	104947	3/23/16	20,077.
590870	850000	PHONE&COMM	AT&T	299326	CENTREX	58644515110316	3/23/16	65.
590870	930000	REP&MNT	ETNA SUPPLY CO	299357	WATER MAIN REPAIR PARTS	S101734741.005	3/23/16	33.
590870	930000	REP&MNT	GILBERT'S HARDWARE	299366	HARDWARE/SUPPLIES	104988	3/23/16	157.
590870	930000	REP&MNT	GREAT LAKES BATTERY LLC	299369	BATTERY	31761	3/23/16	107.
590870	930000	REP&MNT	GROSSO TRUCKING AND SUPPLY COMPANY	299156	MATERIAL DELIVERY & REMOVAL	3820	3/17/16	3,705.
590870	930000	REP&MNT	SABISTON BUILDERS SUPPLY INC	299414	SUPPLIES	769734	3/23/16	73.
590870	930000	REP&MNT	SOULLIERE GARDEN CENTER INC	299418	TOPSOIL	0476565	3/23/16	624.
590870	930000	REP&MNT	WARREN PIPE & SUPPLY CO	299437	PIPE GRIP TAPE	207572	3/23/16	6.
590870	930000	REP&MNT	WARREN PIPE & SUPPLY CO	299437	BALL VALVE	207570	3/23/16	99.
590870	930008	CONC. REP	C & L ENTERPRIZES, INC.	299333	AEW PROJECT NO. 0150-0442-1	104908	3/23/16	2,000.
590870	930008	CONC. REP	C & L ENTERPRIZES, INC.	299333	AEW PROJECT NO. 0150-0442	104906	3/23/16	2,500.
590870	992000	INT. BONDS	BANK OF NEW YORK TRUST CO NA	2598	INTEREST PAYMENT-REFERENCE:3245-MFA	104875	3/23/16	3,563.
TOTAL SEWER EXPENSE								
TOTAL WATER EXPENSE								
TOTAL UTILITY FUND								
714,248.1								
1,621,777.1								

MOTOR POOL FUND

FUND/DEPT	ACCOUNT	G/L DESC	VENDOR NAME	CHECK NUMBER	INVOICE DESCRIPTION	INVOICE NUMBER	CHECK DATE	AMOUNT
661602	750000	OPER-SUPP	AIRGAS USA LLC	299322	ACETYLENE, ARGON, OXYGEN	9934488975	3/23/16	185.
661602	750000	OPER-SUPP	LYDEN OIL COMPANY	299203	BULK OIL	1187100	3/17/16	953.
661602	750010	OP-GAS/DSL	RKA PETROLEUM COMPANY	299254	GASOLINE & DIESEL FUEL	0040122	3/17/16	3,918.
661602	810000	SERVICES	CINTAS CORP	299340	UNIFORMS, SOAP/TOWELS, MATS	031689621	3/23/16	23.1
661602	810000	SERVICES	CINTAS CORP	299340	UNIFORMS, SOAP/TOWELS, MATS	031692420	3/23/16	23.1
661602	850000	PHONE&COMM	AT&T	299326	CENTREX	58644515110316	3/23/16	65.
661602	930000	REP&MNT	AB SOFTWARE SOLUTIONS	299038	MOTORPOOL DATABASE UPDATE	8863	3/17/16	247.
661602	930000	REP&MNT	AB SOFTWARE SOLUTIONS	299038	MOTORPOOL DATABASE UPDATE	8833	3/17/16	450.1
661602	930000	REP&MNT	AB SOFTWARE SOLUTIONS	299038	MOTORPOOL DATABASE UPDATE	8834	3/17/16	495.1
661602	930000	REP&MNT	AIS CONSTRUCTION EQUIPMENT	299041	BELT	P42540	3/17/16	38.
661602	930000	REP&MNT	AIS CONSTRUCTION EQUIPMENT	299041	AUTO TENSIONER	P42541	3/17/16	138.1
661602	930000	REP&MNT	AMERIGAS PROPANE LP	299324	PROPANE VEH #508	3050033455	3/23/16	159.

CITY OF ST. CLAIR SHORES
 INVOICE APPROVAL LIST BY FUND
 Printed: 3/23/2016

FUND/DEPT	ACCOUNT	G/L DESC	VENDOR NAME	CHECK NUMBER	INVOICE DESCRIPTION	INVOICE NUMBER	CHECK DATE	AMOUNT
661602	930000	REP&MNT	APOLLO FIRE APPARATUS RPR INC	299052	REPAIRS TO VEH#E-5	45187	3/17/16	3,680.28
661602	930000	REP&MNT	B&L TRUCK EQUIPMENT CO	299328	BULKHEAD FITTING VEH#20	86699	3/23/16	117.75
661602	930000	REP&MNT	BUCK'S OIL COMPANY INC	299332	USED OIL REMOVAL	58541	3/23/16	75.00
661602	930000	REP&MNT	WILLIAM BAARDE	299334	SERVICE CALL VEH #A-5	857327	3/23/16	125.00
661602	930000	REP&MNT	KENNETH ANTHONY PILARSKI	299352	BLADE SHARPENING VEH #508	2890	3/23/16	58.00
661602	930000	REP&MNT	KENNETH ANTHONY PILARSKI	299352	BLADE SHARPENING VEH #510	2857	3/23/16	58.00
661602	930000	REP&MNT	GEORGE'S DISCOUNT AUTO PARTS INC	299149	AUTOMOTIVE PARTS	1-190438	3/17/16	29.94
661602	930000	REP&MNT	GEORGE'S DISCOUNT AUTO PARTS INC	299364	AUTOMOTIVE PARTS	1-201295	3/23/16	10.32
661602	930000	REP&MNT	GEORGE'S DISCOUNT AUTO PARTS INC	299364	AUTOMOTIVE PARTS	1-201331	3/23/16	156.79
661602	930000	REP&MNT	GEORGE'S DISCOUNT AUTO PARTS INC	299364	AUTOMOTIVE PARTS	1-200766	3/23/16	182.62
661602	930000	REP&MNT	GILBERT'S HARDWARE	299366	HARDWARE/SUPPLIES	104988	3/23/16	384.27
661602	930000	REP&MNT	GREAT LAKES BATTERY LLC	299154	BATTERIES	31555	3/17/16	400.00
661602	930000	REP&MNT	JACK DOHENY SUPPLIES INC	299378	COUPLING VEH #207 VEH #216	A91503	3/23/16	718.74
661602	930000	REP&MNT	MICHIGAN CAT	299227	REPAIRS TO VEH#11	SD6024726	3/17/16	1,098.03
661602	930000	REP&MNT	O'REILLY AUTO PARTS	299402	BRAKE ROTOR	3338-227365	3/23/16	61.10
661602	930000	REP&MNT	PERFECT PRODUCTS COMPANY	299240	PARTS/SUPPLIES	413340	3/17/16	63.63
661602	930000	REP&MNT	PERFECT PRODUCTS COMPANY	299240	PARTS/SUPPLIES	412901	3/17/16	352.80
661602	930000	REP&MNT	PLANTPROS	299408	50 LB BOX COLORED FLANNEL RAGS	6971496	3/23/16	127.50
661602	930000	REP&MNT	R&B SUPPLY CO INC	299411	SUPPLIES	52018	3/23/16	179.45
661602	930000	REP&MNT	TIRE WHOLESALERS CO INC	299426	TIRES	450615-00	3/23/16	266.00
661602	930000	REP&MNT	TRI-COUNTY INTERNATIONAL TRUCKS INC	299297	STOCK	WP79990	3/17/16	64.95
661602	930000	REP&MNT	TRI-COUNTY INTERNATIONAL TRUCKS INC	299297	CUSHION	WP84373	3/17/16	524.86
661602	930000	REP&MNT	TRI-COUNTY INTERNATIONAL TRUCKS INC	299427	NUT, WASHER, SPRING - VEH #A-4	WP84874	3/23/16	703.68
661602	930000	REP&MNT	WOLVERINE FREIGHTLINER INC	299440	PARTS VEH #A-5	427699	3/23/16	68.29
TOTAL MOTOR POOL EXPENSE								
16,204.24								

COMPUTER REPLACEMENT FUND

FUND/DEPT	ACCOUNT	G/L DESC	VENDOR NAME	CHECK NUMBER	INVOICE DESCRIPTION	INVOICE NUMBER	CHECK DATE	AMOUNT
675258	850000	PHONE&COMM	COMCAST	299343	WIDE AREA INTERCONNECTIVITY	41240832	3/23/16	240.00
675258	850000	PHONE&COMM	COMCAST	299344	WIDE AREA INTERCONNECTIVITY	41648480	3/23/16	6,092.33
675258	930000	REP&MNT	COMERICA COMMERCIAL CARD SRVC	2600	FEBRUARY PURCHASES	104922	3/23/16	1,051.80
675258	930000	REP&MNT	DELL	299105	COMPUTERS	XJWR4P8M3	3/17/16	9,836.56
TOTAL COMPUTER REPLACEMENT EXPENSE								
17,220.69								

TAX COLLECTION FUND

FUND/DEPT	ACCOUNT	G/L DESC	VENDOR NAME	CHECK NUMBER	INVOICE DESCRIPTION	INVOICE NUMBER	CHECK DATE	AMOUNT
840100	441000	TX-SUM/WR	LAW OFFICES OF FRED GORDON & ASSET L	299385	TRIBUNAL ADJUSTMENT	104871	3/23/16	971.71
TOTAL COMPUTER REPLACEMENT FUND								
17,220.69								

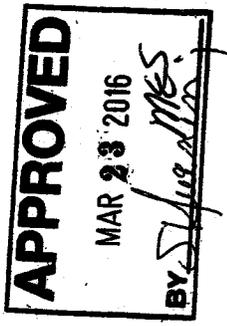
CITY OF ST. CLAIR SHORES
 INVOICE APPROVAL LIST BY FUND
 Printed: 3/23/2016

FUND/DEPT	ACCOUNT	G/L DESC	VENDOR NAME	CHECK NUMBER	INVOICE DESCRIPTION	INVOICE NUMBER	CHECK DATE	AMOUNT
840100	441000	TX-SUM/WR	PASTICHE LLC	299237	TAX REF-1434331031	104660	3/17/16	30.11
					TOTAL TAX COLLECTION REVENUE			1,001.82
840800	731000	PD LKSHORE	LAKE SHORE PUBLIC SCHOOLS	299381	TAX INSTALLMENT #16	104923	3/23/16	40,065.95
840800	732000	PD LKVIEW	LAKEVIEW PUBLIC SCHOOLS	299383	TAX INSTALLMENT #16	104924	3/23/16	48,349.46
840800	733000	PD SOUTHLK	SOUTH LAKE SCHOOLS	299419	TAX INSTALLMENT #16	104925	3/23/16	38,157.34
840800	734000	PD COUNTY	MACOMB COUNTY TREASURER-1	299388	TAX INSTALLMENT #16	104929	3/23/16	101,693.47
840800	735000	PD MCCC	MCC	299393	TAX INSTALLMENT #16	104926	3/23/16	13,395.48
840800	736000	PD MISD	MACOMB INTERMEDIATE SCHOOL DIST	299390	TAX INSTALLMENT #16	104927	3/23/16	26,791.19
840800	739000	PD STATE	STATE OF MICHIGAN-T	299424	TAX INSTALLMENT #16	104928	3/23/16	54,622.19
					TOTAL TAX COLLECTION EXPENSE			323,075.08
					TOTAL TAX COLLECTION FUND			324,076.90

TAX INCREMENT FINANCE AUTH

865	240100	DUE TO GEN	CITY OF ST CLAIR SHORES	299082	TIFA ADMIN FEE-MAR 2016	49374	3/17/16	14,166.67
					TOTAL TAX INCREMENT FINANCE AUTH B/S			14,166.67
865865	930000	REP&MNT	GILBERT'S HARDWARE	299366	HARDWARE/SUPPLIES	104988	3/23/16	33.45
865865	980100	BLOSSOM	ROOF RESTORATION TECHNOLOGIES	299257	BH ROOF REPAIR	23128	3/17/16	350.00
					TOTAL TAX INCREMENT FINANCE EXPENSE			383.45
					TOTAL TAX INCREMENT FINANCE AUTH			14,550.12

GRAND TOTAL 2,911,068.38



COUNCIL COMMUNICATION

Item #12

From: Michael E. Smith, City Manager

Subject: Item #12c
Progress Payments

Prepared by: Natalie Turner, City Manager's Office

City Manager's Recommendation:

I recommend the approval of the following Progress Payments be paid for services rendered.

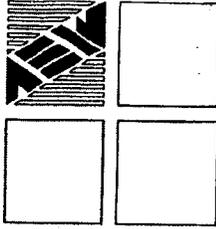
Progress Payments:

L. Anthony Construction \$31,368.55

Council Action:

It was moved by Councilmember _____, and supported by Councilmember _____ that the recommendation of the City Manager be approved.

VOTE: Ayes: _____
Nays: _____
Abstain: _____
Absent: _____



ANDERSON, ECKSTEIN AND WESTRICK, INC.

51301 Schoenherr Road, Shelby Township, Michigan 48315
Civil Engineers • Surveyors • Architects 586-726-1234

March 17, 2016.

Christopher Rayes, RA
Community Services Director
City of St. Clair Shores
27600 Jefferson Circle Drive
St. Clair Shores, MI 48081-9971

Reference: 2015 Concrete Pavement Repair Program
Divisions "B", "C" and "E"
AEW Project No. 0150-0494

Dear Mr. Rayes:

Enclosed please find Construction Pay Estimate No. 7 for the above referenced project. For work performed through November 22, 2015, we recommend issuing payment for the **Net Earnings this Period (see Page 3)** in the amount of **\$31,368.55** to L. Anthony Construction, 11085 Lisa Lane, Shelby Township, Michigan 48316

If you have any questions or require additional information, please contact our office.

Sincerely,

A handwritten signature in cursive script that reads "Frank D. Varicalli".

Frank D. Varicalli
Project Manager

cc: L. Anthony Construction



Construction Pay Estimate Report

Anderson Eckstein and Westrick

3/17/2016 8:18 AM

FieldManager 5.1a

Contract: .0150-0494, 2015 Concrete Pavement Repair Program, Div B, C and E

Estimate No. 7	Estimate Date 3/13/2016	Entered By William WW Wines	Estimate Type Semi-Monthly	Managing Office Anderson Eckstein and Westrick
All Contract Work Completed	Construction Started Date 6/2/2015	Prime Contractor L. Anthony Construction 11085 Lisa lane Shelby Township MI 48316		
Comments Current Contract Amount: \$350,440.00 % Complete: 163%				

Item Usage Summary

Project: 0150-0494, 2015 Concrete Pavement Repair Program, Div B, C and E

Category: 0001, Division B

Item Description	Unit	Item Code	Prop. Ln.	Project Line No.	Item Type	Mod. No.	Quantity	Item Price	Dollar Amount
_ Full Depth Sawcutting through Existing P avement, Sidewalk, Driveway or Curb	Ft	3047001	0045	0045	00	000	164.500	2.00	\$329.00
Conc Pavt w/ Int Curb, Nonreinf, 8 inch	Syd	6020164	0140	0140	00	000	131.000	47.00	\$6,157.00
Curb and Gutter, Conc, Det C3	Ft	8020022	0180	0180	00	000	100.000	20.00	\$2,000.00
Curb and Gutter, Rem	Ft	2040020	0015	0015	00	000	100.000	10.00	\$1,000.00
HMA, 13A	Ton	5010033	0135	0135	00	000	12.000	200.00	\$2,400.00
Joint, Expansion, E2	Ft	6020207	0150	0150	00	000	31.000	10.00	\$310.00
Lane Tie, Epoxy Anchored	Ea	6030030	0165	0165	00	000	32.000	6.00	\$192.00
Pavt Repr, Rem	Syd	6030080	0170	0170	00	000	131.000	12.00	\$1,572.00
Subgrade Undercutting, Type I	Cyd	2050040	0035	0035	00	000	78.000	20.00	\$1,560.00
Subgrade Undercutting									
Subtotal for Category 0001:									\$15,520.00

Category: 0002, Division C

Item Description	Unit	Item Code	Prop. Ln.	Project Line No.	Item Type	Mod. No.	Quantity	Item Price	Dollar Amount
_ Full Depth Sawcutting through Existing P avement, Sidewalk, Driveway or Curb	Ft	3047001	0260	0260	00	000	77.500	2.00	\$155.00
Conc Pavt w/ Int Curb, Nonreinf, 8 inch	Syd	6020164	0355	0355	00	000	34.730	47.00	\$1,632.31
Dr Structure, 24 inch dia	Ea	4030200	0290	0290	00	000	4.000	1,000.00	\$4,000.00
Lane Tie, Epoxy Anchored	Ea	6030030	0385	0385	00	000	26.000	6.00	\$156.00
Pavt Repr, Rem	Syd	6030080	0390	0390	00	000	34.730	12.00	\$416.76
Sidewalk, Conc, 4 inch	Sft	8030044	0415	0415	00	000	148.460	3.00	\$445.38
Sidewalk, Conc, 6 inch	Sft	8030046	0420	0420	00	000	21.500	4.00	\$86.00



Construction Pay Estimate Report

Anderson Eckstein and Westrick

3/17/2016 8:19 AM

FieldManager 5.1a

Item Usage Summary

Project: 0150-0494, 2015 Concrete Pavement Repair Program, Div B, C and E
Category: 0002, Division C

Item Description	Unit	Item Code	Prop. Ln.	Project Line No.	Item Type	Mod. No.	Quantity	Item Price	Dollar Amount
Sidewalk, Rem	Syd	2040055	0245	0245	00	000	18.870	10.00	\$188.70
Subtotal for Category 0002:									\$7,080.15

Category: 0003, Division E

Item Description	Unit	Item Code	Prop. Ln.	Project Line No.	Item Type	Mod. No.	Quantity	Item Price	Dollar Amount
_ Dr Structure Cover, Catch Basin	Ea	4037050	0535	0535	00	000	1.000	300.00	\$300.00
_ Dr Structure Cover, Storm Manhole	Ea	4037050	0545	0545	00	000	1.000	300.00	\$300.00
_ External Structure Wrap, 12 inch	Ea	4027050	0490	0490	00	000	2.000	400.00	\$800.00
_ Full Depth Sawcutting through Existing Pavement, Sidewalk, Driveway or Curb	Ft	3047001	0480	0480	00	000	51.800	2.00	\$103.60
_ Underdrain, Subgrade, 6 inch, Modified	Ft	4047001	0565	0565	00	000	25.000	12.00	\$300.00
Conc Pavt w/ Int Curb, Nonreinf, 8 inch	Syd	6020164	0575	0575	00	000	37.200	47.00	\$1,748.40
Dr Structure Cover, Adj, Case 2	Ea	4030006	0505	0505	00	000	2.000	200.00	\$400.00
Dr Structure, 24 inch dia	Ea	4030200	0510	0510	00	000	3.000	1,000.00	\$3,000.00
Dr Structure, Tap, 6 inch	Ea	4030306	0520	0520	00	000	2.000	100.00	\$200.00
Lane Tie, Epoxy Anchored	Ea	6030030	0600	0600	00	000	18.000	6.00	\$108.00
Pavt Repr, Rem	Syd	6030080	0605	0605	00	000	37.200	12.00	\$446.40
Subtotal for Category 0003:									\$7,706.40
Subtotal for Project 0150-0494:									\$30,306.55
Total Estimated Item Payment:									\$30,306.55

Time Charges

Site	Site Description	Site Method	Days Charged	Liq. Damages
00	SITE NUMBERS SHOULD BE CODED 00	Completion Date		\$0
Total Liquidated Damages:				\$0



Anderson Eckstein and Westrick

Construction Pay Estimate Report

3/17/2016 8:19 AM

FieldManager 5.1a

Pre-Voucher Summary

Project	Voucher No.	Item Payment	Stockpile Adjustment	Dollar Amount
0150-0494, 2015 Concrete Pavement Repair Program, Div B, C and E	0007	\$30,306.55	\$0.00	\$30,306.55
Voucher Total:				\$30,306.55

Summary

Current Voucher Total:	\$30,306.55	Earnings to date:	\$572,423.43
-Current Retainage:	(\$1,062.00)	- Retainage to date:	\$15,000.00
-Current Liquidated Damages:	\$0.00	- Liquidated Damages to date:	\$0.00
-Current Adjustments:	\$0.00	- Adjustments to date:	\$6,160.00
Total Estimated Payment:	\$31,368.55	Net Earnings to date:	\$551,263.43
		- Payments to date:	\$519,894.88
		Net Earnings this period:	\$31,368.55

Prepared by: ANDERSON, ECKSTEIN AND WESTRICK, INC.

J. Smith

3-17-16
Date

Reviewed by: CITY OF ST. CLAIR SHORES

Vendor Number 16302

Chris Rayes
Date 3-22-16
Chris Rayes, RA AICP - Community Services Director

We hereby certify that sufficient funds are in
Account Number SEE BELOW
and that the amount due is budgeted
for such purpose.

Michael Smith
Date 3-24-16
Michael Smith - City Manager

Douglas M. Haag
Date 3-22-16
Douglas M. Haag - Finance Director/Treasurer

120-451-930001 }
120-455-803001 } 7937.00

590-860-930005
7434.15

120-451-930002 }
110-455-803001 } 7937.00

590-870-930008
8060.40



Construction Pay Estimate Amount Balance Report

Estimate: 7

Anderson Eckstein and Westrick

3/17/2016 8:19 AM
FieldManager 5.1a

Contract: .0150-0494, 2015 Concrete Pavement Repair Program, Div B, C and E
Project: 0150-0494, 2015 Concrete Pavement Repair Program, Div B, C and E

Category: 0001, Division B

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0685	- 10 Mile & Jefferson Extra Traffic Control Devices	7107051	0.000	LS		0.000		2,495.00000	
0690	- 11 Mile & Jefferson Extra Traffic Control Devices	7107051	0.000	LS		0.000		2,495.00000	
0680	- 9 Mile & Greater Mack Extra Traffic Control Devices	7107051	0.000	LS		0.000		558.60000	
0675	- 9 Mile & Jefferson Extra Traffic Control Devices	7107051	0.000	LS		0.000		5,995.00000	
0700	- 9 Mile & Jefferson SEMSD Manhole Repair	7107051	0.000	LS		0.000		5,405.00000	
0670	- Bys Park Work	7127051	1.000	LS		1.000	100%	25,000.00000	\$25,000.00
0665	- Clean and Epoxy Patch Jnts on Jefferson	7127051	1.000	LS		1.000	100%	4,200.00000	\$4,200.00
0100	- Dr Structure Cover, Catch Basin	4037050	3.000	Ea		4.000	133%	300.00000	\$1,200.00
0105	- Dr Structure Cover, Sanitary Manhole	4037050	1.000	Ea		4.000	400%	300.00000	\$1,200.00
0110	- Dr Structure Cover, Storm Manhole	4037050	1.000	Ea		1.000	100%	300.00000	\$300.00
0115	- Dr Structure Cover, Water Gate Well	4037050	1.000	Ea		0.000		300.00000	
0120	- Dr Structure, 36 inch dia	4037050	1.000	Ea		0.000		300.00000	
0025	- Driveway, Conc, Rem	2047011	60.000	Syd		5.600	9%	10,000.00000	\$56.00
0055	- External Structure Wrap, 12 inch	4027050	4.000	Ea		10.000	250%	400.00000	\$4,000.00
0060	- External Structure Wrap, 18 inch	4027050	2.000	Ea		1.000	50%	500.00000	\$500.00
0045	- Full Depth Sawcutting through Existing P avement, Sidewalk, Driveway or Curb	3047001	2,100.000	Ft	164.500	2,809.800	134%	2.00000	\$5,619.60
0695	- Jefferson Misc. Patches Extra Traffic Control Devices	7107051	0.000	LS		0.000		1,187.20000	
0225	- Observation of Material and Work to be performed (Crew Days)	8507042	4.000	Wday		4.000	100%	560.00000	\$2,240.00
0125	- Precast Concrete Manhole Flat Top, 5 foot dia	4037050	1.000	Ea		0.000		300.00000	
0090	- Sewer, Sch 40 PVC, 10 inch, Tr Det B	4037001	25.000	Ft		0.000		20.00000	
0095	- Sewer, Sch 40 PVC, 8 inch, Tr Det B	4037001	25.000	Ft		0.000		20.00000	
0205	- Sidewalk Ramp, Conc, 8 inch	8037010	200.000	Sft		47.600	24%	6.00000	\$285.60
0220	- Surface Restoration, Seeding	8167011	200.000	Syd		1,300.000	650%	5.00000	\$6,500.00
0210	- Traffic Maintenance and Control	8127051	1.000	LS		1.000	100%	3,000.00000	\$3,000.00

Contract: .0150-0494 Estimate: 7 Page 1 of 6



Construction Pay Estimate Amount Balance Report

Estimate: 7

Anderson Eckstein and Westrick

3/17/2016 8:19 AM
FieldManager 5.1a

Project: 0150-0494, 2015 Concrete Pavement Repair Program, Div B, C and E

Category: 0001, Division B

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0130	- Underdrain, Subgrade, 6 inch, Modified	4047001	100,000	Ft		129,000	129,000	129%		\$1,548.00
0040	Aggregate Base, LM Aggregate Base, 6 inch	3020002	200,000	Cyd		64,650	64,650	32%		\$646.50
0155	Cement	6030005		1,000 Ton		0,000				
0140	Conc Pavt w/ Int Curb, Nonreinf, 8 inch	6020164	1,200,000	Syd	131,000	2,202,290	2,202,290	184%		\$103,507.63
0145	Conc Pavt w/ Int Curb, Nonreinf, 9 inch	6020166	100,000	Syd		674,040	674,040	674%		\$33,702.00
0180	Curb and Gutter, Conc, Det C3	8020022	200,000	Ft	100,000	100,000	100,000	50%		\$2,000.00
0015	Curb and Gutter, Rem	2040020	200,000	Ft	100,000	100,000	100,000	50%		\$1,000.00
0185	Detectable Warning Surface	8030010	25,000	Ft		10,000	10,000	40%		\$500.00
0065	Dr Structure Cover, Adj, Case 1	4030005	4,000	Ea		9,000	9,000	225%		\$1,800.00
0070	Dr Structure Cover, Adj, Case 2	4030006	2,000	Ea		0,000				
0075	Dr Structure, 24 inch dia	4030200	1,000	Ea		7,000	7,000	700%		\$7,000.00
0080	Dr Structure, Adj, Add Depth	4030280	20,000	Ft		17,000	17,000	85%		\$2,125.00
0005	Dr Structure, Rem	2030011	2,000	Ea		0,000				
0085	Dr Structure, Tap, 6 inch	4030306	2,000	Ea		6,000	6,000	300%		\$600.00
0175	Driveway, Nonreinf Conc, 6 inch	8010005	80,000	Syd		5,600	5,600	9%		\$252.00
0030	Excavation, Earth	2050016	200,000	Cyd		220,000	220,000	110%		\$2,200.00
0135	HMA, 13A	5010033	200,000	Ton	12,000	54,480	54,480	27%		\$10,896.00
0150	Joint, Expansion, E2	6020207	30,000	Ft	31,000	72,600	72,600	242%		\$726.00
0160	Joint, Expansion, Efg	6030021	60,000	Ft		13,400	13,400	22%		\$134.00
0165	Lane Tie, Epoxy Anchored	6030030	550,000	Ea	32,000	923,000	923,000	168%		\$5,538.00
0170	Pavt Repr, Rem	6030080	1,300,000	Syd	131,000	2,639,470	2,639,470	203%		\$31,673.64
0050	Sewer, CI IV, 12 inch, Tr Det B	4020987	25,000	Ft		0,000				
0010	Sewer, Rem, Less than 24 inch	2030015	50,000	Ft		13,600	13,600	27%		\$136.00
0190	Sidewalk Ramp, Conc, 4 inch	8030034	300,000	Sft		0,000				
0195	Sidewalk, Conc, 4 inch	8030044	540,000	Sft	221,140	221,140	221,140	41%		\$863.42
0200	Sidewalk, Conc, 6 inch	8030046	180,000	Sft		0,000				
0020	Sidewalk, Rem	2040055	80,000	Syd		22,460	22,460	28%		\$224.60
0215	Sodding	8160055	200,000	Syd		0,000				

Contract: 0150-0494

Estimate: 7



Construction Pay Estimate Amount Balance Report

Estimate: 7

Anderson Eckstein and Westrick

3/17/2016 8:19 AM
FieldManager 5.1a

Project: 0150-0494, 2015 Concrete Pavement Repair Program, Div B, C and E

Category: 0001, Division B

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0035	Subgrade Undercutting, Type I Subgrade Undercutting	2050040	50,000	Cyd	78,000	85,200	85,200	170%	20,000.00	\$1,704.00

Subtotal for Category 0001: 262677.99

Category: 0002, Division C

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0315	- Dr Structure Cover, Catch Basin	4037050	1,000	Ea	0,000	0,000	0,000		300,000.00	
0320	- Dr Structure Cover, Sanitary Manhole	4037050	1,000	Ea	0,000	0,000	0,000		300,000.00	
0325	- Dr Structure Cover, Storm Manhole	4037050	1,000	Ea	0,000	0,000	0,000		300,000.00	
0330	- Dr Structure Cover, Water Gate Well	4037050	4,000	Ea	1,000	1,000	1,000	25%	300,000.00	\$300.00
0335	- Dr Structure, 36 inch dia	4037050	1,000	Ea	0,000	0,000	0,000		1,200,000.00	
0250	- Driveway, Conc, Rem	2047011	100,000	Syd	590,850	590,850	590,850	591%	10,000.00	\$5,908.50
0270	- External Structure Wrap, 12 inch	4027050	2,000	Ea	1,000	1,000	1,000	50%	400,000.00	\$400.00
0275	- External Structure Wrap, 18 inch	4027050	3,000	Ea	0,000	0,000	0,000		500,000.00	
0280	- Full Depth Sawcutting through Existing Pavement, Sidewalk, Driveway or Curb	3047001	500,000	Ft	77,500	1,835,800	1,835,800	367%	2,000.00	\$3,671.60
0445	- Observation of Material and Work to be performed (Crew Days)	8507042	3,000	Wday	3,000	3,000	3,000	100%	560,000.00	\$1,680.00
0340	- Precast Concrete Manhole Flat Top, 5 foot dia	4037050	1,000	Ea	0,000	0,000	0,000		300,000.00	
0305	- Sewer, Sch 40 PVC, 10 inch, Tr Det B	4037001	25,000	Ft	0,000	0,000	0,000		20,000.00	
0310	- Sewer, Sch 40 PVC, 8 inch, Tr Det B	4037001	25,000	Ft	0,000	0,000	0,000		20,000.00	
0425	- Sidewalk Ramp, Conc, 8 inch	8037010	800,000	Sft	186,190	186,190	186,190	23%	6,000.00	\$1,117.14
0440	- Surface Restoration, Seeding	8187011	100,000	Syd	0,000	0,000	0,000		5,000.00	
0430	- Traffic Maintenance and Control	8127051	1,000	LS	1,000	1,000	1,000	100%	3,000,000.00	\$3,000.00
0345	- Underdrain, Subgrade, 6 inch, Modified	4047001	50,000	Ft	0,000	0,000	0,000		12,000.00	
0375	- Cement	8030005	1,000	Ton	0,000	0,000	0,000		100,000.00	
0366	- Conc Pavt w/ Int Curb, Nonreinf, 10 inch	6020168	50,000	Syd	402,830	402,830	402,830	806%	60,000.00	\$24,168.80
0355	- Conc Pavt w/ Int Curb, Nonreinf, 8 inch	6020164	200,000	Syd	34,730	1,437,690	1,437,690	719%	47,000.00	\$67,571.43

Contract: 0150-0494

Estimate: 7



Construction Pay Estimate Amount Balance Report

Estimate: 7

Anderson Eckstein and Westrick

3/17/2016 8:19 AM
FieldManager 5.1a

Project: 0150-0494, 2015 Concrete Pavement Repair Program, Div B, C and E

Category: 0002, Division C

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0360	Conc Pavt w/ Int Curb, Nonreinf, 9 inch	6020166		50,000 Syd		24,320	24,320	49%	50,00000	\$1,216.00
0400	Curb and Gutter, Conc, Det C3	8020022		20,000 Ft		0.000			20,00000	
0240	Curb and Gutter, Rem	2040020		20,000 Ft		0.000			10,00000	
0405	Detectable Warning Surface	8030010		50,000 Ft		32,000	32,000	64%	50,00000	\$1,600.00
0280	Dr Structure Cover, Adj, Case 1	4030005		3,000 Ea		1,000	1,000	33%	200,00000	\$200.00
0285	Dr Structure Cover, Adj, Case 2	4030006		2,000 Ea		0.000			200,00000	
0290	Dr Structure, 24 Inch dia	4030200		1,000 Ea	4,000	4,000	4,000	400%	1,000,00000	\$4,000.00
0295	Dr Structure, Adj, Add Depth	4030280		10,000 Ft		2,000	2,000	20%	125,00000	\$250.00
0230	Dr Structure, Rem	2030011		1,000 Ea		0.000			200,00000	
0300	Dr Structure, Tap, 8 inch	4030306		2,000 Ea		0.000			100,00000	
0395	Driveway, Nonreinf Conc, 6 inch	8010005		100,000 Syd		532,350	532,350	532%	45,00000	\$23,955.75
0350	HMA, 13A	5010033		5,000 Ton		63,500	63,500	1270%	200,00000	\$12,700.00
0370	Joint, Expansion, E2	6020207		30,000 Ft		35,500	35,500	118%	10,00000	\$355.00
0380	Joint, Expansion, E7g	6030021		50,000 Ft		27,000	27,000	54%	20,00000	\$540.00
0385	Lane Tie, Epoxy Anchored	6030030		300,000 Ea	26,000	713,000	713,000	238%	6,00000	\$4,278.00
0390	Pavt Repr, Rem	8030080		300,000 Syd	34,730	1,081,160	1,081,160	360%	12,00000	\$12,973.92
0285	Sewer, CI IV, 12 inch, Tr Det B	4020987		25,000 Ft		0.000			30,00000	
0235	Sewer, Rem, Less than 24 inch	2030015		50,000 Ft		0.000			10,00000	
0410	Sidewalk Ramp, Conc, 4 inch	8030034		1,200,000 Sft		1,008,320	1,008,320	84%	5,00000	\$5,041.60
0415	Sidewalk, Conc, 4 inch	8030044		1,800,000 Sft	148,460	6,016,880	6,016,880	334%	3,00000	\$18,050.64
0420	Sidewalk, Conc, 6 inch	8030046		400,000 Sft	21,500	742,240	742,240	186%	4,00000	\$2,968.96
0245	Sidewalk, Rem	2040055		250,000 Syd	18,870	897,630	897,630	359%	10,00000	\$8,976.30
0435	Sodding	8160055		100,000 Syd		0.000			5,00000	
0255	Subgrade Undercutting, Type I Subgrade Undercutting	2050040		25,000 Cyd		7,400	7,400	30%	20,00000	\$148.00

Subtotal for Category 0002: 205072.64

Contract: 0150-0494

Estimate: 7



Construction Pay Estimate Amount Balance Report

Estimate: 7

Anderson Eckstein and Westrick

3/17/2016 8:19 AM
FieldManager 5.1a

Project: 0150-0494, 2015 Concrete Pavement Repair Program, Div B, C and E

Category: 0003, Division E

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0535	- Dr Structure Cover, Catch Basin	4037050		2,000 Ea	1,000	2,000	2,000	100%	300.00000	\$600.00
0540	- Dr Structure Cover, Sanitary Manhole	4037050		8,000 Ea		3,000	3,000	38%	300.00000	\$900.00
0545	- Dr Structure Cover, Storm Manhole	4037050		1,000 Ea	1,000	3,000	3,000	300%	300.00000	\$900.00
0550	- Dr Structure Cover, Water Gate Well	4037050		1,000 Ea		0,000			300.00000	
0555	- Dr Structure, 36 inch dia	4037050		1,000 Ea		0,000			1,200.00000	
0470	- Driveway, Conc, Rem	2047011		40,000 Syd		0,000			10.00000	
0490	- External Structure Wrap, 12 inch	4027050		3,000 Ea	2,000	7,000	7,000	233%	400.00000	\$2,800.00
0495	- External Structure Wrap, 18 inch	4027050		10,000 Ea		1,000	1,000	10%	400.00000	\$400.00
0480	- Full Depth Sawcutting through Existing Pavement, Sidewalk, Driveway or Curb Observation of Material and Work to be performed (Crew Days)	3047001		1,200,000 Ft	51,800	1,275,400	1,275,400	108%	2.00000	\$2,550.80
0660	- Precast Concrete Manhole Flat Top, 5 foot dia	8507042		4,000 Wday		4,000	4,000	100%	560.00000	\$2,240.00
0525	- Sewer, Sch 40 PVC, 10 inch, Tr Det B	4037001		25,000 Ft		0,000			300.00000	
0530	- Sewer, Sch 40 PVC, 8 inch, Tr Det B	4037001		25,000 Ft		0,000			20.00000	
0640	- Sidewalk Ramp, Conc, 8 inch	8037010		200,000 Sft		39,900	38,900	20%	6.00000	\$239.40
0655	- Surface Restoration, Seeding	8187011		50,000 Syd		0,000			5.00000	
0645	- Traffic Maintenance and Control	8127051		1,000 LS		1,000	1,000	100%	3,000.00000	\$3,000.00
0565	- Underdrain, Subgrade, 6 Inch, Modified Cement	4047001		50,000 Ft	25,000	111,000	111,000	222%	12.00000	\$1,332.00
0590	- Conc Pavt w/ Int Curb, Nonreinf, 8 inch	6030005		1,000 Ton		0,000			100.00000	\$64,769.76
0575	- Conc Pavt w/ Int Curb, Nonreinf, 9 inch	8020164		600,000 Syd	37,200	1,378,080	1,378,080	230%	47.00000	\$64,769.76
0580	- Curb and Gutter, Conc, Det C3	6020166		50,000 Ft		0,000			50.00000	
0615	- Curb and Gutter, Rem	8020022		50,000 Ft		0,000			20.00000	
0460	- Curb and Gutter, Rem	2040020		50,000 Ft		0,000			20.00000	
0620	- Detectable Warning Surface	8030010		20,000 Ft		0,000			10.00000	
0500	- Dr Structure Cover, Adj, Case 1	4030005		10,000 Ea		10,000	10,000	50%	50.00000	\$500.00
0505	- Dr Structure Cover, Adj, Case 2	4030006		1,000 Ea	2,000	7,000	7,000	70%	200.00000	\$1,400.00
0510	- Dr Structure, 24 inch dia	4030200		1,000 Ea		2,000	2,000	200%	200.00000	\$400.00
0515	- Dr Structure, Adj, Add Depth	4030280		24,000 Ft	3,000	3,000	3,000	300%	1,000.00000	\$3,000.00
0450	- Dr Structure, Rem	2030011		2,000 Ea		9,000	8,000	38%	125.00000	\$1,125.00

Contract: 0150-0494

Estimate: 7



Construction Pay Estimate Amount Balance Report

Estimate: 7

Anderson Eckstein and Westrick

3/17/2016 8:19 AM
FieldManager 5.1a

Project: 0150-0494, 2015 Concrete Pavement Repair Program, Div B, C and E

Category: 0003, Division E

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0520	Dr Structure, Tap, 6 inch	4030306		2.000 Ea	2.000	6.000	6.000	300%	100.00000	\$600.00
0610	Driveway, Nonrein Conc, 6 inch	8010005		40.000 Syd		0.000			45.00000	
0570	HMA, 13A	5010033		2.000 Ton		0.000			200.00000	
0585	Joint, Expansion, E2	8020207		20.000 Ft		27.100	27.100	136%	10.00000	\$271.00
0595	Joint, Expansion, Erg	6030021		50.000 Ft		0.000			10.00000	
0600	Lane Tie, Epoxy Anchored	6030030		500.000 Ea	18.000	386.000	386.000	77%	6.00000	\$2,316.00
0605	Pavt Repr, Rem	6030080		650.000 Syd	37.200	1,170.620	1,170.620	180%	12.00000	\$14,047.44
0485	Sewer, CI IV, 12 inch, Tr Det B	4020987		25.000 Ft		0.000			30.00000	
0455	Sewer, Rem, Less than 24 inch	2030015		50.000 Ft		0.000			10.00000	
0625	Sidewalk Ramp, Conc, 4 inch	8030034		300.000 St		0.000			5.00000	
0630	Sidewalk, Conc, 4 inch	8030044		500.000 St		300.900	300.900	60%	3.00000	\$902.70
0635	Sidewalk, Conc, 6 inch	8030046		135.000 St		0.000			4.00000	
0465	Sidewalk, Ram	2040065		95.000 Syd		37.870	37.870	40%	10.00000	\$378.70
0650	Sodding	8160055		50.000 Syd		0.000			5.00000	
0475	Subgrade Undercutting, Type I Subgrade Undercutting	2050040		50.000 Cyd		0.000			20.00000	

Subtotal for Category 0003: **104672.80**

Subtotal for Project 0150-0494: **572423.43**

Percentage of Contract Completed(curr): 163%
(total earned to date / total of all authorized work)

Total Amount Earned This Estimate: **\$30,306.55**

Total Amount Earned To Date: **\$572,423.43**

Contract: 0150-0494

Estimate: 7

COUNCIL COMMUNICATION

Item #12d

From: Michael E. Smith, City Manager

Subject: City Council Minutes

Prepared by: Mary A. Kotowski, MMC, CMMC, City Clerk

City Manager's Recommendation:

Resolved that the following minutes be approved as presented:

	<u>Meeting Date</u>	<u>Date E-Mailed</u>
City Council	February 16, 2016	March 24, 2016

Justification:

These proposed minutes were submitted to the City Council for action.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ that the submitted minutes be approved as presented as recommended by the City Manager.

VOTE: Ayes: _____
 Nays: _____
 Abstain: _____
 Absent: _____

**PROPOSED MINUTES
ST. CLAIR SHORES CITY COUNCIL MEETING
February 16, 2016**

Regular Meeting of the City Council, held in the Council Chambers, located at 27600 Jefferson Circle Dr., St. Clair Shores, Michigan.

Present: Mayor Kip C. Walby, Council Members Peter Accica, John Caron, Ronald Frederick, Candice Rusie, and Chris Vitale

Absent & Excused: Peter Rubino

Also Present: City Manager Michael Smith, City Clerk Mary Kotowski, Directors Haag, Rayes, and City Attorney Robert Ihrle

1. CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Mayor Walby called the meeting to order at 7:00 p.m. Ms. Kotowski, City Clerk, called roll with a quorum present and noted Mr. Rubino asked to be excused. The Pledge of Allegiance was recited by those in attendance.

Moved by Council Member Caron, supported by Council Member Rusie to excuse Council Member Rubino.

Ayes: All – 6
Absent: Rubino

2. PROCLAMATIONS & PRESENTATIONS

a. Memorial Day Parade Logo Winner Kyle Molloy

Cheryl Furdos, St. Clair Shores Parade Committee, said they ask the students from the 3 high schools to participate in their logo design contest where they created an original design and incorporated the parade theme. When Kyle Molloy's design was presented to the panel of judges it was an immediate winner. They asked Kiwanis to partnership with them and to present a prize.

Ed Bruinsma, Shorewood Kiwanis Club, said they are honored to present Kyle Molloy with a check for \$100 and he congratulated him.

Kyle Molloy said he originally designed 2 designs and his graphic design teacher told him to submit both. He felt his design was respectful and honored the men and women serving in the United States of America Armed Services.

Proclamation in Honor of 2016 St. Clair Shores Memorial Day Parade Logo Contest Winner Kyle Molloy

WHEREAS, the St. Clair Shores Memorial Day Parade is a time-honored tradition that commemorates the sacrifices made by our men and women serving in the United States of America Armed Services; and

WHEREAS, the St. Clair Shores Memorial Day Parade Committee held their 5th Logo Contest encouraging students from the three St. Clair Shores school districts to participate in the parade logo design; and

WHEREAS, Kyle Molloy, a Senior at Lakeview High School was selected by the Parade Committee as the 5th Logo Contest winner; and

WHEREAS, the design was well executed by Kyle and offers a true example of the St. Clair Shores Memorial Day Parade Committee's 2016 theme "Honor Their Service";



Agenda Item 2 (cont'd)

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the City of St. Clair Shores, on behalf of all our residents and the St. Clair Shores Memorial Day Parade Committee, express their appreciation to Kyle Molloy for his creative logo representation as the St. Clair Shores 64th Memorial Day Parade Logo Contest winner.

Presented this 16th day of February 2016.

b. Aqua Freeze Festival February 19, 20, 21, 2016

Mayor Walby said this is the 3rd annual festival. This is an old tradition in St. Clair Shores because we've had ice carnivals since about 1940. He said he found an old short film of a St. Clair Shores ice festival.

The short black and white film was played showing all the different events at a St. Clair Shores ice festival many years ago.

Linda Bologna said the Aqua Freeze Festival will be Friday through Sunday. There are a lot of exciting things, such as ice sculptures, zip lining, horse carriage rides, kids' activities, etc. There will be no ice skating because there is no ice.

Geri Hoffman said the theme this year is "The 50's". She said they will have a lot of food, such as fish fry, pizza, popcorn, pancake breakfast, soup, coney island, nachos, sausage, hotdogs, stuffed potatoes, etc.

Dave Rubello thanked Butter Run, Sugar Bush Tavern, Loop Hair and Nail, and Little Caesars. He said they will have entertainment all 3 days. Everyone is invited after the show to go to the Jefferson Yacht Club.

Ms. Bologna thanked everyone for their help. She said they have a great committee. She thanked everyone in the City and the sponsors. They couldn't do it without the sponsors.

Mayor Walby thanked Linda and Geri. He said they work all through the year. No other event is so weather dependent and it is stressful. They work hard and do such a great job. He encouraged everyone to come out and support the event.

3. AUDIENCE PARTICIPATION ON AGENDA ITEMS (2 MINUTE TIME LIMIT)

Roman Hammes, St. Clair Shores Resident, spoke on agenda item 5a. He said there is a big representation for the senior center by OPAC and S.C.O.T.S. All of them combined would like to thank City Council for all the time and effort that they have put into the plans for the new center. The seniors want a new senior center that will be a model.

~~**4. PUBLIC HEARING FOR CONSIDERATION OF ADOPTION OF A BROWNFIELD PLAN FOR THE CITY OF ST. CLAIR SHORES FOR THE CYPRESS GROUP PROPERTY LOCATED AT 28801 JEFFERSON ST, CLAIR SHORES, MI 48081 (FORMERLY ST. GERTRUDE PROPERTY) – Removed at the petitioners request.**~~

5. BIDS/CONTRACTS/PURCHASE ORDERS

a. Request to Award Architectural Design Firm for the Senior Center Renovations (bids opened 1/19/16)

Mr. Smith said in July, 2015 the city was granted a Section 108 Loan through the CDBG Program for the renovation and expansion of the St. Clair Shores Senior Activity Center. In late October, HUD's main office in Washington D.C. authorized the city to begin the process of procuring an architect to design the renovation and expansion of the Senior Activity Center. The Senior Activity Center expansion committee met numerous times to determine the important concepts that should be included in the request for proposals. The city posted a Request for Proposals on MITN on November 23, 2015. A mandatory walk-thru occurred on December 10, 2015 at the Senior Activity Center, and 14 representatives attended. The proposals were due and opened on January 19, 2016. A total of six firms submitted proposals; however, one firm withdrew their proposal after learning they were awarded a large contract from another client.

Mr. Smith said the proposals were distributed to the members of the Senior Activity Center Expansion Committee. The members had several days to review the proposals. Interviews were conducted with all 5 firms on January 27, 2016 and January 29, 2016. After the five firms were interviewed, the committee unanimously voted to bring back

Agenda Item 5 (cont'd)

three firms for a second round of interviews. Partner's In Architecture, Redstone Architects, and JFR Architects were chosen. In the Request for Proposals, the city required the fee for each firm to be submitted separately from the proposal in a sealed envelope per HUD guidelines. The fee envelopes were opened for these three firms only.

Mr. Smith explained the second round of interviews occurred on Monday February 1, 2016. After the second round of interviews and some negotiations with the firm, the committee unanimously recommended awarding the contract to Partner's In Architecture. The committee felt that their design experience with the Roseville/Eastpointe Senior Center, their staff capacity, their proposal, their interviews, and finally, their fee, were the factors that influenced their decision. The committee did not choose the architect with the lowest proposal price because they felt there would be risks with hiring a firm made of only one employee including if the firm has the capacity to complete the work, a contingency plan in the event of an illness or emergency, as well as this procurement process aligns with the required Federal guidelines for procuring the services of an architectural and/or engineering firm.

Mr. Smith said in addition to the request to award the professional services contract to Partner's In Architecture, staff is also requesting approval for a budget amendment to establish Fund 450-Senior Center Renovations. Until such time as the loan process is completed, the project will be temporarily paid for through the General Fund until HUD reimburses the city, likely once the project has been completed. This is fairly typical for Section 108 Loan projects.

Mr. Malone, Partner/Owner and Andrew Salinski, Project Manager, Partner's In Architecture, were present to discuss the project.

Mr. Malone said they worked with the Cities of Eastpointe and Roseville, the County of Macomb, Lakeview school district, South Lake school district, etc. Their firm is in Mt. Clemens and is considered a medium size firm. They have a high ratio of registered professionals. They feel they know this community very well. They have done numerous improvements in and around this City. They have an abundance of HUD and grant funded projects that they've done. They feel they are very good listeners. The current facility and the project and facility needs were discussed. They anticipate starting the project this year in the middle or the end of October instead of waiting to 2017. There is plenty of time in the schedule for reviews and they will bring multiple ideas and designs to the City. It is an open and collaborative approach.

Mayor Walby said the committee will be involved and working with them.

Mr. Malone said they will be meeting with the committee often and many times. They will be expecting a lot out of the committee. When they are done with this product it will be identical to the computer 3D computer model. He stated that there will be clear communication, no surprises, budget testing, etc. Overall, they will achieve their program for us. They will issue documents for bidding, host the pre bid meeting, and receive bids.

Mr. Salinski discussed the senior center of Roseville and Eastpointe project that has a recreation room, computer lab, game room, fitness center, conference room, offices, gathering spaces, gyms, dining area, main lobby, etc.

Mr. Smith said the cost of \$3,095,340 for the Roseville and Eastpointe project cost that much because there were major foundation issues and that won't be the case with our senior center.

Mr. Salinski added that 26% of the existing building's walls and foundation were replaced and repaired at the Roseville and Eastpointe senior center. Mr. Malone showed the 3D computer models of the Dorothy Busch Library in Warren and the Roseville and Eastpointe Rec Center as an example.

Mr. Smith said this 3D computer design will be helpful.

Mr. Caron acknowledged the committee members in the audience and said he appreciates their dedication and time. During the interviewing process he discussed their quality control in their office. There is built in quality control and he was very impressed with the 3D images. The 3D design is pretty close to the actual finished building in Roseville. He thanked the Partner's In Architecture.

Mr. Vitale said he has a feeling that if the seniors weren't happy he would have heard about it by now. He noticed the pitched roofs at the project in Warren. He asked if we will have an opportunity to discuss having pitched roofs. There were problems in the past of having to repair flat roofs that leak and he would like to address having pitched roofs for maintenance reasons.

Mr. Malone said there is absolutely the ability to make changes.

Agenda Item 5 (cont'd)

Ms. Rusie thanked John Caron, the committee members, the staff, and the residents for their time. It is very exciting and this is a great thing. She thanked the committee for their thoroughness and recommendation.

Mr. Frederick thanked the committee for their hard work and partnership.

Mr. Malone said they are the City's advocate and representative. They will oversee the project and make sure that everything goes as planned. They will challenge and butt heads with the contractor. There will be change orders. Their role is that the City doesn't pay for something twice. He said Mr. Salinski is the most experienced architect in the office and is a great asset.

Mr. Accica thanked the committee for recommending Partner's In Architecture. He is very familiar with their work.

Mr. Smith encouraged all the seniors to speak their opinions. This is the seniors' chance and opportunity to let the committee know what their ideas and thoughts are. He encouraged them to give their input now and throughout the process. Don't wait for when the ribbon is cut to ask why something wasn't done.

Moved by Council Member Caron, supported by Council Member Rusie to approve the award for architectural services to Partners In Architecture and to amend the City budget to establish Fund 450-Senior Center Expansion.

Ayes: All – 6
Absent: Rubino

b. Request for Approval for the Sale of Vacant Parcel at 23213 Detour

Mr. Rayes informed that this lot was acquired from the former property owner after the structure was demolished under court order. The property owner walked from the property and planned on letting it go into tax foreclosure. Staff had the city attorney contact the owner to see if she had any interested in quit claiming the property to the city in lieu of waiting a couple of years to acquire it through foreclosure and the added maintenance costs we would have accumulated in the meantime. With the amount of interest in building new homes in St. Clair Shores, we believe that acquiring and selling it now would minimize our financial exposure and get a new home constructed in the neighborhood two years sooner. Original asking price was \$17,500.00. The offer presented tonight is \$18,000.00. The developer submitted 2 options; one with an attached garage and one with a detached garage.

Mr. Vitale said he thinks the option with a detached garage is a plan that fits the neighborhood the best. He would like the builder to observe the site lines. It is an attractive street.

Mr. Frederick asked if there was a bidding war because we got more than asking price.

Mr. Rayes said our inventory is almost gone now.

Mr. Caron said it was good to reach out to the owner to get the situation resolved.

Mr. Smith said it saved us thousands of dollars.

Moved by Council Member Vitale, supported by Council Member Frederick to approve the sale of the vacant lot at 23213 Detour in the amount of \$18,000.00.

Ayes: All – 6
Absent: Rubino

c. Recommendation to Award Bid for the City Hall Transformer (bids opened 2/2/16)

Mr. Rayes said the transformer in City Hall is leaking. We are not sure how much oil is remaining in the transformer. We put it out the bid for a rebuilt or replace. This is a rebuilt unit with a 3 year warranty on it.

Mr. Accica said the rebuilt last around 15 years. He asked how long the new ones last because he heard it is about 40 years.

Mr. Rayes said the one we have is about 25 to 35 years.

Mr. Caron said in the AEW letter it says it was a reconditioned unit and it was put in about 15 years ago.

Agenda Item 5 (cont'd)

Mr. Accica reiterated that he doesn't know how long a new one would last, but heard it was about 30 to 40 years.

Mr. Smith said we found this when we were doing work over there. We noticed the leak. They felt it would be best to go with a reconditioned unit at this time.

Mr. Vitale stated that both a reconditioned unit and a new unit have a 3 year warranty.

Mr. Frederick said he is okay with a reconditioned unit.

Mr. Rayes said the leak is not a puddling, but it's staining the cement slab that will need to be power washed.

Moved by Council Member Frederick, supported by Council Member Caron to approve to award the contract for City Hall rebuilt Transformer Replacement to Douglas Electric, the low bidder, in the amount of \$21,887.00.

Ayes: All – 6
Absent: Rubino

d. Request to Award Bid for 2016 Concrete Pavement Repair Program, Divisions A & D (bids opened 2/2/16)

Mr. Rayes said the current contract has expired. Proposals were put on MTN and five bids were received. Cipparrone Contracting Co. has the lowest bid in the amount of \$524,022.50. Below are the prices from 2015 and the current pricing for 2016.

<u>2015 Pricing</u>	<u>2016 Pricing</u>
8" - \$47 sq. yds.	8" - \$45 sq. yds.
9" - \$50 sq. yds.	9" - \$49 sq. yds.

Mr. Caron said when he looked at the same bid for B, C, and E for different programs and asked if we could get better pricing. He did some comparisons and said we need to look at different materials.

Mr. Rayes said he will ask AEW.

Mr. Accica asked if they are American Concrete Certified (ACI).

Mr. Rayes said he will get an answer to that question. We carry a 2 year warranty as part of the contract.

Mr. Accica said they have engineers that come out that would test it and give their credit (certification).

Mr. Frederick stated that he is glad to see that the pricing is coming down per yard.

Mr. Rayes said the concrete hasn't gone up. His guess is they are a larger company that is taking advantage of the quantity.

Moved by Council Member Frederick, supported by Council Member Caron to approve to award the 2016 Concrete Pavement Repair Program Division A & D contract to Cipparrone Contracting Co., the low bidder, in the amount of \$524,022.50, with the 2016 pricing as follows:

<u>2016 Pricing</u>
8" - \$45 sq. yds.
9" - \$49 sq. yds.

Ayes: All – 6
Absent: Rubino

e. Request to Award Bid for 2016 Concrete Pavement Repair Program, Divisions B, C, E (bids opened 2/2/16)

Mr. Rayes said the current contract has expired. Proposals were put on MTN and five bids were received. Cipparrone Contracting Co. has the lowest bid in the amount of \$567,713.75. Below are the prices from 2015 and the current pricing for 2016.

Agenda Item 5 (cont'd)

2015 Pricing
8" - \$47 sq. yds.
9" - \$50 sq. yds.

2016 Pricing
8" - \$45 sq. yds.
9" - \$49 sq. yds.

Moved by Council Member Frederick, supported by Council Member Rusie to approve to award the 2016 Concrete Pavement Repair Program Division B, C, & E contract to Cipparrone Contracting Co., in the amount of \$567,713.75, with the 2016 pricing as follows:

2016 Pricing
8" - \$45 sq. yds.
9" - \$49 sq. yds.

Ayes: All – 6
Absent: Rubino

f. Request to Award Bid for 2016 Miscellaneous Sidewalk and Drive Approach Repair Program (bids opened 2/2/16)

Mr. Rayes explained the Sidewalk Background: The low bidder for the 2016 Sidewalk Program is Italia Cement. Italia has been the low bidder on several occasions and other than having a slow response to completing the punch list, their work has meet specification. Therefore, staff is recommending awarding the contract to Italia Cement at unit pricing for the 2016 Sidewalk Program.

Mr. Rayes said out of District Sidewalk and Approaches – This portion of the contract is for repairs scattered through-out the city for scattered sites related to water main breaks, sewer repairs, etc. Staff is recommending awarding the Out-of-District sidewalk and approach contract to Italia Cement at square foot unit pricing.

2015 Pricing
4" - \$5.10 s.f.
6" - \$5.40 s.f.

2016 Pricing
4" - \$3.99 s.f.
6" - \$4.44 s.f.

Mr. Rayes said today's pricing is reasonable and he doesn't see it going back down to 2014 prices.

Mr. Accica asked if the firms do the inspections first.

Mr. Rayes said no. Our firm does the inspections first.

Mr. Caron asked about the permit inspection fee per flag.

Mr. Rayes said it is \$119.77 with the permit inspection fee. He said \$75 was the 2014 price.

Mr. Caron said he looks for suggestions of how we are going to manage these guys better to avoid a large punch list that they always seem to have.

Mr. Smith said time is more difficult to deal with because we don't offer bonuses. He is not real comfortable because of the history of the contractor, but has serious concerns in delaying the sidewalk program longer.

Mr. Rayes said we had this situation with another contractor. We can stop new work until they catch up on their punch list.

Mr. Smith said when we did it in 2014 we had less complaints.

Mr. Caron said we will focus on crumbling flags and clear tripping hazards.

Mr. Vitale said there was an issue where the contractor has gone out and torn out concrete and left town for a period of time.

Mr. Smith said we did have water main projects with torn up sidewalks, but he doesn't recall that happening with the sidewalk program.

Mr. Vitale asked about the initial \$19 fee.

Agenda Item 5 (cont'd)

Mr. Rayes said it is our markup costs for inspections. That cost covers a number of issues.

Ms. Rusie said we are dealing with a cost higher than 2 years ago, but not as high as last year. We've had issues with this company in the past and if we go with the next lowest bidder we would be passing on more costs to the residents. She suggested maybe looking at administration costs or other costs to offer some relief to the residents.

Mr. Rayes said he doesn't think we can give good feedback until we are out there marking. Once we record how many markings are out there we can discuss.

Mr. Smith said the time to inspect the whole district is the same. We can look at it and see if our costs weren't as high. We can address and come back to Council. It is always hard to raise rates to residents, but this is the cost of business.

Mr. Accica said the biggest issue he sees is performance.

Mr. Frederick said he struggles with this. We are doing this to eliminate our trip and fall cases.

Mr. Ihrie said Michigan Law says two things; residents are in charge of the cost of the flags of sidewalk in front of their home, however the City is responsible for paying for tripping and falling and damages caused by those claims. The law makes the City responsible for damages, so it's important to pursue the sidewalk program.

Mr. Frederick said in addition to broken flags and cracked flags, some flags are in tack and there's another opportunity to save money by mudjacking or grinding.

Mr. Rayes said those are both options by the homeowner.

Mr. Frederick asked if we give anything to the homeowner.

Mr. Rayes said we send out a notice with questions and answers.

Mr. Frederick asked how stringent we are going to be about the marking.

Mr. Ihrie said the legal view point is if there is a 2" grade between 1 slab or another.

Mr. Rayes said rough surfaces, large holes, pitch, offset (dip), cracked with separation gap, or more than one crack are slabs that would need to be replaced. They mail out information with pricing and other materials and options.

Mr. Vitale stated that the worst part is the resident that has 10 flags that need to be replaced. He said maybe we can say for someone that has to replace 2 flags the price is \$119 each and if they have more than 2 flags to replace then the City will eat some of the cost for the inspection. He asked about the contractors being licensed. He asked if we can include a list of licensed companies in the mailer to the residents.

Mr. Rayes said they are required to be licensed and bonded.

Mr. Smith thinks we can offer the names of the companies that the City has done work with.

Mayor Walby asked why we don't mudjack and he asked about grinding.

Mr. Rayes replied that he is not aware of companies that do just grindings.

Mr. Smith recommended that we don't delay the project as marking would be starting soon to allow the program to start and finish this year. .

Mr. Frederick said last time we did this it was in the south end. He saw some residents' mudjacking on a street and that street negotiated a better price.

Ms. Rusie stated that this has been a good discussion. She liked the Mayor's idea of mudjacking or grinding. She liked the suggestion of relieving some costs. She asked how we got the companies on the mudjacking list.

Mr. Rayes said it is a list of companies that are registered and bonded with us and have done work here.

Ms. Rusie asked if we could go to the companies and get an RFP.

Agenda Item 5 (cont'd)

Mr. Smith said some of those companies are small and the quantity could scare them.

Mayor Walby asked if we know in 2012 how many "A" and "X" markings we have in the system.

Mr. Rayes said yes. He said he would need to have a basis to request that specification.

Mr. Smith said we can send a letter to the contractors for them to give us their best price. If you go out and get an RFP there will be administration fee and costs for overseeing it. The more we get involved the more it will cost the resident.

Mr. Frederick asked if we request a permit for the mudjacking and replacing. Mr. Rayes replied yes.

Mr. Vitale suggested that we go out and do our marking. That way we can give the contractor an exact number.

Mr. Rayes said from their standpoint they need to know Council's direction if they want to move forward with the program.

Moved by Council Member Caron, supported by Council Member Frederick to approve to award the contract to Italia Construction, Inc. for the 2016 Miscellaneous Sidewalk and Drive Approach Repair Program for only district 4 and out of district projects, with the 2016 pricing as follows: 2016 Pricing 4" - \$3.99 s.f., and 6" - \$4.44 s.f.

Roll call vote:

Ayes: Caron, Frederick, Accica

Nays: Rusie, Vitale, Walby

Absent: Rubino

MOTION FAILED.

g. Request for Approval for the Sale of 21597 Harper Lake – Tax Foreclosed Parcel

Mr. Rayes said this home was acquired in July 2011 from the Macomb County Treasurer's Office, as part of the tax foreclosure program. Original asking price was \$5,000.00. The offer presented tonight is \$4,000.00. He explained that even though we take some losses on these lots the overall program is very healthy. He thinks it would be a nice improvement to the neighborhood.

Mayor Walby said we are improving neighborhoods this way.

Mr. Vitale said he likes the plan.

Moved by Council Member Vitale, supported by Council Member Caron to approve the sale of the vacant lot at 21597 Harper Lake (2011 Tax Foreclosure Property) in the amount of \$4,000.00.

Ayes: All – 6

Absent: Rubino

h. Request for Approval for the Sale of 22426 Glen Court – Tax Foreclosed Parcel

Mr. Rayes said this home was acquired in July 2015 from the Macomb County Treasurer's Office, as part of the tax foreclosure program. Original asking price was \$7,000.00. The offer presented tonight is \$5,500.00.

Mr. Vitale said he appreciates the fact that Mr. Rayes will get us better houses on the properties. He will not vote on this because he would like to see the plans. He would like to see what we are voting on.

Ms. Rusie commented that administration still oversees the plans.

Moved by Council Member Frederick, supported by Council Member Caron to approve the sale of the vacant lot at 22426 Glen Ct. (2015 Tax Foreclosure Property) in the amount of \$5,500.00.

Ayes: Frederick, Caron, Accica, Rusie, Walby

Nays: Vitale

Absent: Rubino

Agenda Item 5 (cont'd)

i. Request for Approval for the Sale of 22411 Glen Court – Tax Foreclosed Parcel

Mr. Rayes said this home was acquired in July 2015 from the Macomb County Treasurer's Office, as part of the tax foreclosure program and the City demolished the house after the acquisition and review. Original asking price was \$7,000.00. The offer presented tonight is \$5,500.00.

Moved by Council Member Caron, supported by Council Member Frederick to approve the sale of the vacant lot at 22411 Glen Ct. (2015 Tax Foreclosure Property) in the amount of \$5,500.00.

Ayes: Frederick, Caron, Accica, Rusie, Walby
Nays: Vitale
Absent: Rubino

j. Request for Approval for the Sale of 21518 Grand Lake – Tax Foreclosed Parcel

Mr. Rayes said this home was acquired in July 2015 from the Macomb County Treasurer's Office, as part of the tax foreclosure program. Original asking price was \$7,500.00. The offer presented tonight is \$5,500.00. This was a substandard house that was demolished. There were structural problems. The bank tore it down and went into foreclosure.

Mr. Vitale commented that he remembers this house. He thinks they need to submit a plan.

Moved by Council Member Caron, supported by Council Member Frederick to approve the sale of the vacant lot at 21518 Grand Lake (2015 Tax Foreclosure Property) in the amount of \$5,500.00.

Ayes: Frederick, Caron, Accica, Rusie, Walby
Nays: Vitale
Absent: Rubino

- 6. CONSENT AGENDA – All items listed on the consent agenda are considered to be routine and will be enacted by one motion and approved by a vote of City Council. There will be no separate discussion of the items unless the Mayor and or a Council Member so requests, in which event the item will be removed from the general order of business and considered under the last item of the Consent Agenda.**

Moved by Council Member Caron, supported by Council Member Frederick to approve the Consent Agenda Items a – e, which include the following:

a. Bills

February 4, 2016 \$3,053,844.26

Resolved to approve the release of checks in the amount of \$3,053,844.26 for services rendered, of the report that is 25 pages in length, and of the grand total amount of \$3,053,844.26, \$330,212.82 went to other taxing authorities.

b. Fees

Resolved that the following Fees be approved as presented:

Kirk, Huth, Lange & Badalamenti	\$ 552.15
Ihrie O'Brien	\$ 9,749.00

c. Progress Payments

Resolved that the following Progress Payments be approved as presented:

Doetsch Industrial Services	\$ 18,627.78
Doetsch Industrial Services	\$ 13,276.37

Agenda Item 6 (cont'd)

d. Approval of Minutes

Resolved that the following minutes be approved as presented:

<u>Minutes</u>	<u>Meeting Date</u>
City Council Budget Workshop	January 23, 2016

e. Receive & File Boards, Commissions & Committee Minutes

Resolved that the following minutes be received and filed:

<u>Minutes</u>	<u>Meeting Date</u>
Animal Care & Welfare Committee	December 14, 2015
Brownfield Redevelopment Authority	October 22, 2015
Cool City Committee	January 12, 2016
Historical Commission	January 5, 2016
Memorial Day Parade Committee	October 7, 2015
Memorial Day Parade Committee	November 4, 2015
Memorial Day Parade Committee	December 2, 2015
Memorial Day Parade Committee	January 6, 2016
Memorial Day Parade Committee	January 20, 2016
Planning Commission	January 12, 2016
Police & Fire Pension Board	December 3, 2015
Police & Fire Retiree Health Care Trust Board	December 3, 2015
Section 108 Loan Guarantee Senior Center Expansion Committee	November 17, 2015
Sign Arbitration	December 21, 2015
Tax Increment Finance Authority	October 22, 2015

Ayes: All – 6
Absent: Rubino

7. UPDATES AND FOLLOW-UPS FROM COUNCIL MEETING

Sewer Line Warranty Update – Mr. Smith said he has a number of emails regarding the companies on the list and who has gotten the work. We are scheduling a meeting with the company. They gave a letter regarding a formula that is used.

City Water Lead Testing – Mr. Smith said there is a legal requirement for us to test for lead and copper. Currently we are in mid cycle and we don't need to test. It is not a terribly expensive test. We have no reason to believe that there are any issues here, but it is just to give peace of mind, after what has occurred in the City of Flint.

8. COMMENTS BY INDIVIDUAL COUNCILPERSONS

Council Member Accica said he is looking forward to the Aqua Freeze Festival this weekend.

Council Member Rusie announced the Parade Committee spaghetti fundraiser on Thursday, March 10th. She made announcements for the Cultural Committee upcoming events.

Council Member Caron acknowledged Daniel Feldman for his Eagle Scout project at the dog park. He and a group created a dog obstacle course at the dog park. The article was in this week's Sentinel. He asked if we can give a proclamation for Daniel Feldman who lives in Grosse Pointe, but did his project in St. Clair Shores.

Mayor Walby said yes.

Mr. Caron announced the local churches holding a weekly fish fry.

Council Member Frederick asked everyone to support the local fish fries because that money goes back into the schools and churches. He stated the Library announcements. He announced that the Cool City Committee is doing a pub crawl on March 12th. He congratulated Kyle for his design. He wished his mother a happy birthday.

Agenda Item 8 (cont'd)

Council Member Vitale explained his "no" votes on those homes tonight. He trusts Mr. Rayes' judgement on those projects. He said houses can be here for many years and he doesn't want to leave that decision in the hands of one person.

Mr. Vitale gave a Waterfront Environmental Committee recap. Congressman Sandy Levin and Representative Sarah Roberts discussed invasive species. There's a proposal in Canada right now to bury nuclear waste under Lake Huron. He encourages the residents to write in opposition to this matter.

9. CITY MANAGER'S REPORT

Mr. Smith said the Cool City Committee St. Patrick Day event begins at Butter Run and ends at Gilbert's. They only have availability for 150 people and have sold 60 already.

10. AUDIENCE PARTICIPATION (5 MINUTE TIME LIMIT)

Karen Bell Abbott, St. Clair Shores Resident, said this is her first meeting and she is very happy to be here. She said she is hard of hearing and offered suggestions to speakers.

11. MAYOR'S COMMENTS

Mayor Walby encouraged everyone to attend the Aqua Freeze Festival at Blossom Heath. He reminded everyone about the Hall of Fame event at Blossom Heath on March 13th.

Mayor Walby said the Historical Commission is doing a great job and we are proud of that.

12. REQUEST TO ENTER IN CLOSED SESSION AS PERMITTED BY STATE STATUTE MCLA 15.268, SECTIONS 8 (E) (MARIA BOHN VS ST. CLAIR SHORES AND STUCKY & VITALE VS ST. CLAIR SHORES)

Motion by Council Member Caron, seconded by Council Member Rusie to enter Closed Session as permitted by State Statute MCLA 15.268 Section 8 (e) at 9:40 p.m.

Roll Call Vote
Ayes: All – 6
Absent: Rubino

Motion by Council Member Frederick, seconded by Council Member Rusie to return to Open Session at 9:58 p.m.

Ayes: All – 6
Absent: Rubino

13. ADJOURNMENT

Moved by Council Member Rusie, supported by Council Member Frederick to adjourn at 9:59 p.m.

Ayes: All – 6
Absent: Rubino

KIP C. WALBY, MAYOR

MARY A. KOTOWSKI, CITY CLERK

(THE PRECEDING MINUTES ARE A SYNOPSIS OF A CITY COUNCIL MEETING AND DO NOT REPRESENT A VERBATIM RECORD).

BOARDS, COMMISSIONS & COMMITTEES **Item #12e**

From: Michael E. Smith, City Manager
Subject: Boards, Commissions and Committee Minutes
Prepared by: Mary A. Kotowski, MMC, CMMC, City Clerk

City Manager's Recommendation:

Resolved that the following minutes be received and filed:

	<u>Meeting Date</u>	<u>Date E-Mailed</u>
Activities Committee	January 21, 2016	March 24, 2016
Brownfield Redevelopment Authority	February 11, 2016	April 1, 2016
Council Sub-Committee on Boards, Commissions & Committees	January 26, 2016	April 1, 2016
Fence Arbitration	November 18, 2015	March 24, 2016
Library Board	February 18, 2016	March 24, 2016
Parks and Recreation Commission	February 11, 2016	March 24, 2016
Planning Commission	March 8, 2016	April 1, 2016
Tax Increment Finance Authority	February 11, 2016	April 1, 2016

Justification:

These minutes are submitted to the City Council for information review of actions by these City Boards, Commissions and Committees.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ that the submitted minutes be received and filed as recommended by the City Manager.

VOTE: Ayes: _____
 Nays: _____
 Abstain: _____
 Absent: _____

Mr. Finazzo announced that he is resigning and will let them know at City Hall.

Mr. Miller said we were supposed to have nominations for Chair and Vice-Chair tonight. He has had a good run for over 20 years. He wanted to join the committee to put a smile on people's faces. He asked Greg about the boat wells. He said he appreciates it and he had fun.

Mr. Metzke, Mr. Casler and Mr. Jones all walked out.

The January 21, 2016 Activities Committee Meeting was adjourned as there was no longer a quorum.

[THE PRECEDING MINUTES ARE A SYNOPSIS OF AN ACTIVITIES COMMITTEE MEETING AND DO NOT REPRESENT A VERBATIM RECORD]

**BROWNFIELD REDEVELOPMENT AUTHORITY MINUTES
MEETING HELD THURSDAY, FEBRUARY 11, 2016
GEER CONFERENCE ROOM
27600 JEFFERSON
ST. CLAIR SHORES, MICHIGAN**

PRESENT:

TIFA Members:

Richard Widgren, Chairperson
Joseph Claycomb, Vice Chairperson
Tony Bellestri
Joseph Dueweke
Donna Flaherty
Geri Hofmann
Verlyn Rebelein (Arrived 7:03 pm)
Peter Rubino
Michael E. Smith, City Manager

ABSENT & EXCUSED:

Richard Albrecht
Frank Benson
Paul Ellis
Anthony Rascano

ALSO PRESENT:

Kathy Peck, Recording Secretary

CALL TO ORDER/ROLL CALL

Chairman Widgren called the meeting to order at 7:00 p.m. Roll was called and a quorum was present.

Motion by Smith, seconded by Dueweke to excuse Albrecht, Ellis, Rascano from today's meeting.

Ayes: All – 8

Absent: Albrecht, Benson, Ellis, Rascano, Rebelein

APPROVAL OF MINUTES OF JANUARY 14, 2016

Motion by Claycomb, seconded by Smith to approve the minutes of January 14, 2016, as presented.

Ayes: All – 8

Absent: Albrecht, Benson, Ellis, Rascano, Rebelein

TREASURER'S REPORT

Motion by Smith, seconded by Dueweke to TABLE the Treasurer's Report.

Ayes: All – 8

Absent: Albrecht, Benson, Ellis, Rascano, Rebelein

NEW BUSINESS – PROPOSED LAKESHORE SENIOR LIVING REDEVELOPMENT BROWNFIELD PLAN FOR THE ST. GERTRUDE CHURCH PROPERTY, 28801 JEFFERSON, ST. CLAIR SHORES, MICHIGAN

Mr. Smith apologized to the Board because late this afternoon he received a call from the developer who indicated they had problems with the numbers and would be asking for an increase. He advised them that administration could not make a positive recommendation without reviewing their proposal. This item will also be pulled from the Council agenda.

Motion by Smith, seconded by Rubino to TABLE the proposed Lakeshore Senior Living Redevelopment Brownfield Plan for the St. Gertrude Church Property, 28801 Jefferson, St. Clair Shores, MI.

Ayes: All – 9

Absent: Albrecht, Benson, Ellis, Rascano

OLD BUSINESS

Mr. Smith noted there was an issue with the Brownfield Financial Report as filed by Plante Moran because they incorrectly reported the number of Board members as 12 rather than 13. They have been advised of the correction which will be made next year.

OTHER BUSINESS - None

AUDIENCE PARTICIPATION – Ms. Stahl asked about the Christmas lights at Wahby Park and was told that would fall under TIFA.

Mr. Widgren asked about the status of the new St. Mary’s Nursing Home. Administration is still waiting for final plans from the developer. They are trying to fit more rooms into the complex. They have likely been dragging their feet because it has been winter. Their approval could lapse if they do not submit their plans soon, but it is not likely since they have already invested a lot and have completed demolition.

Chairman Widgren asked that a report on the Aqua Freeze Festival be given at the March TIFA meeting.

NEXT MEETING DATE AND ADJOURNMENT

The next meeting date will be March 17, 2016.

Motion by Rubino, seconded by Hofmann to adjourn the meeting at 7:20 p.m.

Ayes: All – 9

Absent: Albrecht, Benson, Ellis, Rascano

**MINUTES
CITY OF ST. CLAIR SHORES
COUNCIL SUB-COMMITTEE ON BOARDS, COMMISSIONS & COMMITTEES
January 26, 2016**

PRESENT: Mayor Kip Walby, Council Members Ronald Frederick (arrived at 7:04 p.m.)
Candice Rusie (via teleconference)

ALSO PRESENT: City Clerk Mary Kotowski, Recording Secretary Tina Hirzel, Cheryl Furdos, Memorial Day Parade Committee Chair, and Stephanie O'Brien, Cool City Committee Chair

1. CALL TO ORDER

The meeting was called to order at 7:00 p.m., and a quorum was present.

Approval of the minutes was moved to after the interviews because Mr. Frederick had not arrived and Ms. Rusie was not at the November 24, 2015 meeting.

3. INTERVIEWS (taken out of order)

The Council Sub-Committee invited eight people to interview for openings on the Activities Committee, Cool City Committee, Memorial Day Parade Committee and other general openings. The following six applicants were present, and the meeting schedules for each committee and appointment process were explained to each applicant:

- Alexis Maison, Activities Committee
- Raymond Moses, Activities Committee
- Nicole Thompson, Animal Care & Welfare Committee
- Sandra Lopez, Cool City Committee
- Sean Zaborowski, General Interview, is open to being on either the Activities Committee or Cool City Committee
- Kathryn Grabowski, Cool City Committee, is open to being on either the Cool City Committee or the Cultural Committee

Charles Palermo, Cool City Committee applicant, was unable to attend because his wife went into labor. He is very interested in being considered for a position on a City Committee in the future.

David Harden, Cool City Committee applicant, is out of town and unable to attend the meeting.

It was explained to the candidates for the Activities Committee that they would not be hearing anything for at least 30 days as that committee is going through a restructuring.

Ms. O'Brien stated that David Harden had applied for the Cool City Committee several months ago. Since the process has taken so long, she asked if he can be appointed without an interview or if it could be done by phone. Mayor Walby explained that it is the policy of the Council Sub-Committee to interview candidates in person before appointing them. They currently have two regular and two alternate openings on the Cool City Committee. It is possible that a Special Meeting of the Sub-Committee can be held to interview him. Ms. O'Brien will contact Mr. Harden regarding his availability and be in touch with Ms. Kotowski. She was informed that a Special Meeting has to be posted at least 18 hours in advance.

Discussion was held regarding Kathryn Grabowski because she is so well suited for both the Cultural Committee and the Cool City Committee. It was decided to appoint her as a full member of the Cultural Committee and an Alternate on the Cool City Committee with the understanding that she can change her standing on either of the committees after participating with each of them.

Motion by Frederick, seconded by Rusie to appoint Nicole Thompson to the Animal Care & Welfare Committee to fill a vacant seat with a term ending 12/31/18; to appoint Sandra Lopez to the Cool City Committee to fill the vacant seat of Timothy Devine with a term ending 9/30/18; to appoint Kathryn Grabowski to Cultural Committee to fill the vacant seat of Edmund Stanczak with a term ending 6/1/18; and to appoint Kathryn Grabowski to the Cool City Committee as Alternate to fill the vacant seat of Henry Castro with a term ending 2/1/18.

Ayes: All - 3

4. RESIGNATIONS/VACANCIES/NEW APPLICATIONS

a. Resignations/Vacancies – Tim Devine, Cool City Committee

In addition to Tim Devine's resignation, the following members of the Activity Committee resigned at their 1/21/2016 meeting: Larry Casler, who also submitted a letter of resignation; Joe Finazzo; Ed Jones who did not renew his term; Chuck Metzke; Bill Miller who also submitted a letter of resignation; Hollie Rudoni who chose not to renew her term; Maureen Wark who also submitted a letter of resignation.

Moved by Frederick, seconded by Rusie to accept with regret the following resignations:

<u>NAME</u>	<u>COMMITTEE/COMMISSION</u>
Larry Casler	Activities Committee
Joe Finazzo	Activities Committee
Ed Jones	Activities Committee
Chuck Metzke	Activities Committee
Bill Miller	Activities Committee
Hollie Rudoni	Activities Committee
Maureen Wark	Activities Committee
Tim Devine	Cool City Committee

Ayes: All – 3

2. APPROVAL OF MINUTES OF NOVEMBER 24, 2015 MEETING (Taken out of order)

Motion by Frederick, seconded by Walby to approve the minutes of November 24, 2015 as presented.

Ayes: All – 3

4. RESIGNATIONS/VACANCIES/NEW APPLICATIONS (Continued)

b. Review of New Applications

The new applications were reviewed by the Committee.

c. Review of Vacancies

The Committee discussed the list of vacancies. The following candidates will be invited to interview at the February 23, 2016 Sub-Committee Meeting:

- Michael Cadrette, Cultural Committee
- Charles Palermo, Cool City Committee/Memorial Day Parade Committee
- David Harden, Cool City Committee, if he is not interviewed at a Special Meeting of the Council Sub-Committee

It was noted that the vacancy on the Library Board was created when Joan Perry moved out of the City. She will be moving back into the City, and the Library Board would like to reinstate her on that board to fill her vacancy.

5. RECOMMENDATION TO REAPPOINTMENT MEMBERS

Ms. Kotowski noted that responses for reappointment were received from Richard Gudenau, Animal Care & Welfare, Kathleen Zenisek, Communications Commission and Dan DeSantis, Parks & Recreation Commission, after meeting packages were distributed.

Motion by Frederick, seconded by Rusie to recommend to Mayor and Council reappointment of the following:

<u>Name</u>	<u>Commission</u>	<u>Term-End</u>
Denise Pecherski	Beautification Commission	12/31/18
Kathleen Zenisek	Communications Commission	09/30/18
Dan DeSantis	Parks & Recreation Commission	12/31/18
Gerrit J. Ketelhut, Jr.	Parks & Recreation Commission	12/31/18
Gerrit Ketelhut, Jr.	Sign Arbitration Committee	09/30/18
Erich Royal Eggert	Waterfront Environmental Committee	09/30/18
Kevin Hertel	Waterfront Environmental Committee	09/30/18

Ayes: All – 3

Item 5 (Cont'd):

Motion by Frederick , seconded by Rusie to recommend to Mayor reappointment of the following:

<u>Name</u>	<u>Commission</u>	<u>Term-End</u>
Richard Gudenau	Animal Care & Welfare Committee	09/30/18
Robert Hison	Planning Commission	12/31/18

Ayes: All – 3

6. OLD BUSINESS – 2014/15 FY ATTENDANCE REPORTS/ANNUAL REPORTS (SUBMISSION OF OUTSTANDING REPORTS)

The following remaining reports have been submitted for the FY 2014/2015: Attendance Reports: Older Persons Advisory Committee, Waterfront Environmental Committee. Annual Reports: Animal Care & Welfare Committee, Board of Fence Appeals, Board of Review, Building/Property Maintenance Board, Communications Commission, Dog Park Committee, Employees Civil Service Commission, Fence Arbitration Committee, Older Persons Advisory Committee, Planning Commission, Police & Fire Civil Service Commission.

These reports will be forwarded to Council with the next City Council Meeting Package under Council Sub-Committee recommendations. A first of the year letter will be sent to all Chairs and Staff Liaisons reminding them that that these reports are due July 1 every year.

7. NEW BUSINESS

a) ZBA Attendance

Mayor Walby stated that attendance on all committees is important, but it is particularly important on committees such as the Zoning Board of Appeals. He has spoken with committee member Mark Foster and explained the need for him to improve his attendance for 2016. Ms. Kotowski will check on the ordinance relating to alternates for this board.

As terms end on all boards and committees, members with poor attendance will be approached about attendance issues and resigning their position.

This will be discussed again at the February meeting of the Council Sub-Committee.

b) Downsize Activities Committee to 7 Members

Mayor Walby recommended restructuring the Activities Committee beginning with downsizing to 7 members and making Greg Esler, Staff Liaison, a voting member.

Moved by Rusie, supported by Frederick to downsize the Activities Committee to 7 members and appoint Greg Esler, Staff Liaison, as a voting member with a term ending 9/30/17.

Ayes: All – 3

8. PUBLIC COMMENTS - None

9. ADJOURNMENT

Moved by Rusie, seconded by Frederick to adjourn the meeting at 8:12 p.m.

Ayes: All – 3

Prepared by:

Tina Hirzel
Recording Secretary

Reviewed by:

Mary A. Kotowski
City Clerk

**PROPOSED MINUTES OF THE
CITY OF ST. CLAIR SHORES
FENCE ARBITRATION**

Wednesday, November 18, 2015

Regular Meeting of the Fence Arbitration Board, held in the Jefferson Conference Room, located at 27600 Jefferson Circle Dr., St. Clair Shores, Michigan.

Present:

Mike Smith, City Manager
Bill Gambill, Asst. City Manager
Randy Springfield, Resident
Dawn Prokopec, City Attorney
Julie Kandt, Recording Secretary

Also Present:

Jeff Dargaj, 22112 Englehardt
Lynn Blaine, 22112 Englehardt

1. CALL TO ORDER

Mike Smith called to order at 2pm.

2. CASES TO BE HEARD

Case #11-2015, Jeffrey Dargaj, 22112 Englehardt – Requests to install a 6-ft wood privacy fence – starting beyond the front of the house and running parallel to the street to the side property line (work already done, permit submitted after the fact).

03/03

Mr. Smith explained that this is normally a 3 member board. With the passing of Councilman Tiseo, and the fact that his position hasn't been filled yet, there are only two voting members present. We can table this meeting and wait for a full board, but your decision has to be made before the meeting, not after. More times than not, the board sees things the same way, except for shrub issues, but your item doesn't involve that.

Jeff Dargaj said he feels confident with this group and wishes to proceed today.

Mr. Smith said both he and Randy Springfield have driven by the house, asked petitioner to explain what happened here since this fence was installed before getting a permit and it's in the front of the house. Mr. Dargaj said he wasn't aware he needed a permit because he's lived in other 4 or 5 other cities that didn't require fence permits. I should've looked into it, I'm pleading ignorance. Mr. Smith asked why he put the fence in the front yard. Mr. Dargaj said there's already an existing tree line there. I thought a privacy fence looked nicer up against the tree line. Plus, my daughter wanted more space for soccer because the balls were constantly going over the chain link fence. Butting it up against the tree line looked classier than setting it back 8 feet or so from the tree line, like it was with the chain link. Mr. Springfield asked where the old chain link fence was. Petitioner said it went straight across the front of the house. Petitioner said he himself dug the new post holes, 48 inches deep.

Mr. Springfield asked if you talked to all the neighbors, petitioner said he did and none of them opposed. Mr. Springfield said we've let these go before, usually on corner houses. It's tough in the front of the house, but this isn't an issue here. I think it looks good. Petitioner's friend Lynn Blaine asked if they were supposed to notify neighbors of this meeting. She was informed that all the neighbors were notified by the City regarding this meeting.

Petitioner asked if someone had complained about the fence. He was told no, one of our inspectors saw it.

Motion by Mr. Springfield, seconded by Mr. Smith, to allow the variance to keep fence as it currently exists.

Ayes: 2

Motion: Carried

3. **ANY OTHER BUSINESS THAT MAY PROPERLY COME BEFORE THE BOARD**

None

4. **APPROVAL OF MINUTES**

Motion by Smith, seconded by Springfield, to approve the minutes of September 16, 2015, as submitted.

Ayes: 2
Motion; Carried

5. **AUDIENCE PARTICIPATION**

None

6. **ADJOURNMENT**

Motion by Smith, seconded by Springfield, to adjourn the meeting at 2:10 pm.

Ayes: 2
Motion; Carried

(THE PRECEDING MINUTES ARE A SYNOPSIS OF THE FENCE ARBITRATION MEETING AND DO NOT REPRESENT A VERBATIM RECORD.)

MINUTES OF THE REGULAR MEETING
OF THE
ST. CLAIR SHORES PUBLIC LIBRARY BOARD

Arthur M. Woodford Local History Center
Thursday, February 18, 2016

PRESENT:

President:	Mrs. Ann Powell
Vice-President:	Mr. Danny G. Frezza
Secretary:	Mrs. Judy Eggly
Trustee:	Mrs. Monie Smith
City Librarian:	Mrs. Rosemary Orlando
Recording Secretary:	Mrs. Mary Stachowiak

ABSENT:

Councilman/Library Board Liaison:	Mr. Ron Frederick
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ALSO PRESENT:

Resident:	Robert Klucens Arrival 9:45 a.m.
Raymond James and Associates	
Vice President:	Jeremy Schmidt Departure 10:30 a.m.

I. ROLL CALL

President Powell called the meeting to order at 9:27 a.m.

II. ADOPTION OF AGENDA

It was moved by Eggly, supported by Smith, to amend the agenda to include under:
IX Action Items:

- A. Gleaners Food for Thought Campaign
- B. Approval for The St. Clair Shores Public Library Endowment Fund to be listed as a reference for Raymond James and Associates.

Ayes: Eggly, Frezza, Powell, Smith

Nays: None

Motion carried.

III. APPROVAL OF THE MINUTES

It was moved by Frezza, supported by Eggly, to approve the minutes of the Annual Board Meeting held January 21, 2016.

Ayes: Eggly, Frezza, Powell, Smith

Nays: None

Motion carried.

IV. RAYMOND JAMES PRESENTATION – JEREMY SCHMIDT

Mr. Schmidt gave a presentation regarding the Library Board Endowment Fund. He explained the type of endowment fund portfolio and how it is invested. Mr. Schmidt also discussed the stock market and answered all of the Board's questions. He distributed a portfolio review to each member which showed how the Library Board Endowment Fund has performed over time, as well as the distribution of investments. The Library Board Endowment Fund was established with Raymond James in the first quarter of 2005. It is a managed account that is utilizing the conservative balanced model. This means that fifty percent of the funds are in stocks and fifty percent are in bonds; these mutual funds have different objectives. He also explained the risk of various funds and how Raymond James monitors their accounts. Once a year Raymond James re-balances the endowment portfolio and reevaluates their asset allocations to make sure that the risk profile is still in line with their fund's objective. A discussion followed regarding the Library Board Endowment Fund.

V. LIBRARY CAFÉ UPDATE

Mrs. Orlando reported that she met with the Parks and Recreation Committee regarding the Request for Proposals (RFP). No one attended the walk-through of the Library Café. Mrs. Orlando discussed the next steps. She contacted a vending machine company that works with other libraries. The vending machines are remotely inventoried, and accept credit and debit cards. Various products are available. The recommendation was for the Library to have a hot beverage, a cold beverage and a snack machine. There is also an option to include a sandwich and hot meal machine, but this is not a good choice for the Library. Mrs. Orlando reported that the Sterling Heights Public Library has been pleased with the income generated from the vending machines. She also reported that she was asked to consult with the Friends of the Library to discuss utilizing the room as a Friends Book Shop. Mrs. Orlando stated that the Friends are concerned that they might not be able to get volunteers to main the Book Shop all the hours the Library is open to the public. Other options for the room include just placing vending machines in the room and using the space for meetings.

VI. REPORT OF LIBRARIAN

A. Correspondence

1. Thank you Card from Cultural Committee Member Joan O'Keefe

Mrs. Orlando reported that the Library received a thank you card from Cultural Committee member Joan O'Keefe for assisting the Cultural Committee with their numerous projects.

2. Fax from Library Patron

Mrs. Orlando reported that the Library received a fax from Lisa Salamone informing them of an incident on Monday, January 25 at 12:30 p.m. regarding her son, Anthony Salamone. She stated that her son was using the internet computer at the Library and a patron was allegedly viewing pornography. Mrs. Orlando explained the internet policy to Ms. Salamone and how the staff handles the situation when a complaint has been made. Mrs. Orlando asked Ms. Salamone if her son was under the age of eighteen; he was not. Ms. Salamone stated that her son was not pleased with the staff handling of the situation. Mrs. Orlando will review the internet policy with the staff. A discussion followed.

3. Suburban Library Cooperative (SLC) 2014/2015 Annual Report

Mrs. Orlando reported that the Library received the SLC's 2014/2015 Annual Report. Every year the SLC library directors meet to discuss their goals and objectives for the upcoming year.

B. Library Information

1. 2015 Friends of Michigan Libraries Merit Award

Mrs. Orlando reported that the Friends of the Library received the 2015 Friends of Michigan Libraries Merit Award. They will receive a check for \$400.00 and a plaque at the annual meeting in Saginaw in April 2016. They received the award for the Buy a Chair Campaign. Mrs. Powell submitted the application for the award.

2. New Employee

Mrs. Orlando reported that recently hired part-time circulation clerk, Cindy Gaffigan, resigned her position due to a family illness. A new part-time circulation clerk will begin today. Also, a new part-time adult services librarian will begin work on Monday.

3. Library Board Workshop

Mrs. Orlando reported that she and Mrs. Eggly attended the Trustee workshop at the Romeo District Library which discussed Robert's Rules and Parliamentary procedure, when a Board chooses to operate as a Committee as a Whole and an

overview of the functions and responsibilities of a Library Board of Trustees. Mrs. Eggly stated that the workshop was very worthwhile. A discussion followed.

4. 2016 Library Board Roster

Mrs. Orlando asked the Board to review the information on the roster to make sure it was accurate.

5. Capital Improvements

Mrs. Orlando reported that two weeks ago she was asked to submit the Library's capital improvements which include reupholstering chairs, fixing the heating/cooling system and repairing the Library roof.

6. 2016/17 Library Budget

Mrs. Orlando reported that she has submitted the proposed 2016/17 Library budget. She will meet with the City Manager and Finance Director in March to review the budget.

7. State Aid Report

Mrs. Orlando reported that the 2015 State Aid Report was filed.

8. Adult and Youth Services Summer Reading Programs

Mrs. Orlando reported that the Library staff is working on the adult and youth services summer reading programs.

9. Statistics

Copies of the Monthly and Yearly Library Patron Count, Circulation Records, Patron Registrations and Miscellaneous Statistics were given to the Library Board Members.

10. Meeting Room Schedule

Copies of the Meeting Room Schedules for February and March were given to the Library Board Members.

VII. FINANCIAL REPORT

It was moved by Frezza, supported by Smith, to receive and file the following Financial Reports:

- A. General Fund Year-to-Date Budget Report – Balance as of January 31, 2016.

- B. Penal Fines Report – Balance of \$8,326.46 as of January 31, 2016.
- C. Library State Aid Report – Balance of \$13,948.86 January 31, 2016.
- D. Cooperative Centralized Purchasing Account – Balance of \$62,969.21 as of January 31, 2016.
- E. Cooperative Rental Video Account – Balance of \$4,651.91 as of January 31, 2016.
- F. Raymond James
 - I. Monthly Statement December 31, 2015 to January 29, 2016 – Balance of \$216,953.93.
 - II. Performance Report December 31, 2014 to January 31, 2016 – Balance of \$202,910.78.
 - III. Quarterly Report Ending December 31, 2015 – Balance of \$224,084.

Ayes: Eggly, Frezza, Powell, Smith
 Nays: None
 Motion carried.

VIII. ANNOUNCEMENTS FOR CITY COUNCIL MEETING

Mrs. Orlando reported that she continues to send Councilman Frederick Library information, events, and announcements prior to City Council meetings.

IX. ACTION ITEMS

A. Gleaners Food for Thought Campaign

Mrs. Orlando gave an overview of the Food for Thought Campaign, which the Library has participated in for the past several years. She does not have specific dates for this year's program, but anticipates that the Suburban Library Cooperative will participate in this year's campaign.

After discussion, it was moved by Eggly, supported by Smith, to approve the request to participate in the 2016 Gleaners Food for Thought campaign if the opportunity arises.

Ayes: Eggly, Frezza, Powell, Smith
 Nays: None
 Motion carried.

B. Raymond James and Associates to use St. Clair Shores Public Library Endowment Fund as a Reference

After discussion, it was moved by Frezza, supported by Eggly, to approve the request from Raymond James and Associates to be listed as a reference for the St. Clair Shores Public Library Endowment Fund.

Ayes: Eggly, Frezza, Powell, Smith

Nays: None

Motion carried.

X. COMMENTS BY INDIVIDUAL BOARD MEMBERS

Mrs. Powell reported that the Women's Civic League 2016 Scholarship Essay Competition is in progress. Applications must be postmarked no later than Friday, April 8, 2016. This year the scholarship is open to graduating seniors who are St. Clair Shores residents and attend a public or private school or are home-schooled. Three scholarships will be awarded in the amount of \$1,500.00, \$500.00 and \$50.00.

XI. AUDIENCE

Mr. Klucens introduced himself; he is a Library patron and St. Clair Shores resident. He stated that he researches *Consumer Reports* and is disappointed that the Library does not have an online subscription to the periodical. Mrs. Orlando explained that due to budget constraints, there is no funding for electronic resources. Mrs. Orlando stated that she will look into the cost for this database and present Mr. Klucens' request to the Friends of the Library.

XII. ADJOURNMENT

It was moved by Frezza, supported by Smith, to adjourn the meeting at 11:17 a.m.

Ayes: Eggly, Frezza, Powell, Smith

Nays: None

Motion carried.

The next meeting of the St. Clair Shores Library Board will be held on Thursday, March 17, 2016 at 9:30 a.m.

Respectfully Submitted,

Judy Eggly, Secretary

**MINUTES OF THE CITY OF ST. CLAIR SHORES
PARKS AND RECREATION COMMISSION
FEBRUARY 11, 2016**

PRESENT:

Lillian Bate
Matt Crippen
Doug Damm
Dan DeSantis
John Jonassen
Gerrit Ketelhut (arrived at 7:14 p.m.)
Joe Kowalski
Dana Paladino
Robert Pylar
Mayor Walby

ABSENT:

Shawn Nicholson, Excused

ALSO PRESENT:

Greg Esler

RECORDING SECRETARY:

Ayla Klein

CALL TO ORDER

The meeting was called to order at 7:00 p.m. A quorum was present.

APPROVAL OF MINUTES OF MEETING DECEMBER 10, 2015

Motion by Mr. Paladino, seconded by Ms. Bate to approve the January 14, 2016 meeting minutes.

AYES: All
NAYES: None
ABSENT: Nicholson

DIRECTOR'S REPORT

Mr. Esler said the City Attorney, Bob Ihrle, the Library Director, Rosemary Orlando, and the co-chairperson and treasurer of the Friends of the Library (501c3), Ann are all present.

Mr. Ihrle asked how the request to form a 501c3 came about and what problem we are trying to solve.

Mr. Kowalski said the issue came up when we were talking about contributions. Some people are very generous to City programs and when they make those donations they make them to the City directly. The communication from the City is to check with your attorney or tax advisor on whether or not it is a tax deductible donation or contribution. The idea is there are things that a municipal government can communicate to a donor that would clarify whether or not it is a deductible donation or to simplify it for the donor. It could be a predetermined 501c3 that has only charitable purposes and that makes it much simpler for the donor in their process in determining its deductibility for charitable purposes on their taxes.

Mr. Ihrle said as a disclaimer he is not an income tax expert. He is here as the City's attorney and is not the City's accountant. It's important to understand that you are a division of the City and you are not a separate organization. It is true that it is completely tax deductible for someone to make a voluntary contribution to the City of St. Clair Shores; people do it all the time on the State or on a Federal level. The same thing can be done to a township or a city. Somebody can donate money to the City and receive a tax deduction off of their Federal, and he thinks State, tax return. They even are allowed to earmark their donation. If someone wants to give \$5,000 to the City of St. Clair Shores they can earmark it for the Department of Parks and Recreation to be used for the skate park (as an example) or whatever it is. He thinks that the problem that we have run into is that the City doesn't want to put itself into the position of being a tax advisor to an individual who wishes to make such a donation. Historically, we have referred them to check with their tax advisor. We probably want to be more aggressive on that and have something printed up that we can give somebody that would have a disclaimer on the bottom saying subject to the advice of your tax advisor. We can have something drafted up. He understands that we do want to be able to say we are a 501c3 organization and everyone knows what that means and then they'll know that it is tax deductible. However, neither the City nor the Department of Parks and Recreation is allowed to be a 501c3. Somebody who loves the St. Clair Shores Department of Parks and Recreation and who is not a part of it, but an independent person or entity can create a 501c3 (or 509a) organization. It can be a support entity to the Department of Parks and Recreation and it can be called the Friends of the Department of Parks and Recreation.

Mr. Kowalski said we just want to make sure that what we want to do and what we are able to do meet somewhere. He thinks that we can create a 501c3. Other cities do it for any public purpose. The Mayor can appoint all the board members and those 501c3 organizations can be a part of the financial statements of the government and a lot of governments do that. The City may not want to do that. It is another legal structure that comes with its own set of risks and it's a form of risk management sometimes.

Mr. Ihrle said he disagrees with him. He said that a city cannot create a 501c3 either itself or as a department that is an integral part of the city.

Mr. Kowalski said it would be a separate legal entity. The way the accounting rules are is if the mayor appoints the board members the financial statements get consolidated.

Mr. Ihrle said he agrees that if it is a separate legal entity then it's not the city or a department of the city the board members aren't determined by the IRS. The only benefit to that is that it can be a little more aggressive in identifying the tax deductibility because people will understand that a 501c3 is tax deductible.

Mr. Kowalski said he can only state what he has seen in Chicago, Milwaukee, St. Louis, and Detroit markets. Outside of those markets he hasn't really studied it. He has seen 501c3's created by cities in all of those markets. Most of the time it is employee issues where they are separate employee groups and put certain employees that are still serving a public purpose, but outside of the normal healthcare and pension system into this non-profit group that has a different set of benefits.

Mr. Ihrle said the question is if the Department of Parks and Recreation wants to have an entity to solicit funds to be used for the department the next step would be to create one. It has to be a non-profit that is created by the State. Non-profit doesn't mean you can't make a profit, but that the profit has to go to the purpose for which the non-profit was created. The goal would be to start a non-profit and then have that non-profit apply for 501c3 status. It is not cheap and it is not short. He believes that the fee is around \$500 and most governmental entities would try to get an accounting firm or tax lawyer to donate the services to achieve the 501c3 status. It certainly would completely qualify under IRS standards for a 501c3.

Mr. Esler asked if someone on this committee, such as Joe, could start a 501c3 being that he is part of the Parks and Recreation Committee.

Mr. Ihrie said probably, but he would have to double-check that.

Mr. Ketelhut arrived at 7:14 p.m.

Mr. Ihrie said if anyone donates money to the city they should request a receipt and the city should make sure they get one.

Mr. Kowalski said there is an IRS requirement that in order for it to be deductible that they have a contemporaneous receipt with certain elements on it. It has to state that you received a contribution for public support on this date; it is pretty straight forward.

Mr. Ihrie said it could be money, stuff, cars, boats, but it cannot be services.

Mr. Esler said that we tell donors to check with their tax preparer.

Mr. Kowalski said he can give them a copy of the one paragraph that describes what should be on that receipt when they give their contribution.

Mr. Pylar said a couple years ago we wanted to do a 50/50 raffle at the fireworks and we couldn't because we needed someone with a 501c3 to run it.

Mr. Esler said that is correct.

Rosemary Orlando said one of the reasons she asked Ann to come to the meeting is because Ann is the treasurer of the Friends of the St. Clair Shores Library and she is also the president of the Historical Society of St. Clair Shores. Ms. Orlando said she wasn't involved when the 501c3 was initially applied for or established. She believes the Historical Society was established because the City was in the process of moving the Selinski Green Farmhouse and they needed funds to do that. They started out as the Friends of the Historical Commission and it was a group of people decided that we wanted to raise funds to move this building and to help maintain it in some way. They applied to the State for that purpose; it is a lengthy process. Both the Historical Society and the Friends of the Library were granted 501c3's from the State. When applying for membership on the Historical Society and the Friends of the Library, it says this may be tax deductible because it depends on how you are filing your taxes if this is a true statement or not (if you itemize or not). The City pays for all of the upkeep on the museum and the museum curator that is part-time at the museum. The Historical Society pays for the publishing and mailing of Muskrat Tales, any of the programs, and supplies at the museum. For the most part there is never an admission fee, the society has several fundraising events; such as the membership, a raffle, etc. The Friends of the Library are very helpful and is beneficial to the library. Since 1983, they have made purchases of almost \$200,000 for the library; such as The Friends of the Library purchased the large print books, they started the DVD collection, they gave us the seed money for audio books, they sponsor the summer reading club, they purchased the children's educational computers, they purchased the self-checkout for the library, etc. They raise funds by memberships and they have book sales.

Mayor Walby pointed out that there is no direction of the City. The committees decide what they want to do and the City just works with them.

Ann said she takes care of the finances and reporting to the State. She said the majority of the money comes from the book sales (40% of the revenue) and then the memberships.

Ms. Orlando said the Friends of the Library run the gift shop in the reading lounge café and those profits are earmarked for the Friends of the Library in a different way. The Friends of the Library has monthly meetings, an annual meeting, and by-laws. Their fiscal year starts April 1st. There are things in their budget that they choose to pay for every year and there are things that we request that they pay for that we may not be able to take care of because the library doesn't have the funding for, such as the self-checkout. They are very keen on technology and they also purchased all of the digital books.

Mr. Ihrie said the library is an excellent example. You need a group of people that are interested and would be involved for a long time. Parks and Recreation would be a good program that would benefit from a 501c3 organization.

Ms. Orlando said it is a lot of work. It works very successfully, but there are a lot of people putting in a lot of work and time.

Ann said for the last 3 years they've had to report over \$50,000 and it used to be \$25,000.

Mr. Kowalski asked if people tend to become members for life.

Ann replied that some are lifetime members that stay involved. She mentioned that recently they raised \$13,000 for the chairs at the library.

Mr. Crippen asked who comes up with the ideas of what is needed at the library.

Ms. Orlando said she asks the staff and she and her staff make requests to the Friends of the Library and they are very supportive.

Mr. Kowalski asked if the members get something for being a member.

Ann replied that they just have the satisfaction of being a member.

Rosemary said they have top seller rental books that cost \$.25 a day, but the first week is free for members. There are little things that they do for members. She said they have a huge Children's Program.

Mr. Ihrie stated that if the Commission makes a decision to move forward to call him because he and the Mayor have some ideas how to make it a no fee deal. He thanked them for the great job they do and that is why St. Clair Shores has a great reputation. He thanked the Mayor.

Mr. Esler said the Hall of Fame is on March 13th at Blossom Heath. Dick Black who was a long time coach and is in his 80's and lives in Arizona and will have around 50 people coming for him. Everything at Blossom Heath is basically done and Mary Jane is looking at the biographies, and we will put them on a plaque. We are looking at designating a wall for the plaques. There is a Hall of Fame meeting tonight at 8:15 p.m. He mentioned some of the inductees, such as Mark Wells, Travis Conlan, and Dick Black and said he would be disappointed if we didn't get 150 people. We are trying to get a two minute script on the athletes. After we get the exposure this year, more people will be aware of it and he feels that it will be going on a long time.

NEW BUSINESS - None

OLD BUSINESS

Mr. Damm mentioned that he sees the kids skating on the pond at Wahby Park when he goes by. He said he will have more information about the Adopt-A-Park at the next meeting.

Mr. Esler said we are getting more on-line, such as basketball and swimming lessons. Joyce runs the Daddy Daughter Dance and she and her family put a lot of work into it.

Mr. Esler said we put in a quote for the restrooms at Brys Park, but it just isn't in the budget. It will cost about \$18,000.

COMMITTEE REPORTS

Athletics – Programs, Facilities, Group Soccer – Doug Damm and Dan DeSantis

Mr. Damm said his group has registration in a couple of months.

Baseball – John Jonassen, Dana Paladino, and Matt Crippen

Mr. Jonassen said he will need a key to get into the parking lot.

Mr. Esler stated that they had a pre-bid yesterday.

Mayor Walby said the bids are opened the 23rd.

Mr. Esler said it is going to be a while, but it will be a good end result.

Mr. Crippen asked if we can put in a temporary entrance.

Mr. Jonassen said there already is one.

Mayor Walby explained that we bid it and it came in high. We couldn't accept it and because of the grant we cannot wait until fall. It is environmental so it will take longer.

Mr. Esler said initially it was going to increase parking because of the configuration. It will be a very nice project when done.

Co-ed and Women's Softball – Lillian Bate

Ms. Bate said she is going to try to get the women's teams back again. She asked Greg for help and said they put it on Facebook today and already have 12 followers.

Horseshoe Club – Bob Pylar

Mr. Pylar said last year they reached their 25th year and we talked about doing a proclamation. This will be their 26th year.

Mayor Walby asked when he would want it. He said for them to pick the meeting and they will do the proclamation. He would need a two week notice ahead of time.

Mr. Pylar said he talked about how Tony would do an interview and highlight. Their season starts in May and maybe doing that ahead of time would help get people's interest.

Mayor Walby said we can do a Snapshot in the Shores.

Mr. Esler suggested doing the proclamation in April since they start in May.

Ms. Rheaume said they finished up the season for hockey. They hired a hockey director and changed some things. They will keep their ice through May. She re-booked Kirk Maltby for his hockey camp and June through August are already mostly booked. They have better in house camps as well. The facility still needs work, but they are doing okay. There are budget constraints limiting all the work that needs to be done, but we are doing the best we can.

Mr. Esler announced that the figure skating pair did very well in the Regional competition.

Ms. Rheaume added that combined they represented both clubs in St. Clair Shores and Detroit. We received a district championship and move to the State March 17th.

Hockey and Figure Skating – Shawn Nicholson

Lakefront Parks & Aquatics Facilities

Lac Sainte Claire Harbor, Pool, Aquatics – Doug Damm, Chairman

Mr. Damm said the pool is closed. This is the 50th year.

Mr. Esler said that Jason Harms has something planned for the He will have a big bash and free swimming on a Saturday and Sunday. It will be a good celebration. Jason mentioned having it in June. He will be meeting with Jason.

Blossom Heath Park and Wahby Park – Lillian Bate and Dana Paladino

Mr. Damm mentioned that the Aqua Freeze Festival is next weekend.

Mr. Esler mentioned that he and Ayla will be celebrating their birthdays that weekend.

Mayor Walby said there will not be a snow hill this year.

There was discussion about the Polar Plunge and how we would rather have it be open than to have thin ice.

Veteran's Memorial Park – Joe Kowalski

Mr. Kowalski said it is closed except for the fishing gate.

Mr. Esler said we put the path in by the condos and it is 10 ft. wide. All the traffic will drive on that and there is a turnaround now. The railing will be cut and we will get lighting. It will be nice like a fishing pier.

Mayor Walby said we want to put a pavilion or two closer to the water in the future.

Mr. Esler said he and the Mayor met with Petitpren, the sponsor for the summer concerts. They love the venue, it is the biggest one that they sponsor. They fund \$24,000 to \$25,000, and this year there will be ten concerts with great bands and themed nights.

Mayor Walby said this year we will bring in the food trucks in to the park.

Mr. Damm said people should know that the food trucks will be there ahead of time so they can plan.

Mayor Walby said the food trucks came last year for the bike ride. He is anticipating hopefully getting two food trucks. He thinks that is a way to make it nice and have more options.

Mr. Damm said it is a nice night out. He said we also need to talk to the attorney about the liability with groups coming in for Adopt-A-Park.

Recreation and Instruction Programs
Senior Liaison – Dana Paladino

Mr. Esler said Partners and Architect is a solid company and they did a great job at Roseville. We have a meeting scheduled for March 2nd. Hopefully, the expansion will be complete by October 2017. It will be very nice and we are excited about that.

Mr. Paladino commented that the Senior Center Fitness Center is always packed.

Special Needs Program – Bob Pylar

Mr. Pylar asked if they are signing up for the Special Needs Program.

Mr. Esler said we are accepting applications. We lost money last year even with the fundraisers. We had 17 one on one kids. We are charging \$125 to \$150 and we are asking for an increase. We have a medical person on staff all the times. They do a lot of really good things. Fifty is the maximum number of children and there are 30 staff members.

Mr. Pylar said he went out there a couple of times. It is amazing what those counselors do.

Mr. Esler added that there are all kinds of regulations.

Mr. Damm said our VIP Soccer players went to Travers City last week and all medaled. They are great kids and working with those kids is very rewarding.

AUDIENCE PARTICIPATION

Mayor Walby said there was a thought that maybe the fields at St. Gertrude would be lost this year. There's a little bit of negotiation issues with Brownfield and the developer. The fields may still be in use for 2016. They are looking for Brownfield money and it doesn't move until there's a Brownfield agreement. They won't tear the buildings down until there's an agreement.

Mr. Esler said we are ten points short of getting the skate park grant. We had it bid out for \$71,000. If we can reduce the amount of cement by half, we could do Phase 1. The most we could get for the Land and Conservation Grant was \$100,000 and they increased that to \$150,000. The funding was almost \$1.3 and they reduced it to \$1 million. If we get the Passport Grant, we could do Phase 1. We got the maximum points we could, since we get penalized for resident only parks.

Mayor Walby said we are not going to put all the docks back at Blossom Heath.

Mr. Esler said Chris Rayes said we could possibly get the boaters in April.

Mayor Walby said there are a lot of projects going on and a lot of positives.

OPEN DISCUSSION - None

ADJOURNMENT

Motion by Mr. Paladino seconded by Mr. Jonassen to adjourn the meeting at 8:12 p.m.

AYES:	All
NAYES:	None
ABSENT:	Nicholson

[THE PRECEDING MINUTES ARE A SYNOPSIS OF A PARKS AND RECREATION COMMISSION MEETING AND DO NOT REPRESENT A VERBATIM RECORD]

PLANNING COMMISSION

**A MEETING OF THE ST. CLAIR SHORES PLANNING COMMISSION
HELD ON TUESDAY, MARCH 8, 2016, AT 7:00 P.M.,
IN CITY HALL in the JEFFERSON CONFERENCE ROOM,
27600 JEFFERSON AVENUE, ST. CLAIR SHORES, MICHIGAN.**

PRESENT

Paul Doppke, Chairman
Ed Jones
David Schelosky, Vice-Chairman
Michael Descamps
Brandon Johnson, Late
Robert Hison
Nicole Mangis

ALTERNATES

Mike Bojalad

Liz Koto, City Planner
Shantelle Hubbard, Recording Secretary

ABSENT

Jeff Mazzenga, Excused
Kathryn Hanson, Secretary, Excused
David Burns, Excused

CALL TO ORDER

Chairman Doppke called the meeting to order at 7:00 p.m.

Commissioner Mangis called roll. Eight commissioners were present.

**Commissioner Hison motioned, seconded by Commissioner Jones to excuse
Commissioner Mazzenga, Secretary Hanson, and Commissioner Burns.**

A ROLL CALL WAS TAKEN:

AYES: ALL

NAYS: NONE

ABSENT: MAZZENGA, HANSON, BURNS

MOTION: PASSED

Commissioner Johnson entered the meeting at 7:02 p.m.

Ms. Koto noted that even though there are commissioners that are absent, they can still vote on the CDBG Funding at the next meeting.

Every one stood for the pledge of allegiance.

Chairman Doppke reviewed the four stages of a public hearing.

CASE NO. PPC160005: COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG) – REVIEW OF 2016/2017 ACTIVITIES

Daniel Spitz, St. Clair Shores Hockey Association Player Enablement Fund, is seeking \$15,000 from CDBG Funds to assist the Hockey Player Enablement Fund. The intent of these funds are to assist in covering the cost if ice time for St. Clair Shores youths from low income families who would like to play hockey. Last year they received \$5,000 for the young people of St. Clair Shores. We do anticipate more this year based on the number of requests that were received last year.

Commissioner Mangis requested confirmation that last year there were seven recipients and this year they anticipate helping about 30 recipients. The petitioner replied “yes”.

Commissioner Hison questioned if this program is just for the residents of St. Clair Shores and how long was this rule in place. Petitioner stated that this has always been the rule from the beginning of the Hockey Association.

Commissioner Mangis questioned the petitioner if a player played last year can they apply again this year. The petitioner replied “yes”. The petitioner clarified though, that funding will still depend on the financial situation of the applicants.

Eneida Hoyiou, Macomb County Rotating Emergency Shelter Team (MCREST), are seeking \$6,500 which will shelter 104 people for one week at the rate of \$9 per night. In 2015, they provided over 20,000 shelter nights. The families seeking shelter have increased 75% over the last few years. They have six congregations which each host thirty of their guests for one week. They have a learning and resource center which provides the guests with assistance with applications for government benefits, and job placement services, among others.

Commissioner Mangis requested confirmation that even though there has been a 75% increase in guests over the past few years, they are not requesting any more money. Additionally, the funding is for the participating St. Clair Shores churches. The petitioner replied “yes” for both.

Mary Kilian, Play-Place, are seeking \$2,178 to be used to cover the cost of a 1-year membership for two low-income families of 5, from St. Clair Shores. As a non-profit,

Play-Place strives to keep our costs as low as possible so they can deliver inexpensive, critical services to children and families affected by autism and other special needs. The Play Place will offer recreation, education, therapy, life skills, social development, respite relief, resource management and vocational services. These are done entirely by donations. These are for families that cannot afford to access our centers. The walk in rate is \$7 per person but many cannot afford that. With this funding for residents of St. Clair Shores we would be able to provide these services for anyone that cannot afford this.

Commissioner Hison asked the petitioner if this is their first year in business. The petitioner stated Play Place has been operating for about four years, but they are just completing the renovations to their building, and they anticipate opening in May of 2016.

Commissioner Descamps asked Ms. Koto if the amounts that everyone is requesting are locked in. She stated that, as a group, they can decide to give them more or less than what was requested.

Commissioner Mangis questioned what was the focus been in the last four years. And how did they get funding to set up the place. Commissioner Mangis then asked if this facility is for Macomb County residents only or other populations as well. The petitioner stated this will be the first Play Place in the world. They have received calls from all over the country, and they have a waiting list of 100 people. Commissioner Mangis questioned if they receive any insurance. Petitioner replied "no" because this is a play-based therapy and the insurance companies do not cover this. The petitioner stated that the ADA is renting 2000 square feet of our building connected to us, and they provide therapy and Autism diagnosing so those programs would be covered by health insurance.

Commissioner Hison stated to the petitioner, as they indicated in the letter, that they are just opening a new facility, and is the request a certain dollar value for St. Clair Shores.

Commissioner Johnson stated that the following membership levels are available, a one year membership, a monthly membership, and a drop in rate. Commissioner Johnson requested confirmation that they are requesting the amount for two one-year memberships for St. Clair Shores residents. Petitioner replied "yes".

Commissioner Bojalad questioned where the location of the building is. Petitioner stated that they are at 41105 Technology Park Drive, Sterling Heights, MI 48314.

Ruth DiCarlo, Turning Point, is seeking \$5,000 in CDBG Funds to support a safe place for families fleeing violent situations. They have been doing this since 1980. They provide emergency shelter and include extensive programming for the children. They have provided emergency and advocacy services to over 3,000 individuals and 130 came from St. Clair Shores. In 2015, they provided services for 89 St. Clair Shores' residents. There were five adults and three children in our shelter. There were seventy adults and eleven children in our Outreach Program. CDBG funds received from St. Clair Shores would only be used for St. Clair Shores residents. The agency fielded over 14,000 calls for support and services. They provide education, medical support, 24 hour crisis

intervention, support groups, skills building, employment, and housing search as well as case management. They are particularly proud of the shelters' comprehensive children's program which provides emotional support, education, safety planning, child care and recreation for young people from birth to seventeen years of age. Residents will be provided three meals daily, personal need items including clothing from our second hand store, 24 hour staff availability, and children's programs which includes their successful summer camp program.

Commissioner Mangis questioned the petitioner about the following information: Last year they served 15 families from St. Clair Shores. The families stay an average of 30 days which equals to 360 days a year at a cost \$45 per night. CDBG funds from St. Clair Shores would subsidize the shelter stay for approximately eight St. Clair Shores residents at \$20 per night. Commissioner Mangis asked where the remaining funds came from.

The petitioner stated that they get different grants and private donations. They have a second hand store which is called Second Hand Rose two blocks from their center. Their clients will be given a voucher where they can shop at the second hand store. Any money that is given to the second hand store is included with the Turning Point Center funds.

Commissioner Hison questioned if the revenue and expenses were turned in. Petitioner stated that she will have that information turned over to Ms. Koto.

Rich Capel, St. Vincent DePaul, is seeking \$4,000 in CDBG Funds which helps support programs like services for seniors and low-income people in St. Clair Shores. He has been involved for four years. They have been existence for about 35 years. The money goes to St. Clair Shores residents to help pay for seriously overdue water bills, rent, and other emergency expenditures. They have vouchers for food and/or furniture at the Good Will, Salvation Army, and St. Vincent DePaul's. They provide food to approximately 500 families a year. They put together holiday food boxes for Easter, Thanksgiving, and Christmas. They are involved in the Adopt-A-Family program. They are actively involved with their sister parish St. Charles in Detroit. They are given a \$300 a month stipend for the St. Vincent DePaul's program. We actively participate in the MCREST program when it is housed at St. Lucy's Church for a week each year (usually in February). They make a \$1,500 donation to offset those costs. They help individuals with gas and DTE bills. St. Vincent DePaul's operates independently from St. Lucy's church.

Commissioner Hison is requesting a report for the expense and revenues. Petitioner stated they will provide this to Ms. Koto.

Commissioner Johnson asked if they are located in St. Lucy's. Petitioner replied "yes".

Commissioner Mangis asked for confirmation that the \$1,500 in grant money that is given to MCREST for bus tickets, transportation, and gas cards would not come from this grant. The petitioner confirmed that none of the CDBG funds would go to MCREST, so the \$4,000 would only be used for water bills and rent for the St. Clair Shores residents. The petitioner replied "yes".

Maggie Varney, Wigs 4 Kids, are seeking \$3,000 in CDBG Funds for the 2016-2017 cycle to sponsor wigs and support for three children in St. Clair Shores. Their program is available to children and teens from the ages 3 through 18 at no cost to them or their families, and there is no waiting. Sixteen children were sponsored for the program last year, and they get a new wig yearly. Last year they requested \$5,000 from St. Clair Shores and the last \$1,000 will be used by June 2016.

They will be doubling the size of their building because of the need being so great. We have support services for our children now, not just the wig program which was the core mission. We have not turned away any children. Mostly the children are in the program for a minimum of 3 – 5 years. There are children that have been in the program for 12 years. 70% of the children in the program have cancer. They work with eight hospitals in the area. They also service U of M burn survivors, children lupus, hydrocephalus, and alopecia. The original mission was putting wigs on them. But now they have grief and loss counseling, and some of the families still come in a year after they lose their child to get help. They have counseling for siblings and families. The families do not pay anything.

Kathy Goodrich, Macomb County Warming Center, is seeking \$4,000 in CDBG Funds to use for Ray of Hope Center for job search and housing program casework expenses. They also would provide an emergency rotating church shelter that currently operates during the months from November through April each year. Each church provides eating and sleeping space and between 20 – 35 volunteers per night for one week. The Macomb County Warming Center brings in blankets, pillows and necessary supplies for the week. They provide caseworkers for the homeless guests at our Ray of Hope Center. They assist in obtaining several basic needs so they can return to healthy and productive lives. The needs would include food assistance, medical insurance, and a free cell phone. Last year, they received \$3,000 which they are still using for job search and housing program casework expenses.

They have security which is very costly. They have 23 churches that are involved.

Marie Bristow, Macomb Community Action, is seeking \$15,000 from CDBG Funds to continue the Senior Chore Services Program for the fiscal period of July 1, 2016 to June 30, 2017. Macomb County Community Services Agency changed their name to Macomb Community Action as of January 15, 2016. There are a variety of services which include snow removal, lawn cutting, minor electrical repairs, plumbing repairs, and other miscellaneous repairs. Chore Services are offered to seniors 60 years and older with low income. This program helps prevent the occurrence of vacant homes, potential property deterioration and blight within the community, thus preserving the existing single family neighborhoods. The Senior Chore Services program provided approximately 1135 hours of service to the City of St. Clair Shores. We are serving 69 seniors in the first quarter of this year already.

Commissioner Johnson questioned the cost to the resident. The petitioner stated that they ask for a cost share from the resident, however, if they can't pay it, they are still serviced.

Commissioner Mangis questioned what the revenue percentage is from the cost-share. The petitioner responded, looking at the last fiscal year, it is less than 10%.

Commissioner Hison reminded the petitioner to send over their expense and revenue information. Ms. Koto stated that they are part of the Macomb County, and she has the CAFR from last year that can be provided.

Commissioner Mangis questioned what these funds will cover. The \$15,000 does not cover all the units that are worked. Overall the chore program lost money so Macomb County kicked in the rest.

Dorie Vazquez-Nolan, Executive Director of the Care House, is seeking \$9,000 in CDBG Funds to help 15 St. Clair Shores families. Care House will provide forensic interviews/family services to all referred families. They are located in Mt. Clemens. We collaborate with all law enforcements agencies. Care House is child friendly. The core component is the forensic interview where they assemble a team of St. Clair Shores Police, Child Protective Services and the Macomb County Prosecutor's office to interview a child only once. We offer support services for any of the family members. They offer crisis counseling. Since Care House opened in 1996, we have conducted over 5,300 forensic interviews, and 300 of those children were St. Clair Shores residents. Last year, they had 472 forensic interviews, two suspected new victims of sexual and child abuse and 24 cases were St. Clair Shores residents. So far in 2016, 80 forensic interviews have been conducted, and 8 are St. Clair Shores residents.

Commissioner Mangis questioned the petitioner if the cost per child has gone up. The petitioner replied "yes" it has been going up.

Madeline Bialecki, The Lake House, is seeking \$5,203 in CDBG funds for their Cancer Support Programs for eleven St. Clair Shores residents who are 65 years or older. They provide a gathering place where people who have been touched by cancer can find a community of support by attending group meetings, wellness activities, social opportunities, and educational seminars. In 2014, they had 1,091 visitors and last year they had 2,033 visitors. So the number has doubled. This would help ten St. Clair Shores senior citizens. The majority of the members are St Clair Shores residents. They currently have 380 members, of which 140 reside in St. Clair Shores. The cost per member is \$473. The Lake House is coming up on their 5th anniversary in May.

Commissioner Hison stated to the petitioner that we will need an expense and revenue sheets. Ms. Koto stated that she has that information and she will give them to the board.

Commissioner Mangis questioned the petitioner to make sure that the age group of the recipients are 65 and over. Petitioner replied "yes".

Mark Boone, Hope Center, they are seeking \$10,000 in CDBG Funds to support Hope Center in increasing capacity of the client-choice food pantry. They are available to low

to moderate income families located in Macomb County. They service 50 households per day four days a week. They distribute approximately 65,000 lbs. of food per month. With this fund they could provide 30,000 meals to St. Clair Shores residents. The place looks like a market place. They have a little café which offers coffee, tea, and hot chocolate. The Hope Center is operated and staffed by volunteers. The Hope Center is funded through private donations. They also operate a salon with a licensed stylist. They can get a shampoo and style for \$3 per client and \$10 to \$15 per non-client. If they are not able to pay, then it is free of charge.

In 2015, Hope Center in Macomb served over 25,000 people, 550 of which reside in the City of St. Clair Shores.

Commissioner Mangis wanted to confirm that there were 550 St. Clair Shores residents in 2015. Petitioner replied "yes".

Ms. Koto stated to the petitioners that they will not be making the decision tonight whether who is going to receive funding. They will be doing that two weeks from now and will have to go to the city council either in the 1st or 3rd week in April for approval. The award letters will go out in the beginning of May.

Motion by Commissioner Hison, seconded by Commissioner Descamps to approve the Planning Commission Meeting Minutes of January 26, 2016, as amended.

A ROLL CALL WAS TAKEN:

AYES: ALL

NONE: NONE

ABSENT: MAZZENGA, HANSON, BURNS

MOTION: PASSED

REPRESENTATIVE'S REPORT OF CITY COUNCIL MEETING OF March 7, 2016.

None

CITY PLANNER LIZ KOTO'S STAFF REPORT

Ms. Koto stated that there will be a meeting on March 22nd. We will review the CDBG budget and a site plan approval for interior and exterior renovations to Burger King. Regarding the CDBG budget, the board will have \$45,000 to divide up amongst the Public Service Organization. If the Planning Commission chose to fund all of the petitioners, then they would receive about 60% of their request. Another possibility could be to fund half of the requests this year, and half of them next year. Or the commission could chose to give the full amount requested to some and lower the award to others. Ms. Koto stated that she will present to the board a budget that funds every petitioner at about 60% of the total they have requested. The board can deliberate from there.

Commissioner Mangis asked if the council can change the amounts. Ms. Koto stated "yes".

Commissioner Hison stated that it will be very difficult to choose how to fund these organizations. They are all serving a need. Some are asking for a lot more money than others, and those organizations that are asking for a small amount will be hit harder by a percentage decrease than those requesting larger amounts.

Commissioner Hison asked Ms. Koto, if she is looking for feedback from the board. Ms. Koto stated that when there is a new group she has suggested to them to ask for \$1,000 to \$2,000 just to see how the first year goes. That's another way the funds could be distributed.

Ms. Koto stated that the new agencies are Lake House, St. Vincent DePaul, and Play-Place. Ms. Koto stated Lake House is asking for \$2,000, St. Vincent DePaul is asking for \$4,000, and Play-Place is asking for \$5,000.

Commissioner Doppke indicated that some of the programs requests are too extreme. Commissioner Mangis stated that the Macomb Warming center is balanced to the dollar and cent.

Commissioner Mangis asked if CDBG funds are unrestricted. Can they can put them towards anything? Ms. Koto stated there are restrictions such as not allowing the funds to be used for building a facility.

Commissioner Mangis stated when she asked about the program for Play-Place, the petitioner's answers were sporadic.

Ms. Koto indicated that the Planning Commission and City Council would like all of the CDBG funds used for Public Services to be used on St. Clair Shores residents. However, HUD does not allow us to earmark funds to a public service agency for just St. Clair Shores residents. The exception to this would be for location-based services such as the Senior Chore program. Additionally, homeless shelters log where their residents come from by asking for their last permanent residence. Technically speaking they are supposed to provide the funding to anyone, and residency should not be taken into consideration. For example Wigs 4 Kids and Care House will not turn a child away even if the funding from St. Clair Shores has been used for the year. What the city provides them is less funding than it takes for them to satisfy the needs of all of their clients. Technically they are not supposed to mark it for St. Clair Shores people.

Commissioner Hison stated the question regarding funds to help the St. Clair Shores people is asked by the City Council. CDBG money is great and none of the communities gets the amount that we get. It is always hard, and that one question that he asked is what is the funding this year because it is a lot less than what we have had in previous years.

Is it because we are allocating dollars towards the Senior Center? Ms. Koto stated that the assumption regarding the Senior Center is correct. The Senior Center accrues about \$85,000 a year in reimbursable expenses. The rest of the Senior Center budget is supplemented by the General Fund or other grants such a SMART and USDA. But, only about \$85,000 of their total budget can be reimbursed through CDBG. Giving the Senior Center more money than that would only result in carry-over the next year. More money allocated to the Senior Center through CDBG would not amount to more costs being covered. We are maximizing the costs that can be covered already, and it hovers around \$85,000 each year.

ADJOURNMENT

Commissioner Hison made the motion, supported by Commissioner Descamps, to adjourn the meeting at 8:19 p.m.

AYES: ALL

NAYES: NONE

ABSENT: MAZZENGA, HANSON, BURNS

MOTION: PASSED

TAX INCREMENT FINANCE AUTHORITY (TIFA) MINUTES
MEETING HELD THURSDAY, FEBRUARY 11, 2016
GEER CONFERENCE ROOM
27600 JEFFERSON
ST. CLAIR SHORES, MICHIGAN

PRESENT:

TIFA Members:

Richard Widgren, Chairman
Joseph Claycomb, Vice Chair
Tony Bellestri (Left at 7:35 p.m.)
Joe Dueweke
Donna Flaherty
Geri Hofmann
Verlyn Rebelein
Peter Rubino
Michael E. Smith, City Manager

ABSENT:

Richard Albrecht
Frank Benson
Paul Ellis, Treasurer
Tony Rascano

ALSO PRESENT:

Kathy Peck, Recording Secretary

CALL TO ORDER/ROLL CALL

Chairman Widgren called the meeting to order at 7:21 p.m. Roll was called and a quorum was present.

Motion by Smith, seconded by Dueweke to excuse Albrecht, Ellis, Rascano from today's meeting.

Ayes: All - 9

Absent: Albrecht, Benson, Ellis, Rascano

APPROVAL OF MINUTES OF JANUARY 14, 2016

Mr. Claycomb asked for clarification on teleconferencing meetings. Mr. Smith replied that per the Open Meetings Act members are allowed to phone in; however, they must stay on the line for the entire meeting. One cannot just call in for a vote; they must attend the entire meeting.

Motion by Smith, seconded by Dueweke to approve the minutes of January 14, 2016, as presented.

Ayes: All - 9

Absent: Albrecht, Benson, Ellis, Rascano

NEW BUSINESS - None

OLD BUSINESS

a. Receive & File Financial Report filed by Plante Moran as of June 30, 2015 – Tabled 1/14/16

Mr. Widgren noted the item was tabled due to an error on the Statement of Position where a total column was incorrectly inserted. This has been removed and the report is now correct.

Motion by Rubino, seconded by Dueweke to Receive & File Financial Report filed by Plante Moran as of June 30, 2015, as amended.

Ayes: All - 9

Absent: Albrecht, Benson, Ellis, Rascano

b. Blossom Heath Seawall Loan Agreement

Per Chairman Widgren's request, Mr. Haag provided the loan agreement to the Board could see in writing what terms it was agreeing to. The loan agreement was prepared by City Attorney Ihrie for a \$600,000 loan from the Utility Fund to finance repairs to the Blossom Heath Seawall. There will be six equal annual payments of \$100,000 and interest will be based on a 30 day month and a 360 day year. In order to create a paper trail, a check is issued from the Utility Fund payable to the TIFA Account. The Board was satisfied with the information.

Motion by Smith, seconded by Dueweke to authorize the recommendation of Finance Director Haag to execute the loan agreement in the amount of \$600,000 from the Utility Fund to finance repairs to the Blossom Heath Seawall for a term of six years with six equal principal payments in the amount of \$100,000 with a closing date of April 1, 2016, and at an interest rate equal to the 5-year Treasury rate on that day; a copy of which shall be attached to these minutes.

Ayes: All – 9
 Absent: Albrecht, Benson, Ellis, Rascano

Mr. Smith reported that TIFA’s money is not pooled; it is held in three separate bank accounts in three separate banks. TIFA has its own TAX ID so it is not counted as a City account.

TREASURER’S REPORT/PAYMENT OF BILLS

There was no Treasurer’s report. Mr. Smith stated the issue of late fees with Comcast has been addressed and the invoice will be emailed in the future. By the time a hard-copy invoice was issued, mailed and reached our system the payments were arriving late. There should be a credit reflected for those late fees. Mr. Bellestri left the meeting at 7:35 p.m. A question was asked about the bill from Landscape Services for \$12,693. It was for Christmas lights decorating and labor. The bill was lower than expected because not as many lights needed to be replaced. Ms. Flaherty noted that some Christmas lights were out at 10 Mile & Jefferson in December. Mr. Smith replied there was a circuit breaker issue that has been repaired. He also noted there were some complaints about the NM flags and noted next year the flags will be changed before the Christmas lights go up. The only way the flags can be changed is with a bucket truck and once the lights went up, they could not be changed out. The cost of the flags was brought up and it was noted the American flags are not priced too high; it is the custom flags that are high priced. Bob’s Specialty offers a fair price for them. Flags are left up as long as possible, but the weather can play a role as to how quickly they deteriorate. Mr. Claycomb asked about the invoice from Janssen Refrigeration for \$152 that was marked “work done at Blossom Heath.” Mr. Smith will research it and let the Board know.

Motion by Flaherty, seconded by Dueweke to approve the invoices, with the exception of Jansen Refrigeration, as follows:

1/21/2016	Anderson, Eckstein & Westrick	\$1,925.50
1/20/2016	Banner Sign Company, Inc.	\$35.00
12/22/2015	Bob's Specialty Company, Inc.	\$2,039.20
1/27/2016	Bob's Specialty Company, Inc.	\$214.76
1/8/2016	City of SCS - Admin Fee - Jan. 16	\$14,166.67
2/2/2016	City of SCS - Admin Fee - Feb. 16	\$14,166.67
1/14/2016	Comcast - Feb. 16	\$110.90
12/14/2015	Grainger	\$167.43
1/14/2016	Janssen Refrigeration	\$152.00
8/31/2015	Landscape Services	\$123.75
8/31/2015	Landscape Services	\$123.75
8/31/2015	Landscape Services	\$378.50
9/30/2015	Landscape Services	\$103.25
9/30/2015	Landscape Services	\$49.50
8/31/2015	Landscape Services	\$187.50
8/31/2015	Landscape Services	\$124.50
9/30/2015	Landscape Services	\$137.18
9/30/2015	Landscape Services	\$186.50

8/31/2015	Landscape Services	\$98.63
1/21/2016	Landscape Services	\$12,307.00
1/21/2016	Landscape Services	<u>\$12,693.00</u>
	Total	\$59,491.19

Ayes: All – 8
Absent: Albrecht, Bellestri, Benson, Ellis, Rascano

OTHER BUSINESS

The burned out street lights on Jefferson are a bad situation. Ballasts are on order; due to age the ballasts are starting to fail and have to be replaced and then we will use LED's. Discussion took place about the color of the LED's. Mr. Widgren asked if they could be changed out all at once so the color is uniform. He suggested swapping out the lights from in front of City Hall. Mr. Smith will look into the suggestion to see if it would be feasible. He added that there will be a return on investment with the utilities because of the cost savings of using LED's. Mr. Claycomb asked about the potholes on the Nautical Mile. Mr. Smith stated he will send a crew out tomorrow; they just did some patching three weeks ago, but the weather has caused more potholes to surface. It was also asked if the flower pots at Fresard & Jefferson could be painted or power washed in the spring. Chairman Widgren added that he had a hard time telling if the snowflake lights were on or not. Ms. Flaherty thought they looked nice and hopes that everyone on the Board will check them out before more are ordered.

AUDIENCE PARTICIPATION

Ms. Stahl passed out Nautical Coast Waterfront Committee flyer which were complimented. She also asked if there was an answer to her question regarding if a bid process was necessary for the Christmas lights. Mr. Smith replied that Mr. Ihrie reviewed it and it is within our purchasing policy.

Ms. Flaherty passed out new Nautical Mile brochures and noted 5,000 are on their way to Lansing. They will also distribute then at the Boat Show at Cobo. A map is included along with a list of annual events taking place in 2016. Ms. Flaherty did include Trolley Rides for the Aqua Fest. The newest restaurant, the Watermark, did not make the publication. She will be meeting with the restaurant owners next week to discuss Restaurant Week and bike rentals. They are researching bike lanes, although Mr. Smith expressed concern over bike events.

NEXT MEETING DATE AND ADJOURNMENT

The next regularly scheduled meeting is April 21, 2016.

Motion by Flaherty, seconded by Rebelein to adjourn the meeting at 7:50 p.m.

Ayes: All – 8
Absent: Albrecht, Bellestri, Benson, Ellis, Rascano

BOARDS, COMMISSIONS & COMMITTEES Item 12f

From: Council Sub-Committee on Boards, Commissions & Committees

Subject: Appointments and Other Business

Prepared by: Mary A. Kotowski, MMC, CMMC, City Clerk

Recommendation and Justification:

The Sub-Committee met on March 22, 2016 and these are recommendations from that meeting.

1. Accept with Regret the following Resignations:

<u>Name</u>	<u>Committee/Commission</u>
Margi Armstrong	Cool City Committee
Amy Jadzinski	Cultural Committee
Eleanor Martens	Election Commission

2. Recommendation to Mayor and Council to appoint the following:

<u>Name</u>	<u>Committee/Commission</u>	<u>Term-Ending Date</u>
Charles Palermo	Memorial Day Parade Committee <i>(vacant seat of Nathan Kaczmarek)</i>	12/31/2019

3. Recommendation to Mayor to appoint the following:

<u>Name</u>	<u>Committee/Commission</u>	<u>Term-Ending Date</u>
Robert Klucens	Communications Commission <i>(vacant seat of August Gitschlag)</i>	09/30/2018

4. Recommendation to Mayor and Council to Reappoint the following Members:

<u>Name</u>	<u>Committee/Commission</u>	<u>Term-Ending Date</u>
Chris Rayes	Mechanical Equipment Arbitration	09/30/2017
George Carter	Memorial Day Parade Committee	12/31/2018
Kevin Karapuz	Minimum Standards	09/30/2018
Michael Smith	Minimum Standards	09/30/2017

5. Recommendation to Mayor to Reappoint the following Members:

<u>Name</u>	<u>Committee/Commission</u>	<u>Term-Ending Date</u>
Al Fincham	Water Resources Advisory Board	12/31/2018

Council Action:

Moved by Council Member _____, seconded by Council Member _____ that the recommendations of the Sub-Committee be approved.

VOTE: Ayes: _____
Nays: _____
Abstain: _____
Absent: _____

Hirzel, Tina

From: Kotowski, Mary A.
Sent: Wednesday, January 27, 2016 8:11 AM
To: Hirzel, Tina
Subject: FW: January Cool City Committee meeting

Mary A. Kotowski, MMC, CMMC

St. Clair Shores City Clerk & FOIA Coordinator

27600 Jefferson

St. Clair Shores MI 48081

586.447.3306

586.445.0469 (fax)

marva@scsmi.net

website: www.scsmi.net

From: Stephanie Day [REDACTED]
Sent: Tuesday, January 26, 2016 6:59 PM
To: Kotowski, Mary A.
Subject: Fwd: January Cool City Committee meeting

Margi resignation.

Sent from my iPhone. Please excuse any typos. 📱

Begin forwarded message:

From: Margi Armstrong [REDACTED]
Date: January 12, 2016 at 5:10:32 PM EST
To: Stephanie Day [REDACTED]
Subject: Re: January Cool City Committee meeting

Hi Stephanie,

I glanced over the December meeting minutes and find that you are the new Chairperson for CCC - congrats!! You have already done so many great things for the committee, I know your chairpersonship (I don't think that's a word) will be AWESOME!!! I am emailing to let you know that I am officially resigning from CCC. It has been a long run and I am very glad I had a chance to participate with SCS in this way. I will miss it, but I want to make room for new folks that care for the city too!

Please give my regards to the rest of the committee. Good luck in all future ventures and please keep me apprised of what's going and of course let me know if you need help with any of your events!

Hope to run into you soon!

Best,

Margi

On Sun, Jan 3, 2016 at 4:12 PM, Stephanie Day <[REDACTED]> wrote:
Hello All!

I hope you had a great holiday season and are looking forward to 2016 as much as I am. Just a quick reminder that our 1st meeting of the year will be January 12th at 7pm in the Geer Conference room at City Hall. If you have any ideas or line items you believe need to be on our agenda please get them to me by Friday the 8th.

See you all soon!

Happy New Year!

Stephanie O'Brien

Sent from my iPhone. Please excuse any typos. 📱

Kotowski, Mary A.

From: Rusie, Candice
Sent: Tuesday, January 26, 2016 8:41 PM
To: Kotowski, Mary A.
Subject: Fwd: 1-13-16 Cultural Committee Packet

Hi Mary,

Not sure if this was forwarded to you yet. Talking about the Cultural Committee openings made me remember we had received this. Please put this on the next subcommittee agenda to accept.

Thanks,
Candice

Sent from my iPhone

Begin forwarded message:

From: Amy Lynn [REDACTED]
Date: January 12, 2016 at 12:30:20 PM EST

To: "Hahn, Matthew" [REDACTED]

Cc: [REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Subject: Re: 1-13-16 Cultural Committee Packet

Hi Everyone,

I regrettably need to resign from the Cultural Committee. I recently have been promoted at my work and my new schedule will not allow me to make meetings scheduled at 6:30pm. I will send an email later with the email inbox login information. I have enjoyed my time serving and meeting you all. I will continue to follow the committees events and Facebook page. Thank you for allowing me to be part of a great committee.

Regards,

Amy Jadzinski

Sent from my iPhone

On Jan 11, 2016, at 11:46 AM, [REDACTED]

Hello. Attached is the Cultural Committee packet for the 1-13-16 meeting.

Thank you.

Matthew Hahn
St. Clair Shores Public Library

<CC Mtg Agenda for 1-13-16.pdf>

<CC Minutes 11-12-15.pdf>

<Cultural Comm expenses 1-13-16.pdf>

Kotowski, Mary A.

From: Suydam, Kathleen
Sent: Tuesday, March 22, 2016 2:36 PM
To: Kotowski, Mary A.
Subject: re: Election Commission

Spoke with Eleanor Martens and she would like to thank you for everything, but is unable to continue on the Election Commission.

Kathleen M.C. Suydam
City of St. Clair Shores Deputy City Clerk
27600 Jefferson
St. Clair Shores, MI 48081
586.447.3303 Main Office
586.447.3307 Direct
586.445.0469 FAX
Suydamk@scsmi.net



City of St. Clair Shores

27600 Jefferson Circle Drive St. Clair Shores, MI 48081-2093

Phone: (586) 447-3303 Fax: (586) 445-0469 www.scsmi.net

APPLICATION FOR BOARDS, COMMISSIONS AND COMMITTEES

(Please type or print)

Date: 09/28/2015

Name: Charles M. Palermo

Address: [REDACTED]

City: St. Clair Shores

Zip: 48080

Home Phone Number: [REDACTED]

E-mail: [REDACTED]

Employer: [REDACTED]

Address: [REDACTED]

Phone: [REDACTED]

Are you a registered voter in the City of St. Clair Shores? Yes

Pct 4

How long have you lived continuously in the City of St. Clair Shores? 3 Years

Board/Commission currently serving on: None. However, I am open to serving on multiple boards/committees.

Number the Advisory Boards or Committees for which you would like to apply:
(in order of preference: 1 = First Choice, 2 = Second Choice, etc.)

- | | |
|-------------------------------------------------------------------------|---------------------------------------------------------------------------|
| <input type="checkbox"/> Activities Committee | <input type="checkbox"/> 3 General Employee's Pension Board |
| <input type="checkbox"/> Animal Care & Welfare Committee | <input type="checkbox"/> 2 General Retirees Health Care Investment Board |
| <input type="checkbox"/> Animal Ordinance Committee | <input type="checkbox"/> Golf Course Committee |
| <input type="checkbox"/> Beautification Commission | <input type="checkbox"/> Historical Commission |
| <input type="checkbox"/> Board of Fence Appeals | <input type="checkbox"/> Housing Board of Appeals (inactive) |
| <input type="checkbox"/> Board of Review | <input type="checkbox"/> Library Board |
| <input type="checkbox"/> Building Authority Commission (inactive) | <input type="checkbox"/> Mechanical Equipment Arbitration |
| <input type="checkbox"/> Building/Property Maintenance Board of Appeals | <input type="checkbox"/> Minimum Standards (inactive) |
| <input type="checkbox"/> Charter Study Committee | <input type="checkbox"/> Older Persons Advisory Committee |
| <input type="checkbox"/> Communications Commission | <input type="checkbox"/> Parks & Recreation Commission |
| <input type="checkbox"/> Compensation Commission | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> 5 Cool City Committee | <input type="checkbox"/> Police & Fire Civil Service Commission |
| <input type="checkbox"/> 1 Corridor Improvement Authority | <input type="checkbox"/> Police & Fire Pension & Health Care Trust Board |
| <input type="checkbox"/> Cultural Committee | <input type="checkbox"/> Sign Arbitration Committee |
| <input type="checkbox"/> 4 Development Area Citizens Council | <input type="checkbox"/> Storm Water Charge Review Board (inactive) |
| <input type="checkbox"/> Dog Park Committee | <input type="checkbox"/> 6 St. Clair Shores Memorial Day Parade Committee |
| <input type="checkbox"/> Economic Development Corporation (inactive) | <input type="checkbox"/> SCS Mem Day Parade Advisory Committee |
| <input type="checkbox"/> Election Commission | <input type="checkbox"/> TIFA / Brownfield Redevelopment Authority |
| <input type="checkbox"/> Employees Civil Service Commission | <input type="checkbox"/> Water Resources Development & Advisory Board |
| <input type="checkbox"/> Ethics Ordinance Sub-Committee | <input type="checkbox"/> Waterfront Environmental Committee |
| <input type="checkbox"/> Fence Arbitration Committee | <input type="checkbox"/> Zoning Board of Appeals |
| | <input type="checkbox"/> Other _____ |

There is consideration being given to air Boards and Commission Meetings on our Cable Station.
Do you have any reservations with this? No, I have no reservations.

Which Board/Commission Meetings have you attended? None.

Please complete and sign the reverse side.

RECEIVED BY
CITY OF ST. CLAIR SHORES
CLERKS OFFICE
15 SEP 28 AM 9:15

Professional Qualifications and/or Work Experience: I am currently employed at Blue Cross Blue Shield of Michigan as a Regulatory Affairs Consultant in the Office of the General Counsel. Other positions that I have held at the company include: Assistant Manager of the Auto/National and Corporate COB Membership department; Team Leader in the Auto/National and Corporate COB Membership department; and Technician in the Group Administration Department.

Community Activities and/or Other Experience: While attending law school I was working full-time at Blue Cross and Blue Shield of Michigan. As a result, I was unable to partake in community activities. However, while I was working on my undergraduate degree, I served as President of Pi Sigma Alpha, which is the Political Science Honor Society. While in that role planned many campus-wide events.

Educational Background: I hold a Juris Doctor degree from the University of Detroit Mercy School of Law and a Bachelor of Arts degree (in Political Science) from the University of Detroit Mercy. I graduated with honors with both degrees. Additionally, I am currently awaiting the results of the July 2015 Michigan Bar Examination.

References (Please list name and address): _____

Charles Tully _____

Adam Izer _____

Additional references can be provided upon request, if needed.

Please indicate reasons for desiring to serve: Now that I have completed my legal studies, I am focused on making meaningful contributions to my community. I believe that my educational background coupled with my rapid growing private sector experience make me a valuable asset to City of St. Clair Shores. I would like to leverage my knowledge and my skill set to the benefit of my community.

Electronic Signature

By checking this box, I agree that I am affixing my electronic signature to this application form.

I Agree



Date: 09/28/2015

Thank you for your interest in serving on an Advisory Board or Committee. The purpose of this form is to provide the Mayor and City Council with basic information about residents considered for appointment. The application will be kept on file for two years.

**PLEASE RETURN THIS APPLICATION TO
ST. CLAIR SHORES CITY CLERK'S OFFICE
27600 Jefferson Circle Drive, St. Clair Shores MI 48081**



City of St. Clair Shores

27600 Jefferson Circle Drive St. Clair Shores, MI 48081-2093
Phone: (586) 447-3303 Fax: (586) 445-0469 www.scsmi.net

APPLICATION FOR BOARDS, COMMISSIONS AND COMMITTEES

(Please type or print)

Date: January 25, 2016

Name: Robert Klucens

Address: [REDACTED]

City: St. Clair Shores

Zip: 48080

Home Phone Number: [REDACTED]

E-mail: [REDACTED]

Employer: [REDACTED]

Address: _____

Phone: _____

Are you a registered voter in the City of St. Clair Shores? yes

Pct 7

How long have you lived continuously in the City of St. Clair Shores? since 2001

Board/Commission currently serving on: none

Number the Advisory Boards or Committees for which you would like to apply:
(in order of preference: 1 = First Choice, 2 = Second Choice, etc.)

- | | |
|-------------------------------------------------------------------------|--------------------------------------------------------------------------|
| <input type="checkbox"/> Activities Committee | <input type="checkbox"/> General Employee's Pension Board |
| <input type="checkbox"/> Animal Care & Welfare Committee | <input type="checkbox"/> General Retirees Health Care Investment Board |
| <input type="checkbox"/> Animal Ordinance Committee | <input type="checkbox"/> Golf Course Committee |
| <input type="checkbox"/> Beautification Commission | <input type="checkbox"/> Historical Commission |
| <input type="checkbox"/> Board of Fence Appeals | <input type="checkbox"/> Housing Board of Appeals (inactive) |
| <input type="checkbox"/> Board of Review | <input checked="" type="checkbox"/> 2 Library Board |
| <input type="checkbox"/> Building Authority Commission (inactive) | <input type="checkbox"/> Mechanical Equipment Arbitration |
| <input type="checkbox"/> Building/Property Maintenance Board of Appeals | <input type="checkbox"/> Minimum Standards (inactive) |
| <input type="checkbox"/> Charter Study Committee | <input type="checkbox"/> Older Persons Advisory Committee |
| <input checked="" type="checkbox"/> 1 Communications Commission | <input type="checkbox"/> Parks & Recreation Commission |
| <input type="checkbox"/> Compensation Commission | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Cool City Committee | <input type="checkbox"/> Police & Fire Civil Service Commission |
| <input type="checkbox"/> Corridor Improvement Authority | <input type="checkbox"/> Police & Fire Pension & Health Care Trust Board |
| <input type="checkbox"/> Cultural Committee | <input type="checkbox"/> Sign Arbitration Committee |
| <input type="checkbox"/> Development Area Citizens Council | <input type="checkbox"/> Storm Water Charge Review Board (inactive) |
| <input type="checkbox"/> Dog Park Committee | <input type="checkbox"/> St. Clair Shores Memorial Day Parade Committee |
| <input type="checkbox"/> Economic Development Corporation (inactive) | <input type="checkbox"/> SCS Mem Day Parade Advisory Committee |
| <input type="checkbox"/> Election Commission | <input type="checkbox"/> TIFA / Brownfield Redevelopment Authority |
| <input type="checkbox"/> Employees Civil Service Commission | <input type="checkbox"/> Water Resources Development & Advisory Board |
| <input type="checkbox"/> Ethics Ordinance Sub-Committee | <input type="checkbox"/> Waterfront Environmental Committee |
| <input type="checkbox"/> Fence Arbitration Committee | <input type="checkbox"/> Zoning Board of Appeals |
| | <input type="checkbox"/> Other _____ |

There is consideration being given to air Boards and Commission Meetings on our Cable Station.
Do you have any reservations with this? no

Which Board/Commission Meetings have you attended? Communications Commission

Please complete and sign the reverse side.

RECEIVED BY
CITY OF ST. CLAIR SHORES
CLERKS OFFICE
16 JAN 25 P2:55

Professional Qualifications and/or Work Experience: 1. 17 years: Assistant Corporation Counsel, County of Wayne. Reviewed/wrote contracts, drafted policies and ordinances, conducted legal research and wrote legal opinions, reviewed and approved FOIA and subpoena responses, represented the County in civil and probate courts, and represented the department at Commission and other meetings.

Community Activities and/or Other Experience: 2. 14 years: City of Detroit: 9 years as Assistant Ombudsman, duties included planning community meetings & writing newsletters. Also, 3 years as an Analyst in the Auditor General's Office.
In the past, active in a variety of community and professional groups, including being a former President of the Detroit Chapter of the American Society for Public Administration.

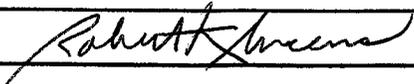
Educational Background: _____

- 1. Juris Doctorate, University of Detroit/Mercy School of Law
- 2. Master of Public Administration, Wayne State University
- 3. Bachelor of Arts with Honors, Wayne State University

References (Please list name and address): _____

- 1. Jacob Ghannam, [REDACTED]
- 2. T.R. Winter, [REDACTED]

Please indicate reasons for desiring to serve: I have the desire to work to maintain and improve the quality of life in the St. Clair Shores community. I now have the opportunity to serve, and assist, SCS city administrators by sharing my knowledge and expertise of over 30 years of public service on city commissions and boards.

Electronic Signature: 

By checking this box, I agree that I am affixing my electronic signature to this application form.
 I Agree Date: January 25, 2016

Thank you for your interest in serving on an Advisory Board or Committee. The purpose of this form is to provide the Mayor and City Council with basic information about residents considered for appointment. The application will be kept on file for two years.

PLEASE RETURN THIS APPLICATION TO
EMAIL marya@scsmi.net
U.S. MAIL ST. CLAIR SHORES CITY CLERK'S OFFICE
27600 Jefferson Circle Drive, St. Clair Shores MI 48081

Commission	Last Name	First Name	Position	Council Action, # Members - 7, 3rd Thurs/month 6:30 p.m.	Secretary	Term End	Appt
Activities Committee	Members App. by Mayor & Council, Created Ord. #18,052 # Members - 3, 2 Alt. Meets As Needed					Three	
Activities Committee	Esler	Greg	Staff Liaison/Voting			9/30/2017	2/1/2016
Activities Committee	Modestino	Ernest				09/30/16	06/01/15
Activities Committee	Munger	Liz				09/30/17	09/18/06
Activities Committee	Pylar	Bob				09/30/16	09/18/06
Activities Committee	Rubello	David J.				09/30/16	11/21/11
Activities Committee	Schwarzwalder	Karl				09/30/18	10/1/2012
Activities Committee	Walby	Kip C.	CCLiaison/voting			09/30/19	08/03/15
Animal Care & Welfare Committee	Members App. by Mayor w/ Council, Created 2/18/2014 # Members - 7, 2nd Monday/month 6:30 p.m.					Three	
Animal Care & Welfare Committee	Caron	John D.	CCLiaison NV			N/A	12/21/15
Animal Care & Welfare Committee	Gudenu	Richard				12/31/18	03/02/15
Animal Care & Welfare Committee	Michon	Linda				12/31/18	12/01/14
Animal Care & Welfare Committee	Nicosia	Elizabeth				12/31/16	02/18/14
Animal Care & Welfare Committee	Rascano	Diana	Chair			12/31/16	02/18/14
Animal Care & Welfare Committee	Sylvester	Carrie Hall				12/31/17	02/18/14
Animal Care & Welfare Committee	Thompson	Nicole				12/31/18	02/01/16
Animal Care & Welfare Committee	Zott	Lynn M.				12/31/17	02/18/14
Animal Ordinance Committee	Members App. by Mayor w/ Council, Ord. #15,052 # Members - 3, 2 Alt. Meets As Needed					Three	
Animal Ordinance Committee	Bayer	Judee B.	Alt			N/A	10/01/01
Animal Ordinance Committee	Vacant		Alt			N/A	
Animal Ordinance Committee	Kotowski	Mary	V. Chair/Staff Lia			N/A	N/A
Animal Ordinance Committee	Rusie	Candice B.	CCLia/voting			N/A	12/21/09
Animal Ordinance Committee	Woodcox	Todd	Police Chief/Chair			N/A	N/A
Beautification Commission	Members App. by Mayor & Ccl, Created Ord. #12,111, # Members - 11 & 1 Alt., Meets 2nd Wed./month 7 pm, except December					Three	
Beautification Commission	Bertolo	Lee	Secretary			12/31/17	05/02/11
Beautification Commission	Caron	John D.	CCLiaison NV			N/A	01/16/12
Beautification Commission	Claycomb	Lillian	Chair			12/31/17	12/27/87
Beautification Commission	DenBaas	Christine	Vice-Chair			12/31/17	12/16/96
Beautification Commission	Dorner	Tim	Staff Liaison			N/A	N/A
Beautification Commission	Eisey	Ken				12/31/16	12/03/12
Beautification Commission	Heffernan	Karen				12/31/16	04/19/99
Beautification Commission	Keckhut	Mary				12/31/18	10/04/10
Beautification Commission	Kosiara	Joe				12/31/16	04/19/99
Beautification Commission	Lange	John	Treasurer			12/31/17	06/04/01
Beautification Commission	Lince	Diana				12/31/18	12/01/97
Beautification Commission	Miskiewicz	Eileen				12/31/16	10/07/13
Beautification Commission	Motyka	Mary Ann	Alt			10/07/17	10/07/13
Beautification Commission	Pecherski	Denise				12/31/18	06/07/10
Board of Fence Appeals	Members App. by Mayor & Council, Created Ord. 22,202, # of Members - 3, Meets as Needed					Three	
Board of Fence Appeals	Michno	Duane	Chair			12/31/16	06/02/08
Board of Fence Appeals	Scavone	Steve	Vice Chair			12/31/16	06/02/08
Board of Fence Appeals	Stellas	Peter	Secretary			12/31/16	11/17/14
Board of Review	Members App. by Mayor & Council, Created Ch.10,056, # of Members - 9, Hearings in March, July, Dec.					Two-odd years	
Board of Review	Bertolo	Lee				01/01/17	02/22/11
Board of Review	Como	Mario				01/01/17	03/02/09
Board of Review	Edgar	Gary				01/01/15	02/22/11
Board of Review	Guathieri	Barbara				01/01/15	04/01/13
Board of Review	Melfi	Albert				01/01/17	03/02/09
Board of Review	Myers	Phillip				01/01/17	03/01/10
Board of Review	Reichenbach	Roger				01/01/17	02/22/11
Board of Review	Scavone	Steven				01/01/17	02/22/11
Board of Review	Socia	Teri	Assessor			N/A	05/03/11
Board of Review	Strat	Jason				01/01/17	03/01/10

Commission	Last Name	First Name	Position	Created State Statute, # of Members - 7, Meets As Needed	Secretary	Term End	Appt
Building Authority	Members App. by Mayor & Council, Created State Statute, # of Members - 7, Meets As Needed						
Building Authority	Haag	Doug				Three	N/A
Building Authority	Johnson	Patrick J.				6/30/2005	6/22/1970
Building Authority	Koch	Richard				6/30/1989	11/19/1979
Building Authority	Rayes	Chris	Staff Liaison			N/A	N/A
Building Authority	Smith	Michael	City Mgr			N/A	N/A
Building Authority	Vacant					6/30/1988	
Building Authority	Vacant					6/30/2005	11/19/1979
Bldg/Prop Maint. Board of Appeals	Members App. by Mayor and Council, Created Ad-Hoc, # of Members - 5 & 1 alt, 2nd Tuesday 3:30 p.m.						
Bldg/Prop Maint. Board of Appeals	Cook	Stephen R.	Alternate			Five	06/02/03
Bldg/Prop Maint. Board of Appeals	Vacant		Architect			10/04/12	
Bldg/Prop Maint. Board of Appeals	DeWulf	Dennis				Shantelle	12/31/17
Bldg/Prop Maint. Board of Appeals	Moffitt	Mark				Hubbard	06/01/16
Bldg/Prop Maint. Board of Appeals	Rayes	Chris	Staff Liaison			N/A	N/A
Bldg/Prop Maint. Board of Appeals	Vitale	Chris M.	CC Liaison/Voting			N/A	01/16/12
Charter Study Committee	Members App. by Mayor & Council, Created Charter 10-503, # of Members - 5, Meets every 7 years (Meets next in 2017)						
Charter Study Committee	Kotowski	Mary	City Clerk			One	12/31/11
Charter Study Committee	Mattson	Kenneth	Resident			Kotowski	12/31/11
Charter Study Committee	O'Brien	Deborah	City Atty.			No	12/31/11
Charter Study Committee	Smith	Michael	City Mgr.			No	12/31/11
Charter Study Committee	Vacant		Chair			No	12/31/08
Communications Commission	Members App. by Mayor with Council, Created Ord #12-09, # of Members - 5, 1 alt, Meets 8:30 pm 2nd Wed Jan, Nov, No meetings June, Aug, 3rd Week in Dec						
Communications Commission	Anderson	Erik	Co-Chair			Three	09/30/17
Communications Commission	Devine	Shirley				Mary Jane	09/30/18
Communications Commission	D'Herde	Mary Jane	Chair/Staff Lia			No	N/A
Communications Commission	Frederick	Ronald J.	CC Liaison/Voting			No	12/17/07
Communications Commission	Vacant					\$15	
Communications Commission	Martin	David				\$15	09/30/17
Communications Commission	Rascano	Diana J.	Secretary			\$15	09/30/17
Communications Commission	Recor	George				\$15	09/30/16
Communications Commission	Tegtmeyer	Bruce				\$15	09/30/16
Communications Commission	Zenisek	Kathleen	Alternate			\$15	09/30/18
Compensation Commission	Members App. by Mayor with Council, Created Ord #12-10, # of Members - 7, Meets As Needed Odd years only						
Compensation Commission	Hanson	Kathryn				Seven	10/01/19
Compensation Commission	Hodges	Andrew R.				No	10/01/16
Compensation Commission	Ketelhut, Jr.	Gerrit J.				No	10/01/21
Compensation Commission	Kotowski	Mary	Staff Liaison			No	N/A
Compensation Commission	Vacant					No	10/01/18
Compensation Commission	Smith	Michael	Staff Liaison			No	N/A
Compensation Commission	Stauffer	Gregory A.				No	10/01/19
Compensation Commission	Tabbi	Joseph R.	Chair			No	10/01/16
Compensation Commission	Vacant					No	10/01/15
Computer Committee	Members App. by Mayor & Council, Created Council Action, # of Members - 6, Meets as needed						
Computer Committee	Caron	John D.	CC Liaison/Voting			None	N/A
Computer Committee	Conless	Greg	Chair/Staff Lia			No	N/A
Computer Committee	Haag	Doug	Co-Chair			No	N/A
Computer Committee	Rayes	Chris				No	N/A
Computer Committee	Smith	Michael	City Mgr.			No	N/A
Computer Committee	Vacant					No	N/A
Computer Committee	Vacant					No	N/A

Commission	Last Name	First Name	Position	Created Council Action, # of Members - 11 & 2 aits., Meets 2nd Tues/month 7 pm	Secretary	Term End	Appt
Cool City Committee	Members App. By Mayor & Council, Created Council Action, # of Members - 11 & 2 aits., Meets 2nd Tues/month 7 pm					Three	
Cool City Committee	Vacant					09/30/16	
Cool City Committee	Babcock	Bryan	Staff Liaison			N/A	N/A
Cool City Committee	Belcher	Angela				09/30/17	09/08/15
Cool City Committee	Bjorngaard	Paul				09/30/19	09/08/15
Cool City Committee	Connell	Kelly Marie	Secretary			09/30/17	09/08/15
Cool City Committee	Dillon	Ashton				09/30/16	06/01/15
Cool City Committee	Fetter	Robert				09/30/18	06/01/10
Cool City Committee	Fresard	Joe	Vice Chair			09/30/17	06/03/13
Cool City Committee	Grabowski	Kathryn	Alternate			02/01/18	02/01/16
Cool City Committee	Lopez	Sandra				09/30/18	02/01/16
Cool City Committee	Misc	Goran	Treasurer			09/30/18	09/02/08
Cool City Committee	O'Brien	Stephanie	Chair			09/30/17	06/01/15
Cool City Committee	Rubino	Peter	CCLia/Voting			N/A	12/21/15
Cool City Committee	Vacant		Alternate				
Corridor Improvement Authority	Members App. By Mayor & Council, Created Council Action, # of Members - 11 & 2 aits., Meets 2nd Tues/month 7 pm					Four	
Corridor Improvement Authority	Accia	Peter A.	CCLia/Voting			N/A	12/21/15
Corridor Improvement Authority	DeBates	Raymond	Vice-Chair			12/31/17	01/07/08
Corridor Improvement Authority	Gilbert	Blair				12/31/19	01/07/08
Corridor Improvement Authority	Haag	Doug				N/A	N/A
Corridor Improvement Authority	Koto	Liz	Staff Liaison			N/A	N/A
Corridor Improvement Authority	Kress	Bradley	Treasurer			12/31/14	01/07/08
Corridor Improvement Authority	McGow	Patrick J.	Attorney			N/A	N/A
Corridor Improvement Authority	Michno	Duane	Secretary			12/31/17	01/07/08
Corridor Improvement Authority	Puzzuoli	Nick				12/31/13	
Corridor Improvement Authority	Rayes	Christopher	Staff Liaison			12/31/16	01/07/08
Corridor Improvement Authority	Viviano	Peter				N/A	N/A
Corridor Improvement Authority	Widgren	Richard	Chair			12/31/19	01/07/08
Council	Members App. by Vote of People, Created Charter, # Members - 7, Meets 1st & 3rd Monday each month 7:00 p.m.					Four	
Council Member	Accia	Peter A.				11/11/2019	11/03/15
Council Member	Caron	John D.				11/12/2017	12/19/11
Council Member	Frederick	Ronald J.				11/11/2019	10/11/05
Council Member	Rubino	Peter A.				11/12/2017	11/03/09
Council Member	Rusie	Candice B.				11/12/2017	11/03/09
Council Member	Vitale	Chris M.				11/11/2019	11/14/11
Mayor	Walby	Kip C.	Mayor			11/11/2019	11/02/99
Council Sub-Committee	Members App. by Mayor w/ Council approval, # Members - 3, Alternate Meets 4th Tues/month 7:00 pm No Feb, July, Aug, Dec, Mig					None	
Council Sub-Committee on Bds & Com	Frederick	Ronald J.				N/A	12/15/2008
Council Sub-Committee on Bds & Com	Kotowski	Mary	Staff Liaison			N/A	N/A
Council Sub-Committee on Bds & Com	Rubino	Peter	Alternate			N/A	12/21/2009
Council Sub-Committee on Bds & Com	Rusie	Candice B.	Vice-Chair			N/A	12/21/2009
Council Sub-Committee on Bds & Com	Walby	Kip C.	Chair			N/A	12/15/2008
Cultural Committee	Members App. by Mayor & Cncl, Created Council Action, # of Members - 9 & 1 ait, Meets 2nd Wed/month - Library 6:30 pm					Three	
Cultural Committee	Baker	David	Vice Chair			06/01/17	05/04/09
Cultural Committee	Gardner	Cynthia	Chair			06/01/17	11/07/11
Cultural Committee	Grabowski	Kathryn				06/01/18	02/01/16
Cultural Committee	Vacant					06/01/16	
Cultural Committee	LaGodna	Carla	Secretary			06/01/18	05/07/01
Cultural Committee	O'Keefe	Joan				06/01/16	11/04/13
Cultural Committee	Orlando	Rosemary	Staff Liaison			N/A	N/A
Cultural Committee	Rusie	Candice B.	CCLiaison NV			N/A	01/16/12
Cultural Committee	Sherry	Thomas				06/01/17	06/04/12
Cultural Committee	Sullivan	Eileen C.				06/01/16	04/06/15
Cultural Committee	Vacant		Alternate			11/02/11	
Cultural Committee	Vacant					06/01/13	

Commission	Last Name	First Name	Position	Created Council Action, # of Members - 9, Meets As Needed	Secretary	Term End	Appt
Dev. Area Citiz. Council	Members App. by Mayor & Council, Created Council Action, # of Members - 9, Meets As Needed						
Development Area Citizens Council	Vacant					Three	
Development Area Citizens Council	Guathieri	Mona E.				09/30/15	12/20/04
Development Area Citizens Council	Smith	Michael	Staff Liaison			09/30/18	N/A
Development Area Citizens Council	Vacant		TIFA liaison			N/A	N/A
Development Area Citizens Council	Vacant					09/30/09	12/02/02
Development Area Citizens Council	Vacant					09/30/08	12/02/02
Development Area Citizens Council	Vacant					09/30/08	
Development Area Citizens Council	Vacant					09/30/08	
Development Area Citizens Council	Vacant					09/30/07	
Development Area Citizens Council	Vacant					09/30/07	
Dog Park Committee	Members App. by Mayor & Council, Created Council Action, # of Members - 7, Meets 1st Thur. Mar. - Nov. 6:30 pm No July Meeting						
Dog Park Committee	Bodner	Michael				Three	04/02/07
Dog Park Committee	Caron	John D.	CC Liaison NV			12/31/14	01/16/12
Dog Park Committee	Collier	Thomas				N/A	10/06/14
Dog Park Committee	Gorney	William				12/31/16	10/01/12
Dog Park Committee	Mehl	Tom	Staff Lia			12/31/17	10/01/12
Dog Park Committee	Sikora	Joan				N/A	N/A
Dog Park Committee	Sproviero	Marian				12/31/18	09/08/15
Dog Park Committee	Steele	Carolyn				12/31/18	09/08/15
Dog Park Committee	Woodbury	Stephen	Chair			12/31/16	11/17/14
Economic Dev. Corporation	Members App. by Mayor with Council, Created State Statute, # of Members - 3, Meets As Needed						
Economic Development Corporation	Ellis	Paul				SR	10/04/10
Economic Development Corporation	Haag	Doug				\$15	10/01/21
Economic Development Corporation	Vacant					No	N/A
Economic Development Corporation	Ketelhut, Jr.	Gerrit				\$15	10/01/15
Economic Development Corporation	Smith	Michael	City Mgr.			\$15	10/01/20
Economic Development Corporation	Wahby	Ted B.	Chair			No	N/A
Economic Development Corporation	Walby	Kip C.	CC Liaison/voting			\$15	10/01/19
Economic Development Corporation	Vacant					\$15	01/16/12
Economic Development Corporation	Vacant					\$15	10/01/09
Economic Development Corporation	Vacant					\$15	10/01/08
Election Commission	Members App. by Mayor & Council, Created Charter 10.114, # of Members - 5, Meets As Needed						
Election Commission	Descamps	Grace				One	07/25/94
Election Commission	Frahm	Bebe				No	05/01/16
Election Commission	Ihrle	Robert	City Atty.			No	05/01/16
Election Commission	Kotowski	Mary	Chair/Clerk			No	05/01/16
Election Commission	Martens	Eleanor				No	05/01/16
Empl. Civil Service Commission	Members App. by Mayor, Council & Emp. Created Ord. 12.302, # of Members - 5, Meets as Needed						
Employees Civil Service	Boyd	Glenn	Act. Chair Hty Rep			Three	07/07/14
Employees Civil Service	Eller	Augusta	CC Appt.			\$15	07/01/18
Employees Civil Service	Goodlesky, Jr.	Leonard	CC Appt.			\$15	03/03/03
Employees Civil Service	Kotowski	Mary A.	City Clerk			No	07/01/18
Employees Civil Service	Smith	Michael	Staff Liaison NV			Natalie	N/A
Employees Civil Service	Wilson	Veronica	Sal. Rep.			No	N/A
Employees Civil Service	Zettner	Sam	Mem. Appt.			\$15	07/01/16
Ethics Ordinance Committee	Members App. by Mayor & Council, Created Council Special Meeting 3/8/2010 # of Members - 5						
Ethics Ord. Council Sub-Committee	Fetter	Robert	resident			None	07/08/15
Ethics Ord. Council Sub-Committee	Frederick	Ron	CC Liaison			No	N/A
Ethics Ord. Council Sub-Committee	Ihrle	Robert	City Attorney			No	04/02/10
Ethics Ord. Council Sub-Committee	Rubino	Peter	Chair			No	N/A
Ethics Ord. Council Sub-Committee	Smith	Michael	City Mgr.			No	03/08/10
Ethics Ord. Council Sub-Committee	Stahl	Erin	resident			No	N/A
Ethics Ord. Council Sub-Committee	Stellas	Peter	resident			No	11/02/12
Ethics Ord. Council Sub-Committee	Walby	Kip C.	Mayor			No	N/A

Commission	Last Name	First Name	Position				Paid	Secretary	Term End	Appt
Fence Arbitration Committee Members App. by Mayor with Council, Created Ord. 22,205, # of Members - 5, Meets 3rd Wed/month 2:00 pm										
Fence Arbitration Committee	Accica	Peter A.	CCLias/voting				No		12/21/15	
Fence Arbitration Committee	Rayes	Chris	Staff Liason				No		N/A	
Fence Arbitration Committee	Smith	Michael	City Mgr.				No	Julie	N/A	
Fence Arbitration Committee	Springfield	Randy	resident				No	Kandt	06/02/17	04/02/12
Gen. Emp. Pension Board Members App. by Mayor, Council & Emp. Created Charter 10,443, # of Members - 5, Meets 3:30 pm, 3rd Tue/month, No Mtg July or Dec.										
General Employees Pension Board	Kotowski	Mary	CitiznRep/Staff Liase				No	Linda	06/30/17	12/07/15
General Employees Pension Board	Rubino	Peter	CCLias/voting				No	Fredal	N/A	12/21/09
General Employees Pension Board	Shipman	Vicky	EmpRep/CoChair				No		6/30/2016	10/18/2011
General Employees Pension Board	VanOverbeke	Michael J.	Attorney				No		N/A	N/A
General Employees Pension Board	Verhaeghe	Dale	Employee Rep				No		06/30/18	07/08/15
General Employees Pension Board	Walby	Kip	Chair/Mayor				No		N/A	11/15/2011
Gen. Retirees Health Care Trust Bd. Members App. By M&C, Created by Council Res. 5/21/07, 5 members, Meets 3rd Tues. Quarterly 3:00 pm										
Gen. Retirees Health Care Trust Bd.	Haag	Douglas	Finance Dir.				No	Kathy	N/A	N/A
Gen. Retirees Health Care Trust Bd.	Kotowski	Mary	Co-Chair/Sec				No	Peck	N/A	06/04/07
Gen. Retirees Health Care Trust Bd.	Rubino	Peter	CitiznRep				No		06/30/17	12/07/15
Gen. Retirees Health Care Trust Bd.	Stowell	Laura	Controller				No		N/A	N/A
Gen. Retirees Health Care Trust Bd.	Walby	Kip C.	Chair/CCLia/votg				No		N/A	01/16/12
Golf Course Committee Members App. by Mayor & Council, Created Council Action, # of Members - 7, Meets 3rd Tues/month Quarterly at Noon										
Golf Course Committee	Esler	Greg	Staff Lia				No		Three	
Golf Course Committee	Grauer	David M.					No		N/A	N/A
Golf Course Committee	Kirk	Frank (Bo)					No		09/30/18	05/01/06
Golf Course Committee	Macko	Alex	non-voting				No		09/30/16	11/04/13
Golf Course Committee	Rascano	Anthony S.					No		N/A	02/05/96
Golf Course Committee	Schwartzberg	Harold					No		09/30/18	03/06/06
Golf Course Committee	Smith	Michael	Voting				No	Rob	09/30/17	N/A
Golf Course Committee	Walby	Kip C.	Chair/CCLia/votg				No	Spinazzol	N/A	N/A
Golf Course Committee	Wilson	Frances	Co-Chair				No		N/A	01/16/12
Historical Commission Members App. by Mayor & Council, Created Ord #12,112, # of Members - 9, Meets 1st Tue/month 7:00 pm										
Historical Commission	Bertolini	C. Theresa					\$15		Three	
Historical Commission	Cilluffo	John	Vice Chair				\$15	Rosemary	12/31/18	05/03/10
Historical Commission	Duchaine	Nadine					\$15	Orlando	12/31/17	09/18/00
Historical Commission	Horan	Janet					\$15		12/31/18	09/08/15
Historical Commission	Maison	Margaret (Peg)	Secretary				\$15		12/31/16	03/03/08
Historical Commission	Orlando	Rosemary	Staff Lia				\$15		12/31/18	06/05/06
Historical Commission	Powell	Ann					\$15		N/A	N/A
Historical Commission	Rusie	Candice B.	CCLiaison NV				\$15		12/31/16	06/07/10
Historical Commission	Sielagowski	Gerald L.	Chair				\$15		N/A	12/21/15
Historical Commission	Strigley	Jeanne C.					\$15		12/31/17	02/05/96
Historical Commission	Van De Graaf	Mary (Kay)					\$15		12/31/17	02/22/05
Housing Bd of Appeals Members App. by Mayor with Council, Created Council Action, # of Members - 5, Meets As Needed										
Housing Bd of Appeals	Vacant						No		Three	
Housing Bd of Appeals	Rayes	Chris	Staff Lia/No Vote				No		12/31/13	
Housing Bd of Appeals	Vitale	Chris M.	CCLia/Voting				No		N/A	N/A
Housing Bd of Appeals	Vacant						No	CDI	N/A	01/16/12
Housing Bd of Appeals	Vacant						No			
Housing Bd of Appeals	Vacant						No			
Housing Bd of Appeals	Vacant						No			
Housing Commission Members App. by Manager, Created Ord #18,050, # of Members - 5, Meets 2nd Thur/month 9:00 am										
Housing Commission	Ellis	Paul					No		Five	
Housing Commission	Hison	Robert A.					No		06/30/16	06/15/11
Housing Commission	Mack-Crouchman	Paula	Vice-Chair				No		06/16/17	06/16/12
Housing Commission	Wielgot	Joseph A.					No		06/15/19	10/29/09
Housing Commission	York	Matt	Staff Liaison NV				No		06/15/18	12/16/02
Housing Commission	Zatkoff	Nancy					No		N/A	N/A
Housing Commission							No		06/15/15	10/26/11

Commission	Last Name	First Name	Position	Created Ord.	# of Members	3 & 1 alt	Meets 4th Thur/month	9 am NO November - Dec. 1st Thurs	Secretary	Term End	Appt	
Sign Arbitration Committee	Members App. by Mayor & Council, Created Ord. 19.153, # of Members - 3 & 1 alt, Meets 4th Thur/month 9 am NO November - Dec. 1st Thurs											
Sign Arbitration Committee	Frederick	Ronald J.	CCLiait/Voting							Three		
Sign Arbitration Committee	Ketelhut, Jr.	Gerrit	Citizen/Chair						No	N/A	12/21/15	
Sign Arbitration Committee	Kotowski	Mary	City Clerk						No	N/A	02/03/92	
Sign Arbitration Committee	Smith	Michael	CM/Co-Chair						No	N/A	N/A	
TIFA/BROWNFIELD RE-DEV. AUTHORITY	Members App. by Mayor with Council, Created Ord. 22.602, # of Members - 15, Meets 3rd Thursday/Quarter, 7pm											
TIFA/Brownfield Re-Dev. Authority	Albrecht	Richard							No	Four	12/15/08	
TIFA/Brownfield Re-Dev. Authority	Bellestri	Tony							No	11/18/19	05/17/10	
TIFA/Brownfield Re-Dev. Authority	Benison	Frank							No	11/18/16	02/18/97	
TIFA/Brownfield Re-Dev. Authority	Claycomb	Joseph E.	Vice-Chair						No	11/18/18	08/18/86	
TIFA/Brownfield Re-Dev. Authority	Dueweke	Joseph							No	11/18/17	11/04/13	
TIFA/Brownfield Re-Dev. Authority	Ellis	Paul	Treasurer						No	11/18/19	02/22/05	
TIFA/Brownfield Re-Dev. Authority	Flaherty	Donna							No	11/18/16	08/10/92	
TIFA/Brownfield Re-Dev. Authority	Hofmann	Geri							No	11/18/19	10/06/14	
TIFA/Brownfield Re-Dev. Authority	McGow	Patrick F.	Counsel						No	N/A	2/15/2007	
TIFA/Brownfield Re-Dev. Authority	Rascano	Anthony S.							No	11/18/16	02/18/97	
TIFA/Brownfield Re-Dev. Authority	Rebelein	Verlyn							No	11/18/16	08/05/96	
TIFA/Brownfield Re-Dev. Authority	Rubino	Peter A.	CCLiait/Voting						No	N/A	01/16/12	
TIFA/Brownfield Re-Dev. Authority	Smith	Michael	City Manager						No	11/14/17	09/02/14	
TIFA/Brownfield Re-Dev. Authority	Widgren	Richard	Chairperson						No	11/18/18	08/18/86	
Water Resources Dev. & Advice Bd.	Members App. by Mayor with Council, Created Ord. 22.602, # of Employees - 7, All Meets 7 pm 1st Tue/mo											
Water Resources Dev. & Advisory Boal	Claycomb	Joseph E.	Chairman						\$15	12/31/16	02/22/05	
Water Resources Dev. & Advisory Boal	Danford, Jr.	Warren C.							\$15	12/31/16	05/19/08	
Water Resources Dev. & Advisory Boal	Dest	Ronald S.							\$15	12/31/16	09/02/08	
Water Resources Dev. & Advisory Boal	Fincham	Al							\$15	12/31/15	12/20/04	
Water Resources Dev. & Advisory Boal	Krompatic	Robert							\$15	12/31/18	09/02/08	
Water Resources Dev. & Advisory Boal	Monaghan	Michael P.	Alternate						\$15	10/29/17	10/29/12	
Water Resources Dev. & Advisory Boal	Sexton	Glenn	Staff Liaison NV						\$15	N/A	01/24/12	
Water Resources Dev. & Advisory Boal	St. John	Joe							\$15	12/31/18	10/29/12	
Water Resources Dev. & Advisory Boal	Stirling	Kevin M.	Vice-Chair						\$15	12/31/16	06/05/06	
Waterfront Environmental Committee	Members App. by Mayor & Council, Created Ord. 15.621, # of Members - 9 & 2 Alt (2 aits. added 3/2/15) Meets 3rd Tue/month 6:30/Library											
Waterfront Environmental Committee	Balon	Mark	Chair						No	09/30/17	12/03/07	
Waterfront Environmental Committee	de Ron	Christian	member						No	09/30/16	09/06/11	
Waterfront Environmental Committee	Eggert	Erich Royal	member						No	09/30/18	12/02/02	
Waterfront Environmental Committee	Hertel	Kevin	member						No	09/30/18	05/03/10	
Waterfront Environmental Committee	Hodorek	Mark	Treasurer						No	09/30/16	02/22/11	
Waterfront Environmental Committee	Vacant		Alternate						No	09/30/15		
Waterfront Environmental Committee	McInnes	Heidi Hall	member						No	09/30/17	04/06/15	
Waterfront Environmental Committee	McInnes	Peter	Member						No	09/30/16	10/06/08	
Waterfront Environmental Committee	Nixon	Kathy	Secretary						No	09/30/17	10/29/12	
Waterfront Environmental Committee	Smith	Michael	Staff Liaison NV						No	N/A	N/A	
Waterfront Environmental Committee	Stahl	Erin							No	09/30/18	04/06/15	
Waterfront Environmental Committee	Vitale	Chris M.	CCLiaison NV						No	N/A	12/21/15	
Waterfront Environmental Committee	Vacant		Alternate						No			
Zoning Board of Appeals	Members App. by Mayor & Council, Created Ord #15.621, # of Members - 7 + 2 Alt, Meets 1st Thur/month 7 pm											
Zoning Board of Appeals	Bertolo	Lee	Chair						\$15	12/31/16	05/03/10	
Zoning Board of Appeals	Budnick	Thomas	Secretary						\$15	12/31/18	03/02/15	
Zoning Board of Appeals	Calcaterra	Dominic	Perm. Alternate						\$15	04/06/16	01/16/78	
Zoning Board of Appeals	Vacant								\$15	12/31/18		
Zoning Board of Appeals	Lince	William	Vice Chair						\$15	12/31/18	12/01/97	
Zoning Board of Appeals	McKenney	Thomas G.	Perm. Alternate						\$15	04/06/17	12/18/89	
Zoning Board of Appeals	Michno	Duane J.							\$15	12/31/16	02/22/05	
Zoning Board of Appeals	Rayes	Chris	Staff Liaison NV						No	N/A	N/A	
Zoning Board of Appeals	Scavone	Steve							\$15	12/31/16	09/18/00	
Zoning Board of Appeals	Stellas	Peter							\$15	12/31/17	04/05/10	

Commission	Last Name	First Name	Position			Paid	Secretary	Term End	Appt
Ad hoc COMMITTEES									
Aqua Freeze Committee	Ad hoc committee created by Mayor 5/20/2013 Meeting Dates 2014 - 1/7,1/16,1/28,2/6,2/18,6/3,7/8,8/5/9/9,10/7,11/4								
Aqua Freeze Committee	Vacant								CREATED
Aqua Freeze Committee	Bologna	Linda							05/20/13
Aqua Freeze Committee	Vacant								05/20/13
Aqua Freeze Committee	Hofmann	Geri							05/20/13
Aqua Freeze Committee	Nicholson	Shawn							05/20/13
Aqua Freeze Committee	Scavone	Barbara							05/20/13
Aqua Freeze Committee	Wielgot	Joe							05/20/13
Aqua Freeze Committee	Wolf	Jeff							05/20/13
Foreclosure Committee Meets as needed									
Foreclosure Committee	Accica	Peter A.	Council			No			
Foreclosure Committee	Smith	Michael	Staff			No			
Foreclosure Committee	Rayes	Chris	Staff			No			
Foreclosure Committee	Vitale	Chris M.	Council			No			
Milk River Inter County Drainage Board Mayor's Designee for City									
Milk River Inter County Drainage Board	Babcock	Bryan	Street Administrat			No			11/4/2013
Senior Center Construction Committee Ad hoc committee created by Mayor 2/3/2014 to meet as needed									
Senior Center Construction Committee	Adzigan	Jim	OPAC Member			No			CREATED
Senior Center Construction Committee	Caron	John	Council			No			2/3/2014
Senior Center Construction Committee	Cipriano	Mary	OPAC Member			No			2/3/2014
Senior Center Construction Committee	Esler	Greg	Staff			No			2/3/2014
Senior Center Construction Committee	Fickau	Sue A.	Staff			No			2/3/2014
Senior Center Construction Committee	Gambill	William	Staff			No			2/3/2014
Senior Center Construction Committee	Kirk	Bo	Senior Ctr Membe			No			2/3/2014
Senior Center Construction Committee	Koto	Liz	Staff			No			2/3/2014
Senior Center Construction Committee	Rayes	Chris	Staff			No			2/3/2014
Senior Center Construction Committee	Rubino	Peter	Council			No			2/3/2014
Senior Center Construction Committee	Smith	Michael	Staff			No			2/3/2014

NV=Non Voting

COUNCIL COMMUNICATION

MES
CC-12G

From: Michael E. Smith, City Manager
Subject: Set Council Budget Hearing Dates
Prepared by: Douglas M. Haag, Director of Finance / Treasurer

Manager's Recommendation:

I recommend scheduling the 2016-2017 Fiscal Year Budget Hearings on April 25 and 26, 2015 starting at 6:00 p.m.

Justification:

Prior to each Fiscal Year budget adoption, Budget Hearings are conducted with each department.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ that the recommendation of the City Manager be approved.

MES

COUNCIL COMMUNICATION

Item # -12h

From: Michael E. Smith, City Manager
Subject: Request for resolution allowing the City to accelerate winter tax bills under \$100 to the summer installment
Prepared by: Teri Socia, City Assessor

City Manager's Recommendation:

I recommend approval of a resolution allowing the City to accelerated winter tax bills under \$100 to the summer installment

Summary Justification/Background: (full justification/background is attached)

As a cost saving measure, the City began utilizing the section of MCL 211.44 that allows a community to reduce its costs by eliminating certain winter bills. The provision allows the City to move the winter tax millages to the summer installment wherever the winter tax bill would be less than \$100. We implemented this change last year and received positive feedback from residents while saving on postage, printing and processing of over 24,200 parcels. The taxable value would need to be under \$64,119 in order for the tax to be accelerated. This year, I would expect to accelerate 23,942 parcels which is slightly down from last year due to statutory taxable value increases and uncappings. The City would still issue winter bills for parcels with taxable values over the threshold. The exact numbers are subject to change while the Board of Review is still in session.

If a millage increase or a new millage is approved after the summer bills have been issued, a winter bill may be issued or the City may pay the taxing authority. This resolution will have to come before City Council annually. If Council approves this resolution, the City must still obtain permission from the County Board of Commissioners.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the following resolution:

WHEREAS, the State of Michigan has approved Public Act 184 and 185 of 2012 providing local tax collecting units the option of accelerating certain millages from the winter tax collection levy to the summer tax collection levy if the tax and other amounts billed total \$100 or less; and

WHEREAS, the City of St. Clair Shores levied 1.5596 mills as part of the 2015 winter tax collection levy and will have approximately 23,942 tax bills that could be collected as part of the 2016 summer tax collection levy and save the City expenses for preparing, mailing, and collecting the taxes; and

WHEREAS, the City wishes to save its resources and take advantage of the option to accelerate the winter tax levy to the summer tax levy for small tax bills of \$100 or less; and

WHEREAS, the City will forward this Resolution to seek approval from the Macomb County Board of Commissioners

NOW THEREFORE BE IT RESOLVED that, pursuant to MCL 211.44a (2)(b) the City Council authorizes the summer collection in July, 2016 for the property tax bill amounts that will total \$100.00 or less per individual tax bill and that otherwise would be collected as part of the 2016 winter tax levy.

VOTE: Ayes: _____
 Nays: _____
 Abstain: _____
 Absent: _____

THE GENERAL PROPERTY TAX ACT (EXCERPT)

Act 206 of 1893

211.44a Summer property tax levy; imposition; tax previously billed and collected as part of winter property tax; collection; procedures; lien; interest; applicability of act to proceedings; establishment of revenue sharing reserve fund; expenditures by counties; limitations; "inflation rate" defined; deposit into other levies reserve fund; issuance of supplemental winter tax bill; collection of summer property tax levy by treasurer collecting state education tax.

Sec. 44a. (1) Notwithstanding any other statutory or charter provision to the contrary, beginning in 2005 and each year after 2005, a county shall impose as a summer property tax levy that portion of the number of mills allocated to the county by a county tax allocation board or authorized for the county through a separate tax limitation vote as provided in this section. The portion of the total number of mills allocated to a county by a county tax allocation board or authorized for a county through a separate tax limitation vote that shall be imposed in each year as a summer property tax levy under this section is as follows:

(a) In 2005, 1/3 of the total number of mills allocated to the county by a county tax allocation board or authorized for the county through a separate tax limitation vote.

(b) In 2006, 2/3 of the total number of mills allocated to the county by a county tax allocation board or authorized for the county through a separate tax limitation vote.

(c) In 2007 and each year after 2007, the total number of mills allocated to the county by a county tax allocation board or authorized for the county through a separate tax limitation vote.

* (2) Notwithstanding any other statutory or charter provision to the contrary, beginning in 2013 and each year after 2013, a millage that is levied by any taxing authority within a local tax collecting unit that had been previously billed and collected as part of the winter property tax levy in a preceding tax year may be accelerated and collected earlier in that tax year as a summer property tax levy if all of the following conditions are satisfied:

(a) The aggregate amount of the revenue from the levy and collection of all individual millages that would be levied and collected in the winter tax bill totals \$100.00 or less per individual tax bill, excluding any property tax administration fee. A millage may be accelerated and collected earlier for only those tax bills that total \$100.00 or less for all individual millages and that millage may be levied and collected as a winter property tax levy for all other tax bills that total more than \$100.00 for all individual millages. Any additional millage approved to be levied by any taxing authority after collection of the summer property tax levy shall be collected as part of a winter property tax levy as provided in this act.

(b) A resolution authorizing the summer collection is approved by all of the following:

(i) The county board of commissioners.

(ii) The legislative body of the local tax collecting unit.

(iii) The county tax allocation board, if any.

* (c) Within 60 days of approval of the resolutions required under subdivision (b), the local tax collecting unit notifies all owners of property on the tax roll that if the aggregate amount of the revenue from the levy and collection of all individual millages that would be levied and collected in the winter tax bill totals \$100.00 or less, excluding any property tax administration fee, those millages will be accelerated and collected as a summer property tax levy.