

Agenda

City Hall, 27600 Jefferson Circle Drive, St. Clair Shores MI 48081

(586) 447-3303 www.scsmi.net

NOTE: Items in this package have been linked to speed up download time. See specific Agenda Item for link.

1. Call to Order, Roll Call and Pledge of Allegiance
2. Proclamations & Presentations – Aqua Freeze Committee
3. Audience Participation on agenda items (2 minute time limit) [Submit form to City Clerk prior to start of meeting]
4. 2016 Land And Water Conservation Fund Grant Application for Kyte Monroe Skate Park Phase 1 Development
 - a. Public Hearing
 - b. Adoption of Resolution in support of the 2016 Land And Water Conservation Fund Grant Application for Kyte Monroe Skate Park Phase 1 Development
5. Request for adoption of Resolution authorizing the Police Department to submit an application for a MRAP vehicle
6. Request to amend the slow/no-wake ordinance to be in compliance with State Regulations
7. Second Quarter FY 2016 Council Reports – Budget, Cash/Investments and Committees
- ~~8. Rental Ordinance Changes from Discussion in June 2014

 - a. Landlords to get resident agent if live outside tri-county area
 - b. Landlord required to purchase 64/96 gallon trash receptacle~~
9. GDI Fees Structure (tabled at 1/18/16 meeting)
10. Bids/Contracts/Purchase Orders
 - a. Approval to Purchase 3 New Dodge Charger Police Cars
 - b. Request to authorize the execution of the Michigan Department of Transportation (MDOT) contract for the Water Main and reconstruction of Frazho from Little Mack to I-94 and authorize the City Manager and City Clerk to execute the agreement
 - c. Award Miscellaneous Concrete Repairs for scattered Public Utility sites
11. Consent Agenda *Items shall be considered without debate by motion and vote of Council, unless a member of Council specifically requests action taken separately on said item*
 - a. Bills
 - b. Fees
 - c. Progress Payments
 - d. Approval of Minutes
 - e. Receive & File Boards, Commissions & Committee Minutes
 - f. Planning Case Number PPC160003, request to approve the distribution of the Master Plan per requirements of Public Act 33 of 2008 and as recommended by the Planning Commission
 - g. Resolution to set a Public Hearing on April 4, 2016 for consideration of Adoption of a Brownfield Plan for the City of St. Clair Shores for the Cypress Group Property located at 28801 Jefferson St. Clair Shores, MI 48081
 - h. Request to approve City Clerk Purchase Order Amendment for election equipment testing
12. Updates and follow-ups from Council Meeting
13. Comments by Individual Councilpersons
14. City Manager's Report
15. Audience Participation (5 minute time limit) *"The Views and Opinions Expressed Under Audience Participation are those of the Individual Citizen Only and Do Not Necessarily Represent the Views and Opinions of the Mayor, City Council or Administration of the City of St. Clair Shores."*
16. Mayor's Comments
17. Request to enter Closed Session as permitted by State Statute MCLA 15.268 Section 8 (e) Brittany Preston v St. Clair Shores

Individuals with disabilities or impairments who plan to attend this meeting need to contact the City Clerk's office at (586) 447-3303 or via Michigan Relay Center at (800) 649-3777 (771 from TTY) if auxiliary aides or services are needed. A request for service form is available at all City departments. Ten (10) business days advance notice is required.

Anyone requesting items to be placed on the agenda must submit the request in writing to the City Clerk (12) days prior to the meeting. Please note that only items requiring official Council action will be placed on the Council agenda. Other matters will be considered under the audience participation portion of the meeting. **Note:** At the end of each Audience Participation time, the cameras are returned to the Council.

Broadcasts of regular Council meetings are shown via Comcast Cable, Channel 5, WideOpenWest Cable, Channel 10, and AT&T, Channel 99 Sunday – Saturday at 8 a.m., Monday, Tuesday & Thursday at 7 p.m.

COUNCIL COMMUNICATION

#4a and #4b

FROM: Michael E. Smith, City Manager

SUBJECT: 2016 Land and Water Conservation Fund Grant Application for Kyte-Monroe Skate Park Phase 1 Development
a. Public Hearing
b. Adoption of Resolution in support of the 2016 Land and Water Conservation Fund Grant Application for Kyte-Monroe Skate Park Phase 1 Development

PREPARED BY: Greg Esler, Director of Parks and Recreation

City Manager's Recommendation:

I recommend the Mayor and Council approve the attached resolution of support for the 2016 Land and Water Conservation Fund Grant Application for Kyte-Monroe Skate Park Phase 1 Development

Summary Justification:

Request approval of submission of a Land and Water Conservation Fund Grant Application, acknowledge the requirement of matching funds, and further resolve \$42,894.42 of donations and an additional \$25,000 from city funds for a total match of \$67,894.42 (50%) of the \$135,788.84 project cost (see attached).

Council Action:

It was moved by Councilperson _____, and supported by Councilperson _____, to approve/deny the attached resolution of support for the 2016 Land and Water Conservation Fund Grant Application for Kyte-Monroe Skate Park Phase 1 Development.

VOTE: Ayes: _____
 Nays: _____
 Abstain: _____
 Absent: _____

**RESOLUTION IN SUPPORT OF THE
2016 LAND AND WATER CONSERVATION FUND GRANT APPLICATION FOR
KYTE MONROE SKATE PARK PHASE 1 DEVELOPMENT**

WHEREAS, the City of St. Clair Shores supports the submission of an application titled, "Kyte Monroe Skate Park Phase 1 Development" to the Land and Water Conservation Fund for development of the first phase of a skate park at Kyte Monroe Park; and

WHEREAS, Kyte Monroe is a 35.4-acre community park located north of the intersection of Harper Avenue and Masonic Boulevard which services the City of St. Clair Shores and nearby community residents, families, and children along with non-residents; and

WHEREAS, the City of St. Clair Shores has adopted its Five-Year Parks and Recreation Master Plan in February 2011 which describes the desired actions to be taken to improve parks and recreation facilities between 2011 and 2016; and

WHEREAS, the proposed application is supported by the community's Five-Year approved Parks and Recreation Master Plan; and

WHEREAS, donations were sought from community businesses and residents which have made a financial contribution to the project in the amount of \$42,800 matching funds as follows:

Dan Greene	\$ 1,000.00
Yates Industries	\$ 5,000.00
Fred Maloof Jewelers	\$ 1,000.00
Landscape Services	\$ 1,000.00
North Shore Partners	\$ 2,500.00
Cool Cities Committee	\$ 5,000.00
Fisher & Company	\$15,000.00
Lac Ste. Claire Kiwanis	\$ 3,037.00
Cops for Kids	\$ 1,000.00
Other small donations	<u>\$ 8,457.42</u>
Total donations	\$42,994.42
City Funds	\$25,000.00
Total Match:	\$67,894.42

NOW THEREFORE, BE IT RESOLVED that the St. Clair Shores City Council does hereby authorizes submission of a Land and Water Conservation Fund application, acknowledges the requirement for matching funds, and further resolves to make available an additional \$25,000 from City funds for a total local match amount of \$67,894.42 (50%) of a total \$135,788.84 project cost.

Ayes:

I hereby certify that the above is a true and a complete copy of a resolution adopted by the City of St. Clair Shores City Council at a regular meeting held on the 21st day of March, 2016.

Mary A. Kotowski, City Clerk
City of St. Clair Shores

COUNCIL COMMUNICATION

Item # - 5

MES

From: Michael E. Smith, City Manager

Subject: 1033 Program - Mine Resistant Ambush Protected Vehicle (MRAP) Request

Prepared by: Todd Woodcox, Police Chief

City Manager's Recommendation:

I recommend the approval of a resolution to submit an application to obtain a Mine Resistant Ambush Protected Vehicle (MRAP) from the 1033 Program (Military Surplus).

Summary Justification/Background: (full justification/background is attached)

MRAP's are highly sought after military surplus vehicles that have numerous law enforcement and emergency management applications. The police department previously applied to obtain an MRAP and were on the list, however, recent federal government changes require a new list be generated with stringent guidelines for applicants. One of the requirements is City Council's review and concurrence to request specific equipment.

Council Action:

It was moved by Councilperson _____, and supported by Councilperson _____, to **approve/deny** the request to submit an application to obtain an Mine Resistant Ambush Protected Vehicle (MRAP) from the 1033 Program (Military Surplus) as recommended by the City Manager.

VOTE: Ayes: _____
 Nays: _____
 Abstain: _____
 Absent: _____

To: Program Manager, 1033 Program
Law Enforcement Support Office (LESO)
DLA Disposition Services
74 Washington Avenue North
Battle Creek, MI 49037

Subject: Controlled property, Tactical Vehicle Justification

1. The St. Clair Shores Police Department is comprised of 84 sworn police officers.
2. The resource will be used for the protection and evacuation of injured persons, innocent citizens, and officers at violent crime scenes. It would be used to deliver SWAT officers to the sites of warrant executions involving violent offenders; involved in active shooter responses by police, fire and EMS personnel; response to armed barricaded suspect calls; critical incident (bank robberies, etc.) and hostage response; natural disaster (especially flooding from Lake St. Clair) rescue/response; as an international boundary jurisdiction to help protect the homeland border; and in response to bomb threats/terrorism incidents.
3. This resource would benefit several agencies/communities. Our SWAT team is also part of multijurisdictional consortium of SWAT teams (Metro Macomb SWAT). Seven SWAT teams in Macomb County are equipped and trained to work together for major responses. This equates to 98 sworn SWAT officers covering a total of approximately 130 square miles and representing a population of approximately 511,000 citizens. The governing bodies of all seven cities involved have authorized formal reciprocity agreements with all of the other participating agencies. All involved agencies will be required to agree to protocols including general policing standards, specific controlled equipment standards, and record-keeping requirements prior to utilizing the resource.
4. The St. Clair Shores Police Department IS located in an Office of National Drug Control Policy-designated High Intensity Drug Trafficking Area (HIDTA).
5. The St. Clair Shores Police Department is involved by mutual agreement with a multi-agency task force of a counterdrug nature. We have one officer assigned to a Drug Enforcement Administration task force in Detroit, MI.
6. The population of St. Clair Shores, MI is approximately 59,715.
7. The facility that will be used to store the resource is a municipal, heated and secure vehicle/equipment garage.
8. The St. Clair Shores Police Department has a Directive which addresses a resource training plan/safety standard which covers the use of the resource including required

annual training on protocols, operational and technical training, scenario-based training, and record-keeping requirements.

9. The St. Clair Shores Police Department has one piece of controlled equipment. It is a small, 1981 former U.S. Air Force "Peacekeeper".
10. The St. Clair Shores Police Department is requesting one Maxxpro 1-Extended (MRAP 4-wheeled vehicle).
11. No grants or requests for any controlled equipment have been approved by the Department of Justice, Department of Homeland Security, or any other Federal agency. No prior applications for controlled equipment have been denied by a Federal agency during the past three years.
12. The St. Clair Shores Police Department does have the fiscal wherewithal to support the operation of the resource being requested. The main source of funding would come from the Department's Drug Law Enforcement Fund (DLEF) which has a current balance of approximately \$300,000 with annual income averaging approximately \$150,000. The Department also has a budget line item (Vehicle Rental) from which repair costs are deducted. The City's Department of Public Works mechanics handle maintenance (including parts, tools, diagnostic equipment) for all City-owned vehicles. The other six agencies who would be authorized to utilize the resource could also contribute to maintenance costs and labor. Federal "Southeast Michigan Urban Area Security Initiative" (SEMI UASI) grants have been obtained annually for Metro Macomb SWAT uses and this money could also be used for maintenance of the resource.
13. The St. Clair Shores Police Department is seeking the review and approval of City Council (the local civilian governing body) for the Department's acquisition of the requested controlled resource at the City Council meeting scheduled for 21 February 2016.
14. The St. Clair Shores Police Department has NOT been found to be in violation of a Federal civil rights statute or a programmatic term during the last three years.
15. The requested resource is NOT an aircraft.

Signed certifying all the above is accurate,
Todd A. Woodcox
Chief of Police
St. Clair Shores, MI Police Department

Date

MES

COUNCIL COMMUNICATION

ITEM#6

From: Michael E. Smith, City Manager
Subject: No Wake Zone Ordinance Change
Prepared by: Police Chief Todd Woodcox

City Manager's Recommendation:

I recommend the approval of the following amendments to the city ordinance related to watercraft no wake zones.

Current Language (portion to be changed bold and underlined).

20.017 - Operating a boat or watercraft at excessive speed.

Sec. 20-17. In addition to other applicable regulations contained in Ordinance Chapter 67 [20.200],

(a)

No person shall operate any boat or other watercraft upon the public canals or public water courses within the city at a speed exceeding three miles per hour, or at such speed and in such manner as to cause the wash or waves therefrom to cause damage to any person or property.

(b)

On those waters of Lake St. Clair and natural and artificial, canals connecting thereto, City of St. Clair Shores, County of Macomb, State of Michigan, west of a line from a point beginning at **the southerly city limits of St. Clair Shores, at the waters edge**, thence 070° True 1,300 feet, thence 340° True 6,500 feet, thence 000° True 7,500 feet more or less to a point due east of the foot of **Eleven** Mile Road, thence 270° True 1,300 feet more or less to **the** shoreline of Lake St. Clair at the foot of said **Eleven** Mile Road, being latitude 42°29.8' N, no operator of any motorboat shall exceed a slow(**hyphen missing**)no wake speed.

(chap. 20 eff. Jan. 6, 1987)

New Correct Language (correct language change bold and underlined)

(b)

On those waters of Lake St. Clair and natural and artificial **(comma removed)** canals connecting thereto, city of St. Clair Shores, county of Macomb, state of Michigan, west of a line from a point beginning at **the city line between St. Clair Shores and Grosse Pointe Shores at the water's edge**, thence 070° true 1,300 feet, thence 340° true 6,500 feet, thence 000° true 7,500 feet more or less to a point due east of the foot of **11** Mile road, thence 270° true 1,300 feet more or less to **(word "the" removed)** shoreline of Lake St. Clair at the foot of said **11** Mile road being latitude 42°29.8'N, no operator of any motorboat shall exceed a slow-no wake speed.

How the ordinance will read without edits showing.

On those waters of Lake St. Clair and natural and artificial canals connecting thereto, city of St. Clair Shores, county of Macomb, state of Michigan, west of a line from a point beginning at the city line between St. Clair Shores and Grosse Pointe Shores at the water's edge, thence 070° true 1,300 feet, thence 340° true 6,500 feet, thence 000° true 7,500 feet more or less to a point due east of the foot of 11 Mile road, thence 270° true 1,300 feet more or less to shoreline of Lake St. Clair at the foot of said 11 Mile road being latitude 42°29.8'N, no operator of any motorboat shall exceed a slow-no wake speed.

Summary Justification / Background:

Our ordinance must exactly mirror Michigan DNR Local Controls. Any change or difference, no matter how small, nullifies our authority to enforce the ordinance.

Council Action:

It was moved by Councilperson _____, and supported by Councilperson _____, to adopt an amendment to Ordinance 20.017 Section 20-17 (b) Operating a boat or watercraft at excessive speed, as recommended by the City Manager to read as follows:

20.017 - Operating a boat or watercraft at excessive speed.

Sec. 20-17. In addition to other applicable regulations contained in Ordinance Chapter 67 [20.200],

(b) On those waters of Lake St. Clair and natural and artificial(comma removed) canals connecting thereto, city of St. Clair Shores, county of Macomb, state of Michigan, west of a line from a point beginning at the city line between St. Clair Shores and Grosse Pointe Shores at the water's edge, thence 070° true 1,300 feet, thence 340° true 6,500 feet, thence 000° true 7,500 feet more or less to a point due east of the foot of 11 Mile road, thence 270° true 1,300 feet more or less to (word "the" removed) shoreline of Lake St. Clair at the foot of said 11 Mile road being latitude 42°29.8'N, no operator of any motorboat shall exceed a slow-no wake speed.

VOTE:

Ayes: _____

Nays: _____

Abstain: _____

Absent: _____

MES

From: Michael E. Smith, City Manager
Subject: FY 2016 Second Quarter Council Reports and Budget Amendments
Prepared by: Douglas M. Haag, Finance Director/Treasurer *DMH*

LINK TO 2nd QTR FY 2016 COUNCIL REPORT

Manager's Recommendation:

Attached are the Budget and Cash/Investment reports as of December 31, 2015 for your review.

In addition, I recommend approving the proposed FY 2016 Budget Amendments 16-08 through 16-13.

Justification:

After adoption of the original budget, revenues and expenditures are reviewed during the fiscal year. The budget is amended when actual revenues or expenditures are projected to not meet budgeted expectations. The reports serve as a management tool to monitor actual revenues and expenditures in relation to the adopted budget. In the end, the budget information presented to the auditors and reported in the Comprehensive Annual Financial Report will reflect the final amended budget as approved by City Council.

The report package has been enhanced to now include the required quarterly Cash/Investment report as well as the various committee balances.

Revised pages for the Adopted Budget binder will be updated and distributed after approval.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve budget amendments 16-08 through 16-13 as presented and to receive and file related reports.

MES

COUNCIL COMMUNICATION

Item # - 10a

From: Michael E. Smith, City Manager
Subject: Approval to Purchase 3 New Dodge Charger Police Cars
Prepared by: A. Pietrzak, Support Services Lieutenant, Police Dept.

City Manager's Recommendation:

I recommend the approval to purchase three (3) 2016 V-6 Dodge Chargers from Slingerland Chrysler Dodge under State Bid #TB6071 with a total cost of \$69,345.

Summary Justification/Background: (full justification/background is attached)

This vendor meets all requirements of Purchasing Policies of the City of St. Clair Shores City Ordinance 12.451. This quote was done under the State Bid #TB5071.

These vehicles are the last 3 budgeted for in Capital Outlay 300-980.001.

All will be replacing a Dodge Charger. The 2012 has over 100,000 miles on it while the other two are 2014's; mileage 99,000 and 85,000 respectively. These three vehicles have had numerous repairs and are approaching their usefulness for the rigors of patrol.

Council Action:

It was moved by Councilperson _____, and supported by Councilperson _____, to approve the purchase of 3 new Dodge Chargers from Slingerland Chrysler as recommended by the City Manager.

VOTE: Ayes: _____
 Nays: _____
 Abstain: _____
 Absent: _____

The 3 vehicles requested represent the last 3 we have budgeted for in FY 15-16. Below, listed in change out order, are the vehicles to be replaced along with their respective mileage and recent repairs.

601 (2012):

Mileage: 102,676

The following repairs were performed within the last calendar year:

Repaired: Emergency lights/siren, A/C, transmission, spotlight and had an alignment. Replaced: sway bar links and bushings, radiator hose, lower radiator hose, water pump and condenser.

This vehicle currently has a grinding noise when backing up or slowing down that needs repair. This vehicle is not currently being used in Patrol. It can no longer handle the rigors of Patrol and we do not recommend repurposing this vehicle. This vehicle should be auctioned.

602 (2014):

Mileage: 98,760

The following repairs were performed within the last calendar year:

Repaired: broken driver's seat, emergency lights, miss fire on cylinder #2, tie rod, steering issue, air foil under vehicle, seat belt buckle and multiple alignments. Replaced: mirror, heater hose and torque arms.

This vehicle is quickly approaching its usefulness for the rigors of Patrol. However this vehicle could possibly be repurposed for a Juvenile DB car. So far 2 of the 3 Juvenile DB cars have been replaced by aging scout cars.

605 (2014):

Mileage: 84,563

The following repairs were performed within the last calendar:

Repaired: tensioner, radar window mount, radio wires, door handle and it had radiator & suspension issues. Replaced: battery, seat belt buckle, radiator, sway bar links, bushings and torque arms.

This vehicle is also approaching its usefulness for the rigors of Patrol. It will still be in Patrol for a few more months before it gets changed out. At that point it will have more miles and wear but it's possible this vehicle may be repurposed.

SLINGERLAND CHRYSLER DODGE JEEP RAM
 3640 EAST M-21
 CORUNNA, MI 488179424

Configuration Preview

Date Printed: 2016-02-09 3:26 PM VIN: Quantity: 3
 Estimated Ship Date: VON: Status: BA - Pending order
 FAN 1: 20283 State of Michig
 FAN 2:
 Client Code:
 Bid Number: TB6071
 PO Number:

Sold to: SLINGERLAND CHRYSLER DODGE JEEP RAM, INC. (43897)
 3640 EAST M-21
 CORUNNA, MI 488179424
 Ship to: SLINGERLAND CHRYSLER DODGE JEEP RAM, INC. (43897)
 3640 EAST M-21
 CORUNNA, MI 488179424

Vehicle: 2016 CHARGER POLICE RWD (LDDE48)

	Sales Code	Description	MSRP(USD)
Model:	LDDE48	CHARGER POLICE RWD	31,570
Package:	27A	Customer Preferred Package 27A	0
	ERB	3.6L V6 24V VVT Engine	0
	DGJ	5-Speed Auto W5A580 Transmission	0
Paint/Seat/Trim:	PX8	Pitch Black Clear Coat	0
	APA	Monotone Paint	0
	*X5	HD Cloth Bucket Seats w/Vinyl Rear	120
	-X9	Black	0
Options:	MAF	Matte Blk Grille-Matte Blk Xhairs	0
	DMM	3.07 Rear Axle Ratio	0
	YEP	Manuf Statement of Origin	0
	LNA	Matching Right Spot Lamp	210
	LNF	Black Left Spot Lamp	210
	GXF	Entire Fleet Alike Key (FREQ 1)	140
	CW6	Deactivate Rear Doors/Windows	75
	GUK	Power Heated Mirrors w/Man F/Away	60
	4DH	Prepaid Holdback	0
	WBA	18" Wheel Covers	40
	4ES	Delivery Allowance Credit	0
	5N6	Easy Order	0
	4FM	Fleet Option Editor	0
	4FT	Fleet Sales Order	0
	142	Zone 42-Detroit	0
	4EA	Sold Vehicle	0
Non Equipment:	4FA	Special Bid-Ineligible For Incentive	0
Bid Number:	TB6071	Government Incentives	0
Discounts:	YGF	8 Additional Gallons of Gas	0
Destination Fees:			995

Total Price: 33,420

Order Type: Fleet
 Scheduling Priority: 1-Sold Order
 Customer Name:
 Customer Address: USA

PSP Month/Week:
 Build Priority: 99

*BID QUOTATION 23115.00
 INCLUDES T.T.F.E DELIVER*

Note: This is not an invoice. The prices and equipment shown on this priced order confirmation are tentative and subject to change correction without prior notice. No claims against the content listed or prices quoted will be accepted. Refer to the vehicle invoice for vehicle content and pricing. Orders are accepted only when the vehicle is shipped by the factory.

COUNCIL COMMUNICATION

Item # - 10b

MES

From: Michael E. Smith, City Manager
Subject: Approval to authorize the execution of the Michigan Department of Transportation (MDOT) contract for the Water Main and reconstruction of Frazho from Little Mack to I-94 and authorize the City Manager and City Clerk to execute this agreement

Prepared by: Christopher R. Rayes, Community Services Director CDI

City Manager's Recommendation:

I recommend the approval to authorize the execution of the Michigan Department of Transportation (MDOT) contract for the Water Main and reconstruction of Frazho from Little Mack to I-94 and authorize the City Manager and City Clerk to execute this agreement.

Summary Justification/Background: (full justification/background is attached)

The project was advertised for a bid letting February 5, 2016 and the work is scheduled to begin early April. The total construction cost is \$1,853,725.05 and the St. Clair Shores local share is \$461,220.00 for the water main and \$278,501.00 for the reconstruction of Frazho from Little Mack to I-94 Project. This was budgeted in the FY 15/16 budget.

Memo to City Manager
Bid Tab
Letter and Contract from MDOT

Council Action:

It was moved by Councilperson _____, and supported by Councilperson _____, to approve/deny to authorize the execution of the Michigan Department of Transportation (MDOT) contract for the Water Main and reconstruction of Frazho from Little Mack to I-94 and authorize the City Manager and City Clerk to execute this agreement, as recommended by the City Manager.

VOTE: Ayes: _____
Nays: _____
Abstain: _____
Absent: _____

Memo

TO: Michael E. Smith, City Manager
FROM: Christopher R. Rayes, Community Services Director
DATE: March 15, 2016
SUBJECT: **2016 Reconstruction of Frazho from Little Mack to I-94
MDOT Local Agreement Contract 15-5597**

The Michigan Department of Transportation has advertised the reconstruction and replacement of the water main on Frazho from Little Mack to I-94 for a bid letting of February 5, 2016. The project consists of the removal and replacement of pavement and watermain. Work is scheduled to begin end of March and last through mid to late August. The work will be phased in three stages. Stage 1 - will be the installation of the watermain. Stage 2 - will be repaving of the north side of the street. Stage 3 - south half of the road. One way traffic will be maintained throughout the project.

Attached is the Local Agreement Contract that must be approved by Council prior to the project proceeding. The City Attorney is currently reviewing the contract for approval.

Costs associated with this project are as follows:

Construction	\$1,853,725.05
Less Water Main Project (SCS)	<u>-462,200.00</u>
	\$1,391,525.05
Less SCS Share	<u>-278,501.00</u>
Balance - State Share	\$1,113,024.05

Water Budget \$640,600.00
Street Budget \$585,000.00

Letting of February 5, 2016

Letting Call: 1602 006

Low Bid: \$1,853,725.05

Project: STU 50458-129371

Engineer Estimate: \$2,021,216.00

Local Agreement: 15-5597

Pct Over/Under Estimate: -8.29 %

Start Date: 10 days after award

Completion Date: October 31, 2016

Description:

0.47 mi of concrete pavement with integral curb, aggregate subbase, drainage, watermain, and pavement markings on Frazho Street from Little Mack Avenue to I-94 in the city of St. Clair Shores, Macomb County.

7.00 % DBE participation required

Bidder	As-Submitted	As-Checked	
Florence Cement Company	\$1,853,725.05	Same	1 **
Pamar Enterprises, Inc.	\$1,920,349.90	Same	2
Body Construction Company, Inc.	\$1,921,503.79	Same	3
V.I.L. Construction, Inc.	\$1,969,966.15	Same	4
Angelo lafrate Construction Company	\$1,976,981.40	Same	5
Pavex Corporation	\$1,978,605.18	Same	6
Major Cement Co.	\$2,158,328.20	Same	7
Toebe Construction LLC	\$2,177,773.89	Same	8

Total Number of Bidders: 8



Office of the City Clerk

Scheduled for
march 21 Agenda

Memo

To: Bryan Babcock, DPW Director
Doug Haag, Finance Director
Chris Rayes, CDI Director
Mike Smith, City Manager

From: Mary A. Kotowski, City Clerk

Date: January 11, 2016

RE: MDOT Contract 15-5597

We recently received a contract from the Michigan Department of Transportation (MDOT) for:

PART A – Federal Participation - Roadway reconstruction work along Frahzo Street from Little Mack Avenue westerly to Highway I-94; including pavement removal, concrete pavement with integral curb, aggregate subbase, storm drainage improvement, and pavement marking work; and all together with necessary related work.

PART B – No Federal Participation – Water main, water hydrants, tree planting and audiovisual recording work within the limits as described in PART A; and all together with necessary related work.

City Council will need to authorize the execution of this contract. Please let me know which City Council Agenda this item should be placed on as well as provide me with the wording for the agenda item. Also, ensure the City Attorney does a legal review.

A copy of the contract is attached.

Thank you.

MAK/th

Attachments



STATE OF MICHIGAN
DEPARTMENT OF TRANSPORTATION
LANSING

RICK SNYDER
GOVERNOR

RECEIVED BY
CITY OF ST. CLAIR SHORES
CLERKS OFFICE

KIRK T. STEUDLE
DIRECTOR

16 JAN 11 P1:26

January 7, 2016

Ms. Mary Kotowski, City Clerk
City of St. Clair Shores
Office of City Clerk
27600 Jefferson Circle Drive
St. Clair Shores, Michigan 48081

Dear Ms. Kotowski:

RE: Contract Number: 15-5597
Control Section: STU 50458
Job Number: 129371A

Enclosed are the original and one copy of the above described contract between your organization and the Michigan Department of Transportation (MDOT). Please take time to read and understand this contract.

Do not date the contracts. MDOT will date the contracts when they are executed.

If this contract meets with your approval, secure the authorized signatures on the enclosed contracts.

Attach two (2) certified resolutions. The resolution should specifically name the officials who are authorized to sign the contract and include the contract number.

Return the original and copy of the signed contract with two (2) certified resolutions to:

Attention: Kathy J. Fulton
MDOT – Development Services Division, 2nd Floor
425 West Ottawa Street, P.O. Box 30050
Lansing, MI 48909

In order to ensure that the work and payment for this project is not delayed, return the contracts within 35 days from the date of this letter. A copy of the executed contract will be returned to your organization.

If you have questions on the content of this contract, or revisions are required, please contact Monica Uribe, Local Government Contract Engineer at (517) 335-2266.

If you need an example of a resolution, please contact me at fultonk@michigan.gov or (517) 373-4161.

Sincerely,

Kathy J. Fulton
Contract Monitoring/Reporting Technician
Development Services Division

Enclosure

Msgr
CPI FIN
DPW
Orig to Agenda

STP

DA

Control Section	STU 50458
Job Number	129371A
Project	STP 1650(003)
Federal Item No.	HK 0701
CFDA No.	20.205 (Highway Research Planning & Construction)
Contract No.	15-5597

PART I

THIS CONTRACT, consisting of PART I and PART II (Standard Agreement Provisions), is made and entered into this date of _____, by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as the "DEPARTMENT"; and the CITY OF ST. CLAIR SHORES, a Michigan municipal corporation, hereinafter referred to as the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements, in the City of St. Clair Shores, Michigan, hereinafter referred to as the "PROJECT" and estimated in detail on EXHIBIT "I", dated December 11, 2015, attached hereto and made a part hereof:

PART A – FEDERAL PARTICIPATION

Roadway reconstruction work along Frahzo Street from Little Mack Avenue westerly to Highway I-94; including pavement removal, concrete pavement with integral curb, aggregate subbase, storm drainage improvement, and pavement marking work; and all together with necessary related work.

PART B – NO FEDERAL PARTICIPATION

Water main, water hydrants, tree planting and audiovisual recording work within the limits as described in PART A; and all together with necessary related work.

WITNESSETH:

WHEREAS, pursuant to Federal law, monies have been provided for the performance of certain improvements on public roads; and

WHEREAS, the reference "FHWA" in PART I and PART II refers to the United States Department of Transportation, Federal Highway Administration; and

WHEREAS, the PROJECT, or portions of the PROJECT, at the request of the REQUESTING PARTY, are being programmed with the FHWA, for implementation with the use of Federal Funds under the following Federal program(s) or funding:

SURFACE TRANSPORTATION PROGRAM

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract.

NOW, THEREFORE, in consideration of the premises and of the mutual undertakings of the parties and in conformity with applicable law, it is agreed:

1. The parties hereto shall undertake and complete the PROJECT in accordance with the terms of this contract.

2. The term "PROJECT COST", as herein used, is hereby defined as the cost of the physical construction necessary for the completion of the PROJECT, including any other costs incurred by the DEPARTMENT as a result of this contract, except for construction engineering and inspection.

No charges will be made by the DEPARTMENT to the PROJECT for any inspection work or construction engineering.

The costs incurred by the REQUESTING PARTY for preliminary engineering, construction engineering, construction materials testing, inspection, and right-of-way are excluded from the PROJECT COST as defined by this contract.

3. The DEPARTMENT is authorized by the REQUESTING PARTY to administer on behalf of the REQUESTING PARTY all phases of the PROJECT including advertising and awarding the construction contract for the PROJECT or portions of the PROJECT. Such administration shall be in accordance with PART II, Section II of this contract.

Any items of the PROJECT COST incurred by the DEPARTMENT may be charged to the PROJECT.

4. The REQUESTING PARTY, at no cost to the PROJECT or to the DEPARTMENT, shall:

- A. Design or cause to be designed the plans for the PROJECT.
- B. Appoint a project engineer who shall be in responsible charge of the PROJECT and ensure that the plans and specifications are followed.
- C. Perform or cause to be performed the construction engineering, construction materials testing, and inspection services necessary for the completion of the PROJECT.

The REQUESTING PARTY will furnish the DEPARTMENT proposed timing sequences for trunkline signals that, if any, are being made part of the improvement. No timing adjustments shall be made by the REQUESTING PARTY at any trunkline intersection, without prior issuances by the DEPARTMENT of Standard Traffic Signal Timing Permits.

5. The PROJECT COST shall be met in accordance with the following:

PART A

Federal Surface Transportation Funds shall be applied to the eligible items of the PART A portion of the PROJECT COST at the established Federal participation ratio equal to 81.85 percent. The balance of the PART A portion of the PROJECT COST, after deduction of Federal Funds, shall be charged to and paid by the REQUESTING PARTY in the manner and at the times hereinafter set forth.

PART B

The PART B portion of the PROJECT COST is not eligible for Federal participation and shall be charged to and paid 100 percent by the REQUESTING PARTY in the manner and at the times hereinafter set forth.

Any items of PROJECT COST not reimbursed by Federal Funds will be the sole responsibility of the REQUESTING PARTY.

6. No working capital deposit will be required for this PROJECT.

In order to fulfill the obligations assumed by the REQUESTING PARTY under the provisions of this contract, the REQUESTING PARTY shall make prompt payments of its share of the PROJECT COST upon receipt of progress billings from the DEPARTMENT as herein provided. All payments will be made within 30 days of receipt of billings from the DEPARTMENT. Billings to the REQUESTING PARTY will be based upon the REQUESTING PARTY'S share of the actual costs incurred less Federal Funds earned as the PROJECT progresses.

7. Upon completion of construction of the PROJECT, the REQUESTING PARTY will promptly cause to be enacted and enforced such ordinances or regulations as may be necessary to prohibit parking in the roadway right-of-way throughout the limits of the PROJECT.

8. The performance of the entire PROJECT under this contract, whether Federally funded or not, will be subject to the provisions and requirements of PART II that are applicable to a Federally funded project.

In the event of any discrepancies between PART I and PART II of this contract, the provisions of PART I shall prevail.

Buy America Requirements (23 CFR 365.410) shall apply to the PROJECT and will be adhered to, as applicable, by the parties hereto.

9. The REQUESTING PARTY certifies that a) it is a person under the Natural Resources and Environmental Protection Act, MCL 324.20101 et seq., as amended, (NREPA) and is not aware of and has no reason to believe that the property is a facility as defined in the NREPA; b) the REQUESTING PARTY further certifies that it has completed the tasks required by MCL 324.20126 (3)(h); c) it conducted a visual inspection of property within the existing right of way on which construction is to be performed to determine if any hazardous substances were present; and at sites on which historically were located businesses that involved hazardous substances, it performed a reasonable investigation to determine whether hazardous substances exist. This reasonable investigation should include, at a minimum, contact with local, state and federal environmental agencies to determine if the site has been identified as, or potentially as, a site containing hazardous substances; d) it did not cause or contribute to the release or threat of release of any hazardous substance found within the PROJECT limits.

The REQUESTING PARTY also certifies that, in addition to reporting the presence of any hazardous substances to the Department of Environmental Quality, it has advised the DEPARTMENT of the presence of any and all hazardous substances which the REQUESTING PARTY found within the PROJECT limits, as a result of performing the investigation and visual inspection required herein. The REQUESTING PARTY also certifies that it has been unable to identify any entity who may be liable for the cost of remediation. As a result, the REQUESTING PARTY has included all estimated costs of remediation of such hazardous substances in its estimated cost of construction of the PROJECT.

10. If, subsequent to execution of this contract, previously unknown hazardous substances are discovered within the PROJECT limits, which require environmental remediation pursuant to either state or federal law, the REQUESTING PARTY, in addition to reporting that fact to the Department of Environmental Quality, shall immediately notify the DEPARTMENT, both orally and in writing of such discovery. The DEPARTMENT shall consult with the REQUESTING PARTY to determine if it is willing to pay for the cost of remediation and, with the FHWA, to determine the eligibility, for reimbursement, of the remediation costs. The REQUESTING PARTY shall be charged for and shall pay all costs associated with such remediation, including all delay costs of the contractor for the PROJECT, in the event that remediation and delay costs are not deemed eligible by the FHWA. If the REQUESTING PARTY refuses to participate in the cost of remediation, the DEPARTMENT shall terminate the PROJECT. The parties agree that any costs or damages that the DEPARTMENT incurs as a result of such termination shall be considered a PROJECT COST.

11. If federal and/or state funds administered by the DEPARTMENT are used to pay the cost of remediating any hazardous substances discovered after the execution of this contract and if there is a reasonable likelihood of recovery, the REQUESTING PARTY, in cooperation with the Department of Environmental Quality and the DEPARTMENT, shall make a diligent effort to recover such costs from all other possible entities. If recovery is made, the DEPARTMENT shall be reimbursed from such recovery for the proportionate share of the amount paid by the FHWA and/or the DEPARTMENT and the DEPARTMENT shall credit such sums to the appropriate funding source.

12. The DEPARTMENT'S sole reason for entering into this contract is to enable the REQUESTING PARTY to obtain and use funds provided by the Federal Highway Administration pursuant to Title 23 of the United States Code.

Any and all approvals of, reviews of, and recommendations regarding contracts, agreements, permits, plans, specifications, or documents, of any nature, or any inspections of work by the DEPARTMENT or its agents pursuant to the terms of this contract are done to assist the REQUESTING PARTY in meeting program guidelines in order to qualify for available funds. Such approvals, reviews, inspections and recommendations by the DEPARTMENT or its agents shall not relieve the REQUESTING PARTY and the local agencies, as applicable, of their ultimate control and shall not be construed as a warranty of their propriety or that the DEPARTMENT or its agents is assuming any liability, control or jurisdiction.

The providing of recommendations or advice by the DEPARTMENT or its agents does not relieve the REQUESTING PARTY and the local agencies, as applicable of their exclusive jurisdiction of the highway and responsibility under MCL 691.1402 et seq., as amended.

When providing approvals, reviews and recommendations under this contract, the DEPARTMENT or its agents is performing a governmental function, as that term is defined in MCL 691.1401 et seq., as amended, which is incidental to the completion of the PROJECT.

13. The DEPARTMENT, by executing this contract, and rendering services pursuant to this contract, has not and does not assume jurisdiction of the highway, described as the PROJECT for purposes of MCL 691.1402 et seq., as amended. Exclusive jurisdiction of such highway for the purposes of MCL 691.1402 et seq., as amended, rests with the REQUESTING PARTY and other local agencies having respective jurisdiction.

14. The REQUESTING PARTY shall approve all of the plans and specifications to be used on the PROJECT and shall be deemed to have approved all changes to the plans and specifications when put into effect. It is agreed that ultimate responsibility and control over the PROJECT rests with the REQUESTING PARTY and local agencies, as applicable.

15. The REQUESTING PARTY agrees that the costs reported to the DEPARTMENT for this contract will represent only those items that are properly chargeable in accordance with this contract. The REQUESTING PARTY also certifies that it has read the contract terms and has made itself aware of the applicable laws, regulations, and terms of this contract that apply to the reporting of costs incurred under the terms of this contract.

16. The parties shall promptly provide comprehensive assistance and cooperation in defending and resolving any claims brought against the DEPARTMENT by the contractor, vendors or suppliers as a result of the DEPARTMENT'S award of the construction contract for the PROJECT. Costs incurred by the DEPARTMENT in defending or resolving such claims shall be considered PROJECT COSTS.

17. The DEPARTMENT shall require the contractor who is awarded the contract for the construction of the PROJECT to provide insurance in the amounts specified and in accordance with the DEPARTMENT'S current Standard Specifications for Construction and to:

- A. Maintain bodily injury and property damage insurance for the duration of the PROJECT.
- B. Provide owner's protective liability insurance naming as insureds the State of Michigan, the Michigan State Transportation Commission, the DEPARTMENT and its officials, agents and employees, the REQUESTING PARTY and any other county, county road commission, or municipality in whose jurisdiction the PROJECT is located, and their employees, for the duration of the PROJECT and to provide, upon request, copies of certificates of insurance to the insureds. It is understood that the DEPARTMENT does not assume jurisdiction of the highway described as the PROJECT as a result of being named as an insured on the owner's protective liability insurance policy.
- C. Comply with the requirements of notice of cancellation and reduction of insurance set forth in the current standard specifications for construction and to provide, upon request, copies of notices and reports prepared to those insured.

18. This contract shall become binding on the parties hereto and of full force and effect upon the signing thereof by the duly authorized officials for the parties hereto and upon the adoption of the necessary resolutions approving said contract and authorizing the signatures thereto of the respective officials of the REQUESTING PARTY, a certified copy of which resolution shall be attached to this contract.

IN WITNESS WHEREOF, the parties hereto have caused this contract to be executed the day and year first above written.

CITY OF ST. CLAIR SHORES

MICHIGAN DEPARTMENT
OF TRANSPORTATION

By _____
Title:

By _____
Department Director MDOT

By _____
Title:

RAB
12/23/15



APPROVED BY:

[Signature]
for Administrator
Real Estate

01/07/16
Date

December 11, 2015

EXHIBIT I

CONTROL SECTION STU 50458
JOB NUMBER 129371A
PROJECT STP 1650(003)

ESTIMATED COST

CONTRACTED WORK

	<u>PART A</u>	<u>PART B</u>	<u>TOTAL</u>
Estimated Cost	\$1,480,100	\$541,100	\$2,021,200

COST PARTICIPATION

GRAND TOTAL ESTIMATED COST	\$1,480,100	\$541,100	\$2,021,200
Less Federal Funds	<u>\$1,211,500</u>	<u>\$ -0-</u>	<u>\$1,211,500</u>
BALANCE (REQUESTING PARTY'S SHARE)	\$ 268,600	\$541,100	\$ 809,700

NO DEPOSIT

DOT

TYPE B
BUREAU OF HIGHWAYS
03-15-93

PART II

STANDARD AGREEMENT PROVISIONS

SECTION I COMPLIANCE WITH REGULATIONS AND DIRECTIVES

SECTION II PROJECT ADMINISTRATION AND SUPERVISION

SECTION III ACCOUNTING AND BILLING

SECTION IV MAINTENANCE AND OPERATION

SECTION V SPECIAL PROGRAM AND PROJECT CONDITIONS

SECTION I

COMPLIANCE WITH REGULATIONS AND DIRECTIVES

- A. To qualify for eligible cost, all work shall be documented in accordance with the requirements and procedures of the DEPARTMENT.
- B. All work on projects for which reimbursement with Federal funds is requested shall be performed in accordance with the requirements and guidelines set forth in the following Directives of the Federal-Aid Policy Guide (FAPG) of the FHWA, as applicable, and as referenced in pertinent sections of Title 23 and Title 49 of the Code of Federal Regulations (CFR), and all supplements and amendments thereto.
 - 1. Engineering
 - a. FAPG (6012.1): Preliminary Engineering
 - b. FAPG (23 CFR 172): Administration of Engineering and Design Related Service Contracts
 - c. FAPG (23 CFR 635A): Contract Procedures
 - d. FAPG (49 CFR 18.22): Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments--Allowable Costs
 - 2. Construction
 - a. FAPG (23 CFR 140E): Administrative Settlement Costs-Contract Claims
 - b. FAPG (23 CFR 140B): Construction Engineering Costs
 - c. FAPG (23 CFR 17): Recordkeeping and Retention Requirements for Federal-Aid Highway Records of State Highway Agencies
 - d. FAPG (23 CFR 635A): Contract Procedures
 - e. FAPG (23 CFR 635B): Force Account Construction
 - f. FAPG (23 CFR 645A): Utility Relocations, Adjustments and Reimbursement

- g. FAPG (23 CFR 645B): Accommodation of Utilities (PPM 30-4.1)
 - h. FAPG (23 CFR 655F): Traffic Control Devices on Federal-Aid and other Streets and Highways
 - i. FAPG (49 CFR 18.22): Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments--Allowable Costs
3. Modification Or Construction Of Railroad Facilities
- a. FAPG (23 CFR 140I): Reimbursement for Railroad Work
 - b. FAPG (23 CFR 646B): Railroad Highway Projects
- C. In conformance with FAPG (23 CFR 630C) Project Agreements, the political subdivisions party to this contract, on those Federally funded projects which exceed a total cost of \$100,000.00 stipulate the following with respect to their specific jurisdictions:
- 1. That any facility to be utilized in performance under or to benefit from this contract is not listed on the Environmental Protection Agency (EPA) List of Violating Facilities issued pursuant to the requirements of the Federal Clean Air Act, as amended, and the Federal Water Pollution Control Act, as amended.
 - 2. That they each agree to comply with all of the requirements of Section 114 of the Federal Clean Air Act and Section 308 of the Federal Water Pollution Control Act, and all regulations and guidelines issued thereunder.
 - 3. That as a condition of Federal aid pursuant to this contract they shall notify the DEPARTMENT of the receipt of any advice indicating that a facility to be utilized in performance under or to benefit from this contract is under consideration to be listed on the EPA List of Violating Facilities.
- D. Ensure that the PROJECT is constructed in accordance with and incorporates all committed environmental impact mitigation measures listed in approved environmental documents unless modified or deleted by approval of the FHWA.
- E. All the requirements, guidelines, conditions and restrictions noted in all other pertinent Directives and Instructional Memoranda of the FHWA will apply to this contract and will be adhered to, as applicable, by the parties hereto.

SECTION II

PROJECT ADMINISTRATION AND SUPERVISION

- A. The DEPARTMENT shall provide such administrative guidance as it determines is required by the PROJECT in order to facilitate the obtaining of available federal and/or state funds.
- B. The DEPARTMENT will advertise and award all contracted portions of the PROJECT work. Prior to advertising of the PROJECT for receipt of bids, the REQUESTING PARTY may delete any portion or all of the PROJECT work. After receipt of bids for the PROJECT, the REQUESTING PARTY shall have the right to reject the amount bid for the PROJECT prior to the award of the contract for the PROJECT only if such amount exceeds by ten percent (10%) the final engineer's estimate therefor. If such rejection of the bids is not received in writing within two (2) weeks after letting, the DEPARTMENT will assume concurrence. The DEPARTMENT may, upon request, readvertise the PROJECT. Should the REQUESTING PARTY so request in writing within the aforesaid two (2) week period after letting, the PROJECT will be cancelled and the DEPARTMENT will refund the unused balance of the deposit less all costs incurred by the DEPARTMENT.
- C. The DEPARTMENT will perform such inspection services on PROJECT work performed by the REQUESTING PARTY with its own forces as is required to ensure compliance with the approved plans & specifications.
- D. On those projects funded with Federal monies, the DEPARTMENT shall as may be required secure from the FHWA approval of plans and specifications, and such cost estimates for FHWA participation in the PROJECT COST.
- E. All work in connection with the PROJECT shall be performed in conformance with the Michigan Department of Transportation Standard Specifications for Construction, and the supplemental specifications, Special Provisions and plans pertaining to the PROJECT and all materials furnished and used in the construction of the PROJECT shall conform to the aforesaid specifications. No extra work shall be performed nor changes in plans and specifications made until said work or changes are approved by the project engineer and authorized by the DEPARTMENT.

- F. Should it be necessary or desirable that portions of the work covered by this contract be accomplished by a consulting firm, a railway company, or governmental agency, firm, person, or corporation, under a subcontract with the REQUESTING PARTY at PROJECT expense, such subcontracted arrangements will be covered by formal written agreement between the REQUESTING PARTY and that party.

This formal written agreement shall: include a reference to the specific prime contract to which it pertains; include provisions which clearly set forth the maximum reimbursable and the basis of payment; provide for the maintenance of accounting records in accordance with generally accepted accounting principles, which clearly document the actual cost of the services provided; provide that costs eligible for reimbursement shall be in accordance with clearly defined cost criteria such as 49 CFR Part 18, 48 CFR Part 31, 23 CFR Part 140, OMB Circular A-87, etc. as applicable; provide for access to the department or its representatives to inspect and audit all data and records related to the agreement for a minimum of three years after the department's final payment to the local unit.

All such agreements will be submitted for approval by the DEPARTMENT and, if applicable, by the FHWA prior to execution thereof, except for agreements for amounts less than \$100,000 for preliminary engineering and testing services executed under and in accordance with the provisions of the "Small Purchase Procedures" FAPG (23 CFR 172), which do not require prior approval of the DEPARTMENT or the FHWA.

Any such approval by the DEPARTMENT shall in no way be construed as a warranty of the subcontractor's qualifications, financial integrity, or ability to perform the work being subcontracted.

- G. The REQUESTING PARTY, at no cost to the PROJECT or the DEPARTMENT, shall make such arrangements with railway companies, utilities, etc., as may be necessary for the performance of work required for the PROJECT but for which Federal or other reimbursement will not be requested.
- H. The REQUESTING PARTY, at no cost to the PROJECT, or the DEPARTMENT, shall secure, as necessary, all agreements and approvals of the PROJECT with railway companies, the Railroad Safety & Tariffs Division of the DEPARTMENT and other concerned governmental agencies other than the FHWA, and will forward same to the DEPARTMENT for such reviews and approvals as may be required.
- I. No PROJECT work for which reimbursement will be requested by the REQUESTING PARTY is to be subcontracted or performed until the DEPARTMENT gives written notification that such work may commence.

SECTION III

ACCOUNTING AND BILLING

A. Procedures for billing for work undertaken by the REQUESTING PARTY:

1. The REQUESTING PARTY shall establish and maintain accurate records, in accordance with generally accepted accounting principles, of all expenses incurred for which payment is sought or made under this contract, said records to be hereinafter referred to as the "RECORDS". Separate accounts shall be established and maintained for all costs incurred under this contract.

The REQUESTING PARTY shall maintain the RECORDS for at least three (3) years from the date of final payment of Federal Aid made by the DEPARTMENT under this contract. In the event of a dispute with regard to the allowable expenses or any other issue under this contract, the REQUESTING PARTY shall thereafter continue to maintain the RECORDS at least until that dispute has been finally decided and the time for all available challenges or appeals of that decision has expired.

The DEPARTMENT, or its representative, may inspect, copy, or audit the RECORDS at any reasonable time after giving reasonable notice.

If any part of the work is subcontracted, the REQUESTING PARTY shall assure compliance with the above for all subcontracted work.

In the event that an audit performed by or on behalf of the DEPARTMENT indicates an adjustment to the costs reported under this contract, or questions the allowability of an item of expense, the DEPARTMENT shall promptly submit to the REQUESTING PARTY, a Notice of Audit Results and a copy of the audit report which may supplement or modify any tentative findings verbally communicated to the REQUESTING PARTY at the completion of an audit.

Within sixty (60) days after the date of the Notice of Audit Results, the REQUESTING PARTY shall: (a) respond in writing to the responsible Bureau or the DEPARTMENT indicating whether or not it concurs with the audit report, (b) clearly explain the nature and basis for any disagreement as to a disallowed item of expense and, (c) submit to the DEPARTMENT a written explanation as to any questioned or no opinion expressed item of expense, hereinafter referred to as the "RESPONSE". The RESPONSE shall be clearly stated and provide any supporting documentation necessary to resolve any disagreement or questioned or no opinion expressed item of expense. Where the documentation is voluminous, the REQUESTING PARTY may supply appropriate excerpts and make alternate

arrangements to conveniently and reasonably make that documentation available for review by the DEPARTMENT. The RESPONSE shall refer to and apply the language of the contract. The REQUESTING PARTY agrees that failure to submit a RESPONSE within the sixty (60) day period constitutes agreement with any disallowance of an item of expense and authorizes the DEPARTMENT to finally disallow any items of questioned or no opinion expressed cost.

The DEPARTMENT shall make its decision with regard to any Notice of Audit Results and RESPONSE within one hundred twenty (120) days after the date of the Notice of Audit Results. If the DEPARTMENT determines that an overpayment has been made to the REQUESTING PARTY, the REQUESTING PARTY shall repay that amount to the DEPARTMENT or reach agreement with the DEPARTMENT on a repayment schedule within thirty (30) days after the date of an invoice from the DEPARTMENT. If the REQUESTING PARTY fails to repay the overpayment or reach agreement with the DEPARTMENT on a repayment schedule within the thirty (30) day period, the REQUESTING PARTY agrees that the DEPARTMENT shall deduct all or a portion of the overpayment from any funds then or thereafter payable by the DEPARTMENT to the REQUESTING PARTY under this contract or any other agreement, or payable to the REQUESTING PARTY under the terms of 1951 PA 51, as applicable. Interest will be assessed on any partial payments or repayment schedules based on the unpaid balance at the end of each month until the balance is paid in full. The assessment of interest will begin thirty (30) days from the date of the invoice. The rate of interest will be based on the Michigan Department of Treasury common cash funds interest earnings. The rate of interest will be reviewed annually by the DEPARTMENT and adjusted as necessary based on the Michigan Department of Treasury common cash funds interest earnings. The REQUESTING PARTY expressly consents to this withholding or offsetting of funds under those circumstances, reserving the right to file a lawsuit in the Court of Claims to contest the DEPARTMENT'S decision only as to any item of expense the disallowance of which was disputed by the REQUESTING PARTY in a timely filed RESPONSE.

The REQUESTING PARTY shall comply with the Single Audit Act of 1984, as amended, including, but not limited to, the Single Audit Amendments of 1996 (31 USC 7501-7507).

The REQUESTING PARTY shall adhere to the following requirements associated with audits of accounts and records:

- a. Agencies expending a total of \$500,000 or more in federal funds, from one or more funding sources in its fiscal year, shall comply with the requirements of the federal Office of Management and Budget (OMB) Circular A-133, as revised or amended.

The agency shall submit two copies of:

- The Reporting Package
- The Data Collection Form
- The management letter to the agency, if one issued by the audit firm

The OMB Circular A-133 audit must be submitted to the address below in accordance with the time frame established in the circular, as revised or amended.

b. Agencies expending less than \$500,000 in federal funds must submit a letter to the Department advising that a circular audit was not required. The letter shall indicate the applicable fiscal year, the amount of federal funds spent, the name(s) of the Department federal programs, and the CFDA grant number(s). This information must also be submitted to the address below.

c. Address: Michigan Department of Education
Accounting Service Center
Hannah Building
608 Allegan Street
Lansing, MI 48909

d. Agencies must also comply with applicable State laws and regulations relative to audit requirements.

e. Agencies shall not charge audit costs to Department's federal programs which are not in accordance with the OMB Circular A-133 requirements.

f. All agencies are subject to the federally required monitoring activities, which may include limited scope reviews and other on-site monitoring.

2. Agreed Unit Prices Work - All billings for work undertaken by the REQUESTING PARTY on an agreed unit price basis will be submitted in accordance with the Michigan Department of Transportation Standard Specifications for Construction and pertinent FAPG Directives and Guidelines of the FHWA.
3. Force Account Work and Subcontracted Work - All billings submitted to the DEPARTMENT for Federal reimbursement for items of work performed on a force account basis or by any subcontract with a consulting firm, railway company, governmental agency or other party, under the terms of this contract, shall be prepared in accordance with the provisions of the pertinent FHPM Directives and the procedures of the DEPARTMENT. Progress billings may be submitted monthly during the time work is being performed provided, however, that no bill of a lesser amount than \$1,000.00 shall be submitted unless it is a final

or end of fiscal year billing. All billings shall be labeled either "Progress Bill Number _____", or "Final Billing".

4. Final billing under this contract shall be submitted in a timely manner but not later than six months after completion of the work. Billings for work submitted later than six months after completion of the work will not be paid.
5. Upon receipt of billings for reimbursement for work undertaken by the REQUESTING PARTY on projects funded with Federal monies, the DEPARTMENT will act as billing agent for the REQUESTING PARTY, consolidating said billings with those for its own force account work and presenting these consolidated billings to the FHWA for payment. Upon receipt of reimbursement from the FHWA, the DEPARTMENT will promptly forward to the REQUESTING PARTY its share of said reimbursement.
6. Upon receipt of billings for reimbursement for work undertaken by the REQUESTING PARTY on projects funded with non-Federal monies, the DEPARTMENT will promptly forward to the REQUESTING PARTY reimbursement of eligible costs.

B. Payment of Contracted and DEPARTMENT Costs:

1. As work on the PROJECT commences, the initial payments for contracted work and/or costs incurred by the DEPARTMENT will be made from the working capital deposit. Receipt of progress payments of Federal funds, and where applicable, State Critical Bridge funds, will be used to replenish the working capital deposit. The REQUESTING PARTY shall make prompt payments of its share of the contracted and/or DEPARTMENT incurred portion of the PROJECT COST upon receipt of progress billings from the DEPARTMENT. Progress billings will be based upon the REQUESTING PARTY'S share of the actual costs incurred as work on the PROJECT progresses and will be submitted, as required, until it is determined by the DEPARTMENT that there is sufficient available working capital to meet the remaining anticipated PROJECT COSTS. All progress payments will be made within thirty (30) days of receipt of billings. No monthly billing of a lesser amount than \$1,000.00 will be made unless it is a final or end of fiscal year billing. Should the DEPARTMENT determine that the available working capital exceeds the remaining anticipated PROJECT COSTS, the DEPARTMENT may reimburse the REQUESTING PARTY such excess. Upon completion of the PROJECT, payment of all PROJECT COSTS, receipt of all applicable monies from the FHWA, and completion of necessary audits, the REQUESTING PARTY will be reimbursed the balance of its deposit.

2. In the event that the bid, plus contingencies, for the contracted, and/or the DEPARTMENT incurred portion of the PROJECT work exceeds the estimated cost therefor as established by this contract, the REQUESTING PARTY may be advised and billed for the additional amount of its share.

C. General Conditions:

1. The DEPARTMENT, in accordance with its procedures in existence and covering the time period involved, shall make payment for interest earned on the balance of working capital deposits for all projects on account with the DEPARTMENT. The REQUESTING PARTY in accordance with DEPARTMENT procedures in existence and covering the time period involved, shall make payment for interest owed on any deficit balance of working capital deposits for all projects on account with the DEPARTMENT. This payment or billing is processed on an annual basis corresponding to the State of Michigan fiscal year. Upon receipt of billing for interest incurred, the REQUESTING PARTY promises and shall promptly pay the DEPARTMENT said amount.
2. Pursuant to the authority granted by law, the REQUESTING PARTY hereby irrevocably pledges a sufficient amount of funds received by it from the Michigan Transportation Fund to meet its obligations as specified in PART I and PART II. If the REQUESTING PARTY shall fail to make any of its required payments when due, as specified herein, the DEPARTMENT shall immediately notify the REQUESTING PARTY and the State Treasurer of the State of Michigan or such other state officer or agency having charge and control over disbursement of the Michigan Transportation Fund, pursuant to law, of the fact of such default and the amount thereof, and, if such default is not cured by payment within ten (10) days, said State Treasurer or other state officer or agency is then authorized and directed to withhold from the first of such monies thereafter allocated by law to the REQUESTING PARTY from the Michigan Transportation Fund sufficient monies to remove the default, and to credit the REQUESTING PARTY with payment thereof, and to notify the REQUESTING PARTY in writing of such fact.
3. Upon completion of all work under this contract and final audit by the DEPARTMENT or the FHWA, the REQUESTING PARTY promises to promptly repay the DEPARTMENT for any disallowed items of costs previously disbursed by the DEPARTMENT. The REQUESTING PARTY pledges its future receipts from the Michigan Transportation Fund for repayment of all disallowed items and, upon failure to make repayment for any disallowed items within ninety (90) days of demand made by the DEPARTMENT, the DEPARTMENT is hereby authorized to withhold an equal amount from the REQUESTING PARTY'S share of any future distribution of Michigan Transportation Funds in settlement of said claim.

4. The DEPARTMENT shall maintain and keep accurate records and accounts relative to the cost of the PROJECT and upon completion of the PROJECT, payment of all items of PROJECT COST, receipt of all Federal Aid, if any, and completion of final audit by the DEPARTMENT and if applicable, by the FHWA, shall make final accounting to the REQUESTING PARTY. The final PROJECT accounting will not include interest earned or charged on working capital deposited for the PROJECT which will be accounted for separately at the close of the State of Michigan fiscal year and as set forth in Section C(1).
5. The costs of engineering and other services performed on those projects involving specific program funds and one hundred percent (100%) local funds will be apportioned to the respective portions of that project in the same ratio as the actual direct construction costs unless otherwise specified in PART I.

SECTION IV

MAINTENANCE AND OPERATION

A. Upon completion of construction of each part of the PROJECT, at no cost to the DEPARTMENT or the PROJECT, each of the parties hereto, within their respective jurisdictions, will make the following provisions for the maintenance and operation of the completed PROJECT:

1. All Projects:

Properly maintain and operate each part of the project, making ample provisions each year for the performance of such maintenance work as may be required, except as qualified in paragraph 2b of this section.

2. Projects Financed in Part with Federal Monies:

a. Sign and mark each part of the PROJECT, in accordance with the current Michigan Manual of Uniform Traffic control Devices, and will not install, or permit to be installed, any signs, signals or markings not in conformance with the standards approved by the FHWA, pursuant to 23 USC 109(d).

b. Remove, prior to completion of the PROJECT, all encroachments from the roadway right-of-way within the limits of each part of the PROJECT.

With respect to new or existing utility installations within the right-of-way of Federal Aid projects and pursuant to FAPG (23 CFR 645B): Occupancy of non-limited access right-of-way may be allowed based on consideration for traffic safety and necessary preservation of roadside space and aesthetic quality. Longitudinal occupancy of non-limited access right-of-way by private lines will require a finding of significant economic hardship, the unavailability of practicable alternatives or other extenuating circumstances.

c. Cause to be enacted, maintained and enforced, ordinances and regulations for proper traffic operations in accordance with the plans of the PROJECT.

d. Make no changes to ordinances or regulations enacted, or traffic controls installed in conjunction with the PROJECT work without prior review by the DEPARTMENT and approval of the FHWA, if required.

- B. On projects for the removal of roadside obstacles, the parties, upon completion of construction of each part of the PROJECT, at no cost to the PROJECT or the DEPARTMENT, will, within their respective jurisdictions, take such action as is necessary to assure that the roadway right-of-way, cleared as the PROJECT, will be maintained free of such obstacles.
- C. On projects for the construction of bikeways, the parties will enact no ordinances or regulations prohibiting the use of bicycles on the facility hereinbefore described as the PROJECT, and will amend any existing restrictive ordinances in this regard so as to allow use of this facility by bicycles. No motorized vehicles shall be permitted on such bikeways or walkways constructed as the PROJECT except those for maintenance purposes.
- D. Failure of the parties hereto to fulfill their respective responsibilities as outlined herein may disqualify that party from future Federal-aid participation in projects on roads or streets for which it has maintenance responsibility. Federal Aid may be withheld until such time as deficiencies in regulations have been corrected, and the improvements constructed as the PROJECT are brought to a satisfactory condition of maintenance.

SECTION V

SPECIAL PROGRAM AND PROJECT CONDITIONS

- A. Those projects for which the REQUESTING PARTY has been reimbursed with Federal monies for the acquisition of right-of-way must be under construction by the close of the twentieth (20th) fiscal year following the fiscal year in which the FHWA and the DEPARTMENT projects agreement covering that work is executed, or the REQUESTING PARTY may be required to repay to the DEPARTMENT, for forwarding to the FHWA, all monies distributed as the FHWA'S contribution to that right-of-way.
- B. Those projects for which the REQUESTING PARTY has been reimbursed with Federal monies for the performance of preliminary engineering must be under construction by the close of the tenth (10th) fiscal year following the fiscal year in which the FHWA and the DEPARTMENT projects agreement covering that work is executed, or the REQUESTING PARTY may be required to repay to the DEPARTMENT, for forwarding to the FHWA, all monies distributed as the FHWA'S contribution to that preliminary engineering.
- C. On those projects funded with Federal monies, the REQUESTING PARTY, at no cost to the PROJECT or the DEPARTMENT, will provide such accident information as is available and such other information as may be required under the program in order to make the proper assessment of the safety benefits derived from the work performed as the PROJECT. The REQUESTING PARTY will cooperate with the DEPARTMENT in the development of reports and such analysis as may be required and will, when requested by the DEPARTMENT, forward to the DEPARTMENT, in such form as is necessary, the required information.
- D. In connection with the performance of PROJECT work under this contract the parties hereto (hereinafter in Appendix "A" referred to as the "contractor") agree to comply with the State of Michigan provisions for "Prohibition of Discrimination in State Contracts", as set forth in Appendix A, attached hereto and made a part hereof. The parties further covenant that they will comply with the Civil Rights Acts of 1964, being P.L. 88-352, 78 Stat. 241, as amended, being Title 42 U.S.C. Sections 1971, 1975a-1975d, and 2000a-2000h-6 and the Regulations of the United States Department of Transportation (49 C.F.R. Part 21) issued pursuant to said Act, including Appendix "B", attached hereto and made a part hereof, and will require similar covenants on the part of any contractor or subcontractor employed in the performance of this contract.
- E. The parties will carry out the applicable requirements of the DEPARTMENT'S Disadvantaged Business Enterprise (DBE) program and 49 CFR, Part 26, including, but not limited to, those requirements set forth in Appendix C.

APPENDIX A
PROHIBITION OF DISCRIMINATION IN STATE CONTRACTS

In connection with the performance of work under this contract; the contractor agrees as follows:

1. In accordance with Public Act 453 of 1976 (Elliott-Larsen Civil Rights Act), the contractor shall not discriminate against an employee or applicant for employment with respect to hire, tenure, treatment, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, height, weight, or marital status. A breach of this covenant will be regarded as a material breach of this contract. Further, in accordance with Public Act 220 of 1976 (Persons with Disabilities Civil Rights Act), as amended by Public Act 478 of 1980, the contractor shall not discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment because of a disability that is unrelated to the individual's ability to perform the duties of a particular job or position. A breach of the above covenants will be regarded as a material breach of this contract.
2. The contractor hereby agrees that any and all subcontracts to this contract, whereby a portion of the work set forth in this contract is to be performed, shall contain a covenant the same as hereinabove set forth in Section 1 of this Appendix.
3. The contractor will take affirmative action to ensure that applicants for employment and employees are treated without regard to their race, color, religion, national origin, age, sex, height, weight, marital status, or any disability that is unrelated to the individual's ability to perform the duties of a particular job or position. Such action shall include, but not be limited to, the following: employment; treatment; upgrading; demotion or transfer; recruitment; advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.
4. The contractor shall, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, national origin, age, sex, height, weight, marital status, or disability that is unrelated to the individual's ability to perform the duties of a particular job or position.
5. The contractor or its collective bargaining representative shall send to each labor union or representative of workers with which the contractor has a collective bargaining agreement or other contract or understanding a notice advising such labor union or workers' representative of the contractor's commitments under this Appendix.
6. The contractor shall comply with all relevant published rules, regulations, directives, and orders of the Michigan Civil Rights Commission that may be in effect prior to the taking of bids for any individual state project.

7. The contractor shall furnish and file compliance reports within such time and upon such forms as provided by the Michigan Civil Rights Commission; said forms may also elicit information as to the practices, policies, program, and employment statistics of each subcontractor, as well as the contractor itself, and said contractor shall permit access to the contractor's books, records, and accounts by the Michigan Civil Rights Commission and/or its agent for the purposes of investigation to ascertain compliance under this contract and relevant rules, regulations, and orders of the Michigan Civil Rights Commission.
8. In the event that the Michigan Civil Rights Commission finds, after a hearing held pursuant to its rules, that a contractor has not complied with the contractual obligations under this contract, the Michigan Civil Rights Commission may, as a part of its order based upon such findings, certify said findings to the State Administrative Board of the State of Michigan, which State Administrative Board may order the cancellation of the contract found to have been violated and/or declare the contractor ineligible for future contracts with the state and its political and civil subdivisions, departments, and officers, including the governing boards of institutions of higher education, until the contractor complies with said order of the Michigan Civil Rights Commission. Notice of said declaration of future ineligibility may be given to any or all of the persons with whom the contractor is declared ineligible to contract as a contracting party in future contracts. In any case before the Michigan Civil Rights Commission in which cancellation of an existing contract is a possibility, the contracting agency shall be notified of such possible remedy and shall be given the option by the Michigan Civil Rights Commission to participate in such proceedings.
9. The contractor shall include or incorporate by reference, the provisions of the foregoing paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Michigan Civil Rights Commission; all subcontracts and purchase orders will also state that said provisions will be binding upon each subcontractor or supplier.

Revised June 2011

APPENDIX B
TITLE VI ASSURANCE

During the performance of this contract, the contractor, for itself, its assignees, and its successors in interest (hereinafter referred to as the "contractor"), agrees as follows:

1. **Compliance with Regulations:** For all federally assisted programs, the contractor shall comply with the nondiscrimination regulations set forth in 49 CFR Part 21, as may be amended from time to time (hereinafter referred to as the Regulations). Such Regulations are incorporated herein by reference and made a part of this contract.
2. **Nondiscrimination:** The contractor, with regard to the work performed under the contract, shall not discriminate on the grounds of race, color, sex, or national origin in the selection, retention, and treatment of subcontractors, including procurements of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices, when the contractor covers a program set forth in Appendix B of the Regulations.
3. **Solicitation for Subcontracts, Including Procurements of Materials and Equipment:** All solicitations made by the contractor, either by competitive bidding or by negotiation for subcontract work, including procurement of materials or leases of equipment, must include a notification to each potential subcontractor or supplier of the contractor's obligations under the contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.
4. **Information and Reports:** The contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto and shall permit access to its books, records, accounts, other sources of information, and facilities as may be determined to be pertinent by the Department or the United States Department of Transportation (USDOT) in order to ascertain compliance with such Regulations or directives. If required information concerning the contractor is in the exclusive possession of another who fails or refuses to furnish the required information, the contractor shall certify to the Department or the USDOT, as appropriate, and shall set forth the efforts that it made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of the contractor's noncompliance with the nondiscrimination provisions of this contract, the Department shall impose such contract sanctions as it or the USDOT may determine to be appropriate, including, but not limited to, the following:
 - a. Withholding payments to the contractor until the contractor complies; and/or
 - b. Canceling, terminating, or suspending the contract, in whole or in part.

6. **Incorporation of Provisions:** The contractor shall include the provisions of Sections (1) through (6) in every subcontract, including procurement of material and leases of equipment, unless exempt by the Regulations or directives issued pursuant thereto. The contractor shall take such action with respect to any subcontract or procurement as the Department or the USDOT may direct as a means of enforcing such provisions, including sanctions for non-compliance, provided, however, that in the event a contractor becomes involved in or is threatened with litigation from a subcontractor or supplier as a result of such direction, the contractor may request the Department to enter into such litigation to protect the interests of the state. In addition, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

Revised June 2011

APPENDIX C

TO BE INCLUDED IN ALL FINANCIAL ASSISTANCE AGREEMENTS WITH LOCAL AGENCIES

Assurance that Recipients and Contractors Must Make (Excerpts from US DOT Regulation 49 CFR 26.13)

- A. Each financial assistance agreement signed with a DOT operating administration (or a primary recipient) must include the following assurance:**

The recipient shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any US DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR Part 26. The recipient shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure nondiscrimination in the award and administration of US DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR Part 26 and as approved by US DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the recipient of its failure to carry out its approved program, the department may impose sanctions as provided for under Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.).

- B. Each contract MDOT signs with a contractor (and each subcontract the prime contractor signs with a subcontractor) must include the following assurance:**

The contractor, sub recipient or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of US DOT-assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as the recipient deems appropriate.

COUNCIL COMMUNICATION

Item # - 10c ^{MES}

From: Michael E. Smith, City Manager
Subject: Approval to award the Miscellaneous Concrete Repairs for scattered Public Utility sites.

Prepared by: Christopher R. Rayes, Community Services Director CDI

City Manager's Recommendation:

I recommend the approval to award the Miscellaneous Concrete Repairs for scattered Public Utility sites.

Summary Justification/Background: (full justification/background is attached)

This bid previously came before council as part of the 2016 sidewalk replacement program. Within that bid was pricing to complete repairs for scattered sites throughout the City of St. Clair Shores for sites disturbed by water main repairs, sewer repairs, and various miscellaneous repairs. This request is for the scatter sites portion of the bid only.

2016 Pricing
4" - \$4.44 s.f.
6" - \$4.85 s.f.

Bid Tabulations

Council Action:

It was moved by Councilperson _____, and supported by Councilperson _____, to approve/deny to award the Miscellaneous Concrete Repairs for scattered Public Utility sites, as recommended by the City Manager.

VOTE: Ayes: _____
Nays: _____
Abstain: _____
Absent: _____



TABULATION OF BIDS
 City of Saint Clair Shores
 2016 Miscellaneous Sidewalk and
 Drive Approach Repair Program
 AEW PROJECT NO. 0150-0495

Item No.	Description	Estimated Quantity	Units	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
22	Trimming Tree Roots	250	Ea	50.00	12,500.00	75.00	18,750.00	75.00	18,750.00
23	Surface Restoration, Seeding	200	Syd	9.00	1,800.00	6.00	1,200.00	20.00	4,000.00
24	Surface Restoration, Sodding	200	Syd	9.00	1,800.00	10.00	2,000.00	25.00	5,000.00
Total Amount of Category 2: In District 5 Work For Year 2016					473,397.00		712,265.00		961,705.00
Category 2: Out of District Work For Year 2016									
1	Pavt, Rem	150	Syd	11.00	1,650.00	15.00	2,250.00	17.75	2,662.50
2	Sidewalk, Rem	1300	Syd	11.00	14,300.00	15.00	19,500.00	22.00	28,600.00
3	Driveway, Nonreinf Conc, 6 inch	150	Syd	44.00	6,600.00	49.00	7,350.00	47.50	7,125.00
4	Driveway, Nonreinf Conc, 8 inch	50	Syd	48.00	2,400.00	57.00	2,850.00	52.60	2,630.00
5	Sidewalk, Conc, 4 inch	6000	Sft	4.44	26,640.00	5.00	30,000.00	7.50	45,000.00
6	Sidewalk, Conc, 6 inch	4000	Sft	4.85	19,400.00	5.95	23,800.00	8.50	34,000.00
7	Sidewalk Ramp, Conc, 4 inch	300	Sft	4.44	1,332.00	4.55	1,365.00	8.00	2,400.00
8	Sidewalk Ramp, Conc, 8 inch	200	Sft	5.33	1,066.00	5.95	1,190.00	12.95	2,590.00
9	Sidewalk, Conc, 8 inch	500	Sft	5.33	2,665.00	6.50	3,250.00	10.50	5,250.00
Total Amount of Category 3: Out of District Work For Year 2016					76,053.00		91,555.00		130,257.50
Grand Total Amount (Categories 1, 2 and 3)					\$ 1,022,847.00		\$ 1,516,107.50		\$ 2,053,667.50

From: Michael E. Smith, City Manager
Subject: Consent Agenda
Prepared by: Mary A. Kotowski, MMC, CMMC, City Clerk

City Manager’s Recommendation:

I recommend the approval of the consent agenda items as presented.

Items Presented:

- a. Bills
- b. Fees
- c. Progress Payments
- d. Approval of Minutes
- e. Receive & File Boards, Commissions & Committee Minutes
- f. Planning Case Number PPC160003, request to approve the distribution of the Master Plan per requirements of Public Act 33 of 2008 and as recommended by the Planning Commission
- g. Resolution to set a Public Hearing on April 4, 2016 for consideration of Adoption of a Brownfield Plan for the City of St. Clair Shores for the Cypress Group Property located at 28801 Jefferson St. Clair Shores, MI 48081
- h. Request to approve City Clerk Purchase Order Amendment for election equipment testing

Items shall be considered *without debate* by motion and vote of Council, unless a member of Council specifically requests action taken separately on said item

COUNCIL ACTION

Moved by Council Member _____, seconded by Council Member _____

that the Consent Agenda items be approved as presented and recommended by the

City Manager, with the exception of the following item numbers: _____

_____ that were removed and considered separately.

VOTE: Ayes: _____

 Nays: _____

 Abstain: _____

 Absent: _____

COUNCIL COMMUNICATION

Item #11a

From: Michael E. Smith, City Manager

Subject: Item #11a

Check Approval List

Prepared by: Natalie Turner, City Manager's Office

City Manager's Recommendation:

I recommend the approval of the release of checks in the amount of \$942,314.00 for services rendered, of the report that is 19 pages in length, and of the grand total amount of \$942,314.00, \$0 went to other taxing authorities.

Council Action:

It was moved by Councilmember _____, and supported by Councilmember _____ to approve the release of checks in the amount of \$942,314.00 for services rendered, as recommended by the City Manager.

VOTE: Ayes: _____
Nays: _____
Abstain: _____
Absent: _____

CITY OF ST. CLAIR SHORES
 INVOICE APPROVAL LIST BY FUND
 Printed: 3/10/2016

FUND/ DEPT	ACCOUNT	G/L DESC	VENDOR NAME	CHECK NUMBER	INVOICE DESCRIPTION	INVOICE NUMBER	CHECK DATE	AMOUNT
GENERAL FUND								
GENERAL FUND B/S								
101	103501	20216 SHAD	EXCEL LANDSCAPING LLC	298945	SNOW REMOVAL-22 PROPS	71579	3/10/16	12.25
101	103503	21408 CENT	EXCEL LANDSCAPING LLC	298945	SNOW REMOVAL-22 PROPS	71579	3/10/16	12.25
101	103504	21597 HPLK	EXCEL LANDSCAPING LLC	298945	SNOW REMOVAL-22 PROPS	71579	3/10/16	12.25
101	103509	21717 MAXI	EXCEL LANDSCAPING LLC	298945	SNOW REMOVAL-22 PROPS	71579	3/10/16	12.25
101	103510	21735 MAXI	EXCEL LANDSCAPING LLC	298945	SNOW REMOVAL-22 PROPS	71579	3/10/16	12.25
101	103524	27907 LARC	EXCEL LANDSCAPING LLC	298945	SNOW REMOVAL-22 PROPS	71579	3/10/16	12.25
101	103552	22018 GDLC	EXCEL LANDSCAPING LLC	298945	SNOW REMOVAL-22 PROPS	71579	3/10/16	12.25
101	103558	20603 AVAL	EXCEL LANDSCAPING LLC	298945	SNOW REMOVAL-22 PROPS	71579	3/10/16	12.25
101	103565	19903 8 ML	CONSUMERS ENERGY	298935	22949 MAXINE	71579	3/10/16	12.25
101	103566	22949MAXIN	EXCEL LANDSCAPING LLC	298945	SNOW REMOVAL-22949 MAXINE	205186726119	3/10/16	128.77
101	103567	23036EDGEW	CONSUMERS ENERGY	298935	23036 EDGEWATER	71583	3/10/16	12.25
101	103567	23036EDGEW	EXCEL LANDSCAPING LLC	298945	SNOW REMOVAL-23036 EDGEWATER	204830750070	3/10/16	106.85
101	103572	20851MAPLE	CONSUMERS ENERGY	298935	20851 MAPLE	71581	3/10/16	12.25
101	103572	20851MAPLE	DTE ENERGY COMPANY	298943	20851 MAPLE	203139852833	3/10/16	154.41
101	103572	20851MAPLE	EXCEL LANDSCAPING LLC	298945	SNOW REMOVAL-20851 MAPLE	1248025FEB16	3/10/16	42.04
101	103572	20851MAPLE	WATER FUND	299028	20851 MAPLE	71582	3/10/16	12.25
101	103575	22411GLENC	EXCEL LANDSCAPING LLC	298945	SNOW REMOVAL-22 PROPS	554000FEB16	3/10/16	550.93
101	103576	22426GLENC	EXCEL LANDSCAPING LLC	298945	SNOW REMOVAL-22 PROPS	71579	3/10/16	12.25
101	103578	19912EDMUN	CONSUMERS ENERGY	298945	SNOW REMOVAL-22 PROPS	71579	3/10/16	12.25
101	103578	19912EDMUN	EXCEL LANDSCAPING LLC	298935	19912 EDMUNTON	203495844873	3/10/16	121.83
101	131360	GR.MCK MNT	FRASARD ELECTRIC INC	298945	SNOW REMOVAL-22 PROPS	71579	3/10/16	12.25
101	131400	MNT PK LOT	DTE ENERGY	298951	SAD #33 MAINTENANCE	30516	3/10/16	396.10
101	131400	MNT PK LOT	NATIONAL SIGN CO	298831	23300 GREATER MACK	7185868	3/3/16	39.84
101	131400	MNT PK LOT	SUPREME SWEEPING SERVICES	298993	SAD #33 MAINTENANCE	3256	3/10/16	160.00
101	140460	DUE FR PK	DTE ENERGY	299019	SAD #33 MAINTENANCE	48031	3/10/16	200.00
101	210010	GEN PEN	ICMA RETIREMENT TRUST-401A	298831	23009 9 MACK LOOP	7185883	3/3/16	52.54
101	210010	GEN PEN	SCS GEN EMP RET	2581	Payroll Run 1 - Warrant 030316	000000104084	3/3/16	13,162.75
101	210030	THIN BLUE	THIN BLUE LINE OF MI	298886	Payroll Run 1 - Warrant 030316	000000104090	3/3/16	1,321.97
101	210040	GARNISH	CITY OF ST CLAIR SHORES	298894	Payroll Run 1 - Warrant 030316	000000104093	3/3/16	315.00
101	210050	P&F PEN	POLICE & FIRE PENSION SYS SCS	298817	WAGE ASSIGNMENT-HUBBARD	2-28-16	3/3/16	311.61
101	210073	DEDS-AFLAC	AFLAC	298879	Payroll Run 1 - Warrant 030316	000000104087	3/3/16	17,711.48
101	210074	DED-HSA	ICMA	2586	Payroll Run 1 - Warrant 030316	000000104096	3/3/16	1,631.04
101	210078	HEALTH	TASC	2580	Payroll Run 1 - Warrant 030316	000000104083	3/3/16	1,098.81
101	210079	DEPEND	TASC	2584	Payroll Run 1 - Warrant 030316	000000104092	3/3/16	4,217.25
101	210080	CHILD SUPP	MICHIGAN STATE DISB UNIT	2584	Payroll Run 1 - Warrant 030316	000000104092	3/3/16	999.95
101	210090	DEFER 457	ICMA RETIREMENT TRUST-457	2583	Payroll Run 1 - Warrant 030316	000000104086	3/3/16	4,660.93
101	210090	DEFER 457	ICMA RETIREMENT TRUST-457	2582	Payroll Run 1 - Warrant 030316	000000104085	3/3/16	24,699.56

CITY OF ST. CLAIR SHORES
 INVOICE APPROVAL LIST BY FUND
 Printed: 3/10/2016

FUND/ DEPT	ACCOUNT	G/L DESC	VENDOR NAME	CHECK NUMBER	INVOICE DESCRIPTION	INVOICE NUMBER	CHECK DATE	AMOUNT
101	210090	DEFER 457	NATIONWIDE RETIREMENT SOLUTIONS	2585	Payroll Run 1 - Warrant 030316	000000104095	3/3/16	16,568.44
101	210091	LOAN REPAY	ICMA RETIREMENT TRUST-401A	2581	Payroll Run 1 - Warrant 030316	000000104084	3/3/16	208.58
101	210095	DEFER 401A	ICMA RETIREMENT TRUST-401A	2581	Payroll Run 1 - Warrant 030316	000000104084	3/3/16	5,881.03
101	210120	POA	SCS POLICE OFFICERS ASSOC	298887	Payroll Run 1 - Warrant 030316	000000104091	3/3/16	2,329.80
101	210140	FF #1744	SCS FIREMEN'S LOCAL 1744	298885	Payroll Run 1 - Warrant 030316	000000104089	3/3/16	2,161.92
101	210150	COA	SCS COMMAND OFFICERS	298884	Payroll Run 1 - Warrant 030316	000000104088	3/3/16	600.00
101	210160	CROSSING	MICHIGAN AFSOCME COUNCIL 25	298884	Payroll Run 1 - Warrant 030316	000000104081	3/3/16	316.80
101	210170	P&F HT EE	P&F HEALTH CARE	298868	Payroll Run 1 - Warrant 030316	000000104094	3/3/16	3,260.41
101	210180	FEDERAL	FIRST STATE BANK	298875	Payroll Run 1 - Warrant 030316	000000104082	3/3/16	82,066.93
101	210190	STATE	STATE OF MICHIGAN-TREAS	2579	Payroll Run 1 - Warrant 030316	104365	3/10/16	50,936.67
101	210200	FICA EMP'E	FIRST STATE BANK	2587	MI SALES USE & W/H-FEB 2016	000000104082	3/3/16	33,835.18
101	210210	MED EMP'EE	FIRST STATE BANK	2579	Payroll Run 1 - Warrant 030316	000000104082	3/3/16	18,822.10
101	264500	DELTA	DELTA DENTAL PLAN OF MICH	2579	Payroll Run 1 - Warrant 030316	104331	3/10/16	20,777.18
101	267000	HEALTH	HUMANA INSURANCE COMPANY	298938	FEB 2016-DENTAL CLAIMS	547338437	3/3/16	96,891.67
101	267000	HEALTH	J S CLARK AGENCY INC	298853	MARCH 2016 MEDICARE RX PREMIUMS	1234	3/10/16	1,750.00
101	270100	DEP-ROW	F & M CONTRACTORS INC	298968	MAR 2016-INSURANCE ADMIN FEES	BINS1415	3/10/16	300.00
101	270100	DEP-ROW	F & M CONTRACTORS INC	298839	BOND REFUND-32012 ST. MARGARET	BPV1414	3/3/16	600.00
101	270100	DEP-ROW	ROTO ROOTER	298839	BOND REFUND-32012 ST MARGARET	BINS1504	3/10/16	300.00
101	270100	DEP-ROW	ROTO ROOTER	299003	REF PERMIT-22516 SOCIA	BPV1503	3/10/16	600.00
101	272000	BUILD BOND	FOUNDATION SYSTEMS OF MICHIGAN	299003	REF PERMIT-22516 SOCIA	BB15269	3/10/16	500.00
101	272000	BUILD BOND	FOUNDATION SYSTEMS OF MICHIGAN	298950	REF PERMIT-22637 OVERLAKE	BB15263	3/10/16	500.00
101	272000	BUILD BOND	HANSON'S WINDOW & SIDING	298950	REF PERMIT-24121 DEANHURST	BB15096	3/10/16	500.00
101	272000	BUILD BOND	HANSON'S WINDOW & SIDING	298962	REF PERMIT-22445 CAROLINA	BB15499	3/10/16	500.00
101	272000	BUILD BOND	HANSON'S WINDOW & SIDING	298962	REF PERMIT-22500 MALTER	BB14164	3/10/16	500.00
101	272000	BUILD BOND	HANSON'S WINDOW & SIDING	298962	REF PERMIT-22625 LAKE BLVD	BB15132	3/10/16	500.00
101	272000	BUILD BOND	HANSON'S WINDOW & SIDING	298962	REF PERMIT-22700 RAYMOND ST	BB15066	3/10/16	500.00
101	272000	BUILD BOND	HANSON'S WINDOW & SIDING	298962	REF PERMIT-22737 CALIFORNIA	BB14203	3/10/16	500.00
101	272000	BUILD BOND	HANSON'S WINDOW & SIDING	298962	REF PERMIT-22808 CLAIRWOOD	BB15210	3/10/16	500.00
101	272000	BUILD BOND	HANSON'S WINDOW & SIDING	298962	REF PERMIT-23118 GLENBROOK	BD1601	3/3/16	1,500.00
101	272000	BUILD BOND	SALEM YOUSIF JIDDOU	298858	BOND REFUND-22329 RIDGEWAY	BB15260	3/10/16	500.00
101	272000	BUILD BOND	MONAHAN-IDE LLC	298991	REF PERMIT-19611 8 MILE	BB16001	3/10/16	500.00
101	272000	BUILD BOND	TODD YOSHONIS	298903	BOND REFUND-22571 ARDMORE	104365	3/3/16	500.00
101	280000	DUE TO ST	STATE OF MICHIGAN-TREAS	2587	MI SALES USE & W/H-FEB 2016	551-460823	3/10/16	-6.00
101	280600	DEFS-FINGE	STATE OF MICHIGAN	299015	FINGERPRINTS	104396	3/10/16	716.00
101	280800	DEFS-ANLIC	MACOMB COUNTY ANIMAL CONTROL	298982	ANIMAL LIC-FEB 2016		3/10/16	6,742.00
	GENERAL REVENUE				TOTAL GENERAL FUND B/S			424,926.12
101100	479000	PLUMBING	HOOVER ELECTRIC, PLUMBING, HEATING &	298852	REFUND CANC PLUMBING PERMIT 160046	PP160046	3/3/16	50.00
101100	600000	REC REV	ELIZABETH CARMACK	298815	REFUND-BASKETBALL LEAGUE CANCELLED	104012	3/3/16	65.00
101100	600000	REC REV	MICHELLE KELLEY	298860	YOUTH BASKETBALL REFUND	000317425	3/3/16	60.00
101100	600000	REC REV	KEN ORTWEIN	298874	YOUTH BASKETBALL REFUND	000318657	3/3/16	65.00

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101100	630010	ROW INSPEC	F & M CONTRACTORS INC	298839	BOND REFUND-32012 ST. MARGARET	BINS1415	3/3/16	-210.00
101100	630010	ROW INSPEC	ROTO ROOTER	299003	REF PERMIT-22516 SOCIA	BINS1504	3/10/16	-70.00
101100	635000	AMB. SERV.	PARASTAR INC	298876	JAN 2016 AMBULANCE BILLING FEE	1414	3/3/16	287.74
101100	635700	REF-AMBULA	BLUE CROSS-BLUE SHIELD OF MICH	298808	AMBULANCE OVERPAYMENT	104009	3/3/16	90.91
101100	635700	REF-AMBULA	HEALTH ALLIANCE PLAN OF MICH	298848	OVERPAYMENT OF AMBULANCE BILL	104010	3/3/16	35.39
101100	635700	REF-AMBULA	JOHN SIMON	298889	AMBULANCE OVERPAYMENT	104011	3/3/16	25.00
101100	637000	OUIL	40TH DISTRICT COURT	298904	COURT FILING FEES	104340	3/10/16	230.00
101100	695000	MISC	ASSET DEVELOPMENT LLC	298803	OVERPAYMENT REF - 09-14-27105090	104016	3/3/16	24.34
101100	695000	MISC	BARRY J/BEVERLY A EVANS	298838	OVERPAYMENT REFUND 09-14-15276030	104017	3/3/16	75.27
101100	695000	MISC	GRECO TITLE AGENCY	298960	WATER OVERPAYMENT #20683-00	104213	3/10/16	130.15
101100	695370	MISC CDI	SALEM YOUSIF JIDDOU	298858	BOND REFUND-22329 RIDGEWAY	BD1601	3/3/16	-125.00
COUNCIL			TOTAL GENERAL REVENUE					733.80
101101	850000	PHONE&COMM	VERIZON WIRELESS	299025	CELL CHARGES	9760900794	3/10/16	174.78
COURT			TOTAL COUNCIL					174.78
101140	930000	REP&MNT	ABC HOME & COMMERCIAL	298906	PEST CONTROL	31524	3/10/16	44.00
101140	930015	JANITORIAL	AMERICAN CLEANING	298801	FEB 2016	1602	3/3/16	2,250.00
CITY MANAGER			TOTAL COURT					2,294.00
101170	810000	SERVICES	HMSA INC	298850	MARCH EAP	01270316	3/3/16	489.52
101170	850000	PHONE&COMM	VERIZON WIRELESS	299025	CELL CHARGES	9760900794	3/10/16	120.64
101170	950540	FARM MKT	AMBER RIMKUS	298880	REIMB FOR FACEBOOK ADS & POWER PRO SU	104111	3/3/16	32.24
101170	950540	FARM MKT	AMBER RIMKUS	298880	REIMB FOR FACEBOOK ADS & POWER PRO SU	104111	3/3/16	107.89
FINANCE			TOTAL CITY MANAGER					750.29
101201	810000	SERVICES	TOTAL ARMORED CAR SERVICE INC	299022	ARMORED CAR-MARCH 2016	239614	3/10/16	431.23
101201	850000	PHONE&COMM	VERIZON WIRELESS	299025	CELL CHARGES	9760900794	3/10/16	32.99
101201	930000	REP&MNT	DSS CORPORATION	298830	MAINTENANCE AGREEMENT - 4/13/16 - 4/12/17	17510	3/3/16	3,667.50
101201	930000	REP&MNT	TECH ENTERPRISES INC	299020	PRINTER REPAIR	39603	3/10/16	399.00
CITY ATTORNEY			TOTAL FINANCE					4,530.72
101210	812000	LAB.ATTY	KIRK HUTH LANGE & BADALAMENTI P.L.C.	298974	LEGAL FEES-FEB 2016	77200	3/10/16	450.00
CLERK/ELECTIONS			TOTAL CITY ATTORNEY					450.00
101215	740000	OFFICE SUP	KONICA MINOLTA ALBIN INC	298861	COPIER-CLERKS OFFICE A2WV011008081	238194139	3/3/16	108.27
101215	810000	SERVICES	ELECTION SYSTEMS & SOFTWARE	298835	PROG MEMORY CARDS	952122	3/3/16	2,941.50
101215	810000	SERVICES	MUNICIPAL CODE CORPORATION	298871	ORDINANCE AMENDMENTS	00266354	3/3/16	950.00
101215	850000	PHONE&COMM	VERIZON WIRELESS	299025	CELL CHARGES	9760900794	3/10/16	50.62
101215	900000	PRINTING	21ST CENTURY MEDIA	298797	ADS	104125	3/3/16	3,104.04

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101215	930000	REP&MNT	DSS CORPORATION	298830	MAINTENANCE AGREEMENT - 4/13/16 - 4/12/17	17510	3/3/16	3,667.50
101215	940000	RENTALS	ASSEMBLY OF GOD CHURCH	298914	PRECINCT RENTAL	104158	3/10/16	200.00
101215	940000	RENTALS	ASSUMPTION GREEK CHURCH	298915	PRECINCT RENTAL	104159	3/10/16	200.00
101215	940000	RENTALS	BLOSSOM HEATH HOSPITALITY LLC	298920	PRECINCT RENTAL	104163	3/10/16	500.00
101215	940000	RENTALS	JEFFERSON MASONIC TEMPLE	298973	PRECINCT RENTAL	104161	3/10/16	375.00
101215	940000	RENTALS	LAKESIDE COMMUNITY CHURCH	298980	PRECINCT RENTAL	104162	3/10/16	200.00
101215	940000	RENTALS	OUR LADY OF HOPE PARISH	298996	PRECINCT RENTAL	104164	3/10/16	400.00
101215	940000	RENTALS	ST JOAN OF ARC CHURCH	299010	PRECINCT RENTAL	104165	3/10/16	200.00
101215	940000	RENTALS	ST LUCY'S CHURCH	299011	PRECINCT RENTAL	104160	3/10/16	200.00
101215	940000	RENTALS	ST MARGARET CHURCH	299012	PRECINCT RENTAL	104167	3/10/16	400.00
101215	940000	RENTALS	ST PAUL'S LUTHERAN CHURCH	299013	PRECINCT RENTAL	104166	3/10/16	200.00
101215	940000	RENTALS	VETERANS OF FOREIGN WAR	299027	PRECINCT RENTAL	104168	3/10/16	250.00
					TOTAL CLERK/ELECTIONS			13,946.93
ASSESSING								
101241	740000	OFFICE SUP	DES MOINES STAMP MFG CO	298826	DATE STAMP	1064547	3/3/16	80.00
101241	740000	OFFICE SUP	TERI SOCIA	299005	REIMBURSE-SUPPLIES,DEED ACCESS	104304	3/10/16	92.38
101241	810000	SERVICES	TERI SOCIA	299005	REIMBURSE-SUPPLIES,DEED ACCESS	104304	3/10/16	46.25
101241	850000	PHONE&COMM	VERIZON WIRELESS	299025	CELL CHARGES	9760900794	3/10/16	98.46
101241	950000	MISC	TERI SOCIA	299005	REIMBURSE-SUPPLIES,DEED ACCESS	104304	3/10/16	91.80
					TOTAL ASSESSING			408.89
GENERAL GOVERNMENT								
101253	740000	OFFICE SUP	KONICA MINOLTA ALBIN INC	298861	MAILROOM COPIER - A2WV011008178	238250790	3/3/16	80.67
101253	740100	OS-POSTAGE	PURCHASE POWER	2588	MONTHLY POSTAGE	104406	3/10/16	5,000.00
101253	850000	PHONE&COMM	VERIZON WIRELESS	299025	CELL CHARGES	9760900794	3/10/16	36.76
101253	950000	MISC	CITY OF ST CLAIR SHORES	298932	TAX PAYMENT TO COUNTY-UNDER \$5	104212	3/10/16	112.05
					TOTAL GENERAL GOVERNMENT			5,229.48
BOARDS/COMMISSIONS								
101255	750000	OPER-SUPP	COMCAST	298933	27600 JEFFERSON 09507321020015	104226	3/10/16	62.17
101255	750000	OPER-SUPP	WOW INTERNET CABLE	299033	SCSTV MUSIC	104229	3/10/16	79.81
101255	810000	SERVICES	MARY JANE D'HERDE	298937	REIMBURSE-VIMEO MEMBERSHIP	104394	3/10/16	193.58
101255	810000	SERVICES	STEVEN M FOULKROD	298840	MULTIMEDIA PRODUCER	10032	3/3/16	1,416.20
101255	810000	SERVICES	STEVEN M FOULKROD	298949	MULTIMEDIA PRODUCER	10033	3/10/16	1,184.48
101255	810000	SERVICES	REBECCA SPADA	298891	COMMUNICATIONS ASSISTANT	12033	3/3/16	455.26
101255	810000	SERVICES	REBECCA SPADA	299007	COMMUNICATIONS ASST	12034	3/10/16	656.63
101255	850000	PHONE&COMM	AT&T	298917	T-1 LINE FOR AT&T U-VERSE	3941680303	3/10/16	445.98
101255	850000	PHONE&COMM	VERIZON WIRELESS	299025	CELL CHARGES	9760900794	3/10/16	43.57
101255	950000	MISC	AMERICAN GRAPHICS, INC.	298799	EVENT BANNER FOR ANIMAL CARE & WELLNI	79656	3/3/16	242.50
101255	950000	MISC	GILBERTS LODGE	298955	PUB CRAWL 3/12/16	104323	3/10/16	1,224.48
101255	950000	MISC	STEPHANIE O'BRIEN	298994	REIMBURSE-COOL CITIES ADS	104324	3/10/16	177.94
101255	950510	MISC PARADE	JOHN BEDNARZ	298807	2015-2016 PARADE PERFORMANCE	0002	3/3/16	400.00

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101300	930000	REP&MNT	SPECTRUM WIRELESS (USA) INC	299009	SERVICE FEE	0000001011	3/10/16	25.00
101300	930000	REP&MNT	SPECTRUM WIRELESS (USA) INC	299009	ALARM MONITORING	0000001076	3/10/16	90.00
101300	930000	REP&MNT	SPECTRUM WIRELESS (USA) INC	299009	CAMERAS	0000001072	3/10/16	621.23
101300	930000	REP&MNT	FOUR SEASONS CAR WASH	299018	CAR WASHES	104401	3/10/16	328.00
101300	930015	JANITORIAL	AMERICAN CLEANING	298801	FEB 2016	1602	3/3/16	3,475.00
101300	950000	MISC	ANDERSON, ECKSTEIN & WESTROCK-5	298802	PROJ #0150-0485-2	0109166	3/3/16	1,000.00
			TOTAL POLICE					22,828.65
FIRE	740000	OFFICE SUP	KONICA MINOLTA ALBIN INC	298975	COPIER	9002210238	3/10/16	36.36
101340	750000	OPER-SUPP	ARGUS HAZCO SUPPLY CO	298913	SCBA	04102534	3/10/16	233.37
101340	750000	OPER-SUPP	BLUE WATER INDUSTRIAL PROD INC	298921	OXYGEN	00613398	3/10/16	149.25
101340	750000	OPER-SUPP	GRAINGER W W	298846	KITCHEN SUPPLIES	9029662195	3/3/16	46.80
101340	750000	OPER-SUPP	GRAINGER W W	298846	BATTERIES	9035886077	3/3/16	60.28
101340	750340	OPER-SUPP	PETTY CASH	298878	PETTY CASH - FIRE DEPT.	104131	3/3/16	38.36
101340	750340	SUP-ALS	J&B MEDICAL SUPPLY CO INC	298857	MEDICAL SUPPLIES FOR ALS	2746122	3/3/16	110.40
101340	750340	SUP-ALS	J&B MEDICAL SUPPLY CO INC	298969	MEDICAL SUPPLIES FOR ALS	2763724	3/10/16	594.65
101340	750340	SUP-ALS	J&B MEDICAL SUPPLY CO INC	298969	MEDICAL SUPPLIES FOR ALS	2772483	3/10/16	735.20
101340	850000	PHONE&COMM	LABSOURCE INC	298978	GLOVES	966084	3/10/16	592.00
101340	850000	PHONE&COMM	AT&T	298804	26700 HARPER	58677659590216	3/3/16	40.57
101340	850000	PHONE&COMM	VERIZON WIRELESS	298897	AMBULANCE MODEM	9759714735	3/3/16	7.04
101340	850000	PHONE&COMM	VERIZON WIRELESS	298898	BROADBAND MOBILE LINES	9760918238	3/3/16	400.10
101340	850000	PHONE&COMM	VERIZON WIRELESS	299025	CELL CHARGES	9760900794	3/10/16	225.01
101340	850000	PHONE&COMM	VERIZON WIRELESS	299026	M2M MODEMS	9761265380	3/10/16	21.16
101340	920002	CONSUM	CONSUMERS ENERGY	298820	23815 GREATER MACK	202338906587	3/3/16	436.67
101340	920002	CONSUM	CONSUMERS ENERGY	298820	31201 GREATER MACK	203317851667	3/3/16	439.55
101340	920002	CONSUM	CONSUMERS ENERGY	298820	26700 HARPER	202160925745	3/3/16	871.78
101340	930000	REP&MNT	ABC HOME & COMMERCIAL	298906	PEST CONTROL	31524	3/10/16	165.00
101340	930000	REP&MNT	CUMMINS BRIDGEWAY LLC	298824	MAINT CONTRACT-3 GENERATORS	006-11019	3/3/16	1,088.48
101340	930000	REP&MNT	GEORGE'S DISCOUNT AUTO PARTS INC	298843	OIL/AUTO SUPPLIES	1-200799	3/3/16	30.60
101340	930000	REP&MNT	LANDSCAPE SERVICES INC	298862	EXTERMINATOR-NORTH FIRE	134440	3/3/16	32.00
101340	930015	REP&MNT	LANDSCAPE SERVICES INC	298862	EXTERMINATOR-NORTH FIRE	134442	3/3/16	32.00
101340	930015	JANITORIAL	AMERICAN CLEANING	298801	FEB 2016	1602	3/3/16	250.00
101340	930015	JANITORIAL	GRAINGER W W	298846	DISINFECTANT/JANITORIAL	9035456772	3/3/16	92.05
101340	930015	JANITORIAL	GRAINGER W W	298846	JANITORIAL SUPPLIES	9029268290	3/3/16	96.04
101340	930015	JANITORIAL	GRAINGER W W	298846	JANITORIAL SUPPLIES	9018852222	3/3/16	103.07
101340	930015	JANITORIAL	GRAINGER W W	298846	JANITORIAL SUPPLIES	9033879314	3/3/16	249.12
101340	930065	BLDG REPAI	CUMMINS BRIDGEWAY LLC	298846	N. FIRE GENERATOR REPAIR	006-11688	3/3/16	739.41
101340	930065	BLDG REPAI	HOME DEPOT CR SERVICES	298824	MISC PURCHASES	104058	3/3/16	224.24
101340	950000	MISC	MICH ASSOC OF FIRE CHIEFS	298851	2016 ANNUAL MEMBERSHIP-MOREHOUSE	104073	3/3/16	85.00
101340	950000	MISC	PETTY CASH	298878	PETTY CASH - FIRE DEPT.	104131	3/3/16	44.73

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101340	950000	MISC	GEOFFREY SCHMUESER	298883	TUITION REIMB PER CONTRACT	104130	3/3/16	851.27
101340	950225	TRAINING	MACOMB COMMUNITY COLLEGE	298864	TRAINING-4 TACTICAL EMER. MED. SUPPORT	004946218	3/3/16	800.00
					TOTAL FIRE			9,921.56
COMMUNITY DEVELOPMENT								
101370	810000	SERVICES	ANDERSON, ECKSTEIN & WESTRCK-5	298802	PROJ #0150-0491-0	0109193	3/3/16	969.00
101370	810000	SERVICES	ANDERSON, ECKSTEIN & WESTRCK-5	298802	PROJ #0150-0490-0	0109192	3/3/16	1,793.00
101370	810000	SERVICES	ANDERSON, ECKSTEIN & WESTRCK-5	298802	PROJ #0150-0489-0	0109191	3/3/16	2,773.50
101370	810000	SERVICES	ANDERSON, ECKSTEIN & WESTRCK-5	298802	PROJ #0150-0472-0	0109164	3/3/16	9,145.50
101370	810030	CON RODENT	MACOMB COUNTY REG OF DEEDS	298865	REGISTER 8 HOLD HARMLESS AGREEMENTS	104018	3/3/16	133.00
101370	810030	CON RODENT	LANDSCAPE SERVICES INC	298981	RODENT CONTROL-21707 HARPER LAKE	134449	3/10/16	10.00
101370	810030	CON RODENT	LANDSCAPE SERVICES INC	298981	RODENT CONTROL-19903 MARTIN	134448	3/10/16	26.00
101370	810030	CON RODENT	LANDSCAPE SERVICES INC	298981	RODENT CONTROL-21529 BRYN	134744	3/10/16	26.00
101370	810030	CON RODENT	LANDSCAPE SERVICES INC	298981	RODENT CONTROL-22300 ST GERTRUDE	134757	3/10/16	26.00
101370	810030	CON RODENT	LANDSCAPE SERVICES INC	298981	RODENT CONTROL-22818 MAXINE	134745	3/10/16	26.00
101370	810035	CON WEEDS	EXCEL LANDSCAPING LLC	298945	RODENT CONTROL-28026 ELMDALE	134752	3/10/16	26.00
101370	810035	CON WEEDS	EXCEL LANDSCAPING LLC	298945	CLEAN-UP-23025 NEWBERRY	71590	3/10/16	90.00
101370	810035	CON WEEDS	EXCEL LANDSCAPING LLC	298945	CLEAN-UP-22844 DETOUR	71589	3/10/16	129.00
101370	810045	RENT INSPS	KEVIN STULTZ	298945	CLEAN-UP-22941 MAXINE	71591	3/10/16	207.00
101370	810045	RENT INSPS	KEVIN STULTZ	298892	RENTAL INSPECTIONS	2184	3/3/16	933.00
101370	850000	PHONE&COMM	VERIZON WIRELESS	298892	RENTAL INSPECTIONS	2185	3/3/16	1,020.50
101370	900000	PRINTING	21ST CENTURY MEDIA	299025	CELL CHARGES	9760900794	3/10/16	321.67
101370	930000	REP&MNT	KONICA MINOLTA ALBIN INC	298975	COPIER	104125	3/3/16	354.70
101370	950000	MISC	INTERNATIONAL CODE COUNCIL INC	298967	2015 CODE BOOK	900205690	3/10/16	47.18
					TOTAL COMMUNITY DEVELOPMENT	1000666820	3/10/16	81.00
DPW ADMINISTRATION								18,138.05
101450	740000	OFFICE SUP	KONICA MINOLTA ALBIN INC	298975	COPIER	238294030	3/10/16	25.04
101450	850000	PHONE&COMM	VERIZON WIRELESS	299025	CELL CHARGES	9760900794	3/10/16	117.39
101450	920002	CONSUM	CONSUMERS ENERGY	298820	19700 PLEASANT	201715954942	3/3/16	4,652.16
101450	920003	EDISON	MICH MNCPL RISK MGT AUTH-EC	298867	ELECTRICAL-JAN 2016	MMRMA-D16011026	3/3/16	2,018.62
101450	930000	REP&MNT	ABC HOME & COMMERCIAL	298906	PEST CONTROL	31524	3/10/16	40.00
101450	930000	REP&MNT	FJF DOOR SALES CO INC	298948	REPAIR GARAGE DOOR	153271	3/10/16	269.80
101450	930015	JANITORIAL	AMERICAN CLEANING	298801	FEB 2016	1602	3/3/16	780.00
101450	930015	JANITORIAL	CINTAS CORP	298931	UNIFORMS,SOAP/TOWELS,MATS	031686792	3/10/16	47.84
101450	950000	MISC	PAUL KOSIARA	298976	REIMBURSE-CERT ARBORIST EXAM	104302	3/10/16	250.00
					TOTAL DPW ADMINISTRATION			8,200.85
PARKS & REC - ADMINISTRATION								
101701	740000	OFFICE SUP	DES MOINES STAMP MFG CO	298826	OFFICE SUPPLIES	1064107	3/3/16	70.10
101701	810000	SERVICES	TOTAL ARMORED CAR SERVICE INC	299022	ARMORED CAR-MARCH 2016	239614	3/10/16	322.95
101701	850000	PHONE&COMM	VERIZON WIRELESS	299025	CELL CHARGES	9760900794	3/10/16	116.87

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FUND/DEPT	ACCOUNT	G/L DESC	VENDOR NAME	CHECK NUMBER	INVOICE DESCRIPTION	INVOICE NUMBER	CHECK DATE	AMOUNT
101701	900000	PRINTING	C&G PUBLISHING CO	298813	ADVERTISING	0653609-IN	3/3/16	1,223.20
101701	920002	CONSUM	CONSUMERS ENERGY	298820	20000 STEPHENS	201715954943	3/3/16	805.97
101701	920003	EDISON	DTE ENERGY	298831	20000 STEPHENS	7184999	3/3/16	1,499.62
101701	930015	JANITORIAL	AMERICAN CLEANING	298801	FEB 2016	1602	3/3/16	695.00
101701	950880	AQUA FR EX	HOME DEPOT CR SERVICES	298851	MISC PURCHASES	104058	3/3/16	29.97
					TOTAL PARKS & REC - ADMINISTRATION			4,763.68
RECREATION	101702	750000	ORIENTAL TRADING CO INC	298873	DADDY/DAUGHTER DANCE	676296564-01	3/3/16	223.17
101702	750832	SUP-BKT YH	WOODS TROPHIES	298901	BASKETBALL MEDALS	116-1242	3/3/16	247.50
101702	810832	BSKT YTH	STEPHEN D CORBETT	298823	YOUTH BASKETBALL OFFICIALS	104098	3/3/16	1,410.00
					TOTAL RECREATION			1,880.67
ARENA	101703	750000	WOODS TROPHIES	299032	TROPHIES	116-1243	3/10/16	150.00
101703	750000	OPER-SUPP	WOODS TROPHIES	299032	TROPHIES	116-1244	3/10/16	260.00
101703	810000	SERVICES	CINTAS CORP	298816	MATS	031686724	3/3/16	33.11
101703	810000	SERVICES	GREGORY PAUL WHITE	298888	ADULT REFEREES	16-02.28.16	3/3/16	984.00
101703	850000	PHONE&COMM	VERIZON WIRELESS	299025	CELL CHARGES	9760900794	3/10/16	55.81
101703	920002	CONSUM	CONSUMERS ENERGY	298820	20000 STEPHENS	201715954943	3/3/16	4,097.01
101703	920003	EDISON	DTE ENERGY	298831	20000 STEPHENS	7184999	3/3/16	12,296.86
101703	930000	REP&MNT	ABC HOME & COMMERCIAL	298906	PEST CONTROL	31524	3/3/16	55.00
101703	930000	REP&MNT	GRAINGER W W	298957	OVERBOOTS	9036665512	3/10/16	62.72
101703	930015	JANITORIAL	AMERICAN CLEANING	298801	FEB 2016	1602	3/10/16	2,780.00
101703	930015	JANITORIAL	JCR SUPPLY CO	298972	JANITORIAL	91881	3/3/16	129.60
101703	930065	BLDG REPAI	GRAINGER W W	298846	DOOR CLOSER	9027954677	3/10/16	270.00
101703	930065	BLDG REPAI	LAIRD PLASTICS INC	298979	PLASTIC CAST	4739849	3/3/16	858.66
101703	930065	BLDG REPAI	MYRON ZUCKER INC	298872	CAPACITOR CELLS	1602016	3/10/16	933.87
101703	930070	MACH/EQUIP	HOME DEPOT CR SERVICES	298851	MISC PURCHASES	104058	3/3/16	115.38
					TOTAL ARENA			23,082.02
PARKS	101705	750000	HOME DEPOT CR SERVICES	298851	MISC PURCHASES	104058	3/3/16	99.94
101705	810000	SERVICES	BOB'S SANITATION SERVICE INC	298810	PORTA POTTIES-BH/WAHBY PARK	A-112338	3/3/16	150.00
101705	850000	PHONE&COMM	VERIZON WIRELESS	299025	CELL CHARGES	9760900794	3/10/16	72.67
101705	920002	CONSUM	CONSUMERS ENERGY	298820	20100 PLEASANT	206966353417	3/3/16	12.50
101705	920002	CONSUM	CONSUMERS ENERGY	298820	32520 JEFFERSON	202783853478	3/3/16	12.50
101705	920002	CONSUM	CONSUMERS ENERGY	298820	24800 JEFFERSON	203406857931	3/3/16	154.80
101705	920002	CONSUM	CONSUMERS ENERGY	298820	32901 HARPER	202783853476	3/3/16	357.44
101705	920003	EDISON	DTE ENERGY COMPANY	298832	32701 HARPER	4714880FEB16	3/3/16	31.16
101705	920003	EDISON	DTE ENERGY COMPANY	298943	32520 JEFFESON	8671586FEB16	3/10/16	101.63
101705	920003	EDISON	DTE ENERGY COMPANY	298943	32801 HARPER	8355027FEB16	3/10/16	846.96
101705	920006	WTR	WATER FUND	298899	32909 HARPER	2627700JANI16	3/3/16	39.83

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101705	950650	EXP-HLOFFM	NATALIE PENNINGTON	298841	PLAQUES - HOF	022516	3/3/16	849.00
101705	950650	EXP-HLOFFM	ERIN M JUSTIN	298859	REIMB-TASSELS FOR HALL OF FAME BROCHUI	4774	3/3/16	87.34
					TOTAL PARKS			2,815.77
SENIOR CITIZEN ACTIVITY CENTER								
101706	810000	SERVICES	DANIELLE CANNON	298805	PAYMENT TO STUDIO JAN/FEB 2016	104056	3/3/16	153.00
101706	810115	USDA MEAL	GORDON FOOD SERVICE	298844	USDA MEAL PROGRAM	765080827	3/3/16	19.32
101706	810115	USDA MEAL	GORDON FOOD SERVICE	298844	USDA MEAL PROGRAM	765080825	3/3/16	276.61
101706	810115	USDA MEAL	GORDON FOOD SERVICE	298956	FOOD PROGRAM	765080901	3/10/16	127.59
101706	810115	USDA MEAL	GORDON FOOD SERVICE	298956	FOOD PROGRAM	765080951	3/10/16	183.19
101706	810115	USDA MEAL	RICHARD MIRIANI	298989	MILK	104320	3/10/16	41.88
101706	850111	PHONE-CDBG	VERIZON WIRELESS	299025	CELL CHARGES	9760900794	3/10/16	40.01
101706	850113	PHONE-SMRT	VERIZON WIRELESS	299025	CELL CHARGES	9760900794	3/10/16	162.53
101706	900111	PRINT-CDBG	SOUTH LAKE SCHOOLS	299006	SENIOR CENTER AD	104318	3/10/16	120.00
101706	920002	CONSUM	CONSUMERS ENERGY	298820	20000 STEPHENS	201715954943	3/3/16	1,813.43
101706	920003	EDISON	DTE ENERGY	298831	20000 STEPHENS	7184999	3/3/16	1,199.69
101706	930111	R&M-CDBG	ABC HOME & COMMERCIAL	298906	PEST CONTROL	31524	3/10/16	35.00
101706	930111	R&M-CDBG	AMERICAN CLEANING	298801	FEB 2016	1602	3/3/16	25.97
101706	930111	R&M-CDBG	CINTAS CORP	298816	MATS	031686725	3/3/16	195.78
101706	930111	R&M-CDBG	HOME DEPOT CR SERVICES	298851	MISC PURCHASES	104058	3/3/16	2,260.08
101706	930111	R&M-CDBG	HONEYWELL INTERNATIONAL INC	298965	MAINT & OP 4/2016-6/2016	5235633167R	3/10/16	7,244.08
INSURANCE					TOTAL SENIOR CITIZEN ACTIVITY CENTER			
101910	912000	W.C.	YORK RISK SERVICES GROUP INC	298902	LOSS FUND SWC 0000422	104057	3/3/16	9,204.91
					TOTAL INSURANCE			9,204.91
					TOTAL GENERAL FUND			604,584.18
MAJOR STREETS								
MAJOR STREETS ACT 51								
110455	803000	ROUT-MNT	CADILLAC ASPHALT INC	298926	PAVEMENT MATERIAL	284931	3/10/16	824.18
110455	803000	ROUT-MNT	CADILLAC ASPHALT INC	298926	PAVEMENT MATERIAL	284957	3/10/16	1,689.30
110455	803000	ROUT-MNT	CAMELOT TREE & SHRUB COMPANY	298929	TREE TRIMMING	33138	3/10/16	61.80
110455	803000	ROUT-MNT	CAMELOT TREE & SHRUB COMPANY	298929	TREE TRIMMING	33139	3/10/16	503.10
110455	803000	ROUT-MNT	CAMELOT TREE & SHRUB COMPANY	298929	TREE TRIMMING	33160	3/10/16	797.40
110455	803000	ROUT-MNT	CAMELOT TREE & SHRUB COMPANY	298929	TREE TRIMMING	33148	3/10/16	1,089.75
110455	803000	ROUT-MNT	WATER FUND	299028	19713 ELEVEN MILE	2863400FEB16	3/10/16	82.99
110455	803000	ROUT-MNT	WATER FUND	299028	19800 11 MILE	2773700FEB16	3/10/16	82.99
110455	803001	CONCRETE	ANDERSON, ECKSTEIN & WESTRCK-5	298802	PROJ #0150-0442-2	0109162	3/3/16	158.80
110455	803001	CONCRETE	EXCEL LANDSCAPING LLC	298945	SNOW REMOVAL-22 PROPS	71579	3/10/16	36.75
110455	804000	WINT MNT	DETROIT SALT CO LLC	298939	ROCK SALT	54217	3/10/16	2,580.53
110455	804000	WINT MNT	DETROIT SALT CO LLC	298939	ROCK SALT	54684	3/10/16	2,757.58

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110455	804000	WINT MNT	DETROIT SALT CO LLC	298939	ROCK SALT	54756	3/10/16	5,421.86
110455	805000	TRFFIC MNT	DORNBO SIGN & SAFETY INC	298941	SIGN POSTS	INV25198	3/10/16	7,237.31
110455	805000	TRFFIC MNT	DTE ENERGY-A	298833	STREET LIGHT/TRAFFIC LIGHTING	103973	3/3/16	1,355.60
110455	805000	TRFFIC MNT	SUBURBAN BOLT & SUPPLY INC	299017	SIGN MATERIALS	332587-01	3/10/16	127.19
110455	805000	TRFFIC MNT	WATER FUND	299028	27621 HARPER	2845700FEB16	3/10/16	15.49
TOTAL MAJOR STREETS ACT 51								24,822.62
LOCAL STREETS								24,822.62
LOCAL STREETS EXPENSE								
120451	808000	OFF-ACT51	ANDERSON, ECKSTEIN & WESTRCK-5	298802	PROJ #0150-0497-0	0109195	3/3/16	-2,540.75
120451	808000	OFF-ACT51	ANDERSON, ECKSTEIN & WESTRCK-5	298802	PROJ #0150-0501-0	0109198	3/3/16	-1,701.33
120451	808000	OFF-ACT51	ANDERSON, ECKSTEIN & WESTRCK-5	298802	PROJ #0150-0500-0	0109197	3/3/16	-942.79
120451	808000	OFF-ACT51	ANDERSON, ECKSTEIN & WESTRCK-5	298802	PROJ #0150-0508-0	0109200	3/3/16	-733.18
120451	808000	OFF-ACT51	ANDERSON, ECKSTEIN & WESTRCK-5	298802	PROJ #0150-0441-2	0109161	3/3/16	-324.60
120451	808000	OFF-ACT51	ANDERSON, ECKSTEIN & WESTRCK-5	298802	PROJ #0150-0442-2	0109162	3/3/16	-158.80
120451	808000	OFF-ACT51	CADILLAC ASPHALT INC	298926	PAVEMENT MATERIAL	284957	3/3/16	-1,877.01
120451	808000	OFF-ACT51	CADILLAC ASPHALT INC	298926	PAVEMENT MATERIAL	284931	3/10/16	-915.75
120451	808000	OFF-ACT51	CAMELOT TREE & SHRUB COMPANY	298929	TREE TRIMMING	33148	3/10/16	-3,632.50
120451	808000	OFF-ACT51	CAMELOT TREE & SHRUB COMPANY	298929	TREE TRIMMING	33160	3/10/16	-2,658.00
120451	808000	OFF-ACT51	CAMELOT TREE & SHRUB COMPANY	298929	TREE TRIMMING	33139	3/10/16	-1,677.00
120451	808000	OFF-ACT51	CAMELOT TREE & SHRUB COMPANY	298929	TREE TRIMMING	33138	3/10/16	-206.00
120451	808000	OFF-ACT51	DETROIT SALT CO LLC	298939	ROCK SALT	54756	3/10/16	-6,024.29
120451	808000	OFF-ACT51	DETROIT SALT CO LLC	298939	ROCK SALT	54684	3/10/16	-3,063.98
120451	808000	OFF-ACT51	DETROIT SALT CO LLC	298939	ROCK SALT	54217	3/10/16	-2,867.25
120451	808000	OFF-ACT51	DORNBO SIGN & SAFETY INC	298941	SIGN POSTS	INV25198	3/10/16	-9,649.75
120451	808000	OFF-ACT51	DTE ENERGY-A	298833	STREET LIGHT/TRAFFIC LIGHTING	103973	3/3/16	-1,355.60
120451	808000	OFF-ACT51	EXCEL LANDSCAPING LLC	298945	SNOW REMOVAL-22 PROPS	71579	3/10/16	-85.75
120451	808000	OFF-ACT51	EXCEL LANDSCAPING LLC	298945	SNOW REMOVAL-22 PROPS	71579	3/10/16	-36.75
120451	808000	OFF-ACT51	SUBURBAN BOLT & SUPPLY INC	299017	SIGN MATERIALS	332587-01	3/10/16	-169.58
120451	808000	OFF-ACT51	WATER FUND	299028	19713 ELEVEN MILE	2863400FEB16	3/10/16	-82.99
120451	808000	OFF-ACT51	WATER FUND	299028	19800 11 MILE	2773700FEB16	3/10/16	-82.99
120451	808000	OFF-ACT51	WATER FUND	299028	27621 HARPER	2845700FEB16	3/10/16	-15.49
120451	810060	TREE TRIM	CAMELOT TREE & SHRUB COMPANY	298929	TREE TRIMMING	33138	3/10/16	206.00
120451	810060	TREE TRIM	CAMELOT TREE & SHRUB COMPANY	298929	TREE TRIMMING	33139	3/10/16	1,677.00
120451	810060	TREE TRIM	CAMELOT TREE & SHRUB COMPANY	298929	TREE TRIMMING	33160	3/10/16	2,658.00
120451	810060	TREE TRIM	CAMELOT TREE & SHRUB COMPANY	298929	TREE TRIMMING	33148	3/10/16	3,632.50
120451	920005	TRFC SIGN	DTE ENERGY-A	298833	STREET LIGHT/TRAFFIC LIGHTING	103973	3/10/16	1,355.60
120451	930000	REP&MNT	WATER FUND	299028	27621 HARPER	2845700FEB16	3/3/16	15.49

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120451	930000	REP&MNT	WATER FUND	299028	19713 ELEVEN MILE	2863400FEB16	3/10/16	82.99
120451	930000	REP&MNT	WATER FUND	299028	19800 11 MILE	2773700FEB16	3/10/16	82.99
120451	930001	CONC-LOCAL	ANDERSON, ECKSTEIN & WESTRCK-5	298802	PROJ #0150-0442-2	0109162	3/3/16	158.80
120451	930001	CONC-LOCAL	EXCEL LANDSCAPING LLC	298945	SNOW REMOVAL-22 PROPS	71579	3/10/16	85.75
120451	930002	CONC-MAJOR	ANDERSON, ECKSTEIN & WESTRCK-5	298802	PROJ #0150-0442-2	0109162	3/3/16	158.80
120451	930002	CONC-MAJOR	EXCEL LANDSCAPING LLC	298945	SNOW REMOVAL-22 PROPS	71579	3/10/16	36.75
120451	930011	CONJTREP	ANDERSON, ECKSTEIN & WESTRCK-5	298802	PROJ #0150-0441-2	0109161	3/3/16	324.60
120451	930020	SALT	DETROIT SALT CO LLC	298939	ROCK SALT	54217	3/10/16	2,867.25
120451	930020	SALT	DETROIT SALT CO LLC	298939	ROCK SALT	54684	3/10/16	3,063.98
120451	930020	SALT	DETROIT SALT CO LLC	298939	ROCK SALT	54756	3/10/16	6,024.29
120451	930025	COLD PATCH	CADILLAC ASPHALT INC	298926	PAVEMENT MATERIAL	284931	3/10/16	915.75
120451	930025	COLD PATCH	CADILLAC ASPHALT INC	298926	PAVEMENT MATERIAL	284931	3/10/16	1,877.01
120451	930040	SIGN MATER	DORNBOB SIGN & SAFETY INC	298941	SIGN POSTS	284957	3/10/16	9,649.75
120451	930040	SIGN MATER	SUBURBAN BOLT & SUPPLY INC	299017	SIGN MATERIALS	INV25198	3/10/16	169.58
120451	980199	PAVING-VAR	ANDERSON, ECKSTEIN & WESTRCK-5	298802	PROJ #0150-0500-0	332587-01	3/10/16	942.79
120451	980199	PAVING-VAR	ANDERSON, ECKSTEIN & WESTRCK-5	298802	PROJ #0150-0497-0	0109197	3/3/16	2,540.75
120451	980258	R&R CDBG	ANDERSON, ECKSTEIN & WESTRCK-5	298802	PROJ #0150-0508-0	0109200	3/3/16	733.18
120451	980258	R&R CDBG	ANDERSON, ECKSTEIN & WESTRCK-5	298802	PROJ #0150-0501-0	0109198	3/3/16	1,701.33
120455	803000	ROUT-MNT	CADILLAC ASPHALT INC	298926	PAVEMENT MATERIAL	284931	3/10/16	91.57
120455	803000	ROUT-MNT	CADILLAC ASPHALT INC	298926	PAVEMENT MATERIAL	284957	3/10/16	187.71
120455	803000	ROUT-MNT	CAMELOT TREE & SHRUB COMPANY	298929	TREE TRIMMING	33138	3/10/16	144.20
120455	803000	ROUT-MNT	CAMELOT TREE & SHRUB COMPANY	298929	TREE TRIMMING	33139	3/10/16	1,173.90
120455	803000	ROUT-MNT	CAMELOT TREE & SHRUB COMPANY	298929	TREE TRIMMING	33160	3/10/16	1,860.60
120455	803001	CONCRETE	CAMELOT TREE & SHRUB COMPANY	298929	TREE TRIMMING	33148	3/10/16	2,542.75
120455	803001	CONCRETE	ANDERSON, ECKSTEIN & WESTRCK-5	298802	PROJ #0150-0442-2	0109162	3/3/16	158.80
120455	804000	WINT MNT	EXCEL LANDSCAPING LLC	298945	SNOW REMOVAL-22 PROPS	71579	3/10/16	85.75
120455	804000	WINT MNT	DETROIT SALT CO LLC	298939	ROCK SALT	54217	3/10/16	286.72
120455	804000	WINT MNT	DETROIT SALT CO LLC	298939	ROCK SALT	54684	3/10/16	306.40
120455	805000	TRFFIC MNT	DETROIT SALT CO LLC	298939	ROCK SALT	54756	3/10/16	602.43
120455	805000	TRFFIC MNT	DORNBOB SIGN & SAFETY INC	298941	SIGN POSTS	54756	3/10/16	2,412.44
120455	805000	TRFFIC MNT	SUBURBAN BOLT & SUPPLY INC	299017	SIGN MATERIALS	INV25198	3/10/16	42.39
120455	980000	CAP OUTLAY	ANDERSON, ECKSTEIN & WESTRCK-5	298802	PROJ #0150-0508-0	332587-01	3/10/16	733.18
120455	980000	CAP OUTLAY	ANDERSON, ECKSTEIN & WESTRCK-5	298802	PROJ #0150-0501-0	0109200	3/3/16	1,701.33
120455	989000	CONSTRUC	ANDERSON, ECKSTEIN & WESTRCK-5	298802	PROJ #0150-0441-2	0109198	3/3/16	324.60
120455	989000	CONSTRUC	ANDERSON, ECKSTEIN & WESTRCK-5	298802	PROJ #0150-0500-0	0109161	3/3/16	942.79
120455	989000	CONSTRUC	ANDERSON, ECKSTEIN & WESTRCK-5	298802	PROJ #0150-0497-0	0109197	3/3/16	2,540.75
120455	989000	CONSTRUC	ANDERSON, ECKSTEIN & WESTRCK-5	298802	PROJ #0150-0501-0	0109198	3/3/16	16,138.31

TOTAL LOCAL STREETS EXPENSE

TOTAL LOCAL STREETS ACT 51

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COMMUNITY DEVELOP. BLOCK GRANT								
CDBG PLANNING								
160801	714080	PLANNING S	CARLISLE WORTMAN ASSOCIATES INC	298814	MASTER PLAN UPDATE	2138588	3/3/16	1,947.50
160801	715010	HOME REHAB	MJ ENVIRONMENTAL INC	298990	21828 PLEASANT-LEAD CLEARANCE	1610	3/10/16	225.00
160801	716090	ADMIN	VERIZON WIRELESS	299025	CELL CHARGES	9760900794	3/10/16	33.07
160801	716280	WTGS 4 KID	WTGS 4 KIDS	298900	NEW WIG FOR 1 QUALIFYING CHILD	104051	3/3/16	1,000.00
TOTAL LOCAL STREETS								16,138.31
FAMILY RENTAL PROGRAM								
FAMILY RENTAL EXPENSE								
161802	810000	SERVICES	HOME DEPOT CR SERVICES	298851	MISC PURCHASES	104058	3/3/16	325.00
161802	920000	UTILITIES	CONSUMERS ENERGY	298821	22335 COLONY	206254613633	3/3/16	124.12
161802	930000	REP&MNT	GREAT DANE HEATING & AIR CONDITIONIN	298958	20716 CALIFORNIA-FURNACE	S-1909	3/10/16	69.95
TOTAL FAMILY RENTAL EXPENSE								519.07
MUNICIPAL STREET FUND								
MUNICIPAL STREET FUND EXPENDIT								
204451	920004	ST LIGHTS	DTE ENERGY-A	298833	STREET LIGHT/TRAFFIC LIGHTING	103973	3/3/16	77,132.55
TOTAL MUNICIPAL STREET FUND EXPENDIT								77,132.55
SANITATION FUND								
SANITATION REVENUES								
226100	695520	SAN CARTS	STATE OF MICHIGAN-TREAS	2587	MI SALES USE & W/H-FEB 2016	104365	3/10/16	227.16
TOTAL SANITATION REVENUES								227.16
SANITATION EXPENDITURES								
226520	810065	SVCS-PEST	LANDSCAPE SERVICES INC	298981	RODENT CONTROL-30 PROPS	134735	3/10/16	780.00
226520	810065	SVCS-PEST	LANDSCAPE SERVICES INC	298981	RODENT CONTROL-30 PROPS	134755	3/10/16	780.00
226520	810065	SVCS-PEST	LANDSCAPE SERVICES INC	298981	RODENT CONTROL-61 PROPS	134447	3/10/16	1,590.00
226520	810065	SVCS-PEST	LANDSCAPE SERVICES INC	298981	RODENT CONTROL-66 PROPS	134758	3/10/16	1,758.00
226520	810065	SVCS-PEST	LANDSCAPE SERVICES INC	298981	RODENT CONTROL-84 PROPS	134743	3/10/16	2,175.50
226520	810065	SVCS-PEST	LANDSCAPE SERVICES INC	298981	RODENT CONTROL-92 PROPS	134751	3/10/16	2,460.00
TOTAL SANITATION EXPENDITURES								9,543.50
TOTAL SANITATION FUND								
TOTAL SANITATION FUND								9,770.66

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FUND/DEPT	ACCOUNT	G/L DESC	VENDOR NAME	CHECK NUMBER	INVOICE DESCRIPTION	INVOICE NUMBER	CHECK DATE	AMOUNT
DEBT SERVICE-CLEAN WATER INIT.								
DEBT SERVICE-CLEAN WTR INI B/S								
230	170300	DUE FR CTY	ANDERSON, ECKSTEIN & WESTRCK-5	298802	PROJ #02111-0156-0	0109171	3/3/16	647.00
230	170300	DUE FR CTY	ANDERSON, ECKSTEIN & WESTRCK-5	298802	PROJ #02111-0157-0	0109172	3/3/16	4,828.00
TOTAL DEBT SERVICE-CLEAN WTR INI B/S								5,475.00
LIBRARY & INFORMATION SERVICES								
LIBRARY & INFORMATION SERVICES								
271730	740000	OFFICE SUP	KONICA MINOLTA ALBIN INC	298975	COPIER	238524147	3/10/16	128.25
271730	740000	OFFICE SUP	PETTY CASH	298997	LIBRARY	104310	3/10/16	110.27
271730	750000	OPER-SUPP	PETTY CASH	298997	LIBRARY	104310	3/10/16	9.80
271730	810000	SERVICES	BRODART COMPANY	298812	CAT & PROC	103982	3/3/16	28.63
271730	810000	SERVICES	BRODART COMPANY	298924	CAT & PROC	104240	3/10/16	11.68
271730	810000	SERVICES	BRODART COMPANY	298924	CAT & PROC	104373	3/10/16	48.46
271730	850000	PHONE&COMM	AT&T	298916	22500 E 11 MILE	58677116110216	3/10/16	1,323.20
271730	850000	PHONE&COMM	VERIZON WIRELESS	299025	CELL CHARGES	9760900794	3/10/16	57.10
271730	850730	H.C.-PHONE	AT&T	298804	22500 11 MILE	58644583600216	3/10/16	31.80
271730	860000	TRANSP.	PETTY CASH	298997	LIBRARY	104310	3/3/16	24.30
271730	920002	CONSUM	CONSUMERS ENERGY	298935	22500 E 11 MILE	204207787039	3/10/16	1,550.98
271730	920006	WTR	WATER FUND	299028	22500 11 MILE B	2487500FEB16	3/10/16	371.28
271730	920006	WTR	WATER FUND	299028	22500 11 MILE A	1933500FEB16	3/10/16	388.05
271730	920730	H.C. UTIL	CONSUMERS ENERGY	299028	22500 11 MILE A	204207787043	3/10/16	156.29
271730	920730	H.C. UTIL	DTE ENERGY COMPANY	298935	22504 E 11 MILE	8966249FEB17	3/3/16	41.23
271730	920730	H.C. UTIL	WATER FUND	298832	22504 11 MILE	2626600FEB16	3/10/16	51.07
271730	930000	REP&MNT	ABC HOME & COMMERCIAL	299028	PEST CONTROL	31524	3/10/16	55.00
271730	930000	REP&MNT	ABEL ELECTRONICS INC	298906	CAFE REPAIR	119395	3/3/16	12.27
271730	930000	REP&MNT	CINTAS CORP	298798	BATHROOM CLEANING	K11173998	3/3/16	164.81
271730	930000	REP&MNT	CINTAS CORP	298816	BATHROOM CLEANING	031686467	3/10/16	100.08
271730	930000	REP&MNT	CINTAS CORP	298931	MATS	9030692363	3/10/16	65.40
271730	930000	REP&MNT	GRAINGER W W	298957	ELECTRICAL SUPPLIES	5235633167R	3/10/16	9,369.90
271730	930000	REP&MNT	HONEYWELL INTERNATIONAL INC	298965	MAINT & OP 4/2016-6/2016	1602	3/3/16	2,450.00
271730	930015	JANITORIAL	AMERICAN CLEANING	298801	FEB 2016	23122	3/10/16	600.00
271730	930065	BLDG REPAI	ROOF RESTORATION TECHNOLOGIES	299002	ROOF REPAIR	103986	3/3/16	19.97
271730	950150	DON PURCH	AMAZON.COM LLC	298800	DONATIONS-WAHBY & MAISON	103986	3/3/16	78.81
271730	950150	DON PURCH	AMAZON.COM LLC	298800	DONATIONS-WAHBY & MAISON	103986	3/3/16	14.95
271730	950150	DON PURCH	BRODART COMPANY	298924	DONATIONS	B4281237	3/10/16	95.81
271730	950150	DON PURCH	BRODART COMPANY	298924	DONATIONS	B4286997	3/10/16	65.00
271730	950150	DON PURCH	HISTORICAL SOCIETY OF MICHIGAN	298964	DONATIONS	104385	3/10/16	65.00
271730	985000	BOOKS	BRODART COMPANY	298812	BOOKS	103985	3/3/16	42.88

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271730	985000	BOOKS	BRODART COMPANY	298812	BOOKS	103983	3/3/16	111.68
271730	985000	BOOKS	BRODART COMPANY	298812	BOOKS	103984	3/3/16	538.57
271730	985000	BOOKS	BRODART COMPANY	298924	BOOKS	B4270936	3/10/16	10.83
271730	985000	BOOKS	BRODART COMPANY	298924	BOOKS	B4268194	3/10/16	29.68
271730	985000	BOOKS	BRODART COMPANY	298924	BOOKS	104378	3/10/16	185.32
271730	985000	BOOKS	BRODART COMPANY	298924	BOOKS	104376	3/10/16	216.70
271730	985000	BOOKS	BRODART COMPANY	298924	BOOKS	104239	3/10/16	299.33
271730	985000	BOOKS	LIBRARY NETWORK	298863	BOOKS	104377	3/10/16	783.37
271730	985000	BOOKS	MIDWEST TAPE	298987	BOOKS	54808	3/3/16	83.85
271730	985000	BOOKS	MIDWEST TAPE	298987	BOOKS	93709644	3/10/16	24.99
271730	985000	BOOKS	MORNINGSTAR	298992	PERIODICALS #1474786	93732851	3/10/16	34.99
					TOTAL LIBRARY & INFORMATION SERVICES	104384	3/10/16	185.00
					TOTAL LIBRARY & INFORMATION SERVICES			19,971.58

CAPITAL PROJ-2011 CAP IMPROVS

440950	980240	9 ML RECON	ANDERSON, ECKSTEIN & WESTRCK-5	298802	PROJ #0150-0421-1	0109159	3/3/16	398.40
440950	980266	FRAZHO REC	ANDERSON, ECKSTEIN & WESTRCK-5	298802	PROJ #0150-0457-0	0109163	3/3/16	18,460.00
					TOTAL CAP PROJ -2011 CAP IMPROVS EXP			18,858.40

RECREATIONAL REVENUE FUND

580	274607	DEP-KEYS	JEFF GOURLIE	298845	KEY CARD RETURN	104067	3/3/16	50.00
580	274607	DEP-KEYS	LINDA PATROSKE	298877	KEY CARD RETURN	104123	3/3/16	25.00
					TOTAL RECREATIONAL REVENUE FUND B/S			75.00
580100	608300	RETAIL	STATE OF MICHIGAN-TREAS	2587	MI SALES USE & W/H-FEB 2016	104365	3/10/16	1.35
					TOTAL RECREATIONAL REVENUE			1.35

580709	920002	CONSUM	CONSUMERS ENERGY	298820	27600 JEFFERSON - POOL	20153790385	3/3/16	19.50
580709	920002	CONSUM	CONSUMERS ENERGY	298820	27600 JEFFERSON - POOL BLDG.	20153790387	3/3/16	367.02
					TOTAL SWIMMING POOL EXPENSE			386.52
580855	740000	OFFICE SUP	STAPLES	299014	OFFICE SUPPLIES	104339	3/10/16	26.07
580855	750000	OPER-SUPP	GEMPLER'S	298953	SUPPLIES	S102251387	3/10/16	59.00
580855	750000	OPER-SUPP	GEMPLER'S	298953	SUPPLIES	S102250875	3/10/16	193.54
580855	750000	OPER-SUPP	HOME DEPOT CR SERVICES	298851	MISC PURCHASES	104058	3/3/16	98.56

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FUND/DEPT	ACCOUNT	G/L/DESC	VENDOR NAME	CHECK NUMBER	INVOICE DESCRIPTION	INVOICE NUMBER	CHECK DATE	AMOUNT
580855	750000	OPER-SUPP	JCR SUPPLY CO	298972	JANITORIAL	91398	3/10/16	39.96
580855	750000	OPER-SUPP	LANDSCAPE SERVICES INC	298862	RODENT INSP - GOLF COURSE	134431	3/3/16	37.50
580855	750001	RESALE	BRIDGESTONE GOLF INC	298811	ITEMS FOR RESALE	1002461246	3/3/16	188.40
580855	750001	RESALE	BRIDGESTONE GOLF INC	298923	ITEMS FOR RESALE	1002459164	3/10/16	188.40
580855	750001	RESALE	CALLAWAY GOLF SALES CO	298928	ITEMS FOR RESALE	9266630640	3/10/16	195.18
580855	750001	RESALE	CALLAWAY GOLF SALES CO	298928	ITEMS FOR RESALE	9266627687	3/10/16	361.44
580855	810000	SERVICES	BRIAN MAVIS	298985	SOIL TESTING	3148	3/10/16	950.00
580855	810000	SERVICES	TOTAL ARMORED CAR SERVICE INC	299022	ARMORED CAR-MARCH 2016	239614	3/10/16	138.08
580855	850000	PHONE&COMM	VERIZON WIRELESS	299025	CELL CHARGES	9760900794	3/10/16	162.34
580855	900000	PRINTING	AMERICAN GRAPHICS, INC.	298799	PRINTING	81109	3/3/16	79.95
580855	900000	PRINTING	AMERICAN GRAPHICS, INC.	298909	PRINTING	81127	3/10/16	117.67
580855	920000	UTILITIES	AT&T	298918	INTERNET/TV	104342	3/10/16	145.00
580855	920000	UTILITIES	COMCAST	298934	22185 MASONIC 09507317418018	104343	3/10/16	405.04
580855	920002	CONSUM	CONSUMERS ENERGY	298820	21101 MASONIC	201004306250	3/3/16	669.31
580855	920002	CONSUM	CONSUMERS ENERGY	298820	22185 MASONIC	206788433765	3/3/16	2,017.03
580855	920003	EDISON	DTE ENERGY COMPANY	298832	22185 MASONIC	9406390FEB16	3/3/16	512.56
580855	920003	EDISON	MICH MNCPL RISK MGT AUTH-ECP	298867	ELECTRICAL-JAN 2016	MMRMA-D16011026	3/3/16	1,670.68
580855	930000	REP&MNT	HONEYWELL INTERNATIONAL INC	298965	MAINT & OP 4/2016-6/2016	5235633167R	3/10/16	3,578.45
580855	930065	BLDG REPAI	HONEYWELL INTERNATIONAL INC	298986	BUILDING REPAIRS	10822	3/10/16	900.00
580855	930065	BLDG REPAI	MC SHANE PAINTING INC	299029	BUILDING REPAIRS	42380	3/10/16	195.00
580855	930070	MACH/EQUIP	EARL J WEIL & SONS PLUMB INC	298954	M&E REPAIRS	1-200749	3/10/16	43.76
580855	930070	MACH/EQUIP	GEORGE'S DISCOUNT AUTO PARTS INC	298966	M&E REPAIRS	3444G	3/10/16	480.00
580855	930070	MACH/EQUIP	PAUL GERARD PALAZZOLO	298999	M&E REPAIRS	CD1985993	3/10/16	738.60
580855	930070	MACH/EQUIP	R&R PRODUCTS INC	298999	M&E REPAIRS	11710777	3/10/16	163.47
580855	930070	MACH/EQUIP	SPARTAN DISTRIBUTORS INC	299008	M&E REPAIRS	11710858	3/10/16	254.93
580855	930070	MACH/EQUIP	SPARTAN DISTRIBUTORS INC	299008	M&E REPAIRS	22389378	3/10/16	323.64
580855	930070	MACH/EQUIP	SPARTAN DISTRIBUTORS INC	299008	M&E REPAIRS	11711034	3/10/16	343.72
580855	930070	MACH/EQUIP	SPARTAN DISTRIBUTORS INC	299008	M&E REPAIRS	10093216-00	3/10/16	14.12
580855	930070	MACH/EQUIP	WEINGARTZ SUPPLY	299030	M&E REPAIRS	2763	3/10/16	163.24
580855	950000	MISC	TIM DORNER	298829	STUDY MANUALS-STATE PESTICIDE LICENSE			
					TOTAL GOLF EXPENSE			15,454.64

UTILITY FUND

UTILITY FUND B/S	ACCOUNT	DESCRIPTION	CHECK NUMBER	DATE	AMOUNT
590	281000	DUE TO O&M	298927	3/10/16	2.89
		UTILITY REVENUE			2.89
590100	610000	WTR CONSP	104246	3/10/16	1,193.02
590100	611000	SEWAGE DIS	104321	3/10/16	534.43
590100	625000	BILLING	104321	3/10/16	88.57
		TOTAL RECREATIONAL REVENUE FUND			15,917.51

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590100	626000	STORM	LOUISE C CALCATERRA JR/PATRICIA CALCI	298927	REF WTR CREDIT-20305 SUNNYDALE	104321	3/10/16	50.31
					TOTAL UTILITY REVENUE			1,866.33
STORM SEWERS EXPENSE								
590452	920003	EDISON	DTE ENERGY COMPANY	298832	22866 POPLAR BEACH DR	9984161FEB16	3/3/16	409.15
590452	930000	REP&MNT	EJ USA INC	298944	HYDRANTS, VALVES, FRAMES, COVERS	3929660	3/10/16	2,263.52
590452	930000	REP&MNT	GEORGE'S DISCOUNT AUTO PARTS INC	298954	PLUGS	1-200863	3/10/16	22.16
590452	930000	REP&MNT	HD SUPPLY WATERWORKS LTD	298963	CONCRETE PRODUCTS	F026004	3/10/16	227.52
590452	930000	REP&MNT	HD SUPPLY WATERWORKS LTD	298963	CONCRETE PRODUCTS	F024933	3/10/16	571.02
590452	930000	REP&MNT	HD SUPPLY WATERWORKS LTD	298963	CONCRETE PRODUCTS	F048234	3/10/16	1,050.00
590452	930008	CONC. REP	MIKE'S MARINE SUPPLY	298988	ROPE	143216	3/10/16	339.00
590452	980000	CAP OUTLAY	ANDERSON, ECKSTEIN & WESTRCK-5	298802	PROJ #0150-0441-2	0109161	3/3/16	324.60
590452	980467	ASSET MGMT	ANDERSON, ECKSTEIN & WESTRCK-5	298911	PROJ #0150-0458-0	0109184	3/10/16	2,094.00
590452	980467	ASSET MGMT	ANDERSON, ECKSTEIN & WESTRCK-5	298911	PROJ #0150-0481-0	0109188	3/10/16	704.32
590452	980467	ASSET MGMT	ANDERSON, ECKSTEIN & WESTRCK-5	298911	PROJ #0150-0483-0	0109190	3/10/16	1,132.30
590452	980467	ASSET MGMT	ANDERSON, ECKSTEIN & WESTRCK-5	298911	PROJ #0150-0473-0	0109185	3/10/16	1,859.70
590452	980467	ASSET MGMT	ANDERSON, ECKSTEIN & WESTRCK-5	298911	PROJ #0150-0477-0	0109186	3/10/16	2,409.90
590452	980467	ASSET MGMT	ANDERSON, ECKSTEIN & WESTRCK-5	298911	PROJ #0150-0480-0	0109187	3/10/16	3,797.60
590452	980467	ASSET MGMT	ANDERSON, ECKSTEIN & WESTRCK-5	298911	PROJ #0150-0482-0	0109189	3/10/16	4,133.40
					TOTAL STORM SEWERS EXPENSE			21,338.19
WATER EXPENSE								
590860	740100	OS-POSTAGE	INTELLIGENT DOCUMENT SOLUTIONS INC	298855	MONTHLY WATER BILLS	13136	3/3/16	834.48
590860	740100	OS-POSTAGE	INTELLIGENT DOCUMENT SOLUTIONS INC	298856	WATER BILL POSTAGE - MARCH 2016	P032016	3/3/16	3,000.00
590860	750000	OPER-SUPP	CINTAS CORP	298931	UNIFORMS, SOAP/TOWELS, MATS	031683735	3/10/16	53.42
590860	750000	OPER-SUPP	CINTAS CORP	298931	UNIFORMS, SOAP/TOWELS, MATS	031686795	3/10/16	53.42
590860	810000	SERVICES	HOME DEPOT CR SERVICES	298851	MISC PURCHASES	104058	3/3/16	452.66
590860	810000	SERVICES	H2O COMPLIANCE SERVICES	298961	CROSS CONNECTION CONTROL	00004973	3/10/16	2,284.75
590860	850000	PHONE&COMM	HYDRO DESIGNS INC	298854	CROSS CONNECTION CONTROL	0037650-IN	3/3/16	2,255.00
590860	850000	PHONE&COMM	AT&T	298804	19700 PLEASANT	58655280590216	3/3/16	33.97
590860	850000	PHONE&COMM	COMCAST	298818	22366 E 14 MILE - 09507 755504-01-5	104080	3/3/16	104.85
590860	850000	PHONE&COMM	VERIZON WIRELESS	299025	CELL CHARGES	9760900794	3/10/16	264.02
590860	900000	PRINTING	INTELLIGENT DOCUMENT SOLUTIONS INC	298855	MONTHLY WATER BILLS	13136	3/3/16	668.03
590860	910000	INSURANCE	CONSUMERS ENERGY	298822	DAMAGE-23825 HARPER(REPAIRS)	9306680503	3/3/16	2,284.15
590860	920003	EDISON	DTE ENERGY COMPANY	298832	21230 MAPLE	6771234FEB16	3/3/16	1,426.45
590860	930000	REP&MNT	EJ USA INC	298834	HYDRANTS, VALVES, FRAMES, COVERS	3926754	3/3/16	2,480.64
590860	930000	REP&MNT	ENGINEERED SOLUTIONS MIDWEST INC	298837	14 MILE VALVE/GROUND STORAGE TANK	1427	3/3/16	2,896.76
590860	930000	REP&MNT	FEDERAL PIPE & SUPPLY CO INC	298946	FIRE HYDRANT HARDWARE	527300	3/10/16	183.00
590860	930005	CONC-WORK	ANDERSON, ECKSTEIN & WESTRCK-5	298802	PROJ #0150-0442-2	0109162	3/3/16	158.80
590860	930080	METERS	S L C METER LLC	298882	WATER METERS	245035	3/3/16	130.00
590860	980893	LCLWTRMNRP	ANDERSON, ECKSTEIN & WESTRCK-5	298802	PROJ #0150-0500-0	0109197	3/3/16	942.79
590860	980893	LCLWTRMNRP	ANDERSON, ECKSTEIN & WESTRCK-5	298802	PROJ #0150-0498-0	0109196	3/3/16	1,399.95

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590860	980893	LCLWTRMNRP	ANDERSON, ECKSTEIN & WESTRCK-5	298802	PROJ #0150-0503-0	0109199	3/3/16	4,234.68
SEWER EXPENSE								
590870	750000	OPER-SUPP	CINTAS CORP	298931	UNIFORMS, SOAP/TOWELS, MATS	031683734	3/10/16	36.84
590870	750000	OPER-SUPP	CINTAS CORP	298931	UNIFORMS, SOAP/TOWELS, MATS	031686794	3/10/16	41.68
590870	750000	OPER-SUPP	HOME DEPOT CR SERVICES	298851	MISC PURCHASES	104058	3/3/16	81.23
590870	750000	OPER-SUPP	MATTHEW KNOCH	299024	HOUSING & RING	3167	3/10/16	81.00
590870	820300	IWC CHARGE	GREAT LAKES WATER AUTHORITY	298847	I.W.C. - DECEMBER 2015	104028	3/3/16	22,046.75
590870	820300	IWC CHARGE	GREAT LAKES WATER AUTHORITY	298847	I.W.C. - JANUARY 2016	104029	3/3/16	22,046.75
590870	850000	PHONE&COMM	VERIZON WIRELESS	299025	CELL CHARGES	9760900794	3/10/16	177.93
590870	920002	CONSUM	CONSUMERS ENERGY	298820	20010 PLEASANT	203317855591	3/3/16	20.70
590870	930008	CONC. REP	ANDERSON, ECKSTEIN & WESTRCK-5	298802	PROJ #0150-0442-2	0109162	3/3/16	158.80
590870	980462	SAN SEW RE	ANDERSON, ECKSTEIN & WESTRCK-5	298802	PROJ #0150-0385-1	0109158	3/3/16	290.50
TOTAL SEWER EXPENSE								
44,982.18								
94,331.41								
MOTOR POOL FUND								
MOTOR POOL EXPENSE								
661602	750010	OP-GAS/DSL	RKA PETROLEUM COMPANY	299000	GASOLINE & DIESEL FUEL	0043830	3/10/16	3,641.08
661602	750010	OP-GAS/DSL	RKA PETROLEUM COMPANY	299000	GASOLINE & DIESEL FUEL	0045531	3/10/16	9,355.85
661602	810000	SERVICES	CINTAS CORP	298931	UNIFORMS, SOAP/TOWELS, MATS	031686793	3/10/16	23.02
661602	810000	SERVICES	CINTAS CORP	298931	UNIFORMS, SOAP/TOWELS, MATS	031683733	3/10/16	43.65
661602	920002	CONSUM	CONSUMERS ENERGY	298820	19800 PLEASANT	203317855590	3/10/16	1,011.81
661602	930000	REP&MNT	AB SOFTWARE SOLUTIONS	298905	MOTORPOOL DATABASE UPDATE	8721	3/10/16	180.00
661602	930000	REP&MNT	AB SOFTWARE SOLUTIONS	298905	MOTORPOOL DATABASE UPDATE	8734	3/10/16	315.00
661602	930000	REP&MNT	AB SOFTWARE SOLUTIONS	298905	MOTORPOOL DATABASE UPDATE	8515	3/10/16	360.00
661602	930000	REP&MNT	AB SOFTWARE SOLUTIONS	298905	MOTORPOOL DATABASE UPDATE	8609	3/10/16	517.50
661602	930000	REP&MNT	AB SOFTWARE SOLUTIONS	298908	FLEX PINS	P42534	3/10/16	87.60
661602	930000	REP&MNT	AB SOFTWARE SOLUTIONS	298908	IMPACTOR	P42539	3/10/16	505.51
661602	930000	REP&MNT	AMERIGAS PROPANE LP	298910	PROPANE	3049702549	3/10/16	206.33
661602	930000	REP&MNT	AMERIGAS PROPANE LP	298910	PROPANE	3049516364	3/10/16	493.19
661602	930000	REP&MNT	APOLLO FIRE APPARATUS RPR INC	298912	VEH REPAIRS	45061	3/10/16	990.31
661602	930000	REP&MNT	APC STORES INC	298919	MOUNT & SWITCH	03250655738	3/10/16	118.40
661602	930000	REP&MNT	APC STORES INC	298919	RADIATOR	03250657573	3/10/16	284.94
661602	930000	REP&MNT	BOULEVARD & TRUMBULL TOWING	298922	VEH TOW	411795	3/10/16	175.00
661602	930000	REP&MNT	WILLIAM BAADE	298925	SERVICE CALL	857325	3/10/16	215.00
661602	930000	REP&MNT	CARLETON EQUIPMENT	298930	REPAIR BOBCAT	05-220173	3/10/16	1,268.73
661602	930000	REP&MNT	CRUISERS INC	298936	LED	34265	3/10/16	146.14
661602	930000	REP&MNT	KENNETH ANTHONY PILARSKI	298942	BLADE SHARPENING	2798	3/10/16	76.00
661602	930000	REP&MNT	KENNETH ANTHONY PILARSKI	298942	BLADE SHARPENING	2824	3/10/16	76.00

CITY OF ST. CLAIR SHORES
 INVOICE APPROVAL LIST BY FUND
 Printed: 3/10/2016

FUND/ DEPT	ACCOUNT	G/L DESC	VENDOR NAME	CHECK NUMBER	INVOICE DESCRIPTION	INVOICE NUMBER	CHECK DATE	AMOUNT
661602	930000	REP&MNT	FERGAN'S AUTO PARTS INC	298947	RATCH FLARE	235458	3/10/16	96.98
661602	930000	REP&MNT	GALLAGHER FIRE EQUIPMENT CO	298952	FIRE SUPPRESSION TEST	MA91746	3/10/16	642.00
661602	930000	REP&MNT	GEORGE'S DISCOUNT AUTO PARTS INC	298954	AUTOMOTIVE PARTS	1-200388	3/10/16	7.49
661602	930000	REP&MNT	GEORGE'S DISCOUNT AUTO PARTS INC	298954	AUTOMOTIVE PARTS	1-200389	3/10/16	7.49
661602	930000	REP&MNT	GEORGE'S DISCOUNT AUTO PARTS INC	298954	AUTOMOTIVE PARTS	1-200468	3/10/16	15.87
661602	930000	REP&MNT	GEORGE'S DISCOUNT AUTO PARTS INC	298954	AUTOMOTIVE PARTS	1-200734	3/10/16	18.48
661602	930000	REP&MNT	GEORGE'S DISCOUNT AUTO PARTS INC	298954	AUTOMOTIVE PARTS	1-200393	3/10/16	23.13
661602	930000	REP&MNT	GEORGE'S DISCOUNT AUTO PARTS INC	298954	AUTOMOTIVE PARTS	1-200666	3/10/16	27.53
661602	930000	REP&MNT	GEORGE'S DISCOUNT AUTO PARTS INC	298954	AUTOMOTIVE PARTS	1-200050	3/10/16	69.34
661602	930000	REP&MNT	GEORGE'S DISCOUNT AUTO PARTS INC	298954	AUTOMOTIVE PARTS	1-200585	3/10/16	80.49
661602	930000	REP&MNT	GEORGE'S DISCOUNT AUTO PARTS INC	298954	AUTOMOTIVE PARTS	1-200312	3/10/16	83.87
661602	930000	REP&MNT	GEORGE'S DISCOUNT AUTO PARTS INC	298954	AUTOMOTIVE PARTS	1-200093	3/10/16	90.89
661602	930000	REP&MNT	GEORGE'S DISCOUNT AUTO PARTS INC	298954	AUTOMOTIVE PARTS	1-200155	3/10/16	126.90
661602	930000	REP&MNT	GEORGE'S DISCOUNT AUTO PARTS INC	298954	AUTOMOTIVE PARTS	1-200478	3/10/16	149.10
661602	930000	REP&MNT	GEORGE'S DISCOUNT AUTO PARTS INC	298954	AUTOMOTIVE PARTS	1-200460	3/10/16	159.95
661602	930000	REP&MNT	GEORGE'S DISCOUNT AUTO PARTS INC	298954	AUTOMOTIVE PARTS	1-200408	3/10/16	179.95
661602	930000	REP&MNT	GEORGE'S DISCOUNT AUTO PARTS INC	298954	AUTOMOTIVE PARTS	1-200431	3/10/16	188.89
661602	930000	REP&MNT	GEORGE'S DISCOUNT AUTO PARTS INC	298954	AUTOMOTIVE PARTS	1-199780	3/10/16	249.48
661602	930000	REP&MNT	GRAINGER W W	298957	FOOT SWITCH	9016026511	3/10/16	16.52
661602	930000	REP&MNT	GRAINGER W W	298957	COUPLERS	9023764021	3/10/16	20.38
661602	930000	REP&MNT	GRAINGER W W	298957	TIMER RELAY	8024179427	3/10/16	76.24
661602	930000	REP&MNT	GRAINGER W W	298957	TIMER RELAY	9019205575	3/10/16	76.24
661602	930000	REP&MNT	GRAINGER W W	298957	BATTERY CHARGER	9030365473	3/10/16	138.83
661602	930000	REP&MNT	GREAT LAKES BATTERY LLC	298959	BATTERIES	31695	3/10/16	49.95
661602	930000	REP&MNT	GREAT LAKES BATTERY LLC	298959	BATTERIES	31599	3/10/16	104.95
661602	930000	REP&MNT	HOME DEPOT CR SERVICES	298851	MISC PURCHASES	104058	3/3/16	414.45
661602	930000	REP&MNT	JACK DOHENY SUPPLIES INC	298970	VAC HOSE	A90903	3/10/16	591.84
661602	930000	REP&MNT	JACK DOHENY SUPPLIES INC	298970	COUPLING SYSTEM	A90904	3/10/16	772.84
661602	930000	REP&MNT	L-3 COMMUNICATIONS MOBILE-VISION INC	298977	BATTERY FOR MIC	0235563-IN	3/10/16	54.95
661602	930000	REP&MNT	O'REILLY AUTO PARTS	298995	OIL FILTER	3338-258857	3/10/16	22.85
661602	930000	REP&MNT	O'REILLY AUTO PARTS	298995	FOAM TAPE	3338-259879	3/10/16	49.71
661602	930000	REP&MNT	NIVIU CORP	298998	BATTERIES	6578	3/10/16	926.06
661602	930000	REP&MNT	RON & BOB'S SERVICE CENTER, INC.	299001	CONTROL ARM	1001723	3/10/16	127.50
661602	930000	REP&MNT	SMART	299004	VEH REPAIRS	15325	3/10/16	18.47
661602	930000	REP&MNT	TIRE WHOLESALERS CO INC	299021	TIRES	440952-00	3/10/16	240.00
661602	930000	REP&MNT	TIRE WHOLESALERS CO INC	299021	TIRES	433577-00	3/10/16	304.00
661602	930000	REP&MNT	TIRE WHOLESALERS CO INC	299021	TIRES	442529-00	3/10/16	655.50
661602	930000	REP&MNT	TRUCK & TRAILER SPECIALTIES INC	299023	SOCKET, PLUG	HP797	3/10/16	160.97
661602	930000	REP&MNT	WOLVERINE FREIGHTLINER INC	299031	CREDIT	CM419533	3/10/16	-84.64
661602	930000	REP&MNT	WOLVERINE FREIGHTLINER INC	299031	CONTROL	419533	3/10/16	105.79

CITY OF ST. CLAIR SHORES
 INVOICE APPROVAL LIST BY FUND
 Printed: 3/10/2016

FUND/DEPT	ACCOUNT	G/L/DESC	VENDOR NAME	CHECK NUMBER	INVOICE DESCRIPTION	INVOICE NUMBER	CHECK DATE	AMOUNT
661602	930015	JANITORIAL	AMERICAN CLEANING	298801	FEB 2016	1602	3/3/16	250.00
661602	950000	MISC	STATE OF MICHIGAN-ENVIRONMENTA	299016	MI MECHANIC CERT RENEW M111636	104187	3/10/16	30.00
TOTAL MOTOR POOL EXPENSE								
TOTAL MOTOR POOL FUND								
27,432.29								
27,432.29								
TAX COLLECTION FUND								
840100	441000	TX-SUM/WR	ALDAJANCE	298971	REF TAX-1433352034	104245	3/10/16	350.25
TOTAL TAX COLLECTION REVENUE								
350.25								
TOTAL TAX COLLECTION FUND								
350.25								
CORRIDOR IMPROVEMENT AUTHORITY								
845845	930000	REP&MNT	BANNER SIGN CO	298806	CHANGE BANNERS & REPAIR POLE	15752	3/3/16	575.00
TOTAL CORRIDOR IMPROVEMENT AUTHORITY								
575.00								
TOTAL CORRIDOR IMPROVEMENT AUTHORITY								
575.00								
TAX INCREMENT FINANCE AUTH								
865865	930000	REP&MNT	FRASARD ELECTRIC INC	298951	NM LED RETRO KITS	30425	3/10/16	987.30
865865	980017	PK PROJ	ANDERSON, ECKSTEIN & WESTRCK-5	298802	PROJ #0150-0486-0	0109167	3/3/16	1,052.00
865865	980017	PK PROJ	ANDERSON, ECKSTEIN & WESTRCK-5	298802	PROJ #0150-0486-1	0109168	3/3/16	3,190.30
TOTAL TAX INCREMENT FINANCE EXPENSE								
5,229.60								
TOTAL TAX INCREMENT FINANCE AUTH								
5,229.60								
GRAND TOTAL								
924,314.00								

APPROVED
 DATE: 3/10/16 BY: CITY MANAGER

APPROVED
 MAR 10 2016
 BY: *S. Johnson*

COUNCIL COMMUNICATION

Item #11

From: Michael E. Smith, City Manager

Subject: Item # 11b
Fees

Prepared by: Natalie Turner, City Manager's Office

City Manager's Recommendation:

I recommend the approval of the following Attorney Payments, subject to audit.

Ihrie O'Brien

\$16,784.11

Council Action:

It was moved by Councilmember _____, and supported by Councilmember _____ that the recommendation of the City Manager be approved.

VOTE: Ayes: _____
Nays: _____
Abstain: _____
Absent: _____

March 21, 2016

COUNCIL COMMUNICATION

Item #11

From: Michael E. Smith, City Manager
Subject: Item #11c
Progress Payments
Prepared by: Natalie Turner, City Manager's Office

City Manager's Recommendation:

I recommend the approval of the following Progress Payments be paid for services rendered.

Progress Payments:

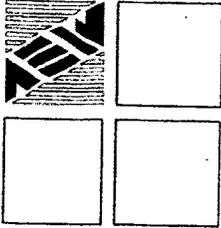
C&L Enterprizes, Inc. (A & D 2012)	\$ 10,000.00
C&L Enterprizes, Inc. (B, C & E 2013)	\$ 8,000.00
Doetsch Industrial Services	\$ 51,765.73
C&L Enterprizes, Inc. (B, C & E 2012)	\$ 10,000.00
C&L Enterprizes, Inc. (A & D 2013)	\$ 10,000.00
Mark Anthony Contracting, Inc.	\$139,513.43

Council Action:

It was moved by Councilmember _____, and supported by Councilmember _____ that the recommendation of the City Manager be approved.

VOTE: Ayes: _____
Nays: _____
Abstain: _____
Absent: _____

March 21, 2016



ANDERSON, ECKSTEIN AND WESTRICK, INC.

51301 Schoenherr Road, Shelby Township, Michigan 48315
Civil Engineers • Surveyors • Architects 586-726-1234

February 3, 2016

Christopher Rayes, RA
Community Services Director
City of St. Clair Shores
27600 Jefferson Circle Drive
St. Clair Shores, MI 48081-9971

Reference: 2012 Concrete Pavement Replacement Program
Divisions A and D
AEW Project No. 0150-0441

Dear Mr. Rayes:

Enclosed please find Final Estimate No. 14, Final Balancing Contract Modification No. 6 along with Consent of Surety and Sworn Statement for the above referenced project, we recommend payment for the **Net Earnings this Period (see Page 1)** in the amount of **\$10,000.00** be made to C & L Enterprizes, Inc., 11085 Lisa Lane, Shelby Township, Michigan 48316.

Please print, sign and email back copies of the Contract Modification, send one back to me and one back to C & L Enterprizes, Inc.

If you need additional information, please feel free to contact our office.

Sincerely,

Frank D. Varicalli
Project Manager

cc: C & L Enterprizes Inc.



Construction Pay Estimate Report

Anderson, Eckstein and Westrick, Inc.

11/18/2015 1:44 PM

FieldManager 5.1a

Contract: .0150-0441, Concrete Pavement Repair Program Divisions A and D

Estimate No.	Estimate Date	Entered By	Estimate Type	Managing Office
14	11/18/2015	Bradley M Smith	Final	AEW
All Contract Work Completed 6/10/2015		Construction Started Date 7/16/2012	Prime Contractor C & L Enterprizes, Inc. 11085 Lisa Lane Shelby Township MI 48316	

Comments

Current Contract Amount = \$926,355.05
Percent Complete = 100%

Time Charges

Site	Site Description	Site Method	Days Charged	Liq. Damages
00	SITE NUMBERS SHOULD BE CODED 00	Completion Date	479	\$0
Total Liquidated Damages:				\$0

Pre-Voucher Summary

Project	Voucher No.	Item Payment	Stockpile Adjustment	Dollar Amount
2012-A, Concrete Pavement Repair Program Division A	0013	\$0.00	\$0.00	\$0.00
2012-D, Concrete Pavement Repair Program Division D	0008	\$0.00	\$0.00	\$0.00
Voucher Total:				\$0.00

Summary

Current Voucher Total:	\$0.00	Earnings to date:	\$926,355.11
-Current Retainage:	(\$10,000.00)	- Retainage to date:	\$0.00
-Current Liquidated Damages:	\$0.00	- Liquidated Damages to date:	\$0.00
-Current Adjustments:	\$0.00	- Adjustments to date:	\$12,100.00
Total Estimated Payment:	\$10,000.00	Net Earnings to date:	\$914,255.11
		- Payments to date:	\$904,255.11
		Net Earnings this period:	\$10,000.00



Construction Pay Estimate Report

Estimate Certification

I certify the items included on this report constitute my estimate of work completed and due the contractor as of the date of this document.

Frank D. Varicalli 2-3-16
AEW Frank D. Varicalli, Project Manager (Date)

Jay Tux 1-28-16
C & L Enterprizes, Inc. (Date)

Prepared by: ANDERSON, ECKSTEIN AND WESTRICK, INC.

Frank D. Varicalli 2-3-16
Date

Reviewed by: CITY OF ST. CLAIR SHORES

Chris Rayes 3-8-16
Chris Rayes, RA AICP - Community Services Director

Michael Smith 3-14-16
Michael Smith - City Manager

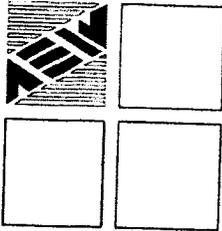
Vendor Number 14305

We hereby certify that sufficient funds are in
Account Number SEE BELOW
and that the amount due is budgeted
for such purpose.

Douglas M. Haag 3-8-16
Douglas M. Haag - Finance Director/Treasurer

120.451.930011 } 5,000.⁰⁰
120.455.989000 }

590.452.930008 5,000.⁰⁰



ANDERSON, ECKSTEIN AND WESTRICK, INC.

51301 Schoenherr Road, Shelby Township, Michigan 48315
Civil Engineers • Surveyors • Architects 586-726-1234

February 3, 2016

Christopher Rayes, RA
Community Services Director
City of St. Clair Shores
27600 Jefferson Circle Drive
St. Clair Shores, MI 48081-9971

Reference: 2013 Concrete Pavement Replacement Program
Divisions B, C and E
AEW Project No. 0150-0442-1

Dear Mr. Rayes:

Enclosed please find Final Estimate No. 9, Final Balancing Contract Modification No. 4 along with Consent of Surety and Sworn Statement for the above referenced project, we recommend payment for the **Net Earnings this Period (see Page 1)** in the amount of **\$8,000.00** be made to C & L Enterprizes, Inc., 11085 Lisa Lane, Shelby Township, Michigan 48316.

Please print, sign and email back copies of the Contract Modification, send one back to me and one back to C & L Enterprizes, Inc.

If you need additional information, please feel free to contact our office.

Sincerely,

Frank D. Varicalli
Project Manager

cc: C & L Enterprizes Inc.



Construction Pay Estimate Report

Anderson Eckstein and Westrick

11/18/2015 1:54 PM

FieldManager 5.1a

Contract: .0150-0442-1, 2013 Concrete Pavement Repair Program Divisions B, C and E

Estimate No. 9	Estimate Date 11/18/2015	Entered By Bradley M Smith	Estimate Type Final	Managing Office Anderson, Eckstein and Westrick, Inc.
All Contract Work Completed 6/19/2015	Construction Started Date 8/5/2013	Prime Contractor C & L Enterprizes, Inc. 11085 Lisa Lane Shelby Twp. MI 48316-3790		

Comments

Current Contract Amount = \$318,927.22
Percent Complete = 100%

Time Charges

Site	Site Description	Site Method	Days Charged	Liq. Damages
00	SITE NUMBERS SHOULD BE CODED 00	Completion Date	570	\$0
Total Liquidated Damages:				\$0

Pre-Voucher Summary

Project	Voucher No.	Item Payment	Stockpile Adjustment	Dollar Amount
2013-B, 2013 Concrete Pavement Repair Program Division B	0006	\$0.00	\$0.00	\$0.00
2013-C, 2013 Concrete Pavement Repair Program Division C	0007	\$0.00	\$0.00	\$0.00
2013-E, 2013 Concrete Pavement Repair Program Division E	0007	\$0.00	\$0.00	\$0.00
2013-Gen, 2013 General Funding	0004	\$0.00	\$0.00	\$0.00
Voucher Total:				\$0.00

Summary

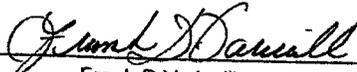
Current Voucher Total:	\$0.00	Earnings to date:	\$318,927.22
-Current Retainage:	(\$8,000.00)	- Retainage to date:	\$0.00
-Current Liquidated Damages:	\$0.00	- Liquidated Damages to date:	\$0.00
-Current Adjustments:	\$0.00	- Adjustments to date:	\$8,800.00
Total Estimated Payment:	\$8,000.00	Net Earnings to date:	\$310,127.22
		- Payments to date:	\$302,127.22
		Net Earnings this period:	\$8,000.00



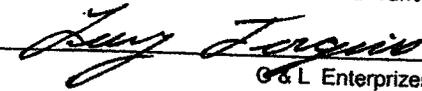
Construction Pay Estimate Report

Estimate Certification

I certify the items included on this report constitute my estimate of work completed and due the contractor as of the date of this document.

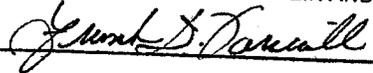


 Frank D Varicalli 2-3-16
(Date)



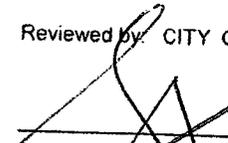
 G & L Enterprizes, Inc. 1-28-16
(Date)

Prepared by: ANDERSON, ECKSTEIN AND WESTRICK, INC.

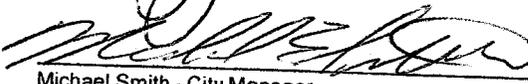


 Date 2-3-16

Reviewed by: CITY OF ST. CLAIR SHORES



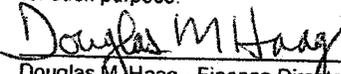
 Chris Rayes, RA ACP - Community Services Director
 Date 3-8-16



 Michael Smith - City Manager
 Date 3-14-16

Vendor Number 14305

We hereby certify that sufficient funds are in
 Account Number SEE BELOW
 and that the amount due is budgeted
 for such purpose.



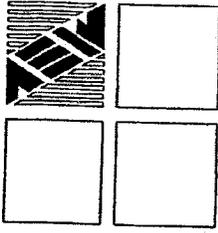
 Douglas M Haag - Finance Director/Treasurer
 Date 3-8-16

120.451.930001 }
 120.455.803001 } 2,000.00

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 110.455.803001 } 2,000.00

590.860.930005ⁿ 2,000.00

590.870.930008ⁿ 2,000.00



ANDERSON, ECKSTEIN AND WESTRICK, INC.

51301 Schoenherr Road, Shelby Township, Michigan 48315
Civil Engineers • Surveyors • Architects 586-726-1234

March 4, 2016

Christopher Rayes, RA
Community Services Director
City of St. Clair Shores
27600 Jefferson Circle Drive
St. Clair Shores, MI 48081-9971

Reference: 2015 SAW Grant Storm Sewer CCTV Investigation
Contract No. 1
AEW Project No. 0150-0482

Dear Mr. Rayes:

Enclosed please find Construction Pay Estimate No. 9 for the above referenced project. For work performed through February 28, 2016, we recommend issuing payment for the **Net Earnings this Period (see Page 2)** in the amount of **\$51,765.73** to Doetsch Industrial Services, 21221 Mullin, Warren, Michigan 48089.

If you have any questions or require additional information, please contact our office.

Sincerely,

Frank D. Varicalli
Project Manager

cc: Doetsch Industrial Services



Construction Pay Estimate Report

Anderson Eckstein and Westrick

3/4/2016 10:36 AM

FieldManager 5.1a

Contract: .0150-0482, Contract No. 1 - 10 Mile Rd to S.C.L.

Estimate Date 02/28/2016	Estimate No. 9	Entered By William WW Wines	Estimate Type Semi-Monthly	Electronic File Created No	All Contract Work Completed	Construction Started Date 6/22/2015
Prime Contractor Doetsch Industrial Services, Inc.				Managing Office Anderson Eckstein and Westrick		
Comments Current Contract Amount: \$568,786.00 % Complete: 112%						

Item Usage Summary

Item Description	Item Code	Prop. Line	Project	Category	Project Line No.	Item Type	Mod. No.	Quantity	Dollar Amount
_ Cleaning 06 - 12 inch Storm Sewers	4027001	0010	0150-0482	0000	0010	00	000	1,745.300	\$1,274.07
_ Cleaning 15 - 21 inch Storm Sewers	4027001	0015	0150-0482	0000	0015	00	000	2,891.600	\$2,110.87
_ Cleaning 24 - 36 inch Storm Sewers	4027001	0020	0150-0482	0000	0020	00	000	118.000	\$147.50
_ Cleaning 42 - 48 inch Storm Sewers	4027001	0025	0150-0482	0000	0025	00	000	595.000	\$892.50
_ Extra Heavy Cleaning	8167040	0085	0150-0482	0000	0085	00	000	64.500	\$22,575.00
_ Final TV Investigation and Log, 06 - 12 inch Storm Sewers	4027001	0030	0150-0482	0000	0030	00	000	1,745.300	\$1,274.07
_ Final TV Investigation and Log, 15 - 21 inch Storm Sewers	4027001	0035	0150-0482	0000	0035	00	000	2,524.600	\$1,842.96
_ Final TV Investigation and Log, 24 - 36 inch Storm Sewers	4027001	0040	0150-0482	0000	0040	00	000	118.000	\$114.46
_ Final TV Investigation and Log, 42 - 48 inch Storm Sewers	4027001	0045	0150-0482	0000	0045	00	000	595.000	\$559.30
_ Heavy Cleaning 06 - 12 inch Storm Sewers	4027001	0050	0150-0482	0000	0050	00	000	1,466.000	\$4,398.00
_ Heavy Cleaning 15 - 21 inch Storm Sewers	4027001	0055	0150-0482	0000	0055	00	000	2,710.000	\$8,130.00
_ Heavy Cleaning 24 - 36 inch Storm Sewers	4027001	0060	0150-0482	0000	0060	00	000	118.000	\$472.00
_ Heavy Cleaning 42 - 48 inch Storm Sewers	4027001	0065	0150-0482	0000	0065	00	000	595.000	\$2,975.00
_ Observation of Material and Work to be Performed (Crew Days)	8507042	0090	0150-0482	0000	0090	00	000	8.000	\$4,480.00
_ Traffic Control and Maintenance	8127051	0080	0150-0482	0000	0080	00	000	0.250	\$5,000.00
Total Estimated Item Payment:								\$56,245.73	



Construction Pay Estimate Report

Anderson Eckstein and Westrick

3/4/2016 10:36 AM

FieldManager 5.1a

Time Charges

Site	Site Description	Site Method	Days Charged	Liq. Damages
00	SITE NUMBERS SHOULD BE CODED 00	Completion Date		\$0
Total Liquidated Damages:				\$0

Pre-Voucher Summary

Project	Voucher No.	Item Payment	Stockpile Adjustment	Dollar Amount
0150-0482, Contract No. 1 - 10 Mile Rd to S.C.L.	0009	\$56,245.73	\$0.00	\$56,245.73
Voucher Total:				\$56,245.73

Summary

Current Voucher Total:	\$56,245.73	Earnings to date:	\$638,216.26
-Current Retainage:	\$0.00	- Retainage to date:	\$28,439.30
-Current Liquidated Damages:	\$0.00	- Liquidated Damages to date:	\$0.00
-Current Adjustments:	\$4,480.00	- Adjustments to date:	\$99,820.00
Total Estimated Payment:	\$51,765.73	Net Earnings to date:	\$509,956.96
		- Payments to date:	\$458,191.23
		Net Earnings this period:	\$51,765.73

Estimate Certification

I certify the items included on this report constitute my estimate of work completed and due the contractor as of the date of this document.

Prepared by: Anderson Eckstein and Westrick, Inc.

James D. Dineen Date 3-4-16

Reviewed by: City of St. Clair Shores

Chris Rayes Date 3-8-16
Chris Rayes, RAAICP - Community Services Dir.

Michael Smith Date 3-14-16
Michael Smith - City Manager

Vendor Number 10797
We hereby certify that sufficient funds are
in Acct # 590.452.980.467⁴
and that the amount due is budgeted for
such purpose. **\$51,765.73**
Douglas M. Haag Date 3-8-16
Douglas M. Haag - Finance Dir./ Treasurer



Construction Pay Estimate Amount Balance Report

Estimate: 9

Anderson Eckstein and Westrick

3/4/2016 10:36 AM
FieldManager 5.1a

Contract: .0150-0482, Contract No. 1 - 10 Mile Rd to S.C.L.

Item Description	Item Code	Prop. Line	Project	Category	Authorized Quantity	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
- Cleaning 06 - 12 inch Storm Sewers	4027001	0010	0150-0482	0000	55,500.000	1,745.300	49,165.500	49,165.500	89%	0.73000	\$35,890.82
- Cleaning 15 - 21 inch Storm Sewers	4027001	0015	0150-0482	0000	58,000.000	2,891.600	59,174.700	59,174.700	102%	0.73000	\$43,197.53
- Cleaning 24 - 36 inch Storm Sewers	4027001	0020	0150-0482	0000	18,000.000	118.000	15,390.200	15,390.200	86%	1.25000	\$19,237.75
- Cleaning 42 - 48 inch Storm Sewers	4027001	0025	0150-0482	0000	6,400.000	595.000	2,032.000	2,032.000	32%	1.50000	\$3,048.00
- Cutting Service Lead Protrusions	4037050	0070	0150-0482	0000	100.000		4.000	4.000	4%	10.00000	\$40.00
- Dewater Storm Sewer	2047050	0005	0150-0482	0000	20.000		0.000	0.000		1,000.00000	
- Digital Copy (External Hard Drive) of All Reports and Video	8507051	0095	0150-0482	0000	1.000		0.000	0.000		6,000.00000	
- Extra Heavy Cleaning	8167040	0085	0150-0482	0000	100.000	64.500	385.000	385.000	385%	350.00000	\$134,750.00
- Final TV Investigation and Log. 06 - 12 inch Storm Sewers	4027001	0030	0150-0482	0000	55,500.000	1,745.300	49,550.500	49,550.500	89%	0.73000	\$36,171.87
- Final TV Investigation and Log. 15 - 21 inch Storm Sewers	4027001	0035	0150-0482	0000	58,000.000	2,524.600	58,507.700	58,507.700	101%	0.73000	\$42,710.62
- Final TV Investigation and Log. 24 - 36 inch Storm Sewers	4027001	0040	0150-0482	0000	18,000.000	118.000	15,390.200	15,390.200	86%	0.97000	\$14,928.49
- Final TV Investigation and Log. 42 - 48 inch Storm Sewers	4027001	0045	0150-0482	0000	6,400.000	595.000	2,032.000	2,032.000	32%	0.94000	\$1,910.08
- Heavy Cleaning 06 - 12 inch Storm Sewers	4027001	0050	0150-0482	0000	22,000.000	1,466.000	19,929.000	19,929.000	91%	3.00000	\$59,787.00
- Heavy Cleaning 15 - 21 inch Storm Sewers	4027001	0055	0150-0482	0000	23,000.000	2,710.000	29,193.100	29,193.100	127%	3.00000	\$87,579.30
- Heavy Cleaning 24 - 36 inch Storm Sewers	4027001	0060	0150-0482	0000	7,500.000	118.000	8,256.200	8,256.200	110%	4.00000	\$33,024.80
- Heavy Cleaning 42 - 48 inch Storm Sewers	4027001	0065	0150-0482	0000	2,800.000	595.000	1,208.000	1,208.000	43%	5.00000	\$6,040.00
- Observation of Material and Work to be P erformed (Crew Days)	8507042	0090	0150-0482	0000	150.000	8.000	178.250	178.250	119%	560.00000	\$99,820.00
- Removal of Mineral Deposits	4037050	0075	0150-0482	0000	250.000		8.000	8.000	3%	10.00000	\$80.00

Contract: .0150-0482

Estimate: 9



Construction Pay Estimate Amount Balance Report

Estimate: 9

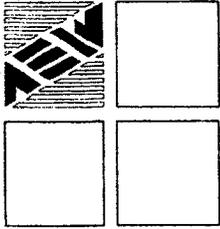
Anderson Eckstein and Westrick

3/4/2016 10:36 AM
FieldManager 5.1a

Item Description	Item Code	Prop. Line	Project	Category	Authorized Quantity	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
Traffic Control and Maintenance	8127051	0080	0150-0482	0000	1,000	0.250	1,000	1,000	100%	20,000.00000	\$20,000.00
Percentage of Contract Completed(curr): 112%											
(total paid to date / total of all authorized work)											
Total Amount Paid This Estimate: \$56,245.73											
Total Amount Paid To Date: \$638,216.26											

Contract: 0150-0482

Estimate: 9



ANDERSON, ECKSTEIN AND WESTRICK, INC.

51301 Schoenherr Road, Shelby Township, Michigan 48315
Civil Engineers • Surveyors • Architects 586-726-1234

February 3, 2016

Christopher Rayes, RA
Community Services Director
City of St. Clair Shores
27600 Jefferson Circle Drive
St. Clair Shores, MI 48081-9971

Reference: 2012 Concrete Pavement Replacement Program
Divisions B, C and E
AEW Project No. 0150-0442

Dear Mr. Rayes:

Enclosed please find Final Estimate No. 7, Final Balancing Contract Modification No. 2 along with Consent of Surety and Sworn Statement for the above referenced project, we recommend payment for the **Net Earnings this Period (see Page 1)** in the amount of **\$10,000.00** be made to C & L Enterprizes, Inc., 11085 Lisa Lane, Shelby Township, Michigan 48316.

Please print, sign and email back copies of the Contract Modification, send one back to me and one back to C & L Enterprizes, Inc.

If you need additional information, please feel free to contact our office.

Sincerely,

Frank D. Varicalli
Project Manager

cc: C & L Enterprizes Inc.



Construction Pay Estimate Report

Anderson, Eckstein and Westrick, Inc.

11/18/2015 1:46 PM

FieldManager 5.1a

Contract: .0150-0442, Concrete Pavement Repair Program Divisions B, C and E

Estimate No.	Estimate Date	Entered By	Estimate Type	Managing Office
7	11/18/2015	Bradley M Smith	Final	AEW
All Contract Work Completed 6/2/2015		Construction Started Date	Prime Contractor C & L Enterprizes, Inc. 11085 Lisa Lane Shelby Township MI 48316	

Comments

Current Contract Amount = \$370,491.95
Percent Complete = 100%

Time Charges

Site	Site Description	Site Method	Days Charged	Liq. Damages
00	SITE NUMBERS SHOULD BE CODED 00	Completion Date	689	\$0
Total Liquidated Damages:				\$0

Pre-Voucher Summary

Project	Voucher No.	Item Payment	Stockpile Adjustment	Dollar Amount
Div-B, Concrete Pavement Repair Program Divisions B	0007	\$0.00	\$0.00	\$0.00
Div-C, Concrete Pavement Repair Program Divisions C	0007	\$0.00	\$0.00	\$0.00
Div-E, Concrete Pavement Repair Program Divisions E	0007	\$0.00	\$0.00	\$0.00
Voucher Total:				\$0.00

Summary

Current Voucher Total:	\$0.00	Earnings to date:	\$370,492.01
-Current Retainage:	(\$10,000.00)	- Retainage to date:	\$0.00
-Current Liquidated Damages:	\$0.00	- Liquidated Damages to date:	\$0.00
-Current Adjustments:	\$0.00	- Adjustments to date:	\$8,800.00
Total Estimated Payment:	\$10,000.00	Net Earnings to date:	\$361,692.01
		- Payments to date:	\$351,692.01
		Net Earnings this period:	\$10,000.00



Construction Pay Estimate Report

Anderson, Eckstein and Westrick, Inc.

11/18/2015 1:46 PM

FieldManager 5.1a

Estimate Certification

I certify the items included on this report constitute my estimate of work completed and due the contractor as of the date of this document.

<u>Frank D. Varicalli</u> AEW Frank D. Varicalli, Project Manager	<u>2-3-16</u> (Date)
<u>Jay Tognini</u> C & L Enterprizes, Inc.	<u>1-28-16</u> (Date)

Prepared by: ANDERSON, ECKSTEIN AND WESTRICK, INC.

Frank D. Varicalli 2-3-16
Date

Reviewed by: CITY OF ST. CLAIR SHORES

Chris Rayes 3-8-16
Date
Chris Rayes, RA AICP - Community Services Director

Michael Smith 3-14-16
Date
Michael Smith - City Manager

Vendor Number 14305

We hereby certify that sufficient funds are in Account Number SEE BELOW and that the amount due is budgeted for such purpose.

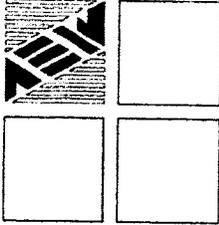
Douglas M. Haag 3-8-16
Date
Douglas M. Haag - Finance Director/Treasurer

120.451.930001 }
120.455.803001 } 2,500.00

120.451.930002 }
110.455.803001 } 2,500.00

590.860.930005 2,500.00

590.870.930008 2,500.00



ANDERSON, ECKSTEIN AND WESTRICK, INC.

51301 Schoenherr Road, Shelby Township, Michigan 48315
Civil Engineers • Surveyors • Architects 586-726-1234

February 3, 2016

Christopher Rayes, RA
Community Services Director
City of St. Clair Shores
27600 Jefferson Circle Drive
St. Clair Shores, MI 48081-9971

Reference: 2013 Concrete Pavement Replacement Program
Divisions A and D
AEW Project No. 0150-0441-1

Dear Mr. Rayes:

Enclosed please find Final Estimate No. 6, Final Balancing Contract Modification No. 1 along with Consent of Surety and Sworn Statement for the above referenced project, we recommend payment for the **Net Earnings this Period (see Page 1)** in the amount of **\$10,000.00** be made to C & L Enterprizes, Inc., 11085 Lisa Lane, Shelby Township, Michigan 48316.

Please print, sign and email back copies of the Contract Modification, send one back to me and one back to C & L Enterprizes, Inc.

If you need additional information, please feel free to contact our office.

Sincerely,

Frank D. Varicalli
Project Manager

cc: C & L Enterprizes Inc.



Construction Pay Estimate Report

Anderson, Eckstein and Westrick, Inc.

11/18/2015 1:49 PM

FieldManager 5.1a

Contract: .0150-0441-1, 2013 Concrete Pavement Repair Program Divisions A and D

Estimate No. 6	Estimate Date 11/18/2015	Entered By Bradley M Smith	Estimate Type Final	Managing Office Anderson, Eckstein and Westrick, Inc.
All Contract Work Completed 6/2/2015	Construction Started Date 8/5/2013	Prime Contractor C & L Enterprizes, Inc. 11085 Lisa Lane Shelby Twp. MI 48316-3790		

Comments

Current Contract Amount = \$476,329.28
Percent Complete = 100%

Time Charges

Site	Site Description	Site Method	Days Charged	Liq. Damages
00	SITE NUMBERS SHOULD BE CODED 00	Completion Date	633	\$0
Total Liquidated Damages:				\$0

Pre-Voucher Summary

Project	Voucher No.	Item Payment	Stockpile Adjustment	Dollar Amount
2013-A, 2013 Concrete Pavement Repair Program Divisions A	0006	\$0.00	\$0.00	\$0.00
2013-D, 2013 Concrete Pavement Repair Program Division D	0006	\$0.00	\$0.00	\$0.00
2013-G, 2013 General Funding	0001	\$0.00	\$0.00	\$0.00
Voucher Total:				\$0.00

Summary

Current Voucher Total:	\$0.00	Earnings to date:	\$476,329.30
-Current Retainage:	(\$10,000.00)	- Retainage to date:	\$0.00
-Current Liquidated Damages:	\$0.00	- Liquidated Damages to date:	\$0.00
-Current Adjustments:	\$0.00	- Adjustments to date:	\$12,100.00
Total Estimated Payment:	\$10,000.00	Net Earnings to date:	\$464,229.30
		- Payments to date:	\$454,229.30
		Net Earnings this period:	\$10,000.00



Construction Pay Estimate Report

Anderson, Eckstein and Westrick, Inc.

11/18/2015 1:49 PM

FieldManager 5.1a

Estimate Certification

I certify the items included on this report constitute my estimate of work completed and due the contractor as of the date of this document.

Frank D. Varicalli
Frank D. Varicalli

2-3-16
(Date)

Jay Fajuri
P & L Enterprises, Inc.

1-28-16
(Date)

Prepared by: ANDERSON, ECKSTEIN AND WESTRICK, INC.

Frank D. Varicalli

2-3-16
Date

Reviewed by: CITY OF ST. CLAIR SHORES

Vendor Number 14305

Chris Rayes
Chris Rayes, FA AICP - Community Services Director

Date 3-8-16

We hereby certify that sufficient funds are in
Account Number SEE BELOW
and that the amount due is budgeted
for such purpose.

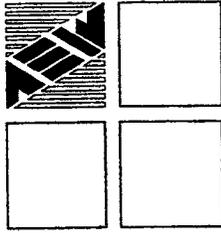
Michael Smith
Michael Smith - City Manager

Date 3-14-16

Douglas M. Haag Date 3-8-16
Douglas M. Haag - Finance Director/Treasurer

120.451.930011 }
120.455.989000 } 5,000.00

590.452.9300084 5,000.00



ANDERSON, ECKSTEIN AND WESTRICK, INC.

51301 Schoenherr Road, Shelby Township, Michigan 48315
Civil Engineers • Surveyors • Architects 586-726-1234

March 3, 2016

Chris Rayes, RA, AICP
Community Development and Inspection Director
City of St. Clair Shores
27600 Jefferson Circle Drive
St. Clair Shores, Michigan 48081

Reference: 2015 Concrete Pavement Reconstruction Project
Euclid Ave., Elmira Ct., Edgewood Ave.
City of St. Clair Shores
AEW Project No. 0150-0497, 0500 and 0501

Dear Mr. Rayes:

Enclosed please find Construction Pay Estimate No. 6 for the above referenced project. For work performed through February 28, 2016, we recommend issuing payment for the **Net Earnings this Period (see Page 3)** in the amount of **\$139,513.43** to Mark Anthony Contracting Inc. 3699 Rosewood Ln. Rochester Hills MI 48309.

If you have any questions or require additional information, please contact our office.

Sincerely,

John Chown

Digitally signed by John Chown
DN: cn=John Chown, o=Anderson
Eckstein and Westrick, OU=Consulting
Engineer, E=jchown@aeWINC.com, C=US
Reason: I am approving this document
Location:
Date: 2016-03-04 09:52:08

John R. Chown, PE

cc: Mark Anthony Contracting Inc.



Anderson Eckstein and Westrick

Construction Pay Estimate Report

3/4/2016 9:46 AM

FieldManager 5.1a

Contract: .0150-0497, 2015 Concrete Pavement Reconstruction Project

Estimate No. 6	Estimate Date 2/28/2016	Entered By William WW Wines	Estimate Type Semi-Monthly	Managing Office Anderson Eckstein and Westrick
All Contract Work Completed		Construction Started Date 7/30/2015	Prime Contractor Mark Anthony Contracting	
Comments Current Contract Amount: \$1,692,249.65 % Complete: 96%				

Item Usage Summary

Project: 0150-0497, 2015 Concrete Pavement Reconstruction project

Category: 0001, Euclid Avenue

Item Description	Unit	Item Code	Prop. Ln.	Project Line No.	Item Type	Mod. No.	Quantity	Item Price	Dollar Amount
_ Catch Basin Cover	Ea	4037050	0085	0085	00	000	6.000	440.00	\$2,640.00
_ Dr Structure, 36 inch dia	Ea	4037050	0090	0090	00	000	-2.000	1,430.00	\$-2,860.00
_ Landscape Mulch	Cyd	8167021	0195	0195	00	000	30.000	60.50	\$1,815.00
_ Sanitary Manhole Cover	Ea	4037050	0095	0095	00	000	8.000	550.00	\$4,400.00
_ Sewer, SDR35 PVC, 12 inch, Tr Det B	Ft	4027001	0065	0065	00	000	-27.900	29.70	\$-828.63
_ Station Grading	Sta	2057002	0040	0040	00	000	4.170	3,500.00	\$14,595.00
_ Storm Manhole Cover	Ea	4037050	0100	0100	00	000	7.000	550.00	\$3,850.00
Conc Pavt w/ Int Curb, Nonreinf, 7 inch	Syd	6020162	0115	0115	00	000	-20.990	42.90	\$-900.47
Dr Structure, Adj, Add Depth	Ft	4030280	0075	0075	00	000	15.000	275.00	\$4,125.00
Dr Structure, Rem	Ea	2030011	0020	0020	00	000	-1.000	330.00	\$-330.00
Dr Structure, Tap, 12 inch	Ea	4030312	0080	0080	00	000	-1.000	660.00	\$-660.00
Driveway, Nonreinf Conc, 6 inch	Syd	8010005	0130	0130	00	000	22.520	39.60	\$891.79
Sewer, Rem, Less than 24 inch	Ft	2030015	0025	0025	00	000	-27.900	16.50	\$-460.35
Subtotal for Category 0001:									\$26,277.34

Category: 0002, Elmira Court

Item Description	Unit	Item Code	Prop. Ln.	Project Line No.	Item Type	Mod. No.	Quantity	Item Price	Dollar Amount
_ Catch Basin Cover	Ea	4037050	0320	0320	00	000	-2.000	440.00	\$-880.00
_ Dr Structure, 36 inch dia	Ea	4037050	0325	0325	00	000	2.000	1,300.00	\$2,600.00
_ Driveway, Nonreinf Conc, 4 inch	Syd	8017011	0375	0375	00	000	28.930	33.00	\$954.69
_ Landscape Mulch	Cyd	8167021	0440	0440	00	000	8.000	60.50	\$484.00
_ Replacement Tree	Ea	8157050	0420	0420	00	000	5.000	352.00	\$1,760.00
_ Sewer, SDR35 PVC, 12 inch, Tr Det B	Ft	4027001	0285	0285	00	000	27.900	31.35	\$874.67



Anderson Eckstein and Westrick

Construction Pay Estimate Report

3/4/2016 9:46 AM

FieldManager 5.1a

Item Usage Summary

Project: 0150-0497, 2015 Concrete Pavement Reconstruction project

Category: 0002, Elmira Court

Item Description	Unit	Item Code	Prop. Ln.	Project Line No.	Item Type	Mod. No.	Quantity	Item Price	Dollar Amount
_ Station Grading	Sta	2057002	0260	0260	00	000	-4.170	3,500.00	\$-14,595.00
_ Underdrain, Subgrade, 6 inch, Modified	Ft	4047001	0345	0345	00	000	-251.000	8.75	\$-2,196.25
Dr Structure, Rem	Ea	2030011	0235	0235	00	000	2.000	330.00	\$660.00
Dr Structure, Tap, 12 inch	Ea	4030312	0315	0315	00	000	1.000	660.00	\$660.00
Driveway, Nonreinf Conc, 6 inch	Syd	8010005	0370	0370	00	000	-5.790	42.90	\$-248.39
HMA Surface, Rem	Syd	5010005	0350	0350	00	000	-42.200	3.30	\$-139.26
Pavt, Rem	Syd	2040050	0245	0245	00	000	-870.270	5.00	\$-4,351.35
Sewer, Rem, Less than 24 inch	Ft	2030015	0240	0240	00	000	27.900	16.50	\$460.35
Subtotal for Category 0002:									\$-13,956.54

Category: 0003, Edgewood Avenue

Item Description	Unit	Item Code	Prop. Ln.	Project Line No.	Item Type	Mod. No.	Quantity	Item Price	Dollar Amount
_ Catch Basin Cover	Ea	4037050	0590	0590	00	000	2.000	440.00	\$880.00
_ Dr Structure, 36 inch dia	Ea	4037050	0595	0595	00	000	3.000	1,430.00	\$4,290.00
_ Irrigation Pipe	Ft	8237001	0690	0690	00	000	123.000	6.60	\$811.80
_ Landscape Mulch	Cyd	8167021	0685	0685	00	000	13.530	60.50	\$818.57
_ Sidewalk Ramp, Conc, 8 inch	Sft	8107052	0710	0710	SA	001	151.110	4.95	\$747.99
_ Sprinkler Head	Ea	8237050	0695	0695	00	000	19.000	82.50	\$1,567.50
_ Station Grading	Sta	2057002	0525	0525	00	000	2.500	3,500.00	\$8,750.00
_ Underdrain, Subgrade, 6 inch, Modified	Ft	4047001	0610	0610	00	000	-500.000	8.75	\$-4,375.00
Aggregate Base, 6 inch	Syd	3020016	0540	0540	00	000	156.650	5.90	\$924.24
Barric, Type III, High Intens, Lighted, Furn	Ea	8120022	0650	0650	00	000	3.000	93.45	\$280.35
Barric, Type III, High Intens, Lighted, Oper	Ea	8120023	0655	0655	00	000	3.000	22.69	\$68.07
Conc Pavt w/ Int Curb, Nonreinf, 7 inch	Syd	6020162	0625	0625	00	000	79.760	39.60	\$3,158.50
Detectable Warning Surface	Ft	8030010	0705	0705	SA	001	20.000	55.00	\$1,100.00
Driveway, Nonreinf Conc, 6 inch	Syd	8010005	0640	0640	00	000	60.640	39.60	\$2,401.34
Lane Tie, Epoxy Anchored	Ea	6030030	0635	0635	00	000	39.000	11.00	\$429.00
Pavt, Rem	Syd	2040050	0515	0515	00	000	552.980	5.00	\$2,764.90
Plastic Drum, High Intensity, Furn	Ea	8120250	0660	0660	00	000	83.000	21.95	\$1,821.85
Plastic Drum, High Intensity, Oper	Ea	8120251	0665	0665	00	000	73.000	22.69	\$1,656.37
Sidewalk, Conc, 4 inch	Sft	8030044	0645	0645	00	000	3,353.500	3.74	\$12,542.09
Sidewalk, Rem	Syd	2040055	0520	0520	00	000	35.300	6.00	\$211.80



Construction Pay Estimate Report

Anderson Eckstein and Westrick

3/4/2016 9:46 AM

FieldManager 5.1a

Item Usage Summary

Project: 0150-0497, 2015 Concrete Pavement Reconstruction project

Category: 0003, Edgewood Avenue

Item Description	Unit	Item Code	Prop. Ln.	Project Line No.	Item Type	Mod. No.	Quantity	Item Price	Dollar Amount
Sodding	Syd	8160055	0670	0670	00	000	2,608.640	4.40	\$11,478.02
Topsoil Surface, Fum, 3 inch	Syd	8160061	0675	0675	00	000	2,608.640	2.86	\$7,460.71
Subtotal for Category 0003:									\$59,788.10
Subtotal for Project 0150-0497:									\$72,108.90
Total Estimated Item Payment:									\$72,108.90

Time Charges

Site	Site Description	Site Method	Days Charged	Liq. Damages
00	SITE NUMBERS SHOULD BE CODED 00	Completion Date		\$0
Total Liquidated Damages:				\$0

Pre-Voucher Summary

Project	Voucher No.	Item Payment	Stockpile Adjustment	Dollar Amount
0150-0497, 2015 Concrete Pavement Reconstruction project	0006	\$72,108.90	\$0.00	\$72,108.90
Voucher Total:				\$72,108.90

Summary

Current Voucher Total:	\$72,108.90	Earnings to date:	\$1,627,570.42
-Current Retainage:	(\$67,404.53)	- Retainage to date:	\$6,000.00
-Current Liquidated Damages:	\$0.00	- Liquidated Damages to date:	\$0.00
-Current Adjustments:	\$0.00	- Adjustments to date:	\$0.00
Total Estimated Payment:	\$139,513.43	Net Earnings to date:	\$1,621,570.42
		- Payments to date:	\$1,482,056.99
		Net Earnings this period:	\$139,513.43



Construction Pay Estimate Report

Anderson Eckstein and Westrick

3/4/2016 9:46 AM

FieldManager 5.1a

Estimate Certification

I certify the items included on this report constitute my estimate of work completed and due the contractor as of the date of this document.

Prepared by: Anderson Eckstein and Westrick, Inc.

John Chown Anderson Eckstein and Westrick, Inc.
10000 Lakeshore Blvd.
Suite 1000
Chicago, IL 60643-1000
Tel: 773.299.1900 Date

Reviewed by: City of St. Clair Shores

Date 3-8-16
Chris Rayes, RA AICP - Community Services Dir.

Date 3-4-16
Michael Smith - City Manager

Vendor Number 16390
We hereby certify that sufficient funds are in Acct # and that the amount due is budgeted for such purpose.

Date 3-8-16
Douglas M. Haag - Finance Dir / Treasurer

TOTAL:
139,513.43

120.451.980199 }
120.455.989000 } 57,257.15

120.451.980258 }
120.455.980000 } 82,256.28

COUNCIL COMMUNICATION

Item #11d

From: Michael E. Smith, City Manager

Subject: City Council Minutes

Prepared by: Mary A. Kotowski, MMC, CMMC, City Clerk

City Manager's Recommendation:

Resolved that the following minutes be approved as presented:

	<u>Meeting Date</u>	<u>Date E-Mailed</u>
City Council	January 18, 2016	March 18, 2016
City Council	February 1, 2016	March 18, 2016

Justification:

These proposed minutes were submitted to the City Council for action.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ that the submitted minutes be approved as presented as recommended by the City Manager.

VOTE: Ayes: _____
 Nays: _____
 Abstain: _____
 Absent: _____

**PROPOSED MINUTES
ST. CLAIR SHORES CITY COUNCIL MEETING
January 18, 2016**

Regular Meeting of the City Council, held in the Council Chambers, located at 27600 Jefferson Circle Dr., St. Clair Shores, Michigan.

Present: Mayor Kip C. Walby, Council Members Peter Accica, John Caron, Ronald Frederick, Peter Rubino, Candice Rusie (arrived at 7:18 p.m.), and Chris Vitale

Also Present: City Manager Michael Smith, City Clerk Mary Kotowski, Directors Liz Koto, Chris Rayes, and City Attorney Robert Ihrle

1. CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Mayor Walby called the meeting to order at 7:00 p.m. Ms. Kotowski, City Clerk, called roll with a quorum present. The Pledge of Allegiance was recited by those in attendance.

2. PROCLAMATIONS & PRESENTATIONS – Shores Helping Flint Committee

State Representative Sarah Roberts was present with Debbie Depape, Sean Debrowski, and Paul McAdams. Ms. Roberts said they are a group of concerned citizens wanting to help families in Flint Michigan during their water crisis.

Ms. Roberts said Flint Michigan public schools and families don't have running water. The City of Flint was receiving water from the Detroit water system and switched to the Flint River. Due to the water in the river corrosion took place. Children and individuals had very high levels of lead. We have a wonderful community who come together and they decided to do a donation drive. Filters, water testing kits, bottled water, and baby formula water are being collected. She listed the local drop off sites, such as the Central Fire Station, Lakeshore Schools Maintenance Building, Bethel Lutheran Church, St. Joan of Arc School, St. Margaret's Church, Lakeview Schools Administration Building, and Southlake Schools Administration Building. They've been collecting monetary donations as well through the Optimist Club. They will buy needed supplies. They started a "Go Fund Me" page.

Ms. Depape asked for people to write "Flint Water" in the memo when writing a check.

Ms. Roberts said they have a Facebook page. They don't have a collection end date yet.

3. AUDIENCE PARTICIPATION ON AGENDA ITEMS (2 MINUTE TIME LIMIT) - NONE

4. PROPOSED ADOPTION OF A SERIES OF AMENDMENTS TO CHAPTER 15, ZONING ORDINANCE AS PRESENTED BY THE CITY OF ST. CLAIR SHORES

Mrs. Koto explained that in 2014, the City awarded a contract to a local consultant to overhaul the zoning ordinance. After nearly a year, the City was presented an ordinance for review. The draft presented revealed extensive work still necessary to complete the task. The ordinance was then reviewed, page by page and additional changes, deletions and additions were made that better cater the chapter to St. Clair Shores. The proposed amendments were presented to the Planning Commission during a public hearing on August 11, 2015. The Planning Commission recommended approval of the zoning amendments. Mrs. Koto said unfortunately, due to a two month medical leave, she was unable to present the amendments to the City Council until early 2016.

Mrs. Koto said a synopsis of all the proposed changes to the ordinance is included in the Plan Review as part of the Planning Commission meeting minutes. Additionally, after completing a plan review recently, the following language may be worthwhile to consider in section 15.509 M. "(m) Exterior Building Treatment: The exterior building materials and treatment shall be of "finished quality," consistent with the quality of exterior treatment on surrounding buildings. Examples of "finished quality" exterior materials include brick, wood siding, and glass. Examples of materials not considered "finished quality" in commercial, office, and residential districts include cement block and cinder block, **except on a rear addition to an existing building that is already constructed of block.**"

Agenda Item 4 (cont'd)

Finally, when the City Clerk was working to properly record the Rezoning With Conditions for the St. Gertrude property, we came across some problems with the Rezoning with Conditions language:

"Upon the rezoning taking effect, the City Clerk shall record the approved rezoning with conditions ordinance **document** with the Macomb County Register of Deeds."

Mayor Walby asked when the last time was when we've had this extensive change.

Mrs. Koto said it was at least 12 years ago and it wasn't this extensive.

Mrs. Koto explained the proposed changes as follows:

15.500 Off-Street Parking Requirements

Sec. 35.73 There shall be provided in all districts at the time of erection or enlargement of any main building or structure, automobile off-street parking spaces ~~lots~~ with adequate access to all spaces, in conjunction with all land or building uses shall be provided, prior to the issuance of a certificate of occupancy as hereinafter prescribed....

9. Except as otherwise provided by ordinance, The storage of merchandise, commercial vehicles, motor vehicles for sale, trucks, or the repair of vehicles is prohibited.
10. Except as otherwise provided by ordinance, parking of commercial vehicles and/or commercial equipment in any district shall be limited to the period of use of such vehicles or equipment in the performance of a service to the adjacent property for the period of time necessary to complete such service.
11. ~~10. except in the B-1, B-2, or B-3 District subject to 15.509 SITE PLAN APPROVAL and 15.510 SPECIAL USE APPROVAL and the following conditions:~~ In the B-1, B-2 and B-3 Districts, parking other than as specified in subsection (10) herein, and/or storage of commercial vehicles, including, but not limited to, those listed in subsection (m) herein, may be permitted subject to special land use approval and the following conditions:
 - a. Any business within this zone currently parking a commercial vehicle overnight in the parking lot at the adoption of this ordinance shall be required to apply for a Special Land Use approval.
 - b. Vehicles must be parked in the rear of the building.
 - c. Vehicles may not occupy parking spaces that are required by this ordinance. Vehicles may only be parked in spaces that are "in excess" to the business use.
 - d. Vehicles shall not exceed a length of 20 feet and a height of 10 feet.
 - e. Vehicles shall have only one front and one rear axle.
 - f. Vehicles shall be for the primary business on the property.
 - g. The rental, display, or storage of vehicles shall not be the primary use on the property.
 - h. Commercial businesses within a Special Assessment District parking lot must obtain permission from all co-owners of the lot for total number and location of vehicles.
 - i. Vehicles must be registered as commercial vehicles with the state of Michigan, the Community Development Department, and the Police Department. If a commercial vehicle has an audible alarm, the owner shall provide emergency contact information to the Police Department in the event the vehicle's alarm is tripped. Multiple false alarm responses may result in a fee or fine as imposed by the Police Department.
 - j. Storage of materials, tools, debris or other matter within the open bed of a truck is prohibited.
 - k. Commercial vehicles shall not be stored permanently on site. Vehicles shall be used on a daily basis for successful operation of the primary business.
 - l. This Special Land Use Request does not apply to commercial vehicles that are parked completely within an enclosed building.
 - m. Vehicles that may be considered for this approval include, but are not limited to:
 - Catering Truck
 - Cube Van
 - Pickup Truck

Agenda Item 4 (cont'd)

- Cargo Van which is an enclosed truck manufactured with a unified body permitting unobstructed passenger movement throughout
 - Buses used in conjunction with the business operation such as for a church, daycare center, specialized school, or other legitimate accessory use
 - Cargo Trailers
- n. Vehicles that are prohibited within this district include, but may not be limited to:
- Any vehicle that has more than one rear axle
 - Any vehicle that is in excess of 6,000 pounds, except passenger buses
 - Limousine
 - Taxi
 - Refrigerated vehicle and/or any vehicle with a compressor
 - Idling vehicle
 - Any trailer, regardless of size, whether attached or unattached, that is used for the storage of tools, boats, vehicles, equipment, machinery, merchandise, inventory, supplies or waste by-products, including but not limited to leaves, clippings, paper, debris and/or building materials
 - Construction equipment such as backhoes, power shovels, bulldozers, earth moving equipment and similar vehicles
 - Stake Truck (with or without stakes in place)
 - Step Van
 - Semitrailer which is customarily attached to and propelled by a truck tractor vehicle, but which can be detached to stand alone. Semitrailer shall include trailers with flat beds, stake beds, roll-off beds, tanker bodies, dump bodies and full or partial box-type enclosures.
 - Truck Tractor which is capable of attaching to and propelling semitrailers, mobile homes, modular homes, boat trailers and similar units, and which is not customarily operated without an attached trailer.
 - Dump Truck
 - Tow Truck
 - Car Hauler
 - Commercial hauling truck
 - Vehicle repair service truck.

12. ~~40.~~ For those uses not specifically mentioned, the requirements for off-street parking facilities shall be in accord with a use which the Planning Commission Community Development Department considers is similar in type.
13. ~~44.~~ When units or measurements determining the number of required parking spaces result in the requirement of a fractional space, any fraction up to and including one-half shall be disregarded and fractions over one-half shall require one parking space.
14. ~~42.~~ The minimum number of off-street parking spaces by type of use shall be determined in accordance with the following schedule:

Mrs. Koto said regarding Change 1 when Roy O'Brien Ford applied for site plan approval, the back of building is cinder block. As the ordinance reads they would need approval to continue cinder block on the rear of their building.

Ms. Rusie arrived 7:18 p.m.

Mrs. Koto added that for Change 2, we recently did a rezoning procedure and noticed that the sentence wasn't clear, so we clarified it. For Change 3, the definition of adult, as suggested by the Planning Commission in the

Agenda Item 4 (cont'd)

minutes was eliminated. For Change 4, the definition of a commercial kennel was clarified. For Change 5, the City Attorney wanted us to clarify what kind of vehicle and in this case commercial vehicles. We were challenged in a lawsuit recently because we didn't have a clear definition of storage and overnight parking. This clarifies storage and overnight parking. She said there are certain vehicles that would be allowable and some that would not be allowable.

Mr. Frederick said he is concerned how this affects commercial properties that have commercial vehicles.

Mrs. Koto said anyone that would do that would need a special use approval. Her code enforcement officers could canvass and get a list.

Mayor Walby said we have a lot of businesses that have commercial vehicles that they park on site.

Mr. Smith said there are circumstances where the business will park the commercial vehicles near the road in order to advertise.

Mr. Frederick said he would like to change this in some way because it shouldn't be a problem if it's a commercial vehicle with a plate that is used for the business.

Mr. Accica said he thinks there should be a way to know who the vehicle belongs to.

Ms. Rusie said she agrees with Mr. Frederick. She doesn't like the way this is written. We want to move in the direction of being more business friendly. She wants to see some changes here.

Ms. Rusie said the kennel definition doesn't seem appropriate because it classifies the property as a kennel if they are watching a relative's cat or dog.

Mr. Vitale said he doesn't agree that if he takes in a relative's dog that his house is now considered a kennel. He said he has a number of different issues with 15.548. He asked if porches may encroach in a required front yard as long as the building requirements are met. There are strict provisions on wind turbines. He said there's a lot to digest here. He doesn't think the public has had adequate notice. There is a lot that would change the character of the City. He asked if we are talking about relaxing the requirement. He is aware of a few properties where we've built 2 homes next to each other. He asked why change the requirement in regards to 15.509.

Mrs. Koto said there is a requirement that allows developers to build the lots as best as they can.

Mr. Vitale said he doesn't see why we would want to give up having a difference in houses next to each other.

Mr. Vitale said he has a problem with Change 2, 15.420 and 15.480. He said there are a lot of changes that could use more time and attention.

Mr. Rubino said he disagrees with making changes in regards to commercial vehicles being parked at businesses. He said we've turned a blind eye for a reason and it doesn't make sense to now charge them for it. He agrees with Ms. Rusie in regards to the definition of the kennel.

Mr. Rubino said in regards to 15.500, #4 requires RV's to be parked in the rear. He thought we discussed this in 2010 to allow people to park their RV's in the front yard for a certain amount of time.

Mrs. Koto said that all still applies that an RV can be parked for a certain amount of time in front, but it would need to be parked in the rear and not in the front permanently.

Mr. Rubino said it doesn't make sense because that would apply to boats and we are the boating capital in Michigan and now we won't allow residents to park their boats in their driveway.

Mr. Rubino said in 2010 we said we didn't want language in there and then it is being put in there again. He said he has an issue with the changes in regards to parking of an RV, the kennel definition, commercial vehicles, and wind turbines.

Agenda Item 4 (cont'd)

Mr. Caron said the current ordinance for a kennel says that if you have a total of a combination of 3 dogs or cats you are considered a kennel. We were trying to clarify that definition and we will clarify it further. He said we have no requirements if someone comes in today with a site plan for a wind turbine and solar panels.

Mrs. Koto said right now we would consider it an accessory structure.

Mr. Caron said new technology is coming in and we have to address it. He thinks that this should be taken apart to address it further.

Mayor Walby said he thinks we need a committee. It's large and needs to be done and he thinks the committee can figure it out and do it in sections. He thinks we need to have a 3 Council Member committee and then bring it back to Council.

Ms. Rusie said she backs up Mr. Rubino and Mr. Vitale. We talked about this 5 years ago and it needs to be discussed further before we can take any movement. She said it is nice to see some change with the parking ordinance.

Mr. Rubino said he appreciates all the hard work that went into it. We are looking for more information.

Mrs. Koto said they hired a consultant 2 years ago.

Mr. Frederick thanked Mrs. Koto for all her hard work. He wants to caution the committee that some businesses and residents may already have solar panels in place.

Mr. Vitale said he appreciates all Mrs. Koto's hard work.

Mayor Walby said we need some volunteers from Council and we will move forward that way.

Mr. Smith asked that any notes from this evening be forwarded to Mrs. Koto so they can be discussed by the committee.

Moved by Council Member Vitale, supported by Council Member Rubino to TABLE the proposed zoning amendments and the Mayor will create a 3 Council Member adhoc committee, will review and discuss and bring before Council.

Ayes: All – 7

5. REQUEST APPROVAL OF THE PROPOSED PERMIT FEES SCHEDULE

Mr. Rayes explained that as a result of the last two annual audits it was determined that the current fee structure was inadequate to cover costs for inspections. As a result of this information the fee structure/cost were evaluated and a new fee schedule generated that will more accurately generate fees to cover costs.

Mr. Rubino said he understands that we are running in deficit.

Mayor Walby said the deficit was brought to us by Plante Moran based on the audit. These numbers are brought to us by Plante Moran, so that is where we are getting those numbers.

Mr. Rubino said his concern is it looks like all we did was blanket raise the prices. He asked about the mechanical permits and how the humidifier was \$15 and the furnace was \$30 and now they are both \$50. He said he had some major electrical work done and the electrical inspector was there for only several minutes.

Mr. Rayes said you are paying the overhead costs of that inspection. The inspector may be there for only 10 minutes, but there is drive time and other variables. It's hard to get to a number with so many variables.

Mr. Rubino said his concern is we are now possibly increasing the cost of home improvement by 5% to 10%. He asked if we looked at ways to make the City more efficient.

Mayor Walby thinks that we have done that over the last several years.

Agenda Item 5 (cont'd)

Mr. Rubino asked if it would be less expensive to bring someone in house to do all the inspections. He thinks we have lost some services.

Mr. Rayes said we do inspections every day now. When we had PMI it was certain days and when we switched to Roseville inspectors (who was the low bidder) it is every day now.

Mr. Smith said the problem with contracting it out is there is a learning curve when you bring in someone new. A lot of communities have gone through this.

Mr. Rubino asked if the employees from Roseville are fully fringed government employees.

Mr. Rayes replied yes.

Mr. Smith said the last time we bid it out private companies and Roseville submitted bids and Roseville was the low bidder. He said if someone works here we are responsible for 60% of their benefits when they retire.

Mr. Rayes said in 19 years we've never changed the fee structure, so now we are adjusting it.

Mr. Smith said according to Plante Moran we are letting revenue go.

Mr. Rubino asked if we can bundle certain inspections together.

Mr. Smith explained that if we bundle than we will have to increase the rates for permits.

Mr. Rayes said it's an average of overhead and the inspectors' time.

Mr. Caron said he thinks that there should be a way to combine the furnace and chimney liner inspections.

Ms. Rusie said she was wondering what the science is behind blending the fees. She would like to see what is going into the hourly rate and would like to see the breakdown to understand it.

Mr. Rayes said there is some kind of movement because sometimes it would be longer and sometimes shorter.

Ms. Rusie said she is looking for the average of us getting the application through and assessing.

Mr. Accica said he would like to look at an in house staff person doing the inspections.

Mr. Vitale said some inspections seem a little random, such as the exhaust fan. They would be paying as much in inspection fees as the cost of the exhaust fan.

Mr. Rayes said \$10 was way too low. He said some fees started off significantly low.

Mr. Vitale said he appreciates the service of the inspectors being able to come out quickly. He agrees with combining certain inspections.

Mayor Walby said we need to look into this more, evaluate the increase, look into bundling, and getting a breakdown.

Mr. Frederick said he agrees with looking into having someone on the inside. He asked if we have compared our fees to cities around us. He would like to know how we compare with surrounding communities. He is not sure if raising the fees by a percentage would work.

Mayor Walby reiterated that according to Plante Moran we are incurring deficit. He would like a breakdown to be provided and we can look at bringing someone at a later time because it is contracted right now.

Moved by Council Member Frederick, supported by Council Member Caron to TABLE the proposed CDI permit fees schedule.

Ayes: All – 7

6. BIDS/CONTRACTS/PURCHASE ORDERS

a. Request Approval for demolition contract for 22329 Ridgeway (bids opened 1/11/16)

Mr. Rayes explained that this property is in the blight program and is part of a court order allowing the City to demolish the structure. The project was posted to MITN and 6 bids were received. All cost will be a lien against the property. The low bidder was SJ Design & Construction, LLC for \$11,645. He said SJ Design & Construction, LLC was awarded the house on Shock Street and did a great job.

Mr. Accica is concerned that they spray it down with water to keep any asbestos down when they are working.

Moved by Council Member Rubino, supported by Council Member Frederick to award the contract to SJ Design & Construction, LLC, the low bidder, for the demolition of all structures located at 22329 Ridgeway in the amount of \$11,645, as recommended by the City Manager.

Ayes: All – 7

b. Request Approval of the sale of the vacant lot at 27823 Larchmont (2012 Tax Foreclosure Property)

Mr. Rayes explained that this home was acquired in July 2012 from the Macomb County Treasurer's Office, as part of the tax foreclosure program. The original asking price was \$10,500.00. The offer presented tonight is \$9,000.00. An offer was presented to Council for this parcel on December 7, 2015 in the amount of \$8,500.00. The buyer vanished and did not execute closing of the property. This buyer is proposing to put a large ranch on the property. He said one item discussed was a remnant piece of property that we are asking Council to include with this property.

Mr. Rubino asked if that remnant piece of property was fenced it would hinder our access to the remaining pieces of property.

Mr. Rayes replied no because it is fenced at the south properties.

Mr. Vitale suggested that Mr. Rayes suggest to them to move the house over to provide a way for them to get to the back yard.

Moved by Council Member Frederick , supported by Council Member Caron to approve the sale of the vacant lot at 27823 Larchmont (2012 Tax Foreclosure Property) in the amount of \$9,000.00 to include the adjacent vacant parcel to the west of the primary parcel, as recommended by the City Manager.

Ayes: All – 7

c. Request Approval to enter contract with DTE for LED street light conversion program for the conversion of the last 500 MV to LED

Mr. Rayes explained that the City has for the past several years been converting its inventory of Mercury Vapor (MV) street lights to Light Emitting Diode (LED) fixtures. There are 500 fixtures remaining to be replaced. There are 3,500 fixtures that have been replaced to date. The first 908 fixtures were replaced using a grant from the Southeast Michigan Regional Energy Office (SEMREO) starting at the north city limits and working incrementally to the south. Each year subsequent to the first project the city has participated in converting in MV conversions. The current line of demarcation is approximately 9 Mile Road. The previously converted MV fixtures were 175 W and were converted to 99W LED's. The current technology being installed is a 65W LED fixture. The proposal being presented is to convert the final 500 fixtures from MV to LED at a cost of \$101,000, less the Energy Optimization Rebate of \$20,500, resulting in a 2.08 year return on investment. Given the first year savings our additional expense is \$41,710. This ROI is based on current DTE tariff rates. We are recommending that funds for this be authorized as part of a budget amendment taking \$41,710 from the local streets fund balance. He said they couldn't substantiate their numbers. Nor could they explain the increase of cost from the old fixtures.

Mr. Rubino asked how long ago we started.

Agenda Item 6 (cont'd)

Mr. Rayes said it was 4 to 5 years ago.

Mr. Rubino asked if we saw the expected savings. Mr. Rayes said we have. The savings are there now, but not as much savings last year. This is the last phase.

Moved by Council Member Rubino, supported by Council Member Caron to enter into a contract with DTE for LED street light conversion program for the conversion of the last 500 MV to LED and requested budget amendment taking \$41,710 from the Local Streets Fund (808-000) and transferring to Streets Capital Outlay. (980.000)

Ayes: All – 7

- 7. **CONSENT AGENDA** – All items listed on the consent agenda are considered to be routine and will be enacted by one motion and approved by a vote of City Council. There will be no separate discussion of the items unless the Mayor and or a Council Member so requests, in which event the item will be removed from the general order of business and considered under the last item of the Consent Agenda.

Moved by Council Member Caron, supported by Council Member Rubino to approve the Consent Agenda Items a – e, which include the following:

a. **Bills**

January 7, 2016	\$4,525,493.18
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Resolved to approve the release of checks in the amount of \$4,525,493.18 services rendered, of the report that is 19 pages in length, and of the grand total amount of \$4,525,493.18, \$258,006.21 went to other taxing authorities.

b. **Fees**

Resolved that the following Fees be approved as presented:

Kirk, Huth, Lange & Badalamenti	\$ 607.50
Ihrie O'Brien	\$ 15,110.20

c. **Progress Payments**

Resolved that the following Progress Payments be approved as presented:

Mark Anthony Contracting, Inc.	\$245,462.87
Fontana Construction	\$301,393.74
Performance Pipelining, Inc.	\$ 28,270.00
Doetsch Industrial Services	\$ 27,246.86
Doetsch Industrial Services	\$ 34,535.49

d. **Approval of Minutes** - None

e. **Receive & File Boards, Commissions & Committee Minutes**

Resolved that the following minutes be received and filed:

<u>Minutes</u>	<u>Meeting Date</u>
Animal Care and Welfare Committee	November 9, 2015
Aqua Freeze Committee	December 17, 2015
Board of Review	December 15, 2015
Building/Property Maintenance Board	August 11, 2015
Cool City Committee	December 8, 2015
Historical Commission	December 1, 2015
Planning Commission	October 28, 2014

Agenda Item 7 (cont'd)

Planning Commission
Planning Commission
Planning Commission
Planning Commission
Police & Fire Pension Board
Police & Fire Retiree Health Care Trust Board
Water Resources Board

November 28, 2014
March 10, 2015
June 23, 2015
December 15, 2015
January 29, 2015
January 29, 2015
December 1, 2015

Ayes: All – 7

8. UPDATES AND FOLLOW-UPS FROM COUNCIL MEETING

Engineering RFP – Mayor Walby said there's no update right now and the bidding is a few months off.

Taco Bell – Mayor Walby said it is moving right along.

LA Fitness – Mayor Walby said it will be opened any day. They did a wonderful job there.

Linda's Place – Mayor Walby said they are moving along now.

Kroger's Moved – Mayor Walby said the Kroger's at 13 Mile and Harper closed and they opened on 13 Mile in Roseville.

Mr. Rayes mentioned a Subway Shop is to open by Dollar General on Harper, south of 13 Mile Road.

9. COMMENTS BY INDIVIDUAL COUNCILPERSONS

Council Member Frederick thanked Sarah Roberts, the Optimist Club, the Council Members, and everyone involved for helping Flint.

Mr. Frederick made Library announcements. He announced the Shorian Taste Fest will be on March 6th.

Council Member Vitale announced the Waterfront Environmental Committee's Annual Meeting on January 21st. He announced the guest speakers. He was contacted by a resident about what will take the place of Kroger. He said the City doesn't have control over it and Kroger holds a lease on the property until 2023.

Council Member Accica congratulated Margaret Eidt for being promoted to Sgt.

Council Member Rusie congratulated Sgt. Eidt for her promotion. She made an announcement for the January 24th Parade Committee fundraiser. She mentioned that the Historical Commission has historic plaque that will be put up at 9 Mile and Harper.

Council Member Rubino asked for an update on the project where the old Chapoton Apartments was. He mentioned 2 pothole concerns at Harper and 9 Mile and at 11 Mile and Little Mack.

Mr. Smith said the County was out cold patching the same day and he will contact the County.

Council Member Caron acknowledged all the work of LA Fitness. They replaced most of the fence between their property and the dog park. They put in a new fence and cleaned it up very nicely. Their new lighting is benefitting the dog park as well. He thanked LA Fitness for all that work. He mentioned that there's a Budget Session this Saturday at 8 a.m. at the Golf Course.

Mr. Caron said every year we talk about the Detroit water rates and said there is a lot of risk and planning involved any time there's talk of switching water systems.

10. CITY MANAGER'S REPORT

Mr. Smith requested a motion to set a hearing on February 16, 2016 for consideration of Adoption of a Brownfield Plan for the City of St. Clair Shores for the Cypress Group Property located at 28801 Jefferson St. Clair Shores, MI 48081.

Moved by Council Member Frederick, supported by Council Member Caron to approve the request to set a hearing on February 16, 2016 for consideration of Adoption of a Brownfield Plan for the City of St. Clair Shores for the Cypress Group Property located at 28801 Jefferson St. Clair Shores, MI 48081.

Ayes: All – 7

Mr. Gambill gave an update on Report a Concern Request Tracker Module. He was asked to look at the management of that system. We wanted to get more consistency with how the departments are responding. This is for non-emergency requests. Residents should contact 911 for emergencies. A month ago they met with departments. They will check the system daily and respond with the outcome. He will meet with different departments every 2 weeks.

Mr. Smith said one thing they found is that some requests weren't being sent correctly. There's a mobile app to submit a request and those requests weren't being sent to any department. They contacted Civic Plus and got it straightened out now.

Mr. Smith said Mr. Gambill has a background in grant administration. He has been working with that also.

11. AUDIENCE PARTICIPATION (5 MINUTE TIME LIMIT) - NONE

Jamie Victory said the new Kroger has been opened and it is a beautiful store. He mentioned the Aqua Freeze Festival is coming up.

Donald Lobsinger is against observing Martin Luther King Day.

12. MAYOR'S COMMENTS

Mayor Walby announced the Daddy Daughter Dance on February 14th that is hosted by Parks and Recreation.

Mayor Walby announced the Aqua Freeze Festival on February 19 – 21st. He said they had a nice fundraiser over the weekend. He said Geri Hoffman and Linda Bologna work hard and do a wonderful job.

Mayor Walby announced the Athletics Hall of Fame induction banquet is at Blossom Heath on March 13th.

13. ADJOURNMENT

Moved by Council Member Caron, supported by Council Member Rusie to adjourn at 9:41 p.m.

Ayes: All – 7

KIP C. WALBY, MAYOR

MARY A. KOTOWSKI, CITY CLERK

(THE PRECEDING MINUTES ARE A SYNOPSIS OF A CITY COUNCIL MEETING AND DO NOT REPRESENT A VERBATIM RECORD).

**PROPOSED MINUTES
ST. CLAIR SHORES CITY COUNCIL MEETING
February 1, 2016**

Regular Meeting of the City Council, held in the Council Chambers, located at 27600 Jefferson Circle Dr., St. Clair Shores, Michigan.

Present: Mayor Kip C. Walby, Council Members Peter Accica, John Caron, Ronald Frederick, Peter Rubino, Candice Rusie and Chris Vitale

Also Present: City Manager Michael Smith; City Clerk Mary Kotowski; Assistant City Manager Bill Gambill; Directors Chris Rayes, Liz Koto, and Doug Haag; and City Attorney Robert Ihrle

1. CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Mayor Walby called the meeting to order at 7:00 p.m. Ms. Kotowski, City Clerk, called the roll and a quorum was present. The Pledge of Allegiance was led by Boy Scout Pack 1982 and was said by all.

2. PROCLAMATIONS & PRESENTATIONS

Sarah DeDonatis, President of the Women's Civic League of St. Clair Shores and Committee Chair for the Scholarship Program, said that this year the scholarship essay contest is open to any graduating high school senior who lives in the City and who is graduating in 2016, regardless of what high school they attend. The first place winner will receive a \$1,500 scholarship, second place a \$500 scholarship, and third place a \$50 scholarship.

The essay question is 'to identify an American historical figure who was prominent between the years 1700 and 1900, why you admire them and what qualities of theirs do you want to emulate in your life'. The essay should be between 1000 – 1250 words. The applications are available at www.wclses.com and the deadline for applications to be sent in is Friday, April 8th.

The criteria in judging will be content of the essay, spelling and grammar, student volunteer record and student service record.

Mayor Walby asked that Mrs. D'Herde place this information on the City website.

3. AUDIENCE PARTICIPATION ON AGENDA ITEMS (2 MINUTE TIME LIMIT)

Jim Goodfellow, St. Clair Shores resident, Items #4, #7b, and #7c, said in regards to Item #4, that it is a shame Roy O'Brien's is going to lose the round window in front of their dealership on 9 Mile and Mack.

On Item #7b, he said it is a shame so much money was lost on this deal due to a lot of grass cutting, animal control, taxes, etc.

On Item #7c he said the City is making a little over \$8,000.

Mayor Walby stated that this was a program that lumped the properties together and as a whole and the profits were more than a half million dollars.

4. PLANNING CASE NUMBER PPC160001, REQUEST FOR SITE PLAN APPROVAL FOR PARTIAL DEMOLITION AND NEW ADDITION TO THE EXISTING ROY O'BRIEN FORD DEALERSHIP AT 22201 NINE MILE ROAD, REPRESENTED BY ROY O'BRIEN

This is to recommend the approval of Planning Case Number PPC 160001, request for site plan approval for partial demolition and new addition to the existing Roy O'Brien Ford dealership at 22201 Nine Mile Road.

The applicant is requesting Site Plan Approval for partial demolition of the existing building, the construction of a parking lot, and an addition to the existing building at 22201 Nine Mile Road. The petitioner would like to extensively renovate the interior and exterior of the dealership by removing the east 31 feet of the existing building, add to the west side of the building, and constructing a parking lot. The site plan proposes a total of 2,600 square feet to be demolished. In its place, the site plan proposes to construct a small parking area, accessible only via Lakeview Street, to allow patrons who are visiting the dealership to park at the portion of the building closest to the showroom. The site plan also proposes a new two-story façade for the Greater Mack elevation that will wrap around to a portion of the Nine Mile elevation. In addition to the parking lot, the site plan also proposes a 4,976 square foot single story addition to the west side of the building to expand the service department. The addition to

Agenda Item 4 (cont'd)

the west side of the building is proposed to be an aluminum corrugated metal panel. The corrugated metal panel system is proposed to be extended along the top of the existing building all the way to the new façade that wraps around the southeast corner of Nine Mile. The site plan also proposes to install one new bay door on the Nine Mile elevation, remove three of the bay doors on the south elevation, and add new windows on the north elevation.

Mr. Roy O'Brien said this is their 70th Anniversary and they want to try something new and different. With the planning from Ford in what they wanted the site to look like, it wasn't fitting into their plans. They are trying to figure out how to square off their triangular property. He said some of the changes to their plans from their last month's meeting is that they desperately need a parking lot, but putting more traffic into the 9 Mile and Mack intersection was not favorable. He said now there would be concrete in front of the new face of the dealership and it would be strictly for car display. The overhead door will be the exit door for their new indoor delivery showroom.

They will be adding to the west, a third bay and about 5,000 square feet for new lifts. They will have two green belts and LED lighting under the flagpole for the City of St. Clair Shores Historical Marker. To the north will be bike racks.

Mayor Walby asked if this will be done in phases.

Mr. O'Brien stated yes, commencing in the spring. Phase 1 will be the addition of the service department heading west. In the summer, where they have the service lifts right now, they will put in indoor/outdoor carpet where the new parts department will be and will move their service operations into that interior. They will then revamp the waiting lounge, etc. After that phase, they will re-open the service area and then the Parts Department will be time lined from approximately September through November and will be transitioned. They will then educate customers stating the side facing 9 Mile will be for Parts and Service customer parking.

Phase 2 consists of the demolition of the front side of the dealership, the rest of the aesthetics, and the changing of the building in the interior. It should take about 7 – 9 months and wrapped up in Fall 2017.

Mr. Frederick thanked Roy O'Brien for being in the City for 70 years. He said by phasing the construction, it will be less intense.

Mr. Caron asked about their plans for landscaping.

Mr. O'Brien said they don't know what they will do yet, but may want to see what is most tolerable for Michigan.

Mr. Caron said with the location of the new parking lot, especially with moving the fence off the road, will help with appeal and should work out well.

Mr. Rubino asked if the showroom will be smaller with this new reconstruction.

Mr. O'Brien said what they are doing is cutting into the present day Prep Department and moving westerly with all their operations. They will not be able to fit as many cars inside, but with the addition of the New Car Delivery area, it's like another showroom to them. The waiting lounge will be increasing, and the number of sales consultant desks will be status quo.

Moved by Council Member Frederick, seconded by Council Member Rusie to approve the recommendation of the City Manager for Planning Case Number PPC160001, request for site plan approval for partial demolition and new addition to the existing Roy O'Brien Ford dealership at 22201 Nine Mile Road as recommended by the Planning Commission subject to the conditions of the City Planner's report, and as agreed to before the City Council including attention to the following items of concern; allow concrete block to match the existing rear of the building and to allow the concrete block to be painted subject to a variance from the Zoning Board of Appeals, allow LED lit bollards instead of a knee wall or dense landscaping on the Greater Mack side of the proposed new parking area at the corner of Nine Mile and Greater Mack, allow light fixtures to be LED lighting that matches the fixtures within the rest of the existing parking lot, a 20' setback variance is required from the ZBA, and mechanical equipment shall be screened. Each statement of intent, promise and/or pledge, made by you, the petitioner or agent, either orally or in writing, if permitted by Ordinance, shall be binding upon the petitioner and shall be a condition of said site plan approval.

Ayes: All - 7

5. PLANNING CASE NUMBER PPC160002, REQUEST FOR SITE PLAN APPROVAL FOR 329 SQUARE FOOT ADDITION TO THE EXISTING RETAIL STORE AND 422 SQUARE FOOT HARDSCAPE AREA FOR A FUTURE USE OF OUTDOOR SEATING AT 22425 HARPER, THE WINE GARDEN, REPRESENTED BY TONY BATOU

This is to recommend the approval of Planning Case Number PPC 160002, a request for site plan approval for a 329 square foot addition to the existing retail store, and a 422 square foot hardscape area for a future use of outdoor seating at 22425 Harper.

The applicant is requesting Site Plan Approval for a 329 square foot addition to the front (east) elevation of the existing Wine Garden liquor and convenience store. The site plan also indicates the installation of a 422 square foot hardscape area in front of the building for outdoor seating or possible building expansion sometime in the future. The site plan proposes the east elevation of the addition to match the rest of the front façade by using the same cultured stone. The site plan also proposes a tinted glass window that matches the existing window on the east elevation. The north elevation of the addition is proposed to be constructed of EIFS to match the rest of the North elevation.

Mr. Tony Batou said he has been in St. Clair Shores for 20 years and he needs more room in his store. On the outside of the building, he wants to make the store look different than other stores. It will be expanded over the current patio and he wants to put umbrellas in making it more of a European style.

He said he wants to put in the same type of shrubs on the side between the parking lot and new patio, but not extend them all the way down. He may put in smaller shrubs so it does not block the view of the cars when exiting the parking lot. He said there are footings in the patio, but has to put the walls and roof on.

Work will begin as soon as possible as it won't take long since it is not a big area. It should be done by March.

Moved by Council Member Vitale, seconded by Council Member Rubino to approve the recommendation of the City Manager with no conditions for Planning Case Number PPC160002, request for site plan approval for 329 square foot addition to the existing retail store and 422 square foot hardscape area for a future use of outdoor seating at 22425 Harper, The Wine Garden as recommended by the Planning Commission and as agreed to before the City Council. Each statement of intent, promise and/or pledge, made by you, the petitioner or agent, either orally or in writing, if permitted by Ordinance, shall be binding upon the petitioner and shall be a condition of said site plan approval.

Ayes: All – 7

6. REQUEST BY THE LAKE SHORE, LAKEVIEW, SOUTH LAKE, L'ANSE CREUSE, MACOMB INTERMEDIATE AND MACOMB COMMUNITY COLLEGE SCHOOL DISTRICTS TO LEVY 100% OF THEIR 2016 TAX LEVY JULY 1, 2016

Mr. Haag said this is to recommend the approval of the requests of Lake Shore, Lakeview, South Lake, L'Anse Creuse, Macomb Intermediate and Macomb Community College school districts to levy 100% of their 2016 tax levies on July 1, 2016.

The school authorities annually request that we levy 100% of the school tax on July 1. The Michigan Education Tax and the Macomb County operating millage is levied July 1 by State law.

Moved by Council Member Caron, seconded by Council Member Rusie that the City levy 100% of the 2016 school taxes on the Summer Tax bill for Lake Shore, Lakeview, South Lake, L'Anse Creuse, Macomb Intermediate school districts and Macomb Community College, as recommended by the City Manager.

Ayes: All - 7

7. BIDS/CONTRACTS/PURCHASE ORDERS

a. Approve Memorandum of Understanding with Johnson Controls to conduct a preliminary assessment of city facilities to identify opportunities for guaranteed self-funded improvements

This is to recommend the approval of the Memorandum of Understanding with Johnson Controls to complete a preliminary assessment of City facilities that will identify opportunities for guaranteed self-funded improvements.

Agenda Item 7a (cont'd)

Johnson Controls will identify energy, utility and operational efficiency opportunities for the City of St. Clair Shores at no cost. This preliminary assessment shall establish the foundation for a comprehensive Energy Savings

Performance Contract that shall be obtained by going through the Request for Qualifications (RFQ) process. The City Attorney has reviewed and approved the MOU.

Mr. Gambill said this Memorandum of Understanding does not obligate the City to have a project, but to see what is out there and have some recommendations that may save the City some money going forward. They take a look at each of the City's buildings in regards to electricity, gas usage, and water consumption, and square footage of each building and they will see what's normal for that type of building.

Mr. Smith gave an example stating in City Hall, they have three different environmental systems, a hot water system, a forced air hot system, and air conditioning system working together, sometimes at the same time. They will see if it is more expensive to replace the systems than to continue to run the inefficient systems we have.

Mr. Smith stated this does not lock the City into Johnson Controls.

Ms. Rusie asked what is in it for Johnson Controls which sounds like a lot of work on their end. Mr. Gambill said that is why they need this Memorandum of Understanding so they can allocate resources to do the preliminary utility bill, but if there is a project that can pay for itself, and if they were the selected energy service company, it would be advantageous for them.

Ms. Rusie said if we are not obligated to use them for any future projects, wouldn't they be given a leg up since they were involved in the analysis in the first place.

Mr. Gambill stated that collected energy bills would be made available to other energy service companies as well, so during public procurement they would have that information available during the walk-through.

Ms. Rusie asked is Johnson Controls would be a potential bidder. Mr. Gambill stated yes. Other service companies would be given the same items, such as the energy bills and a walk-through. Mr. Smith said the advantage Johnson Controls would have is the time they have the information and all bidding companies would have same resources available to them.

Mr. Caron said our current supplier is Honeywell and they already have a leg up and this is a way to bring in a competitor to look at all our systems.

Mr. Smith said Johnson Controls will identify opportunities and see what problems we may have. They will then identify opportunities for us at no cost. They did this with other communities and the City has talked to those communities about this.

Mr. Ihrie mentioned that the other potential bidders will not get the Johnson Control information, they will only get the data that Johnson Controls was given.

Mr. Rusie asked if the reports from Johnson Controls will be made available through the FOIA process. Mr. Smith stated that Johnson Controls notes and their work is theirs, but what they give to us will be made available through the FOIA process.

Moved by Council Member Frederick, supported by Council Member Caron to approve the Memorandum of Understanding (MOU) with Johnson Controls to complete a preliminary assessment of City facilities that will identify opportunities for guaranteed self-funded improvements, as recommended by the City Manager.

Ayes: All - 7

b. Request Approval for sale of 21725 Pleasant – tax foreclosed parcel

This is to recommend the approval of sale of the vacant lot at 21725 Pleasant (2015 Tax Foreclosure Property) in the amount of \$8,500.00.

This home was acquired in July 2015 from the Macomb County Treasurer's Office, as part of the tax foreclosure program. Original asking price was \$9,000.00. The offer presented tonight is \$8,500.00.

Agenda 7b (cont'd)

Mr. Rayes said this was tied up in court and negotiations with Mr. Ihrie's office with the previous owner, potential buyers, and potential rehabbers. It ultimately fell into demolition which the City took down and was purchased back to the Tax Foreclosure Program. They did not include the house plans as the original offers for these lots were rejected as the house is inappropriate for the size of the parcel they were selling. The owners said they have different plans and the City will review them and address any issues accordingly.

Mr. Vitale said this was not a conventional tax foreclosure as it had some expenses beforehand. Mr. Rayes said the City had to demolish the property at \$10,000 and there were attorney fees at \$10,000.

Mr. Ihrie said that if the attorney fees are not paid, they are a lien against the property. In this case, there was not sufficient equity in the property to repay the City for the attorney fees, but they are in the process of looking at the collectability of the two previous owners and if they conclude there is some rational basis of collectability, they will be pursuing them for the City to receive a portion or all of the attorney's fees expended back.

Moved by Council Member Rubino, supported by Council Member Caron to approve the sale of the vacant lot at 21725 Pleasant (2015 Tax Foreclosure Property) in the amount of \$8,500.00, as recommended by the City Manager.

Ayes: All - 7

c. Request Approval for sale of 32625 Robeson – tax foreclosed parcel

Mr. Rayes said this is to recommend the approval of sale of the vacant lot at 32625 Robeson (2015 Tax Foreclosure Property) in the amount of \$13,500.00.

This home was acquired in July 2015 from the Macomb County Treasurer's Office, as part of the tax foreclosure program. Original asking price was \$15,000.00. The offer presented tonight is \$13,500.00.

Mr. Rubino asked if the City changes the locks on every house. Mr. Rayes stated yes, to access them upon their demolition order and because they need to get into the house to assess for asbestos. Mr. Rubino mentioned the City used a locksmith located in Roseville on a previous house. Mr. Rayes stated that going forward they will try to use a locksmith located in St. Clair Shores.

Moved by Council Member Frederick, supported by Council Member Caron to approve the sale of the vacant lot at 32625 Robeson (2015 Tax Foreclosure Property) in the amount of \$13,500.00, as recommended by the City Manager.

Ayes: All - 7

8. CONSENT AGENDA – All items listed on the consent agenda are considered to be routine and will be enacted by one motion and approved by a vote of City Council. There will be no separate discussion of the items unless the Mayor and or a Council Member so requests, in which event the item will be removed from the general order of business and considered under the last item of the Consent Agenda.

Moved by Council Member Caron, seconded by Council Member Rubino to approve the Consent Agenda items a – g, separating item g as follows:

a. Bills

January 21, 2016 \$2,108,314.68

Resolved to approve the release of checks in the amount of \$2,108,314.68 for services rendered, of the report that is 21 pages in length, and of the grand total amount of \$2,108,314.68, \$0 went to other taxing authorities.

b. Fees - None

c. Progress Payments

Resolved that the following Progress Payments be approved as presented:

Mark Anthony Contracting, Inc. \$22,386.65

Agenda Item 8 (cont'd)

d. Approval of Minutes

Resolved that the following minutes be approved as presented:

<u>Minutes</u>	<u>Meeting Date</u>
City Council	January 4, 2016

e. Receive & File Boards, Commissions & Committee Minutes

Resolved that the following minutes be received and filed:

<u>Minutes</u>	<u>Meeting Date</u>
Activities Committee	November 19, 2015
Building/Property Maintenance Board of Appeals	December 22, 2015
Council Sub-Committee on Boards Commissions and Committees	November 24, 2015
Cultural Committee	November 12, 2015
General Employees' Pension Board	November 17, 2015
Library Board	December 17, 2015
Older Persons Advisory Committee	November 19, 2015
Parks & Recreation Commission	December 10, 2015
Sign Arbitration	February 26, 2015
Sign Arbitration	August 27, 2015
Zoning Board of Appeals	December 3, 2015

f. Request for approval of the 2016 Poverty Exemption Application

The only change to the application was to update the income qualifications.

Ayes: All – 7

Consent Agenda Separated Item g

g. Recommendations from the Council Sub Committee on Boards, Commissions and Committees

Mr. Vitale stated he noticed the resignation of seven members of the Activities Committee and it doesn't seem that we are reappointing anyone.

Mayor Walby said that at this point we are moving forward of getting new people on the committee. Many have been on the committee for years and have done a great service for St. Clair Shores. He appreciates all their years of service.

Mr. Frederick said they reduced the amount of people on the committee so they can do business with a quorum. He said he hopes we do something special for those who resigned and it's sad to see them leave.

Motion by Council Member Vitale, supported by Council Member Caron to approve item 8g recommendations from the Council Sub Committee on Boards, Commissions and Committees as follows:

Resolved that the following appointments be received and filed:

1. Accept with Regret the following Resignations:

* Said no to reappointment letter

<u>Name</u>	<u>Committee/Commission</u>
Larry Casler	Activities Committee
Joe Finazzo	Activities Committee
Ed Jones*	Activities Committee
Charles Metzke	Activities Committee
Bill Miller	Activities Committee
Hollie Rudoni*	Activities Committee
Maureen Wark	Activities Committee
Tim Devine	Cool City Committee

Agenda Item 8g (cont'd)

2. Recommendation to Mayor and Council to appoint the following:

<u>Name</u>	<u>Committee/Commission</u>	<u>Term-Ending Date</u>
Sandra Lopez	Cool City Committee <i>(Vacant seat of Timothy Devine)</i>	09/30/2018
Kathryn Grabowski	Cultural Committee <i>(Vacant seat of Edmund Stanczak)</i>	06/01/2018
Kathryn Grabowski	Cool City Committee – Alternate <i>(Vacant seat of Henry Castro)</i>	02/01/2018

3. Recommendation to Mayor to appoint the following:

<u>Name</u>	<u>Committee/Commission</u>	<u>Term-Ending Date</u>
Nicole Thompson	Animal Care & Welfare Committee <i>(Vacant seat)</i>	12/31/2018

4. Recommendation to Mayor and Council to Reappoint the following Members:

<u>Name</u>	<u>Committee/Commission</u>	<u>Term-Ending Date</u>
Denise Pecherski	Beautification Commission	12/31/18
Kathleen Zenisek	Communications Commission	09/30/18
Dan DeSantis	Parks & Recreation Commission	12/31/18
Gerrit J. Ketelhut, Jr.	Parks & Recreation Commission	12/31/18
Gerrit Ketelhut, Jr.	Sign Arbitration Committee	09/30/18
Erich Royal Eggert	Waterfront Environmental Committee	09/30/18
Kevin Hertel	Waterfront Environmental Committee	09/30/18

5. Recommendation to Mayor to Reappoint the following Members:

<u>Name</u>	<u>Committee/Commission</u>	<u>Term-Ending Date</u>
Richard Gudenau	Animal Care & Welfare Committee	09/30/18
Robert Hison	Planning Commission	12/31/18

6. Recommendation to downsize Activities Committee to 7 Members and appoint Greg Esler, Staff Liaison as a voting member with a term ending 9/30/17

7. Submission of Outstanding FY 2014/15 City Committee Annual Reports & Attendance

For Building Property Maintenance Board of Appeals, Communications Commission, Older Persons Advisory Committee, Waterfront Environmental Committee, Animal Care & Welfare Committee, Board of Fence Appeals, Board of Review, Dog Park Committee, Fence Arbitration, and Planning Commission.

Ayes: All - 7

9. UPDATES AND FOLLOW-UPS FROM COUNCIL MEETING

- **Chapaton Apt Site** - Mr. Rayes said the architect is finalizing some changes and will be submitting plans. They will not see anything until April or early May.
- **Wildwood Street** – Mr. Ihrie mentioned in regards to some issues, he has spoken to several of the neighbors.
- **Potholes** – Mr. Smith said at 11 Mile, the potholes are more of crumbling concrete than an actual pothole.
- **Flagstar Bank** – Mayor Walby said they had the dedication of the historical marker at 9 Mile and Harper which was the old Richards Automotive site. It was well attended and this was the City's third historical marker dedication.
- **Senior Center** – Mr. Smith mentioned the project is moving forward. It went out for bids to design the renovations to the Senior Center and a number of firms applied. The committee will make a recommendation of a firm at the next Council meeting. He said some very good firms applied and they appreciated two of them and their willingness to listen during the walk-through.

10. COMMENTS BY INDIVIDUAL COUNCILPERSONS

Council Member Vitale passed.

Council Member Accica named several organizations that are collecting water for the Flint residents during their water crisis and said everyone's efforts were fantastic.

Council Member Rusie thanked all those who came out to the Historical Marker dedication.

She congratulated Lake Shore High School on their production of Cinderella and mentioned it had a professional quality.

Council Member Rubino thanked the Senior Center Committee. He said that HUD Rules specify that if you miss a meeting, you cannot vote on any interviews. He thanked everyone who put in the long hours.

He said the Historical Committee did a great job regarding the historical marker dedication.

He mentioned the Aqua Freeze will take place from February 19th – 21st at Blossom Heath.

He mentioned he has concerns from a few plumbers in the City which stems from when they partnered with Service Line Warranties of America. He said they were going to use local plumbers when this issue was voted on, but they are actually using very few local plumbers. They are using someone out of Oakland County and they have recently opened an office here, but no one ever seems to be in the office. This causes local plumbers to lose a lot of business in the City. He said they charge our local plumbers to be part of the program, but they are not getting the calls unless it is late at night or on Christmas Day when the other company doesn't want to come out. He asked if the City can talk to the local representative from the insurance company and find out what is going on.

Mr. Smith said they will talk to them this week and will get back to Council.

Council Member Caron said on Monday, February 15th at 7 p.m. at the Senior Center, Relay For Life will be having their annual fundraiser kickoff event for the American Cancer Society.

In regards to the Senior Center expansion, they were with different architects for many hours and the recommendation was unanimous. He is looking forward to kicking off the project.

Council Member Frederick said kudos to Ms. Rusie who won Volunteer of the Year by the Lac Sainte Claire Kiwanis Club.

He congratulated the Lakeview Boys Swim Team who are now City champs.

He announced several locations where water for Flint residents can be dropped off and thanked everyone for their help.

Mr. Frederick announced Library events.

11. CITY MANAGER'S REPORT - none

12. AUDIENCE PARTICIPATION (5 MINUTE TIME LIMIT)

Duane Michno, St. Clair Shores resident, said that the Mayor of Flint asked people not to send any more water.

Mr. Frederick said the public facilities that were accepting water are full, but there is still a need and they are also collecting money that will be used for filters.

Gary Hendricks, St. Clair Shores resident and President of the Fraternal Order of Eagles St. Clair Shores 3619, said that on February 13th they will be having a lasagna dinner fundraiser for Homes For Our Troops which build homes for disabled troops coming home from service which is needed for their special needs. The dinner will be held at the St. Clair Shores Fraternal Order of Eagles at 23631 Greater Mack. There is a donation of \$13.00, doors open at 6 p.m. and dinner begins at 7 p.m. He said they only have an 80 person capacity for this event. Call 586-773-4310 for more information.

13. MAYOR'S COMMENTS

Mayor Walby asked if the City is at the right amount of water pressure as a resident called him indicating his was low.

Mr. Smith said we are where we are supposed to be with water pressure. If anyone has questions on their water pressure, they can call DPW and they will send a technician to look at the house and see what may be causing this problem.

Mr. Smith said the Teen Skate is this Saturday for Grades 6 – 12 at Civic Arena. The cost is \$5.00 and attendees should bring their school identification.

Mr. Smith mentioned the Daddy Daughter Dance to take place at Blossom Heath on February 14th from 2 p.m. – 5 p.m. Tickets are still available and are \$50 per couple and \$20 for each additional daughter.

Mayor Walby said LA Fitness is open and it is fantastic. The Taco Bell on Harper is taking shape.

Mayor Walby mentioned the Inaugural Hall of Fame is to take place on Sunday, March 13th from 1 p.m. – 4 p.m. at Blossom Heath. Admission is \$35 and includes dinner, beer, and wine. He read the names of the eight winners.

14. ADJOURNMENT

Moved by Council Member Caron, seconded by Council Member Rusie to adjourn at 8:25 p.m.

Ayes: All – 7

KIP C. WALBY, MAYOR

MARY A. KOTOWSKI, CITY CLERK

(THE PRECEDING MINUTES ARE A SYNOPSIS OF A CITY COUNCIL MEETING AND DO NOT REPRESENT A VERBATIM RECORD).

BOARDS, COMMISSIONS & COMMITTEES Item #11e

From: Michael E. Smith, City Manager
Subject: Boards, Commissions and Committee Minutes
Prepared by: Mary A. Kotowski, MMC, CMMC, City Clerk

City Manager's Recommendation:

Resolved that the following minutes be received and filed:

	<u>Meeting Date</u>	<u>Date E-Mailed</u>
Cool City Committee	February 8, 2016	March 11, 2016
Cultural Committee	February 10, 2016	March 11, 2016
Election Commission	February 10, 2016	March 4, 2016
Memorial Day Parade Committee	February 3, 2016	March 11, 2016
Memorial Day Parade Committee	February 17, 2016	March 11, 2016
Planning Commission	January 26, 2016	March 11, 2016
Police & Fire Civil Service Commission	September 2, 2015	March 18, 2016
Zoning Board of Appeals	February 4, 2016	March 11, 2016

Justification:

These minutes are submitted to the City Council for information review of actions by these City Boards, Commissions and Committees.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ that the submitted minutes be received and filed as recommended by the City Manager.

Cool City Committee Meeting Minutes 2/8/16

Meeting called to order; Stephanie Obrien 7:10pm

Attendance: Stephanie Obrien, Paul Bjourngard, Kelly Connell, Dave Harden, Joe Fresard, Bob Fetter, Goran Misovski, were present. Goran Misovski motioned to excuse absent members Angela Belcher, Peter Rubino, Ashton , Sandy Logan- Lopez, Katie Grabowski; Joe Fresard supported/approved.

Approval of Minutes: Goran Mistic motioned to approve minutes, Joe Fresard supported/approved.

Public Participation: None

Treasurer Report: Bob Fetter motioned to approve report, Joe Fresard supported/approved.

Projects

Fat Tuesday Party: 6:00pm at The Current, proceeds benefit The Lakehouse non-profit.

March Pub Crawl: "St. Practice Day" Pub Crawl on Saturday, March 12th 2016. Tickets \$25 each and include a pizza/salad buffet during the Gilberts stop. Bob Fetter motioned to approve a budget of \$2800 to pay for transportation and food, Paul Bjourngard supported/approved.

Screen Free Week: Committee will create a defined plan at the March 8th meeting.

New Business:

New Ideas: Bob Fetter/Art Prize, Stephanie Obrien/Deck Art Contest, Goran Mistic/Add more bike racks to city locations, Joe Fresard/Luau on the beach with pig roast and waterfront boat pub crawl, Dave Harden/Pig & Swig and install dog waste bag stations throughout the city, Paul Bjourngard/Road Rally and Home Brewing Contest, Kelly Connell/ Winter Blues Fest and Prohibition Party, Ashton/ install disc golf bag holders at disc golf park.

Old Business:

Shoretoberfest: Goran Mistic will assist with obtaining Liquor License for the event.

Public Participation:

Goran Mistic- Masonic Lodge to host Brunch & Mimosas \$15 per person on March 6th, all welcome.

Jennifer- Ladies Night/cocktails, coloring, and conversation event and Mediation Classes offered to committee for future events.

Adjournment: Stephanie Obrien motioned to adjourn meeting at 8:30pm, Paul Bjourngard supported/approved.

**MINUTES OF THE REGULAR MEETING
OF THE
ST. CLAIR SHORES CULTURAL COMMITTEE**

**MacHarg Room
St. Clair Shores Public Library
Wednesday, February 10, 2016**

PRESENT:

Chairperson:	Cindy Gardner
Vice-Chairperson:	David Baker
Secretary:	Carla LaGodna
Treasurer:	Tom Sherry
Members:	Joan O'Keefe Arrival 6:36 p.m. Eileen Sullivan
Council Liaison:	Candice B. Rusie Arrival 6:47 p.m.
City Librarian:	Rosemary Orlando
Recording Secretary:	Mary Stachowiak

ALSO PRESENT:

Mike Cadrette	
Stan Simek	Departure 6:52 p.m.

I. ROLL CALL

Chairperson Gardner called the meeting to order at 6:33 p.m.

II. ADOPTION OF AGENDA

It was moved by LaGodna, supported by Sherry, to adopt the agenda.

Ayes: Baker, Gardner, LaGodna, Sherry, Sullivan

Nays: None

Motion carried.

III. APPROVAL OF THE MINUTES

It was moved by LaGodna, supported by Sullivan, to approve the minutes of the regular meeting held on January 13, 2016.

Ayes: Baker, Gardner, LaGodna, Sherry, Sullivan

Nays: None.

Motion carried.

IV. FINANCIAL REPORT

Treasurer Sherry reported an account balance of \$3,102.38.

It was moved by LaGodna, supported by Baker, to receive and file the financial report.

Ayes: Baker, Gardner, LaGodna, O'Keefe, Sherry, Sullivan
Nays: None.
Motion carried.

V. CORRESPONDENCE

The Committee received Amy Jadzinski's letter of resignation and accepted her resignation with regret.

Jadzinski had been creating a database of email users and gave this information to Gardner. Gardner will share the information with Sherry, who will be taking over this responsibility.

The Committee received two acknowledgement letters from the Detroit Institute of Arts for their fifty dollar donations for the Speaker's Bureau presentations.

VI. OLD BUSINESS

A. Detroit Institute of Arts Speakers Bureau

Approximately sixteen people attended the *30 Americans* lecture. Most of the attendees were members of the Lakeside Palette Club. Sherry reported that he has been promoting the Committee's programs with the Lakeside Palette Club. He has added the Lakeside Palette Club to the email blast.

Baker reported that he placed the DIA Dance Exhibit flyer on the website. Sherry stated that he will also place this on Facebook. LaGodna reported that she took flyers to the Casali School of Dance. Gardner reported that the next Speakers Bureau lecture is scheduled. She reported a change of date for the November lecture and the flyer has been updated to list the correct date. The Committee discussed sending the lecture schedule to local high school art teachers to announce to their students. Orlando stated that when the Library corresponds with the school districts it is usually sent to the superintendent's office.

B. Charity Art Supply Drive

Sherry reported that he contacted Lakeview High School art teacher Keith Reynor for suggestions as to the type of art supplies the Committee might

collect if they were to conduct a drive. Mr. Reynor suggested equipment, such as a sewing machine, could be collected, which would be beneficial to more than one child. Mr. Reynor stated he would supply a list to Sherry. Councilperson Rusie suggested the Committee promote the art supply drive as a place for residents to donate as they spring clean. The Committee discussed if they would host an "art supply drive," if it would be ongoing or a one time event, and who would best benefit from this event.

C. Detroit Institute of Arts Dance Exhibit Tour

Sherry reported that no tickets have been sold for the DIA Dance! Exhibit Tour. The tickets have been on sale for several weeks. He will continue promoting the tour on Facebook. O'Keefe stated that she will post flyers. LaGodna stated that she will take the flyers to the schools for distribution. Councilperson Rusie stated that she will announce the tour at Council meetings. Sherry stated that it is important that a Committee member commit to being on the tour and buy a ticket. Baker, Sullivan and Sherry will attend the tour.

D. Future Tours or Events

The Committee discussed taking a group of seniors to the DIA for Senior Thursdays. Gardner stated that she did not pursue a tour of the Detroit Public Library since the tours are only offered for small groups. Baker reported that the salt mine tours are no longer offered. The Committee discussed transportation for future tours. They also discussed a Ford Piquette Avenue Plant tour which could include stopping for lunch at Mr. Mike's (sic). Baker will check with the Ford Piquette Avenue Plant regarding any policies or fees for group tours. The Committee also discussed a Belle Isle tour which could include the Dossin Great Lakes Museum.

E. E-Mail/Spam Issues

Sherry reported that he has received 163 spam e-mails this year from the Committee's e-mail address. Orlando reported that she spoke the City's Information Technology Director Greg Corless and the Committee is welcome to change their e-mail address. The spam issues are not related to the City's filters; they vary depending on the filters of the individual Committee member's e-mail address. A discussion followed regarding the e-mail/spam issues.

VII. NEW BUSINESS

A. Stan Simek – New Detroit Institute of Arts (DIA) Programs

Past Cultural Committee President Stan Simek introduced himself. He stated that he was appointed Chairman of the Macomb County Art Institute Authority whose goal is to oversee that Macomb County's interest are protected financially and that its goals regarding the county millage are being fulfilled. Simek stated that St. Clair Shores and Macomb County are very active with the Detroit Institute of Arts programs. He stated that he was excited to introduce two new DIA programs. The first is Senior Thursdays. This free program begins in March and each week the DIA will feature different events including tours, lectures, films and art-making. If more than twenty-five seniors are interested in attending then the DIA will send a bus for the group. The second event will take place on June 11 and 12 in St. Clair Shores. The free DIA mobile interactive classroom entitled, *DIA Away: Think Like an Artist* will be making a stop at the St. Clair Shores Adult Education Center. This is a great opportunity to bring the art experience to people of all ages.

Simek continued by stating that the DIA has a new director, Salvador Salort-Pons. He suggested that the Committee contact him and schedule a Director's Cut lecture. This program brings Director Salort-Pons out into the community to discuss his vision for the DIA, his favorite works of art and answers audience questions about the Detroit Institute of Arts. Simek also reported that the DIA is going to part of the East Side Art Show. A discussion followed regarding the DIA programs. Sherry stated that he will advertise them on Facebook.

VIII. COMMENTS BY INDIVIDUAL COMMITTEE MEMBERS

Baker reported that he called the Parks and Recreation Department regarding the status of a new bus. He was told there is no news on a new bus and that he should contact the Senior Activity Center.

Baker reported that he added the 2016 meeting dates and updated the Cultural Committee roster to their website.

Sherry congratulated Cadrette on his appearance on Channel 4's Tasty Tuesday which featured his store, Pop's Corn & Candy Shoppe.

Councilperson Rusie reported that Kathryn Grabowski has been selected as the new member of the Cultural Committee. Her appointment will be approved at the next City Council meeting and then she should be sworn in by the City Clerk's office. Councilperson Rusie stated that she expects Ms. Grabowski to attend the next meeting.

Councilperson Rusie stated that she expects Mr. Cadrette to be interviewed at the next Subcommittee for Boards and Commission meeting.

Orlando reported that she received an e-mail for a fundraising event for the Anton Art Center in Mt. Clemens. Participations will paint a version of Van Gogh's Starry Night at Pinot's Palette in Clinton Township on February 23.

The Committee discussed Orlando's request for the Cultural Committee to consider taking over the administrative work for the Library if they are to be a host venue for the 2016 East Side Art Show (ESAS). Orlando gave an overview of the work involved when being a host site. Sherry reported that he would be attending the next ESAS meeting on February 23. A discussion followed regarding participation in the East Side Art Show.

IX. AUDIENCE PARTICIPATION

Cadrette reported that his store, Pop's Corn & Candy Shoppe, will also be featured on television station Channel 2 in April and several weeks afterwards on Channel 7. Councilperson Rusie's stated that she also features local businesses when filming her Council Connection cable program.

X. ADJOURNMENT

It was moved by Baker, supported by O'Keefe, to adjourn the meeting at 7:43 p.m.

Ayes: Baker, Gardner, LaGodna, O'Keefe, Sherry, Sullivan

Nays: None.

Motion carried.

Respectfully Submitted,

Carla LaGodna, Secretary

Approved: March 2, 2016

MINUTES
ELECTION COMMISSION MEETING
Wednesday, February 10, 2016

PRESENT:

Chairwoman/City Clerk
Commissioners

Mary A. Kotowski
Eleanore Martens
Bebe Frahm
Grace Descamps
Calvin Brown

ALSO PRESENT:

Recording Secretary

Kathleen M.C. Suydam

1. Call to Order

Ms. Kotowski called the meeting to order at 4:09 p.m. and a quorum was present.

Motion by Descamps, seconded by Frahm to excuse Brown who is running late from court.

Ayes: All – 4
Absent: Brown

2. Approval of Minutes of October 28, 2015 meeting

Ms. Kotowski presented the proposed minutes from the October 28, 2015 meeting to the Commission for their review and comments. Upon review, Commission members accepted the minutes with as presented.

Motion by Martens, seconded by Frahm to approve the minutes of October 28, 2015 as presented.

Ayes: All – 4
Absent: Brown

3. Approval of March 8, 2016 Presidential Preference Inspectors and Receiving Board members and allow the Clerk the authority to file any vacancies that may occur

Ms. Kotowski presented her recommendation for the appointment of Election Inspectors. Ms. Kotowski mentioned that we do have a stand-by list and will utilize it if necessary to fill any vacancies. She also mentioned that the election inspector appointment list will be sent to the Republican and Democratic County Committees as requested.

Motion by Frahm, seconded by Martens to approve the list of Election Inspectors and Receiving Board members for the March 8, 2016 Presidential Preference and to allow the Clerk the authority to fill any vacancies that may occur between now and election day and a copy of the listing will be attached to the original minutes as Exhibit A.

Ayes: All – 4
Absent: Brown

4. Approval of Scheduling of Public Accuracy Test for Presidential Preference at 4:00 p.m. on March 2, 2016

Mr. Brown arrived at 4:11 p.m.

Motion by Martens, seconded by Frahm to approve the scheduling of the Public Accuracy Test for Presidential Preference Election at 4:00 p.m. on March 2, 2016.

Ayes: All – 5

5. Audience Participation - none

6. Adjournment

Motion by Frahm, seconded by Descamps to adjourn at 4:13 p.m.

Ayes: All - 5

Prepared by:
Kathleen M.C. Suydam
Recording Secretary

Reviewed by:
Mary A. Kotowski
Chairwoman/City Clerk

St. Clair Shores Memorial Day Parade Committee

Minutes of the Meeting of Wednesday, February 3, 2016

Attendees: Cheryl Furdos, Chair	Absent: Chuck Hall
Vince Carr, Vice-Chair	Allen Neuwirth
George Carter	Dave Rubello
Rosalie Lavigne	Dennis Krasnicki, Advisory
Ellen Montgomery	Chad Miller, Advisory
Mary Beth Okray, Secretary	Candace Rusie, Council Liaison
Kathe Travis	
Jaime Victory, Advisory	

The meeting was called to order at 7:00 p.m. by Cheryl Furdos.

Roll Call

Vince motioned to excuse the absences of Chuck, Allen and Dave; Kathe seconded. Unanimously passed.

Special Guest - Bryan Mazey

Cheryl introduced Bryan as this year's Grand Marshall. Bryan is familiar with the parade and with the Lac Ste. Claire Kiwanis, built the initial fallen soldier float for the parade. He indicated he was honored to be asked to be the Grand Marshall.

Chairman's Report - Cheryl

Cheryl picked up the logo and volunteer t-shirts. Proposing that only actively engaged in the staging area and active on the parade route receive the "Volunteer" t-shirt. We will provide eight volunteer shirts to Hank Russell, Ham Radio lead, and ask him to give them to his eight key volunteers at the Parade.

Cheryl attended the Business Alliance meeting and learned of upcoming events in the City: June Fest, first Saturday in June; Lac Ste. Clair Kiwanis Kids Day on the Farm July 30; Nautical Mile Restaurant Week 4/11-17; Aqua Fest, July 15-17.

Roy O'Brien is donating a Mustang for Miss June Fest to ride in during the parade.

Attended Boards and Commissions meeting last week as there is a potential candidate for this committee. She will provide an update as soon as more information is provided.

Bubbles n Barks will do the annual dog self-wash fundraiser during the months of April and May, each Wednesday, and donate proceeds (\$11.95 per) to the parade. They will also donate prizes for the Spaghetti Dinner.

Bills, Communication and Financial Report - Chuck Hall

There were no bills or communications to report.

No changes to the previous financial balance of \$86,041.80. Ellen motioned to approve; Rosalie seconded. Unanimously passed.

Approval of Minutes: The minutes of the meeting of January 20, 2016, were approved as written. Kathe motioned to approve as written; George seconded. Unanimously passed.

Chair Reports

Volunteers -- Rosalie: Nothing to report. Cheryl provided the updated application forms to Rosalie for volunteer use.

Vehicles -- George: Nothing to report.

Sanitation & Participants -- Vince: A couple of new applications were received today; we now have 34 participants. He contacted Scotties Potties/Bob's Sanitation and gave the contact for after-hours is Christine, phone number 734-271-5419, in case of any emergency/no show on parade day.

Vince indicated that when the weather is nicer, he will contact various businesses along Harper for placement of the porta-potties along the parade route.

Advertising: Bill Lince has the banner and will update it with this year's information; it will be available for the Spaghetti Dinner. In addition, he is creating the \$100 Club sign board.

Parade Book: Cassandra updated the letter with new theme and prices and emailed it to those who she had email addresses for and hand-delivered to those who she did not have email addresses for. What is still outstanding is the printer selection. She obtained quotes from three different vendors with two pricing tiers:

	<u>64 Pages</u>	<u>72 Pages</u>
Pip/Sir Speedy:	\$2,968.00	Will not quote for this quantity
Del:	\$2,679.00	\$2,809.00
Allegra:	\$2,876.25	\$3,590.00

Vince motions to use Del Printing with the understanding he can provide the quality we want; George seconded. Unanimously passed.

Fundraising - Mary Beth: The fundraiser at GWillie's gleaned \$167 in food sales plus 50-50 raffle amount of \$327. The committee thanked George for donating his winnings.

MP3 Military Surplus has agreed to donate 2000 American flags for distribution along the parade route. Their cost will be \$344.

Old Business:

Car Lease Raffle: Kathe motioned to table this until after the Parade; Vince seconded. Unanimously passed.

Cheryl indicated that the Shriner's do not want to be at the end of the parade and want to be at the beginning of the parade. They have also indicated that they want shelter and water and a letter indicating their position in the parade. Cheryl asked Dave to set up a meeting with them, and she has sent them a letter, as requested.

Audience Participation

There being no other business, Vince motions to adjourn; Kathe seconded. Unanimously passed. Meeting adjourned at 8:12 p.m.

Respectfully submitted,

Mary Beth Okray

The next meeting will be held **Wednesday, February 17, 2016 at 7:00 p.m.**

St. Clair Shores Memorial Day Parade Committee

Minutes of the Meeting of Wednesday, February 17, 2016

Attendees: Cheryl Furdos, Chair
Vince Carr, Vice-Chair
George Carter
Chuck Hall, Treasurer
Rosalie Lavigne
Ellen Montgomery
Allen Neuwirth
Mary Beth Okray, Secretary
Dave Rubello
Candace Rusie, Council Liaison
Kathe Travis
Jaime Victory, Advisory

Absent: Dennis Krasnicki, Advisory
Chad Miller, Advisory

The meeting was called to order at 7:00 p.m. by Cheryl Furdos.

Roll Call

With the exception of the advisory positions, all voting members present.

Chairman's Report - Cheryl

At the City Council meeting held Monday, February 15, the logo contest winner received a proclamation for his entry.

May 22 is the VFW Hot Rods and Hot Cakes event; we will be able to sell the parade tshirts there and perhaps procure additional vehicles, if needed.

Cheryl suggested that we find a military family who could carry the Parade Banner at the onset of the parade. Mary Beth will contact a family she knows to see if they will be interested.

Mike Smith called Barrister Gardens as they have a wedding scheduled on the same day as the Parade; the bride cancelled her wedding that day. Marching bands are difficult to come by.

Bills, Communication and Financial Report - Chuck Hall

Bills/invoices for payment were submitted: Del Printing for spaghetti dinner flyer; bill for t-shirt bags; and invoices for several parade participants.

Also turned in several checks received for the parade book ads.

From the GWillie's fundraiser, the check for the money earned (\$167.00) was also submitted.

Three bills were paid in the previous three weeks, inclusive of one from USA Lock Services, which was not anticipated. It is believed it is for the storage unit at Blossom Heath (\$105.95) and Cheryl will verify if that is what the invoice is for.

The new balance is \$85,311.36. Vince motions to accept the financial report; Allen seconded. Unanimously passed.

Approval of Minutes: The minutes of the meeting of February 3, 2016, were approved with one addition and one date change. Vince motioned to approve as written; Ellen seconded. Unanimously passed.

Chair Reports

Volunteers -- Rosalie: Nothing to report regarding volunteers. She has procured several raffle prizes for the Spaghetti Dinner.

Vehicles -- George: Another vehicle has been procured for the parade, it will be used for this year's logo winner.

Participants - Dave: Dave reported that participants are sending in their applications. He has a few key participants he will follow-up with. Dave advised of a potential individual, Johnny Ginger, for a parade participant and will do a fundraiser. His fee is \$1000, which is discounted. Johnny Ginger was a children's television personality in the early 60s and is still viable today. While this is not on the agenda, the committee will consider it and a vote will be taken at the next meeting. Fishbone's is a potential venue or perhaps the Bruce Post to host a Johnny Ginger fundraiser. Cheryl will check with Tim Litz tomorrow.

Sanitation & Line-Up -- Vince: To date, there are 48 entrants. He has also sent out confirmation that all entrants will receive their line-up information in the beginning of May.

Advertising -- Allen: The ParadeBanner has been updated; there is also a new \$100 Club Placard; spaghetti dinner tickets were printed, but not donated. He has also begun to post on-line regarding the spaghetti dinner. Vince will assist Allen with an email publication blast using last year's participants and supporters. Candice advised that email addresses are sensitive to some, therefore, the blast would need to be sent to the originator with BCC to those who we want to send it to.

Discussion on renting marquis signage to advertise the Spaghetti Dinner, if less than \$100 per sign. Locations would be in front of the main fire station on Harper and Kyte-Monroe and one at Memorial Park on Jefferson. Paul Doppke has one he will loan and we will rent two others. Mary Beth motions to rent two 4x6 marquis not to exceed \$100 each to advertise the Spaghetti Dinner. Rosalie seconds; one "nay" vote, with the majority agrees to rent. While a quorum was present to allow this vote, Dave Rubello needed to leave early and was not present when this vote was taken.

Fundraising - Mary Beth: Spaghetti Dinner Prizes being obtained. She queried whether we wanted to pursue a fundraiser in April at Pepperoni Grill. After discussion, it was determined that we will not hold one there. She also advised of her contacts with Best Buy and ABC Warehouse regarding the possible donation of a 40" TV for use as an additional raffle prize at the Spaghetti Dinner. Neither will donate, but Best Buy indicated they would sell us a returned TV, in the carton, for about \$200, pending what they have available. Discussion indicated it would not be feasible to spend \$200. Raffle tickets would have to be \$5, with a minimum of 40 tickets sold to recoup our investment, which seems unlikely given prior history. We will not pursue this.

Cheryl indicated only one meeting prior to the Spaghetti Dinner. Jobs will be assigned to ensure all areas are adequately covered.

Audience Participation

There being no other business, Vince motions to adjourn; Chuck seconded. Unanimously passed. Meeting adjourned at 8:37 p.m.

Respectfully submitted,

Mary Beth Okray

The next meeting will be held **Wednesday, March 2, 2016 at 7:00 p.m.**

PLANNING COMMISSION

**A MEETING OF THE ST. CLAIR SHORES PLANNING COMMISSION
HELD ON TUESDAY, JANUARY 26, 2016, AT 7:00 P.M.,
IN CITY HALL in the CITY COUNCIL CHAMBERS,
27600 JEFFERSON AVENUE, ST. CLAIR SHORES, MICHIGAN.**

PRESENT

Paul Doppke, Chairman
Ed Jones
David Schelosky, Vice-Chairman
Michael Descamps
Jeff Mazzenga
Brandon Johnson
Robert Hison
Kathryn Hanson, Secretary

ALTERNATES

David Burns
Mike Bojalad

Liz Koto, City Planner
Shantelle Hubbard, Recording Secretary
Calvin Brown, City Attorney
Dave Scurto, Carlisle Wortman Associates
Matt Lonnerstater, Carlisle Wortman Associates

ABSENT

Nicole Mangis, Excused

CALL TO ORDER

Chairman Doppke called the meeting to order at 7:00 p.m.

The attendance should include Calvin Brown, City Attorney when attendance is being called. The city attorney is there to answer any questions that may arise during the meeting.

Secretary Hanson called roll. Ten commissioners were present.

Secretary Hanson motioned, second by Commissioner Hison, to excuse Commissioner Mangis.

A ROLL CALL WAS TAKEN:

AYES: ALL

NONE: NONE

MOTION: PASSED

All stood for the pledge of allegiance.

**CASE NO. PPC160003: APPROVAL FOR THE DRAFT MASTER PLAN UPDATE
REPRESENTED BY DAVE SCURTO, CARLISLE WORTMAN
ASSOCIATES.**

Dave Scurto of Carlisle Wortman Associates introduced himself, and indicated to the right is Matt Lonnerstater. We are here tonight to discuss the Master Plan that was adopted in 2008. By the state law the Master Plan should be reviewed approximately every five years. By state law they don't necessarily have to make changes as long as they are reviewed to see if there are changes or no changes to be made. Most places like to do small updates like this one. There are not a lot of major changes. There are some edits of the sub-area plans. We will go through the details, and the 2010 Census is now in place so we can go through those. Tonight's request is actually not for the adoption of the update. Tonight's request is to recommend the City Council to approve distribution. By state law we have to distribute the plan for review. This does not mean we have to be 100% completed, which it is not 100% complete. We have some mark ups that are missing. As long as they are comfortable that it is 80% or 90% complete and council will agree that it is not 100% but it is mostly complete, then this can be distributed to several cities which include Harrison Township, Clinton Township, Roseville, Eastpointe, Harper Woods, Grosse Pointe Woods, Grosse Pointe, Grosse Pointe Shores, Macomb County Planning Commission, SEMCOG and all of the utility companies that operate in the city. By state law, they have 63 days to respond as soon it gets mailed out. If they all respond within 5 days we can go further, we can come back in and discuss and schedule a public hearing at that time. His experience is that most cities do not respond. Macomb County Planning Commission usually responds.

We have to send the Master Plan in to Macomb County SEMCOG, which we have 62 days to do. They are supposed to respond in 5 days. With his experience they do not respond. They have to wait the 63 days.

The process to date is that we have done a number of things. First, we attended all of the work sessions that the State of Michigan had to offer about Place making. We did this to get a feel for what folks were looking at.

What we want to hear is what folks want. In between and since that point Matt Lonnerstater, Ms. Koto, Mr. Rayes, and Mr. Scurto on two occasions sat down and took

the existing plan 2008 Master Plan and went through every page and every paragraph and marked what was relevant and what was not relevant. Most of the areas were still viable. We added a place for public comment which we will go through today.

The process that is upcoming after the recommendation to approve the distribution is we will have the City Council go through it. The comments will come back as advisory only. Once they come back to the Planning Commission we will have a study session and go through the plan again. We can have a public hearing then move forward from there. As of right now, based on the state law, the Planning Commission is the adopting body and will do the final approval. The only way this changes is if the City Council wants to be the adopting body. If so the Planning Commission will then become the recommending body and finally the City Council would be the adoptive one.

Mr. Lonnerstater stated we will start off with details and summarize everything. We will then come back with questions and answers. Mr. Lonnerstater explained the major modification that we have made for this update. By the state law they require the Master Plan to be re-adopted or at least looked at every five years so the current 2008 Master Plan is past due. He stated that this is a not a complete re-write of the plan. We did go through each chapter one by one and pulled out items that were irrelevant. So the majority of the plan is very similar to the 2008 Master Plan and will not change. We began the main process in the mid-2014 and there was a period that we postponed – revisions because we had to wait for the analysis of fair housing choices. Once that was completed, we incorporated the information into this draft of the plan. So in general we reformatted the 2008 document and we added pictures, maps, charts, and side bar feature. The Master Plan contains information that is related to the planning and zoning of the City of St. Clair Shores. We updated the demographic data and census data from the 2010 Census, as well as new SEMCOG information as well as Macomb County demographic information.

The Social Profile chapter includes demographic and census information including population, households, income, education, employment, and housing. The major modification we made is that we incorporated the 2010 census data that came out. The 2008 plan was using the 2000 census data. We found that the population of the city decreased by 5.4% between 2000 and 2010. This is parallel to the adjacent communities and the county as whole. This is a trend throughout the whole region additionally as well as St. Clair Shores. In addition the household size decreases and the population is getting older. Aging in place promotes livable communities that provide a variety of different age programs and ways for residents to stay in their home for as long as possible. The final section indicates the majority of the homes are owner occupied and the new homes being constructed has decreased significantly since 2006, which has to do with 2008 housing crash.

Chapter 3 is called the Physical Profile which includes the Existing Land Use/Map and community facilities. This would include municipal buildings, schools, parks and recreation, and additional capital, as well as the water and sewer system. This chapter is

the same as the 2008 Master Plan. We did update the information for the community facilities since there have been a lot of updates through projects such as the court building.

The Transportation plan chapter includes roadway data which includes classification, traffic and crash counts/locations, road conditions, and proposed improvements. And as well as anticipated improvements for roads within the city. The chapter also contains some recommendations and opportunities to improve the transportation system within the city. Since 2008 we updated the crash type, crash locations, and road conditions, and proposed roadway improvements that we received from the state and the county. They provided some additional recommendations and strategies for access management and traffic calming.

Mr. Lonnerstater stated that he did notice some errors. He made a point that if there are errors or changes they can be fixed.

In the Environmental Leadership chapter, nothing was really added. Instead they took a lot out from the previous plan. The 2008 plan contained a lot and too detailed information on how ethanol was made and bio-diesel fuel was made. It is important but not necessarily important to the land use of what we are discussing for planning. They actually shortened the plan to make it more user friendly.

In the Public Participation section, we did incorporate the place making workshop that we held last year and in 2008 Master Plan every single comment that was received for the Master Plan survey and the Master Plan workshop was included in the document. So the public participation chapter was 30 pages long. We took out those individual comments and moved them to an appendix where someone who wants to read them may. This will not increase the length of the document.

In the Goals and Actions chapter we kept a lot of the goals the same as the 2008 plan because they are still relevant. So we reformatted the chapter to make it more user friendly. The goals are currently Residential Development and Neighborhood Preservation; Mixed Use Development; Corridor Improvement; Industrial and Commercial Reinvestment and Redevelopment; Waterfront Uses/Jefferson Avenue; Transportation; and Environmental Leadership. So these are still important for the city as we move forward, and we will go back to them later on.

In the Future Land Use/Investment Area sections, we made the most changes to demographic information. This identifies 14 Future Land Use Districts, including 4 "Investment Areas" so there are 5 residential districts, 6 mixed use districts and 3 non-residential districts. The 2008 plan also had similar concepts but they called them redevelopment areas. The 2016 plan has four redevelopment areas that are now called Investment areas. The boundaries were changed on some of them. We removed the North-Industrial District and we separated the Nine Mile District into two investment areas which are the Nine-Mack downtown and the Nine-Mile corridor.

Mr. Lonnerstater pointed out on enlarged maps all fourteen future land districts and the four investment areas.

The investment area plan is laid out for each of the areas in two pages in the document. We included another map which included opportunity sites within each investment area. We identified several parcels that can be redeveloped in the near future. We played out some opportunities and some concepts for those individual areas. Some of the opportunity areas which include the post office site in the Nine-Mack downtown, the Kmart sight, Nine Mile Corridor, and the Industrial part which is also included in the Nine Mile Corridor. So that future land use plan in the investment area is really the gem of the Master Plan.

The Zoning Plan links the Future Land Use Map and Zoning Ordinance/Map and the zoning plan relates to each future land use category or future land districts with zoning district that are currently in place. The chapter also provides some recommendations to the text and zoning map so the bulk of this chapter is similar to the 2008 plan. Major modifications would be adding PD-Philanthropic District, and added new zoning recommendations. Those relate to the new investment areas which include Industrial areas, Nine-Mack Downtown, and the Nine Mile Corridor.

The Implementation Plan was slightly changed. We added some more government funding resources and agencies we added a new table that organizes the zoning text recommendation into a time frame. We try to make this a little more user friendly so you can actually see when the zoning/text changes should happen. Those were the major changes that we conducted in the Master Plan update.

Mr. Lonnerstater stated the next step is to address questions from them and make any modifications right now that are necessary then forward the draft onto City Council for distribution. The distribution period is 62 days. After the 62 day period is done there would be a public hearing in front of the Planning Commission. The Planning Commission can adopt it or postpone it and address some other issues.

Mr. Scurto stated that he wanted to go back to the implementation of the opportunity areas and investment areas. He wanted to give reasons why they changed. In the 2008 Master Plan it had the North Industrial area as one of the highlighted sites for redevelopment. At that time Fisher Dynamics occupied a few of those buildings there and they were thinking of consolidating down to one building. They were moving everybody else to Mexico at that time. So shortly after they adopted the 2008 plan, Fisher then said no we are going to retain all of buildings, they are going to stay in plan, and they did not need anything. The concept in 2008 was to expand KYTE Monroe Park.

Chairman Doppke stated Fisher is now in the process of taking over the additional property to the north of them. All of the buildings are full on Fisher Dr., and they are buying more so that one little thing may have saved about 1,000 jobs.

The other important point is the Nautical Mile and Ten Mile will stay the same. The State of Michigan is pushing what is called a missing middle market housing. There is certain amount of density in housing. They are finding out that folks who are empty nesters and young people in their upper 20's have the same feelings about what they want to buy. Both of these age groups want high end units with very good quality materials, very good appliances and things like that. They found that there was a 45% gap between demand and supply.

The last thing is we took Nine Mile and split it into two areas of discussion,. We now have the Nine Mile corridor from I-94 to Jefferson and the Nine-Mack area that is all of the commercial and office uses north, south, east, and west of the intersection of Nine Mile and Mack. We saw a shift in the last few years that we want to reflect. This is why we broke it up. We now have Buffalo Wild Wings, and the car industries have been expanding. The industrial district is transforming a little bit. There is a private museum that shows up on websites. We are trying to set up what will happen in ten years from now. The other area is Nine-Mack downtown, and a lot has been happening there. Originally everything was happening up and down Nine Mile Road. Now with Chapoton apartments changing and things happening down Greater Mack we've expanded the study area farther north and south

Secretary Hanson stated that on page 109 Central Lake Front development district she thought that years ago we extended to Statler or Beach. This is why the computer store and the brewery had to be reviewed by the Planning Commission
Mrs. Koto will check into that. Mr. Scurto remembers that there was talk about that in the Master Plan. The Master Plan there was talk about that he was not sure if we went that far. Secretary Hanson remembers the computer store and the brewery being in front of us. Ms. Koto stated to Secretary Hanson that she was correct. Ms. Koto stated that she remembers it was expanded to the Gourmet House and the Dry Cleaners (Benjamin). Secretary Hanson stated that they have Central Lake Front on page 109 that it is up to Revere Avenue. Generally Nine Mile Road to Ten Mile Road. She stated that should be checked on.

Mr. Scurto stated again that he will check into that.

Commissioner Burns states concerning Lakefront question they mention neighborhood rejuvenation he thinks lake access the street right next to where we are here (Milner). And you see once they rejuvenated that canal and you have deep water to the lake. He has not been on the street it was just amazing how many new homes there are. The issue that City of St. Clair Shores have is that streets are so old that the associations are not set up to do maintenance on the canals and there are a lot of canals. A lot of these canals

have become unnavigable, the values plummet, and the people are not investing into their properties. He questioned that has anyone thought about different ways of funding when the associations fail, can the City of St. Clair Shores step in with federal funding or some type of interest bearing account. This has a big impact on the tax base. Mr. Lonnerstater stated that is something that we can do some research and we can incorporate that into the Implementation Plan where we talk about funding opportunities. Commissioner Burns stated the community is grower older, people are retiring, they are not using their boats, and they are on fixed incomes. These residents do not want to dredge their canal. So the day comes when the house is sold what is the opportunity it is really looking towards the future. He stated that he has lived here for 50 years and he sees what's happening long term is and it is not going in the right direction. Mr. Scurto stated that they will look into that along with Ms. Koto we could also look at it if there is a forward action in the residential area that we can put something in its place. Commissioner Burns stated that we can be creative on the finance. Mr. Scurto stated that they will look into it. So everyone knows that he is not the financial expert.

Commissioner Mazzenga agreed with Commissioner Burns. Commissioner Mazzenga stated that we have all seen what is happening along the canal area. He stated that we should look at Lange and Revere Street. Commissioner Burns stated take a look at some of the canal. If there was little water in the canal it is like marshes they see mud, this does not help the value of the property. Chairman Doppke stated that the Newport Beach condos put a fence up so that they cannot see the canal or the water.

Mr. Scurto stated again that they will look into and these are some great questions.

Commissioner Hison stated that it is a good point. If it is in the Master Plan to secure grants not to get tax dollars from the residents that don't live on the canals. This has always been an assessment to the owners that live there. This is the purpose of the Master Plan to put something in the plan. If we don't and the city needs a grant they will see the Master Plan. If we did not have it in the plan and we tried for a grant they will refer to the Master Plan. If this is not stated in the Master Plan the priority of getting the grants becomes lower and lower. Even though it may not be acceptable or it is something that maybe isn't practical for a grant if it is not in the Master Plan we won't even have a chance.

Commissioner Burns stated that Ardmore Park has a very strong association and they guarantee that the canal gets dredged. People know that they have the power to incur the expenses from the neighborhood and keep the depth of the canal safe. He stated that they are building homes on Ardmore Park. People have the confidence to say they want to have lake access today, tomorrow and so on.

A discussion took place amongst the commissioners about dredging.

Commissioner Hison noted that the plan does not include information on how many new homes were built in the past few years. He thinks there were many more homes built in

St. Clair Shores than other communities. Ms. Koto stated that there was 21 new homes built.

Mr. Lonnerstater stated that information had not been previously available.

Mr. Scurto stated that we put those sidebars in the plan, the reason is to call out interesting facts that people read. Master plans nowadays they look like telephone books. No one will read these things. They have taken a lot out and they are trying to make it smaller. Now with the internet if someone comes up with a short Master Plan, they can cruise through the Master Plan. They may be interested in the waterfront or the canals so that is why they put this in the sidebars it makes it big deal.

Chairman Doppke we stated that would be a very interesting if we include how properties that we have recycled. They should show how many properties that the city re-built and re-sold and they took the value of \$30,000 back up to \$150,000. Or the city demolishes a home and we bring that from \$30,000 to \$200,000 and investors buy the land and build a \$200,000 house. When we look to the Federal government for money sometimes that would be more attractive to them then if someone that took a new piece of land and built a new building.

Mr. Scurto stated that existing communities that have infrastructure become more attractive to builders.

Commissioner Hison stated that it is very important to continue to use and update the Master Plan every five years.

Mr. Scurto the state law changed in 2008. Ms. Koto and Mr. Scurto worked on the 2008 Master Plan and tried to incorporate as much of the 2008 legislation that was current at that time. The new legislation wanted the Planning Commission of every city to be more than just approving site plans. They want them to be the leaders of their community. A couple of things they changed was tying the Master Plan into the Zoning Ordinance Prior to that no one knows how these tied into the zoning ordinance. The second item was that the new legislation requires an implementation chapter.

Commissioner Hison stated being in both places he felt that the Planning Commission's recommendations is what led to the changes that were made in the city.

Chairman Doppke stated that in this coming year the Planning Commission should pick an afternoon or a Saturday and make an arrangement to take the city smart bus to look at the areas in question or we go to the Nine and Mack area and walk around together. And when there is a group together like we have tonight we would see more and it would generate more ideas.

Mr. Scurto stated that this would be a great idea for a group to do this it would give more of a feel and also see what can be done.

A discussion took place between Mr. Burns and Mr. Doppke.

Chairman Doppke stated if they say that no boats should be seen when driving down Jefferson. They should be 100 feet back.

Commissioner Mazzenga stated that if they take that property and only use it for boat storage it will only going to be occupied part of the year.

Commissioner Burns stated maybe make boat repair shop or boat shop somewhere where the boats cannot be seen.

Commissioner Hison stated that the Nautical Mile need another facelift to keep it relevant.

Commissioner Hison stated there is a lot of places like the Nine Mack place should be redeveloped completely and it should be a restaurant, business, and lofts on the second and third story and built up. We don't have a downtown but that corridor is where we are talking about now that it is made into a "T" to stretch it to bring in more businesses to link together. We don't have a TIFA or anything in that area.

Secretary Hanson stated that the city is trying to rent out the parking area behind city hall by the pool area for boats and recreational vehicles but they started advertising that too late. Not as many as they would like but next year they may be able to fill it.

Commissioner Johnson stated we have young children that are active in sports. A lot of our parks and recreation areas like Memorial Park and Civic Arena are in serious need of redevelopment. We are getting past by some of these other cities. There is a lot of children in the community. That is something that we are losing to some of that.

Mr. Scurto stated that this would be more a goal or action. The neighborhoods we are trying to make family friendly.

Commissioner Johnson stated we have a lot of seniors. There are a lot of children. There are not a lot of places to take them. And the programs that we have are way behind in the physical condition. We have a lot of space but it is the physical look of it.

Mr. Lonnerstater states that we need to bring this to the fore front a little bit more and we need to cross reference these existing documents like the Capital Improvement Plan and the Parks & Rec plan.

Chairman Doppke and Commissioner Johnson discussed the importance of updating the ice arena and Kyte Monroe.

Mr. Scurto said these are all good discussions and the Planning Commission should be thinking of this in a larger realm of putting the city together.

Secretary Hanson stated her grandson does not live in St. Clair Shores but they do participate in the tournaments at Kyte Monroe. She was embarrassed by the shapes of the fields, the fences, and the backstops. She states that she knows of two people that donated money to improve it a little bit but it did not get all completed. She states that they have gone to other cities and their facilities were wonderful. Our facilities are tired, they need to be perked up and improved so people want to come back. She wants other people to remember the tournament we went to or the event at the arena or Kyte Monroe, or the soccer tournaments that we have. Our park facilities for sports are tired, we need improvements.

Chairman Doppke stated if we as the Planning Commission or we as the people of the city don't believe invest in ourselves how do we expect anyone else to.

A discussion took place about the importance of the upkeep and maintenance of the recreation facilities

Mr. Scurto stated that the idea here is to look at the implementation section. See what needs to be taken out.

Mayor Walby and Councilman Fredericks stepped into the Council Room.

Chairman Doppke was asking the Mayor and Councilman if they don't mind share with them what they have been talking about in the last hour. The commission re-iterated their points from earlier in the meeting.

Commissioner Mazzenga stated that there is no lack of investor or business that wanting to come in the Nautical Mile. A discussion took place about the storage of boats along Jefferson, the lack of access to the water, and the struggle that restaurants have on the Nautical Mile to stay in business in the winter.

Commissioner Bojalad noted that Grosse Pointe Park successfully re-designed their downtown to attract many more people.

Chairman Doppke stated to Mr. Scurto where do we go from here.

Chairman Doppke asked the board if there is a recommendation.

Mr. Scurto stated the Planning Commission Board recommend to the council to approve the distribution of the Master Plan to the surrounding communities.

CASE NO. PPC160003: Motion by Secretary Hanson, the recommendation to present the Master Plan to the City Council for distribution to the surrounding communities and other utility entities and whoever else is required by the state, seconded by Commissioner Hison.

A ROLL CALL WAS TAKEN:

AYES: ALL

NONE: NONE

MOTION: PASSED

**CONSIDERATION OF THE PLANNING COMMISSION MEETING MINUTES
OF January 12, 2016**

Motion by Secretary Hanson, seconded by Commissioner Hison to approve the Planning Commission Meeting Minutes of January 12, 2016, as amended.

A ROLL CALL WAS TAKEN:

AYES: ALL

NONE: NONE

MOTION: PASSED

Motion by Commissioner Hison, to postpone the minutes to the next Planning Commission meeting for approval, seconded by Secretary Hanson.

A ROLL CALL WAS TAKEN:

AYES: ALL

NONE: NONE

MOTION: PASSED

**REPRESENTATIVE'S REPORT OF CITY COUNCIL MEETING OF January 18,
2016**

Secretary Hanson stated they were doing the ordinances, some of the council people stated that they did not get all of the stuff in June when we received it. They were distributed to the council. They tabled the Zoning Ordinances at the last council meeting.

CITY PLANNER LIZ KOTO'S STAFF REPORT

Ms. Koto stated that we are going to have CDBG public hearing sometime in early March and she believes that it will be the second week in March.

AUDIENCE PARTICIPATION: None

ADJOURNMENT

Secretary Hanson made the motion, supported by Commissioner Mazzenga, to adjourn the meeting at 8:35 p.m.

A ROLL CALL WAS TAKEN:

AYES: ALL

NONE: NONE

MOTION: PASSED

MINUTES
POLICE & FIRE CIVIL SERVICE COMMISSION
ST. CLAIR SHORES CITY HALL
27600 JEFFERSON
ST. CLAIR SHORES, MICHIGAN 48081
September 2, 2015

PRESENT:

Commissioners

Bo Kirk
Paul Ellis, Chair
David Chavis

ALSO PRESENT:

City Manager
Police Chief
Executive Assistant

Michael E. Smith
Todd Woodcox
Natalie L. Turner

CALL TO ORDER

Mr. Ellis called the meeting to order at 3:00 pm. A quorum was present.

1. APPROVAL OF MINUTES

Motion by Mr. Kirk, seconded by Mr. Chavis to approve the minutes of March 23, 2015 as presented.

Ayes: All

2. APPROVE DECERTIFICATION OF CANDIDATES FROM THE MARCH 23, 2015 PATROL OFFICER ELIGIBILITY LIST

Mr. Smith indicated that some candidates needed to be removed from the current Eligibility List due to findings during the background investigation. This will then allow the Chief to choose from the remaining eligible candidates.

The hiring criteria process was reviewed.

Chief Woodcox stated there are currently two vacant positions.

Chief Woodcox requested the removal of the following Patrol Officer candidates based on the following:

#1	James Means	Hired by West Bloomfield
#2	Daniel Hemond	Hired by St. Clair Shores
#3	Mark Laquere	Failed to disclose pending litigation involving excessive force

#4	Kristopher Mesaros	Hired by St. Clair Shores
#6	Travis Kaufman	Hired by St. Clair Shores
#7	Nicholas Starr	Failed psychological exam
#9	Eugene Tetreault	Hired by Monroe
#10	Ahmed Al-Fatlawy	Failed to disclose traffic violations
#11	Sarah Dzagulones	Multiple MIP infractions, credit history
#13	Gino Tocco	Failed psychological exam
#14	Candace LaForest	Drunk driving convictions. Terminated by Troy PD
#15	Tyler Wardle	MIP. Violated probation. Failed to attend court proceedings
#16	Craig Suppon	Hired by Chesterfield
#17	Michael McClelland	Failed to enroll in Police Academy
#18	Cory Kuklewski	Failed to return background information
#19	Taylor Johnson	Failed to return background information
#20	Daniel Smiley	Prior drunk driving conviction. Past employment record
#22	Salvatore Munafa II	Failed to return background information

Motion by Mr. Kirk, seconded by Mr. Chavis to decertify the above candidates from the March 23, 2015 Patrol Officer Eligibility List leaving candidates #5 Daniel Pifko, #8 Kirk Risk, #12 Brandon Quinn, and #21 Mark Tillman as eligible candidates for hire by the City of St. Clair Shores.

Rank	Last	First	Written	Oral	Final
1	Means	James	80	82	81
2	Hemond	Daniel	87.7	74.25	80.975
3	Laquere	Mark	81.5	78.75	80.125
4	Mesaros	Kristopher	80	80	80
5	Pifko	Daniel	84.6	75	79.8
6	Kaufman	Travis	78.5	79.75	79.125
7	Starr	Nicholas	71.5	86.75	79.125
8	Risk	Kirk	76.9	80	78.45
9	Tetreault	Eugene	83.8	71.5	77.65
10	Al-Fatlawy	Ahmed	80	74.5	77.25
11	Dzagulones	Sarah	81.5	71.75	76.625
12	Quinn	Brandon	80.8	71.75	76.275
13	Tocco	Gino	76.9	75.5	76.2
14	LaForest	Candace	76.2	76	76.1
15	Wardle	Tyler	80.8	71.25	76.025
16	Suppon	Craig	78.5	73.25	75.875
17	McClelland	Michael	76.9	74.5	75.7
18	Kuklewski	Cory	74.6	76.25	75.425
19	Johnson	Taylor	72.3	77.5	74.9
20	Smiley	Daniel	71.5	78.25	74.875
21	Tillman	Mark	71.5	74.75	73.125
22	Munafa II	Salvatore	72.3	71.25	71.775

Failed Oral Board

Last	First	Written	Oral
Derwoed	Jason	76.2	67.5
Johnston	Douglas	79.2	69.5
Malouf III	Joseph	82.3	67.75
Murphy	Justin	80.8	69.25

Ayes: All

Patrol Officer candidates removed from the March 23, 2015 Eligibility List will be notified that they are no longer qualified candidates for the City of St. Clair Shores.

4. **OLD BUSINESS** - None

5. **NEW BUSINESS** - None

6. **AUDIENCE PARTICIPATION** - None

Motion by Mr. Kirk, seconded by Mr. Chavis to adjourn the meeting at 3:35 pm.

Ayes: All

**MINUTES OF THE
CITY OF ST. CLAIR SHORES
ZONING BOARD OF APPEALS
Thursday, February 4, 2016**

Present:

Lee Bertolo, Chairman
William Lince, Vice Chairman
Steve Scavone
Duane Michno
Mark Foster
Tom Budnick, Secretary
Peter Stellas

Absent:

Dominic Calcaterra, Alternate
Thomas McKenney

Also Present:

Chris Rayes, Community Services Director
Calvin Brown, City Attorney
Ayla Klein, Recording Secretary

Call to Order

Chairman Bertolo called the meeting to order at 7:01 p.m., roll was called and a quorum was present. The Pledge of Allegiance was said by all. Secretary Budnick instructed the petitioner that it is understood by the Zoning Board of Appeals that their presence here tonight constitutes that they are a legal representative of the petitioner and that each statement of intent, promise and/or pledge, made by the petitioner or agent, either orally or in writing, shall be a condition of approval.

Case No. 02-2016 – Peter Sinishtaj on behalf of Michigan Neurology Associate – 19699 E. Eight Mile

Re: HEFFNER & FLEMMING SUBDIVISION LOTS 161-164 INCL. & THE S. 1/2 OF VAC NESBITT AVENUE LIBER 10, PAGE 27

Location: North of Eight Mile, East of Beaconsfield

REQUEST: Petition to request a variance to allow for the temporary use of a mobile MRI unit within a designated location. (Zoning Ordinance 15.626, Sec. 35.104 (vi) Hearing on appeal (VI))

Mr. Sinishtaj, 19699 E. Eight Mile Road, said he is petitioning to continue using the mobile MRI unit at the St. Clair Shores location. They use it one to two days a week. They've met all the requirements. It's not covered with signage. It gets moved in the evening so it is not there overnight.

Audience Participation: Mr. Goodfellow, St. Clair Shores Resident, said the Michigan Neurology Association has complied with everything that has been asked of them throughout the years. He thinks that the Board should grant the request.

Correspondence:

Commissioner Lince said it is the same constraints as last year. He asked Mr. Rayes if there were any complaints.

Mr. Rayes said he is not aware of any complaints.

Commissioner Michno said he cleared up that lot very well.

It was moved by Commissioner Scavone, supported by Commissioner Michno to approve Case No. 02-2016 – Peter Sinishtaj on behalf of Michigan Neurology Associate – 19699 E. Eight Mile. Re: HEFFNER & FLEMMING SUBDIVISION LOTS 161-164 INCL. & THE S. 1/2 OF VAC NESBITT AVENUE LIBER 10, PAGE 27. Location: North of Eight Mile, East of Beaconsfield. REQUEST: Petition to request a variance to allow for the temporary use of a mobile MRI unit within a designated location. (Zoning Ordinance 15.626, Sec. 35.104 (vi) Hearing on appeal (VI)

Ayes: Scavone, Michno, Bertolo, Budnick, Foster, Lince, Stellas

Nays: None

Absent: Calcaterra, McKenney

Motion carried.

Case No. 03-2016 – Shane Burley on behalf of Roy O'Brien Ford – 22201 Nine Mile

Re: LAKEVIEW GARDENS SUB'N W. 95.0 FT OF LOTS 268, 269, & 270 & ALL OF LOTS 271 THRU 281 INCL. ALSO LOTS 14 THRU 19 EXC THAT PART TAKEN FOR NINE MILE ROAD & ALL OF LOT 30 EXC THE W 220 FT OF A.P. NO. 6

Location: North of Nine Mile, West of Greater Mack

REQUEST: Request for variance to allow concrete block as a finish material on north elevation. (Zoning Ordinance 15.509 M Site Plan Review) Request for 20' rear yard variance for an addition. (Zoning Ordinance 15.481 Schedule of Regulations)

Shane Burley, 2131 Mapledale, Ferndale, MI and Roy O'Brien, 22201 Nine Mile, St. Clair Shores, MI were both present.

Chairman Bertolo said they will break the request up. First we will discuss the request to allow concrete block as finished material on north elevation.

Mr. O'Brien said the north elevation presently stops and an egress comes out. In their proposal they want to add an addition 4,670 sq. ft. The existing backside of the dealership north side facing is cinder block/concrete block and they would like to continue on with that so it matches and looks symmetrical.

Mr. Burley said there are windows currently in place, so it won't be a solid cement block wall.

Correspondence: None

Commissioner Stellas said in the whole plan they are removing some square footage from the front of the building. He asked how many sq. ft. that is in relation to what they want to put on the back end.

Mr. Burley said it's about 3,500 sq. ft. (about 2 stories) in the front and 4,900 sq. ft. addition in the back.

Commissioner Michno asked Mr. Rayes if there is anything else that they can do there.

Mr. Rayes said they can put a different material that wouldn't match and at a higher cost.

Commissioner Scavone said he normally would like to see a different material, but because it is all the same right now there wouldn't be any value added to putting a different or more modern material.

Audience Participation: None

Commissioner Scavone asked if it will be painted to match.

Mr. Burley replied yes.

It was moved by Commissioner Lince, supported by Commissioner Scavone to approve Case No. 03-2016 – Shane Burley on behalf of Roy O'Brien Ford – 22201 Nine Mile. Re: LAKEVIEW GARDENS SUB'N W. 95.0 FT OF LOTS 268, 269, & 270 & ALL OF LOTS 271 THRU 281 INCL. ALSO LOTS 14 THRU 19 EXC THAT PART TAKEN FOR NINE MILE ROAD & ALL OF LOT 30 EXC THE W 220 FT OF A.P. NO. 6. Location: North of Nine Mile, West of Greater Mack. REQUEST: Request for variance to allow concrete block as a finish material on north elevation. (Zoning Ordinance 15.509 M Site Plan Review)

Ayes: Lince, Scavone, Bertolo, Foster, Budnick, Michno, Stellas

Nays: None

Absent: Calcaterra, McKenney

Motion carried.

Mr. Burley said currently the building at the south is constructed on a zero foot setback. The current ordinance requires a 20 ft. setback. With the extent of the request to continue the building and maintaining the fence that is there they are requesting the variance for the setback. The difficulty and hardship is that this is a corner lot.

Commissioner Scavone asked Mr. Rayes if he would consider it legal non-confirming that they are going to maintain that line.

Mr. Rayes said it is an existing non-confirming situation.

Commissioner Scavone asked Mr. Burley and Mr. O'Brien to show on the poster board what part will be taken off.

It was moved by Commissioner Michno, supported by Commissioner Stellas to approve Case No. 03-2016 – Shane Burley on behalf of Roy O'Brien Ford – 22201 Nine Mile. Re: LAKEVIEW GARDENS SUB'N W. 95.0 FT OF LOTS 268, 269, & 270 & ALL OF LOTS 271 THRU 281 INCL. ALSO LOTS 14 THRU 19 EXC THAT PART TAKEN FOR NINE MILE ROAD & ALL OF LOT 30 EXC THE W 220 FT OF A.P. NO. 6. Location: North of Nine Mile, West of Greater Mack. REQUEST: Request for 20' rear yard variance for an addition. (Zoning Ordinance 15.481 Schedule of Regulations), based on that the existing north side of the building is non-confirming that stepping the building back at this addition is not practical and the site is large enough to allow for deliveries elsewhere on the site.

Ayes: Michno, Stellas, Lince, Scavone, Bertolo, Foster, Budnick

Nays: None
Absent: Calcaterra, McKenney
Motion carried.

Commissioner Scavone asked when they will start.

Mr. O'Brien said they will start in April (weather permitting). It will be a 2 year project. He asked if this would be an appropriate time to ask for a 2 year stamp of approval.

Mr. Rayes said they could amend their motion to allow the variance for a 2 year period based on the phasing of the plan.

Mr. Brown said if you don't do that then it would not be allowed because the ordinance says that they have to start within 12 months. Just to be safe, if you want it to be approved he suggests making another motion on that.

It was moved by Commissioner Michno, supported by Commissioner Stellas to approve the aforementioned variance for a period of two year, as opposed to the standard one year, to allow the petitioner to complete the project over a two year phased construction schedule. Case No. 03-2016 – Shane Burley on behalf of Roy O'Brien Ford – 22201 Nine Mile. Re: LAKEVIEW GARDENS SUB'N W. 95.0 FT OF LOTS 268, 269, & 270 & ALL OF LOTS 271 THRU 281 INCL. ALSO LOTS 14 THRU 19 EXC THAT PART TAKEN FOR NINE MILE ROAD & ALL OF LOT 30 EXC THE W 220 FT OF A.P. NO. 6. Location: North of Nine Mile, West of Greater Mack. REQUEST: Request for variance to allow concrete block as a finish material on north elevation. (Zoning Ordinance 15.509 M Site Plan Review) Request for 20' rear yard variance for an addition. (Zoning Ordinance 15.481 Schedule of Regulations),

Ayes: Michno, Stellas, Lince, Scavone, Bertolo, Foster, Budnick
Nays: None
Absent: Calcaterra, McKenney
Motion carried.

Approval of minutes from the January 7, 2016, ZBA meeting.

It was moved by Commissioner Lince, supported by Commissioner Foster to approve the minutes from January 7, 2016.

Ayes: All
Nays: None
Absent: Calcaterra, McKenney
Motion carried.

Any Other Business That Properly Comes Before the Board - None

Audience Participation. - None

Adjournment.

It was moved by Commissioner Lince, supported by Commissioner Michno to adjourn the meeting at 7:23 p.m.

Ayes: All
Nays: None
Absent: Calcaterra, McKenney
Motion carried.

[THE PRECEDING MINUTES ARE A SYNOPSIS OF A ZONING BOARD MEETING AND DO NOT REPRESENT A VERBATIM RECORD]

COUNCIL COMMUNICATION

Item # - 11f

MS

From: Michael E. Smith, City Manager

Subject: Approval to approve Planning Case Number PPC160003, the request to approve the distribution of the Master Plan per requirements of Public Act 33 of 2008 and as recommended by the Planning Commission.

Prepared by: Liz Koto, City Planner 

[LINK TO MASTER PLAN](#)

City Manager's Recommendation:

I recommend the approval of Planning Case Number PPC160003, the request to approve the distribution of the Master Plan per requirements of Public Act 33 of 2008 and as recommended by the Planning Commission.

Summary Justification/Background: (full justification/background is attached)

The City is required to review the Master Plan every five years. In 2014, the city hired Carlisle Wortman Associates to conduct a review of the Master Plan and update it as needed. The city worked with the consultant to update statistics, better organize the plan, and review the recommendations and goals set forth in the 2008 plan. The draft was presented to the Planning Commission in January 2016. It is now required to be distributed to all of the surrounding communities and affected utility companies. In order to distribute the plan, the City Council must authorize the distribution. Once the plan has been distributed, a window of 63 days is given for the surrounding communities and utility companies to comment. Once the 63 day window has expired, another public hearing will be held before the Planning Commission. Additional changes to the plan can be made throughout the public review and public hearing process. Final approval of the plan occurs sometime after the public hearing.

Enclosures:

- Meeting Minutes from Planning Commission meeting of January 26, 2016
- Notice of Intent To Distribute Letter
- Names of Utility Companies and Communities where Plan will be sent
- Draft 2016 Master Plan

Council Action:

It was moved by Councilperson _____, and supported by Councilperson _____, to approve/deny Planning Case Number PPC160003, the request to approve the distribution of the Master Plan per requirements of Public Act 33 of 2008, as recommended by Planning Commission and the City Manager.

VOTE:

Ayes:	_____
Nays:	_____
Abstain:	_____
Absent:	_____

PLANNING COMMISSION

**A MEETING OF THE ST. CLAIR SHORES PLANNING COMMISSION
HELD ON TUESDAY, JANUARY 26, 2016, AT 7:00 P.M.,
IN CITY HALL in the CITY COUNCIL CHAMBERS,
27600 JEFFERSON AVENUE, ST. CLAIR SHORES, MICHIGAN.**

PRESENT

Paul Doppke, Chairman
Ed Jones
David Schelosky, Vice-Chairman
Michael Descamps
Jeff Mazzenga
Brandon Johnson
Robert Hison
Kathryn Hanson, Secretary

ALTERNATES

David Burns
Mike Bojalad

Liz Koto, City Planner
Shantelle Hubbard, Recording Secretary
Calvin Brown, City Attorney
Dave Scurto, Carlisle Wortman Associates
Matt Lonnerstater, Carlisle Wortman Associates

ABSENT

Nicole Mangis, Excused

CALL TO ORDER

Chairman Doppke called the meeting to order at 7:00 p.m.

The attendance should include Calvin Brown, City Attorney when attendance is being called. The city attorney is there to answer any questions that may arise during the meeting.

Secretary Hanson called roll. Ten commissioners were present.

Secretary Hanson motioned, second by Commissioner Hison, to excuse Commissioner Mangis.

A ROLL CALL WAS TAKEN:

AYES: ALL

NONE: NONE

MOTION: PASSED

All stood for the pledge of allegiance.

CASE NO. PPC160003: APPROVAL FOR THE DRAFT MASTER PLAN UPDATE REPRESENTED BY DAVE SCURTO, CARLISLE WORTMAN ASSOCIATES.

Dave Scurto of Carlisle Wortman Associates introduced himself, and indicated to the right is Matt Lonnerstater. We are here tonight to discuss the Master Plan that was adopted in 2008. By the state law the Master Plan should be reviewed approximately every five years. By state law they don't necessarily have to make changes as long as they are reviewed to see if there are changes or no changes to be made. Most places like to do small updates like this one. There are not a lot of major changes. There are some edits of the sub-area plans. We will go through the details, and the 2010 Census is now in place so we can update that information. Tonight's request is actually not for the adoption of the update. Tonight's request is to recommend the City Council to approve distribution. By state law we have to distribute the plan for review. This does not mean we have to be 100% completed, which it is not 100% complete. We have some mark ups that are missing. As long as they are comfortable that it is 80% or 90% complete and council will agree that it is not 100% but it is mostly complete, then this can be distributed to several cities which include Harrison Township, Clinton Township, Roseville, Eastpointe, Harper Woods, Grosse Pointe Woods, Grosse Pointe, Grosse Pointe Shores, Macomb County Planning Commission, SEMCOG and all of the utility companies that operate in the city. By state law, they have 63 days to respond as soon it gets mailed out. If they all respond within 5 days we can go further, we can come back in and discuss and schedule a public hearing at that time. His experience is that most cities do not respond. Macomb County Planning Commission usually responds.

The process to date is that we have done a number of things. First, we attended all of the work sessions that the State of Michigan had to offer about Place making in the spring of 2014. We did this to get a feel for what folks were looking at.

What we want to hear is what folks want. In between and since that point Matt Lonnerstater, Ms. Koto, Mr. Rayes, and Mr. Scurto on two occasions sat down and took the existing plan 2008 Master Plan and went through every page and every paragraph and marked what was relevant and what was not relevant. Most of the areas were still viable. We added a place for public comment which we will go through today.

The process that is upcoming after the recommendation to approve the distribution by the Planning Commission to ask the City Council to recommend distribution. The comments received from the surrounding communities and utility companies will be considered as advisory only. Once they come back to the Planning Commission we will have a meeting and go through the plan again. Once the Planning Commission is comfortable with the product, we can have a public hearing then move forward from there. As of right now, based on the state law, the Planning Commission is the adopting body and will do the final approval.

Mr. Lonnerstater stated we will start off with details and summarize everything. We will then come back with questions and answers. Mr. Lonnerstater explained the major modification that we have made for this update. By state law they require the Master Plan to be re-adopted or at least looked at every five years so the current 2008 Master Plan is past due. He stated that this is not a complete re-write of the plan. We did go through each chapter one by one and pulled out items that were no longer relevant. So the majority of the plan is very similar to the 2008 Master Plan. We began the main process in mid-2014 and there was a period that we postponed revisions because we had to wait for the analysis of impedimenta to fair housing choices. Once that was completed, we incorporated the information into this draft of the plan. So in general we reformatted the 2008 document and we added pictures, maps, charts, and a side bar feature. The Master Plan contains information that is related to the planning and zoning of the City of St. Clair Shores. We updated the demographic data and census data from the 2010 Census, as well as new SEMCOG information and Macomb County demographic information.

The Social Profile chapter includes demographic and census information including population, households, income, education, employment, and housing. The major modification we made is that we incorporated the 2010 census data that came out. The 2008 plan was using the 2000 census data. We found that the population of the city decreased by 5.4% between 2000 and 2010. This is parallel to the adjacent communities and the county as whole. This is a trend throughout the whole region as well as St. Clair Shores. In addition, the household size decreased and the population is getting older. Aging in place promotes livable communities that provide a variety of different age programs and ways for residents to stay in their home for as long as possible. The final section indicates the majority of the homes are owner occupied and the new homes being constructed has decreased significantly since 2006, which has to do with 2008 housing crash.

Chapter 3 is called the Physical Profile and includes the Existing Land Use/Map and community facilities. This would include municipal buildings, schools, parks and recreation, and additional capital, as well as the water and sewer system. This chapter is the same as the 2008 Master Plan. We did update the information for the community facilities since there have been a lot of updates through projects such as the court building.

The Transportation chapter includes roadway data such as road classifications, traffic and crash counts/locations, road conditions, proposed improvements, and anticipated improvements for roads within the city. The chapter also contains some recommendations and opportunities to improve the transportation system within the city. Since 2008 we updated the crash type, crash locations, and road conditions, and proposed roadway improvements that we received from the state and the county. They provided some additional recommendations and strategies for access management and traffic calming.

Mr. Lonnerstater stated that he did notice some typographical errors throughout the plan. He made a point that if there are errors or changes they can be fixed.

In the Environmental Leadership chapter, nothing was really added. Instead they took a lot out from the previous plan. The 2008 plan contained a lot and too detailed information on how ethanol was made and bio-diesel fuel was made. It is important but not necessarily important to the land use of what we are discussing for planning. They actually shortened the plan to make it more user friendly.

In the Public Participation section, we did incorporate the place making workshop that was held in the spring of 2014. In the 2008 Master Plan every single comment that was received for the Master Plan survey and the Master Plan workshop was included in the document. So the public participation chapter was 30 pages long. We took out those individual comments and moved them to an appendix where someone who wants to read them may. This will not increase the length of the document.

In the Goals and Actions chapter we kept a lot of the goals the same as the 2008 plan because they are still relevant. So we reformatted the chapter to make it more user friendly. The goals are currently Residential Development and Neighborhood Preservation; Mixed Use Development; Corridor Improvement; Industrial and Commercial Reinvestment and Redevelopment; Waterfront Uses/Jefferson Avenue; Transportation; and Environmental Leadership. So these are still important for the city as we move forward, and we will go back to them later on.

In the Future Land Use/Investment Area sections, we made the most changes to demographic information. This identifies 14 Future Land Use Districts, including 4 "Investment Areas" so there are 5 residential districts, 6 mixed use districts and 3 non-residential districts. The 2008 plan also had similar concepts but they called them redevelopment areas. The 2016 plan has four redevelopment areas that are now called investment areas. The boundaries were changed on some of them. We removed the North-Industrial District and we separated the Nine Mile District into two investment areas which are the Nine-Mack downtown and the Nine-Mile corridor.

Mr. Lonnerstater pointed out on enlarged maps all fourteen future land districts and the four investment areas.

The investment area plan is laid out for each of the areas in two pages in the document. We included another map which included opportunity sites within each investment area. We identified several parcels that can be redeveloped in the near future. We played out some opportunities and some concepts for those individual areas. Some of the opportunity areas which include the post office site in the Nine-Mack downtown, the Kmart sight, Nine Mile Corridor, and the Industrial part which is also included in the Nine Mile Corridor. So that future land use plan in the investment area is really the gem of the Master Plan.

The Zoning Plan links the Future Land Use Map and Zoning Ordinance/Map and the zoning plan relates to each future land use category or future land districts with zoning district that are currently in place. The chapter also provides some recommendations to the text and zoning map so the bulk of this chapter is similar to the 2008 plan. Major modifications would be adding PD-Philanthropic District, and added new zoning recommendations. Those relate to the new investment areas which include Industrial areas, Nine-Mack Downtown, and the Nine Mile Corridor.

The Implementation Plan was slightly changed. We added some more government funding resources and agencies, and we added a new table that organizes the zoning text recommendation into a time frame. We tried to make this a little more user friendly so you can actually see when the zoning/text changes should happen. Those were the major changes that we conducted in the Master Plan update.

Mr. Lonnerstater stated the next step is to address questions from them, make any modifications right now that are necessary, then forward the draft onto City Council for distribution. The distribution period is 63 days. After the 63 day period is done there would be a public hearing in front of the Planning Commission. The Planning Commission can adopt it or postpone it and address some other issues.

Mr. Scurto stated that he wanted to go back to the implementation of the opportunity areas and investment areas. He wanted to give reasons why they changed. In the 2008 Master Plan it had the North Industrial area as one of the highlighted sites for redevelopment. At that time Fisher Dynamics occupied a few of those buildings there and they were thinking of consolidating down to one building. They were moving everybody else to Mexico at that time. So shortly after we adopted the 2008 plan, Fisher then said they were going to retain all of buildings, they were moving their operations back to North America, and they weren't changing anything. The concept in 2008 was to expand KYTE Monroe Park.

Chairman Doppke stated Fisher is now in the process of taking over the additional property to the north of them. All of the buildings are full on Fisher Dr., and they are buying more so that one little thing may have saved about 1,000 jobs.

The other important point is the Nautical Mile and Ten Mile will stay the same. The State of Michigan is pushing what is called a missing middle market housing. There is certain amount of density desired in the housing market. They are finding out that folks who are empty nesters and young people in their upper 20's have the same feelings about what they want to buy. Both of these age groups want high end units with very good quality materials, very good appliances and things like that. They found that there was a 45% gap between demand and supply. This plan envisions and allows for the long term redevelopment of 10 Mile between Harper and Jefferson to help meet the needs of that market.

The last thing is we took Nine Mile and split it into two areas of discussion. We now have the Nine Mile corridor from I-94 to Jefferson and the Nine-Mack area that is all of the commercial and office uses north, south, east, and west of the intersection of Nine Mile and Mack. We saw a shift in the last few years that we want to reflect. This is why we broke it up. We now have Buffalo Wild Wings, and the car industries have been expanding. The industrial district is transforming a little bit. There is a private museum that shows up on websites. We are trying to set up what will happen in ten years from now. The other area is Nine-Mack downtown, and a lot has been happening there. Originally everything was happening up and down Nine Mile Road. Now with Chapoton apartments changing and things happening down Greater Mack we've expanded the study area farther north and south

Secretary Hanson stated that she thought the Central Lake Front development district was extended to Statler or Beach. This is why the computer store and the brewery had to be reviewed by the Planning Commission. Mrs. Koto will check into that. Mr. Scurto remembers that there was talk about that in the Master Plan. Secretary Hanson remembers the computer store and the brewery being in front of us. Ms. Koto stated to Secretary Hanson that she was correct. Ms. Koto stated that she remembers it was expanded to the Gourmet House and the Dry Cleaners (Benjamin). Secretary Hanson stated that they have Central Lake Front on page 109 that it is up to Revere Avenue. Generally Nine Mile Road to Ten Mile Road. She stated that should be checked on.

Mr. Scurto stated again that he will check into that.

Commissioner Burns stated concerns regarding the lakefront. They mention neighborhood rejuvenation, and he noted how much better Milner has become since the canal was dredged. He had not been on the street for a while, and it was just amazing how many new homes there are. The issue that City of St. Clair Shores has is that streets are so old that the associations are not set up to do maintenance on the canals and there are a lot of canals. A lot of these canals have become unnavigable, the values plummet, and the people are not investing into their properties. He questioned that has anyone thought about different ways of funding when the associations fail, can the City of St. Clair Shores step in with federal funding or some type of interest bearing account. Commissioner Burns stated the community is grower older, people are retiring, they are

not using their boats, and they are on fixed incomes. These residents do not want to dredge their canal.

Commissioner Mazzenga agreed with Commissioner Burns. Commissioner Mazzenga stated that we have all seen what is happening along the canal area. He stated that we should look at Lange and Revere Street. Chairman Doppke stated that the Newport Beach condos put a fence up so that they cannot see the canal or the water.

Mr. Scurto stated again that they will look into and these are some great questions.

Commissioner Hison stated that it is a good point. The purpose of the Master Plan is to have ideas like these. If we don't and the city needs a grant they will see the Master Plan. Even though it may not be acceptable or it is something that maybe isn't practical for a grant if it is not in the Master Plan we won't even have a chance.

A discussion took place amongst the commissioners about dredging.

Commissioner Hison noted that the plan does not include information on how many new homes were built in the past few years. He thinks there were many more homes built in St. Clair Shores than other communities. Ms. Koto stated that there was 21 new homes built.

Mr. Lonnerstater stated that information had not been previously available.

Mr. Scurto stated that we put those sidebars in the plan, the reason is to call out interesting facts that people read. Master plans nowadays look like telephone books. No one will read these things. They have taken a lot out and they are trying to make it smaller. Now with the internet, if someone comes up with a short Master Plan, they can cruise through the Master Plan. They may be interested in the waterfront or the canals so that is why they put this in the sidebars.

Chairman Doppke stated that it would be very interesting if we include the properties that we have recycled. They should show how many properties that the city acquired, demolished, and re-sold. These programs took the value of \$30,000 back up to \$150,000. Or the city demolishes a home and we bring that from \$30,000 to \$200,000 and investors buy the land and build a \$200,000 house. When we look to the Federal government for money sometimes that would be more attractive to them then if someone that took a new piece of land and built a new building.

Mr. Scurto stated that existing communities that have infrastructure become more attractive to builders.

Commissioner Hison stated that it is very important to continue to use and update the Master Plan every five years.

Mr. Scurto indicated the state law changed in 2008. Ms. Koto and Mr. Scurto worked on the 2008 Master Plan and tried to incorporate as much of the 2008 legislation that was current at that time. The new legislation wanted the Planning Commission of every city to be more than just approving site plans. They want them to be the leaders of their community. A couple of things they changed was tying the Master Plan into the Zoning Ordinance. Prior to that no one knew how these tied into the zoning ordinance. The second item was that the new legislation requires an implementation chapter. Chairman Doppke stated that in this coming year the Planning Commission should pick an afternoon or a Saturday and make an arrangement to take the city smart bus to look at the areas in question or go to the Nine and Mack area and walk around together. And when there is a group together like we have tonight we would see more and it would generate more ideas.

Mr. Scurto stated that this would be a great idea for a group to do. It would give more of a feel and also see what can be done.

A discussion took place between Mr. Burns and Mr. Doppke.

Commissioner Hison stated that the Nautical Mile needs another facelift to keep it relevant.

Commissioner Hison stated there is a lot of places like Nine Mack that should be redeveloped completely and it should be a restaurant, business, and lofts on the second and third story and built up. We don't have a downtown but that corridor is where we are talking about now that it is made into a "T" to stretch it to bring in more businesses to link together. We don't have a TIFA or anything in that area.

Secretary Hanson stated that the city is trying to rent out the parking area behind city hall by the pool area for boats and recreational vehicles but they started advertising that too late. Not as many as they would like but next year they may be able to fill it.

Commissioner Johnson stated we have young children that are active in sports. A lot of our parks and recreation areas like Memorial Park and Civic Arena are in serious need of redevelopment. We are getting passed by some of these other cities. There are a lot of children in the community.

Mr. Scurto stated that this would be more a goal or action for the Parks and Rec Master Plan. The Master Plan addresses neighborhoods and commercial areas.

Commissioner Johnson stated we have a lot of seniors. There are a lot of children. There are not a lot of places to take them. And the programs that we have are way behind in the physical condition.

Mr. Lonnerstater stated that we need to bring this to the fore front a little bit more and we need to cross reference these existing documents like the Capital Improvement Plan and the Parks & Rec plan.

Chairman Doppke and Commissioner Johnson discussed the importance of updating the ice arena and Kyte Monroe.

Mr. Scurto said these are all good discussions and the Planning Commission should be thinking of this in a larger realm of putting the city together.

Secretary Hanson stated her grandson does not live in St. Clair Shores but they do participate in the tournaments at Kyte Monroe. She was embarrassed by the shapes of the fields, the fences, and the backstops. She states that she knows of two people that donated money to improve it a little bit but it did not get all completed. She states that they have gone to other cities and their facilities were wonderful. Our facilities are tired, they need to be perked up and improved so people want to come back. She wants other people to remember the tournament we went to or the event at the arena or Kyte Monroe, or the soccer tournaments that we have. Our park facilities for sports are tired, we need improvements.

Chairman Doppke stated if we as the Planning Commission or we as the people of the city don't believe in investing in ourselves then how do we expect anyone else to.

A discussion took place about the importance of the upkeep and maintenance of the recreation facilities

Mayor Walby and Councilman Frederick stepped into the Council Room.

Chairman Doppke was asking the Mayor and Councilman if they don't mind sharing with them what they have been talking about in the last hour. The commission re-iterated their points from earlier in the meeting.

Commissioner Mazzenga stated that there is no lack of investor or business that wants to come in the Nautical Mile. A discussion took place about the storage of boats along Jefferson, the lack of access to the water, and the struggle that restaurants have on the Nautical Mile to stay in business in the winter.

Commissioner Bojalad noted that Grosse Pointe Park successfully re-designed their downtown to attract many more people.

Chairman Doppke stated to Mr. Scurto where do we go from here.

Chairman Doppke asked the board if there is a recommendation.

Mr. Scurto stated the Planning Commission needs to recommend to the council to approve the distribution of the Master Plan to the surrounding communities.

CASE NO. PPC160003: Motion by Secretary Hanson, the recommendation to present the Master Plan to the City Council for distribution to the surrounding communities and other utility entities and whoever else is required by the state, seconded by Commissioner Hison.

A ROLL CALL WAS TAKEN:

AYES: ALL

NONE: NONE

MOTION: PASSED

**CONSIDERATION OF THE PLANNING COMMISSION MEETING MINUTES
OF January 12, 2016**

Motion by Secretary Hanson, seconded by Commissioner Hison to approve the Planning Commission Meeting Minutes of January 12, 2016, as amended.

A ROLL CALL WAS TAKEN:

AYES: ALL

NONE: NONE

MOTION: PASSED

Motion by Commissioner Hison, to postpone the minutes to the next Planning Commission meeting for approval, seconded by Secretary Hanson.

A ROLL CALL WAS TAKEN:

AYES: ALL

NONE: NONE

MOTION: PASSED

**REPRESENTATIVE'S REPORT OF CITY COUNCIL MEETING OF January 18,
2016**

Secretary Hanson stated that during the last meeting, the Council was supposed to review and approve the Zoning Ordinance. One member of council stated that he didn't get the draft ordinances that were being sent periodically from June through January. Commissioner Hanson noted that the draft zoning ordinance was distributed to all of the Planning Commission and council several times over the past several months. The Council tabled the Zoning Ordinance and asked to set up a committee.

CITY PLANNER LIZ KOTO'S STAFF REPORT

Ms. Koto stated that we are going to have CDBG public hearing sometime in early March and she believes that it will be the second week in March.

AUDIENCE PARTICIPATION: None

ADJOURNMENT

Secretary Hanson made the motion, supported by Commissioner Mazzenga, to adjourn the meeting at 8:35 p.m.

A ROLL CALL WAS TAKEN:

AYES: ALL

NONE: NONE

MOTION: PASSED

City of St. Clair Shores

27600 Jefferson Circle Drive St. Clair Shores, MI 48081-2093

Phone: (586) 445-5200 Fax: (586) 445-4098 www.scsmi.net

Mayor
Kip C. Walby
Mayor Pro-Tem
John D. Caron
City Manager
Michael E. Smith



Council Members:
Peter A. Accica
Ronald J. Frederick
Peter A. Rubino
Candice B. Rusie
Chris M. Vitale

To: Utility Companies and Municipalities Surrounding the City of St. Clair Shores

From: City of St. Clair Shores
Community Development and Inspections Department
Attention: Liz Koto for the Planning Commission
27600 Jefferson Circle Drive
St. Clair Shores, MI 48081

Re: City of St. Clair Shores Master Plan

Date: March XX, 2016

To Whom It May Concern:

Enclosed is a draft of the proposed Master Plan for the City of St. Clair Shores. In accordance with MCL 125.3841 of the Planning Enabling Act (PA 33 of 2008), the enclosed Master Plan was either required to be sent to your agency by statute, or your agency requested to receive this copy.

This letter serves as a request for your review and comments of the draft Master Plan. All local governments and other entities receiving a copy of a master plan have 63 days for review and comment. If comments are made, they must be sent to the City of St. Clair Shores Planning Commission at the above address.

Thank you for your cooperation and comments. The City of St. Clair Shores Planning Commission looks forward to your forthcoming correspondence.

Sincerely,
ST. CLAIR SHORES CITY OFFICES
Community Development and Inspections Department

A handwritten signature in black ink, appearing to read 'Liz Koto'. The signature is stylized and cursive.

Liz Koto, AICP
City Planner

Detroit Edison
Attn: Helen Lee
2000 Second Avenue
Room 518, Service Building
Detroit, MI 48226

Anthony V. Marrocco, Commissioner
Macomb County Public Works
P.O. Box 806
Mt. Clemens MI 48046-0806

SBC
Attn: Engineering Office
100 S. Main Street
Mt. Clemens MI 48043

Consumers Energy
Attn: Kevin L. Couturier
35350 Kelly Road
Clinton Township MI 48035

Comcast Cable
Construction Coordinator
Attn: Jim Stitzel
6095 Wall Street
Sterling Heights MI 48312

Detroit Edison
Macomb Center
15600 19 Mile Road
Clinton Twp., MI 48038

Dept of Consumer & Industry Svcs
Bureau of Construction Codes
Manufactured Housing & Sub Control
P.O. Box 30704 / 7150 Harris Drive
Lansing, MI 48909

Gerald W. Smith
Government Affairs Manager
Comcast, Michigan Region
36250 Van Dyke Ave.
Sterling Heights, MI 48312

American Tower
Attn: Land Management
10 Presidential Way
Woburn, MA 01801

FiberLink
Attn: Tom Davis
Fiber Link INC
P.O. Box 701
Lapeer, MI 48446

WideOpenWest
Attn: Frank Binaghi, Construction
Eng.
32650 North Avis Drive
Madison Heights, MI 48071

CHRIS RAYES
COMMUNITY DEVELOPMENT

South Lake Schools
21900 Nine Mile Road
St. Clair Shores, MI 48080

TERRI SOCIA, CITY ASSESSOR
ST. CLAIR SHORES

Lake Shore Public Schools
28850 Harper
St. Clair Shores, MI 48081

United States Post Office
St. Clair Shores Branch
23125 Greater Mack
St. Clair Shores, MI 48080

Lakeview Public Schools
27575 Harper
St. Clair Shores, MI 48081

Detroit Edison Facility Map Request
Robin O'Connell – IGS Group
2000 Second Avenue
Room 518 S.B.
Detroit, MI 48226

WOW Internet Cable Phone
Attn: Rob DiNardo
32650 N. Avis Drive
Madison Heights, MI 48071

AT&T
Tim Black
c/o Mt. Clemens Engineering
100 S. Main Room 300
Mt. Clemens, MI 48043

Macomb County Treasurer
One South Main, 2nd Floor
Mt. Clemens, MI 48043

Crown Castle
2000 Corporate Drive
Canonsburg, PA 15317

Michigan DLEG
Office of Land Survey
P.O. Box 30704
6546 Mercantile Way, Suite 3
Lansing, MI 48909

Brian Babcock, DPW Director
Street Administrator

Michigan Department of Transportation

Road Commission of Macomb County

Huron Clinton Metroparks

City of Eastpointe Planning Commission
23200 Gratiot Avenue
Eastpointe, MI 48021

City of Roseville Planning Commission
PO Box 290
29777 Gratiot Avenue
Roseville, MI 48066

Clinton Township Planning Commission
40700 Romeo Plank Road
Clinton Township, MI 48038

Harrison Twp Planning Commission
38151 L'Anse Creuse
Harrison Township, MI 48045

Grosse Pointe Woods Plan Commission
20025 Mack Avenue
Grosse Pointe Woods, MI 48236

Harper Woods Planning Commission
19617 Harper
Harper Woods, MI 48225

Grosse Pointe Shores Plan Commission
795 Lakeshores
Grosse Pointe Shores, MI 48236

Macomb County Planning and
Economic Development Department
1 South Main, 7th Floor
Mount Clemens, MI 48043

SEMCOG
1001 Woodward Avenue, Suite 1400
Detroit, MI 48226-1904

COUNCIL COMMUNICATION

Item# 11g

MS

From: Michael E. Smith, City Manager
Subject: Set Public Hearing on April 4, 2016 for Brownfield Plan
Prepared by: Mary A. Kotowski, City Clerk

Manager's Recommendation:

I recommend the adoption of a Resolution to set a Public Hearing on April 4, 2016 for consideration of Adoption of a Brownfield Plan for the City of St. Clair Shores for the Cypress Group Property located at 28801 Jefferson St. Clair Shores, MI 48081.

Justification:

This item was removed from a previous agenda at the petitioners request and is now ready to be heard before City Council. The Brownfield Redevelopment Authority at their March 23, 2016 special meeting will consider and possibly recommend approval of the plan and we are setting the Public Hearing to comply with the timeline so the petitioner can move forward with his project.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to adopt a Resolution to set a Public Hearing on April 4, 2016 for consideration of Adoption of a Brownfield Plan for the City of St. Clair Shores for the Cypress Group Property located at 28801 Jefferson St. Clair Shores, MI 48081 as recommended of the City Manager.

MS

From: Michael E. Smith, City Manager

Subject: Request to approve City Clerk Purchase Order Amendment for 3/8/16 Presidential Primary Election and May 3, 2016 Lake Shore Public Schools Special Election

Prepared by: Mary A. Kotowski, MMC, CMMC, City Clerk

City Manager's Recommendation: I recommend approval of the amended blanket purchase order for Miller Consultations/Election Source Inc. to cover the cost of their services for the Presidential Primary Election held on March 8, 2016 and the May 3, 2016 Lake Shore Public School Special Election in the amount of \$6,814.00.

Justification:

When the 2016 fiscal year blanket purchase orders were approved by City Council, there was no indication that Lake Shore Public Schools (5/3/16) and L'Anse Creuse Schools (3/8/16) would call special elections, nor was there any indication of the number of Presidential candidates who would appear on the ballot. These additional costs were for test decks and equipment testing services.

All costs the City incurred related to these elections are offset by a revenue account in the City Clerk Budget for March and in a future budget amendment for May.

Municipalities have 90 days to submit their reimbursement requests for the March election and then the Dept. of Treasury must release payment within 90 days.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ that the recommendation of the City Manager be approved to increase the blanket purchase order. I recommend approval of the amended blanket purchase order for Miller Consultations/Election Source Inc. to cover the cost of their services for the Presidential Primary Election held on March 8, 2016 and the May 3, 2016 Lake Shore Public School Special Election in the amount of \$6,814.00.

CITY OF ST. CLAIR SHORES

PURCHASE ORDER REQUEST FORM (for items over \$5,000)

Date: March 11, 2016 **Requested by:** M Kotowski **Department #:** 215 Clerk

Description of Items:	Quantity	Unit Price	Total (F9)
March 2016 Increase to cover 13 republican candidates & Lanse Creuse 3 ballot styles for testing fully reimbursed by State		0	\$4649.00
May 3, 2016 Lake Shore School Special Election testing			2165.00
Original PO was \$14,000 to increase to \$20814.00			
		Total	\$6814.00
		Freight:	
		Grand Total:	\$6814.00

QUOTES (3 required, attach written documentation)

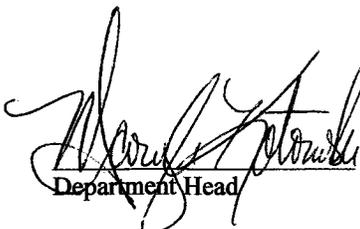
Vendor	Total Purchase Price (Including Freight)
1) _____	_____
2) _____	_____
3) _____	_____

PURCHASE ORDER INFORMATION

Issue to: Election Source/Miller Consultants **Vendor #:** 7087
Address: 4615 Danvers Drive SE **P.O. #:** _____
City: Grand Rapids **Budget Account #** 101215810 (\$6814.00)
State/Zip Code: MI 49512 **Delivery Date:** _____
Expiration Date: 06/30/2015 **Delivery Terms:** _____
(If Blanket P.O.) **Date approved by Council:** _____

Check if applicable:

<input type="checkbox"/>	Emergency Purchase (Over \$5,000 – Schedule on Council’s Agenda)	-
<input type="checkbox"/>	Other Entity Bid (i.e. State/County/Co-op/etc.)	-
<input checked="" type="checkbox"/>	Single Source Vendor	- SOS requires diversification of services
<input checked="" type="checkbox"/>		
<input type="checkbox"/>	Other	-

 _____ **Department Head** 3/11/16 _____ **Date** _____ **Finance Department** _____ **Date** _____ **City Manager** _____ **Date**

Date of Verbal OK from City Atty.

Kotowski, Mary A.

From: John Keefer <jkeefe@electionsource.com>
Sent: Wednesday, March 16, 2016 10:55 AM
To: Kotowski, Mary A.
Subject: Re: Cost of testing for May 3

Mary, I'm glad you survived the onslaught of voters, I suspect it was a busy day for you as well. Based on the info you provided me, the following would be your cost for testing the upcoming election.

Name	Quantity	Price
M100 1st Ballot Style	1	\$250.00
Add'l Ballot Styles	6	\$130.00
AutoMARK 1st	1	\$150.00
Add'l Ballot Styles	6	\$100.00
M100 Paper Roll		\$2.25
Backup Cards		\$55.00
AV Cards	7	\$55.00
AV Backup		\$55.00
AutoMARK Ink		\$19.95
Total		\$2,165.00

As to your second question concerning the number of ballot styles tested for the March 8th election, Precinct 22 had 5 ballot styles, bringing the total number of ballot styles to 49. ($22 \times 2 = 44$, $44 + 5 = 49$). This leads into the explanation to the state, we charge per ballot style, since every precinct automatically had a split (Republican, Democrat) the cost statewide was double a normal, non split election.

On Tue, Mar 15, 2016 at 3:22 PM, Kotowski, Mary A. <MaryA@scsmi.net> wrote:

I have 7 Pcts for May 3rd and 7 av cards can you confirm cost as I need to increase my blanket po for this election.

Can you also confirm on the March invoice why 48 Pcts instead of $23 \times 2 = 46$? And the reason the cost was double so I have an explanation for state reimbursement.

Mary A. Kotowski, MMC, CMMC

St. Clair Shores City Clerk & FOIA Coordinator

ElectionSource

4615 Danvers Drive SE
Grand Rapids, MI 49512

CIT

RECEIVED BY
ST. CLAIR SHORES
CLERKS OFFICE

Invoice

DATE	INVOICE #
3/3/2016	30997

16 MAR -8 A7:45

BILL TO
City of St. Clair Shores Mary Kotowski 27600 Jefferson Circle Drive St. Clair Shores, MI 48081

SHIP TO
City of St. Clair Shores Mary Kotowski 27600 Jefferson Circle Drive St. Clair Shores, MI 48081

**PLEASE REMIT PAYMENT BY CHECK
OR CREDIT CARD TO: ElectionSource
4615 Danvers DR SE
Grand Rapids, MI 49512**

P.O. NO.	TERMS	ASSOCIATE	DUE DATE
	Net 30	JK	4/2/2016

DESCRIPTION	QTY	U/M	RATE	AMOUNT
Full Service Testing for M100, Includes creation of State of Michigan Test Chart, Ballot Test Deck Creation & On-Site Testing. Presidential Primary March 8, 2016 Election	1		250.00	250.00
Full Service Testing for M100, Additional Precinct. Includes creation of State of Michigan Test Chart, Ballot Test Deck Creation & On-Site Testing	48		130.00	6,240.00
Full Service Testing for the AutoMark ADA System, Includes Ballot Test Deck Creation & On-Site Testing, Touch Screen Calibration and Program Verification. Presidential Primary March 8, 2016 Election	1		150.00	150.00
Full Service Testing for the AutoMark ADA System, Additional Ballot Style. Includes Ballot Test Deck Creation & On-Site Testing, Touch Screen Calibration and Program Verification. Presidential Primary March 8, 2016 Election	48		100.00	4,800.00
Additional Absent Voter Test Decks Ran	49		55.00	2,695.00

ACCOUNT# 101-215-810
 VENDOR# 7087 AMT: 14,135.00
 PO# 20160077-00
 DESC: Test deck testing Mod Automark
 AUTH: [Signature]
 DATE: 3/14/16 FY: 15/16

Credit Card Type: MC VISA American Express Discover

Name on Credit Card: _____

Credit Card Number: _____

Expiration Date: ____/____/____ CID Number: _____ (Last 3 digits on back of card)

Credit card orders are subject to a processing fee from the credit card companies. Fee amounts can be from 3.5% to no more than 7% of the total order amount.

Payments/Credits	\$0.00
Balance Due	\$14,135.00
Total	\$14,135.00

Visit WWW.ELECTIONSOURCE.COM for all our current products and specials!



City of St. Clair Shores

27600 Jefferson Circle Drive

St. Clair Shores, Michigan 48081

Purchase Order

Fiscal Year 2016

Page 1

CITY OF ST CLAIR SHORES

27600 JEFFERSON CIRCLE
ST CLAIR SHORES, MI 48081

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKAGES AND SHIPPING PAPERS	
Purchase Order #	20160077-00

Tax Exempt
Federal Tax I.D. #38-6004730

ELECTIONSOURCE
4615 DANVERS DRIVE SE

GRAND RAPIDS, MI 49512

CITY OF ST CLAIR SHORES

27600 JEFFERSON CIRCLE
ST CLAIR SHORES, MI 48081

Material Data Safety Sheet Request

Vendor Phone Number		Vendor Fax Number		Requisition Number		Delivery Reference	
						M KOTOWSKI	
Date	Vendor Number	Date Required	Freight Method/Terms		Department/Location		
08/17/15	007087	08/17/15			215		
Item #	Description/Part No.		Qty/Unit	Cost Each	Extended Price		
001	TEST DECK, TESTING FOR M100 & AUTOMARK FOR NOVEMBER 2015 AND MARCH 2016		1.00 EACH	14000.00000	14,000.00		
	101215-810000			14,000.00			
	PO Expiration Date 06/30/2016			PO Total	14,000.00		

* Important: Read Terms & Conditions Provided as Part of This Purchase Order *

Authorized Signature

**ADMINISTRATION REGULATION #11
CITY OF ST. CLAIR SHORES
PURCHASE ORDER REQUEST FORM (for items over \$5,000)**

Date: July 23, 2015 **Requested by:** M Kotowski **Department #:** 215 Clerk

Description of Items:	Quantity	Unit Price	Total (F9)
Test deck, testing for M100 & AutoMARK for November 2015 and March 2016	0	0	\$14,000
Total:			14,000
Freight:			
Grand Total:			\$14,000

QUOTES (3 required, attach written documentation)

Vendor	Total Purchase Price (Including Freight)
1) _____	_____
2) _____	_____
3) _____	_____

PURCHASE ORDER INFORMATION

Issue to:	<u>Election Source/Miller Consultants</u>	Vendor #:	<u>7087</u>
Address:	<u>4615 Danvers Drive SE</u>	P.O. #:	_____
City:	<u>Grand Rapids</u>	Budget Account #	<u>101215810 (\$12,500)</u>
State/Zip Code:	<u>MI 49512</u>	Delivery Date:	_____
Expiration Date: <small>(If Blanket P.O.)</small>	<u>06/30/2015</u>	Delivery Terms:	_____
		Date approved by Council:	_____

Check if applicable:

<input type="checkbox"/>	Emergency Purchase <small>(Over \$5,000 - Schedule on Council's Agenda)</small>	-
<input type="checkbox"/>	Other Entity Bid (i.e. State/County/Co-op/etc.)	-
<input checked="" type="checkbox"/>	Single Source Vendor	- SOS requires diversification of services
<input checked="" type="checkbox"/>	Other	-

Approved by Council 8/3/15

	<u>8/1/15</u>	Finance Department	_____	City Manager	_____
Department Head	Date	Finance Department	Date	City Manager	Date

Date of Verbal OK from City Atty. _____

MS

From: Michael E. Smith, City Manager

Subject: Request to enter Closed Session as permitted by State Statute MCLA 15.268 Section 8 (e) Brittany Preston v St. Clair Shores

Prepared by: Mary A. Kotowski, MMC, CMMC, City Clerk

City Manager's Recommendation:

I recommend Council move to enter in closed session as permitted by State Statute MCLA 15.268, Sections 8 (e) Brittany Preston v St. Clair Shores.

Summary Justification/Background: None

Council Action:

It was moved by Council Member _____, and supported by Council Member _____, to enter closed session as permitted by State Statute MCLA 15.268 Section 8 (e) Brittany Preston v St. Clair Shores as recommended by the City Manager.

VOTE: Ayes: _____

Nays: _____

Abstain: _____

Absent: _____